

August 23, 2018

TO ALL TRANSPORTATION SERVICE PROVIDERS APPROVED TO PARTICIPATE IN THE CENTRALIZED HOUSEHOLD GOODS TRAFFIC MANAGEMENT PROGRAM:

This Request for Offers (RFO) transmits the issuance of the 2018-2019 Filing Cycle Special Instructions for the filing of rate offers in the General Services Administration's (GSA's) Centralized Household Goods Traffic Management Program (CHAMP) specific to the Filing Cycle for the period November 1, 2018 through October 31, 2019. This RFO and Special Instructions (hereinafter referred to as RFO) are in accordance with the Household Goods Tender of Service (HTOS), supplements thereto and reissues thereof. Transportation Service Providers (TSPs) who are approved to participate in CHAMP and have agreed to abide by the terms of the HTOS, supplements thereto and reissues thereof, are eligible to file rate offers in accordance with this RFO.

While we strongly encourage TSPs to read the entire RFO, we've highlighted below the major changes new to this RFO and others that have been carried over from previous RFOs that need to be highlighted again.

Due Dates: Rate offers must be submitted in accordance with this RFO by the Initial Filing due date of 10:00 PM Central Time, September 24, 2018 and/or the Supplemental Filing due date of 10:00 PM Central Time, March 11, 2019. Rate offers received after these dates and/or not submitted in accordance with this RFO will not be accepted.

Industrial Funding Fee (IFF):

1. Domestic IFF: A 3.50% IFF is due on the total net transportation charges billable to the Government (includes line-haul, accessorial, packing charges, fuel surcharges, etc... and Storage-in-Transit (SIT) (to include first day of storage, each additional day of storage and pickup and delivery (drayage))). A 3.50% IFF is also due on the total net charges billable to the Government for the shipment of Privately Owned Vehicles (POVs). An IFF is not assessed against Unaccompanied Air Baggage (UAB) shipments unless an agreement has been developed. Please refer to Section 2-7.6 of this RFO for additional information on the application of the IFF.

2. International IFF: A 3.50% IFF is due on the total net transportation charges billable to the Government (includes line-haul, accessorial, packing charges, fuel surcharges, etc... and SIT (to include first day of storage, each additional day of storage and pickup and delivery (drayage))). A 3.50% IFF is also due on the total net charges billable to the Government for the shipment of POVs. An IFF is not assessed against UAB shipments unless an agreement has been developed. Please refer to Section 2-7.6 of this RFO for additional information on the application of the IFF.

HTOS: The HTOS is being issued and distributed along with this RFO and has an effective date of November 1, 2018. Revisions are identified in the “Revisions Made in New Issuances of the HTOS” table, but TSPs are strongly encouraged to review the HTOS with an effective date of November 1, 2018 in its entirety. In addition to this distribution, it will soon also be accessible at <https://www.gsa.gov/portal/content/103864>.

GSA Domestic 500A Tariff (GSA500A): The GSA500A-2018 Tariff is also being issued and distributed along with this RFO and has an effective date of November 1, 2018. Revisions are identified in the “Revisions Made in New Issuances of the GSA500A” table. Revisions include an approximate 3.149616335% increase to most rates and charges contained in Appendix B: Baseline Rate Tariff Files of the GSA500A-2018. In addition to this distribution, it will also soon be accessible at <https://www.gsa.gov/portal/content/103864>.

Changes to Existing Non-Alternating and Alternating, Agency Specific Standing Route Orders (SROs): Changes have been made to the SROs for the Department of the Treasury, Administrative Resource Center (ARCWV), the U.S. Postal Service (USPDC) and the Department of State (DOSDD, DOSDC, DOSHW and DOSSA). Please note that several new destinations serviced under DOSSA have been added and that N'Djamena (Destination Code of 2730) has been removed. Changes are identified in Section 3 of this RFO and have been highlighted in “red;” however, TSPs should review Section 3 of this RFO in its entirety for all Agency Specific requirements and changes.

POV Recall Requirements: Due to the status of POV recalls which involve electrical systems and could potentially start a fire resulting in damage to the POV and/or other property, GSA is encouraging TSPs to work with each individual Agency on protocols for accepting POV shipments. It is noted that employees, Agencies, and/or TSPs may check a POV recall status at the following website by entering a Vehicle Identification Number (VIN): www.nhtsa.gov/recalls.

Mileage Application: Effective November 1, 2018, Web Based Version 31 of ALK Technologies, Inc. will apply (see 2-7.1.1. of this RFO for additional information and application).

International Performance Bond: All TSPs approved to provide International General Transportation and International Move Management Services are required as part of their filings to furnish a performance bond in accordance with Section 2-4.8 of the HTOS and subject to the provisions of Section 1-4 of this RFO. The performance bond MUST clearly identify that the bond is in force for the period **November 1, 2018 through October 31, 2019**, or later. A Certification of Continuation of Bond is acceptable. **A performance bond or Certification of Continuation of Bond currently on file does not satisfy this requirement and copies will not be accepted.** TSPs filing international rate offers are also required to adhere to the performance bond provisions outlined in Section 1.4.1.3.1. of this RFO. Performance bonds must be submitted prior to the transmission of rate offers as the system will not validate submitted rate offers without a valid bond on file.

Fuel Policy:

1. For domestic shipments, please refer to Item 16 of the GSA500A.

2. For international shipments, the TSP can only be compensated for a fuel surcharge on that portion of the shipment handled under traffic in the conterminous U.S. to the port or from the port to a point in the conterminous U.S. The fuel surcharge shall be calculated in accordance with the Fuel Policy identified in Item 16 of the GSA500A. In the event the shipment is transported from origin to port or port to destination on an ocean line through bill of lading, the TSP is not entitled to the GSA fuel surcharge calculation and can only pass through any fuel surcharge that may be generated from the ocean line. The TSP must provide a copy of the original bill to the Agency for reimbursement.

Fuel Surcharge for UAB Shipments: A TSP may charge as a separate line item a fuel surcharge for UAB shipments. TSPs must provide a copy of the original airway bill to the Agency for reimbursement. Any excessive costs charged by foreign or overseas air carriers will be negotiated and paid at the discretion of the Agency. There is no fuel surcharge calculation for land transportation for UAB. Please refer to Section 3 of this RFO for Department of State requirements.

Bunker Fuel Surcharges: A TSP may charge as a separate line item a fuel surcharge for bunker charges on international shipments and/or Alaskan water charges. The TSP must provide a copy of the original bill to the Agency for reimbursement. Please refer to Section 3 of this RFO for Department of State requirements.

Snow Removal Clarification: Unless it is for TSP convenience, snow removal is the responsibility of the relocating employee. If a TSP runs in to issues with this, they are to immediately contact the Bill of Lading Issuing Officer (BLIO).

Submission of Rate Offers: All rate offers in TMSS automatically expire on October 31, 2018. If a TSP does not want to make any changes to their currently filed rate offers, but wants them to become effective again on November 1, 2018, the TSP must go in to TMSS and “carry over” their rate offers as identified in #1 below. If a TSP does not “carry over” existing rate offers or does not upload new rate offers during the Initial Filing window, any rate offers currently in TMSS will be deleted from TMSS effective November 1, 2018. Rate offers effective during the Supplemental Filing period of May 1, 2019 do not require a change; however, TSPs have the option to modify existing rate offers and/or to add new rate offers during the Supplemental Filing window.

TSPs have four (4) different options when filing rate offers:

1. Utilize the rate filing capabilities of TMSS:
 - TSPs must have access to the “HHG Rate Filing” module within TMSS. A firm’s TMSS Group Administrator can give access to this module. Once the “HHG Rate Filing” module has been accessed, a continuation of rate offers button will be displayed as a pop-up screen. The message will prompt the TSP to either

accept or reject all rate offers to be carried over to the next rate filing cycle

- If a TSP accepts the continuance of rate offers, TMSS will display a statement that rate offers will be carried over during the nightly batch process. TMSS will also display a message to the TSP identifying the number of records that were carried over;
- If a TSP wishes to change an existing rate offer or add a new rate offer after submitting the request to carry over rate offers, the TSP may go into the "HHG Rate Filing" module the **following day** and do so; and
- If a TSP rejects the continuance of rate offers, the rate filing module screens will be displayed so that the TSP may begin the rate filing process.

2. Utilize the Format Requirements and Electronic Submission instructions found in Sections 6 and 7 of this RFO.

3. Utilize the "HHG Spreadsheet" from the TMSS Main page. This spreadsheet will allow for the download of a copy of the existing rate offers. TSPs may then make additions and/or deletions prior to re-uploading it for validation and acceptance.

4. Utilize the services of a Rate Filing Service Provider (RFSP).

Questions may be directed to Robyn Bennett at robyn.bennett@gsa.gov or (816) 823-3644 or Kim Chancellor at kim.chancellor@gsa.gov or (816) 823-3650.

Sincerely,

/s/ Robyn L. Bennett

Robyn L. Bennett
Lead Traffic Management Specialist
Employee Relocation Resource Center (QMCG)

SECTION 1 SPECIAL INSTRUCTIONS

1-1. General.

The following Filing Cycle Special Instructions of the General Services Administration (GSA's) 2018-2019 Request for Offers (RFO) are provided in addition to the instructions set out in the Household Goods Tender of Service (HTOS), supplements thereto and reissues thereof. By submission of a rate offer(s) electronically, the submitting Transportation Service Provider (TSP) agrees to the following terms and conditions.

1-1.1. Terms/Conditions for Bills of Lading Issued for Government Shipments.

Per this RFO, all Government shipments handled pursuant to the HTOS will be subject to the terms/conditions of 41 CFR 102-117 and 102-118.

1-1.2. Application.

1-1.2.1. Application of the Household Goods Tender of Service.

Unless otherwise noted, all provisions of the HTOS apply to this RFO.

1-1.2.2. Application of the GSA Domestic 500A-2018 Tariff (GSA500A).

Unless otherwise noted, all provisions of the GSA500A apply to domestic shipments moved under this RFO.

1-1.3. Effective Period.

Except as otherwise provided herein, rate offers made in response to this RFO will be for the period November 1, 2018 through October 31, 2019.

1-1.4. Eligibility to File.

All TSPs approved to participate in the GSA's Centralized Household Goods Traffic Management Program (CHAMP) for either the Domestic and/or the International Program(s) prior to the Initial Filing period due date as required in Section 1-1.6.1 have the option to submit a rate offer(s) in response to this RFO.

1-1.5. Electronic Transmission.

All submissions of rate offers must be accomplished via the Internet utilizing the "HHG Rate Filing" module within the Transportation Management Services Solution (TMSS) system. When using the "HHG Rate Filing" module, TSPs can either utilize the rate filing screens to create/add/delete rate offers or they can "upload" manually created rate offers.

1-1.6. Filing Period.

1-1.6.1. Initial Filing.

Only those TSPs approved to participate in CHAMP may submit rate offers in accordance with this RFO. Rate offers are due by 10:00 P.M. Central Time, September 24, 2018 and will be reviewed and processed in accordance with Section 1-2.

1-1.6.2. New Filings.

New TSPs receiving permanent approval and who have not previously been part of CHAMP may submit a rate offer(s) in response to this RFO any time after permanent approval has been granted. Rate offers are due by 10:00 P.M. Central Time, September 24, 2018 and will be reviewed and processed in accordance with Section 1-2.

1-1.6.3. Late Filings.

Rate offers not responding to this RFO as required in Section 1-1.6.1, Initial Filing, may submit a rate offer(s) in response to this RFO during the Supplemental Filing identified in Section 1-2. Rate offers are due by 10:00 P.M. Central Time, March 11, 2019 and will be reviewed and processed in accordance with Section 1-2.

1-1.6.4. Supplemental Filings.

The Supplemental Filing allows a TSP to review and process any changes to its originally accepted rate offer(s) and for the submission of New and Late Filings as defined in Section 1-1.6. Supplemental rate offers must be submitted in accordance with this RFO and are due by 10:00 P.M. Central Time, March 11, 2019 and will be reviewed and processed in accordance with Section 1-2.

1-1.7. Re-Filings of Filing Deficiencies.

1-1.7.1. Non-Rate Related Technical Deficiencies.

TSP rate offers received between August 23, 2018 and September 24, 2018 or February 1, 2019 and March 11, 2019 which do not meet documentation requirements as stated in Section 1-4 will be considered unacceptable, rate offers will not be included in the database, and the TSP will be notified by email in accordance with Section 1-3 for correction. Corrected documentation must be re-submitted by 10:00 P.M. Central Time on the rate filing closing date of September 24, 2018 or March 11, 2019. In those instances where corrections are not received by 10:00 P.M. Central Time on the rate filing closing date of September 24, 2018 or March 11, 2019, rate offers will be considered unacceptable and TSPs will not be allowed to re-file until the next Supplemental Filing period or until a new RFO is distributed, whichever comes first. All corrected rate offers received by 10:00 P.M. Central Time on the rate filing closing date of September 24, 2018 or March 11, 2019 will be entered into the database in accordance with Section 1-2.

1-1.7.2. Rate Filing Deficiencies.

TSP rate offers received between August 23, 2018 and September 24, 2018 or February 1, 2018 and March 11, 2019 which do not meet the rate filing requirements as stated in this RFO will be considered unacceptable, rate offers will not be included in the database, and the TSP or Rate Filing Service Provider (RFSP) will be notified by email in accordance with Section 1-3 for clarification and/or correction of rate offers. Corrections of deficiencies must be resubmitted by 10:00 P.M. Central Time on the rate filing closing date of September 24, 2018 or March 11, 2019. In those instances where corrections are not received by 10:00 P.M. Central Time on the rate filing closing dates, rate offers will be considered unacceptable and the TSP will not be allowed to re-file until the next Supplemental Filing period or until a new RFO is distributed, whichever comes first. All corrected rate offers received by 10:00P.M. Central Time on the closing dates will be entered into the database in accordance with RFO Section 1-2. **Electronic rate offers and error corrections will be accepted into the system, pending any errors, through the closing time of 10:00 P.M. Central Time on September 24, 2018 or March 11, 2019. A TSP or RFSP which submits a file for the last rate offer(s) validation at 10:00 P.M. CST on the closing day of September 24, 2018 or March 11, 2019 will not have an opportunity to correct any errors detected in that file after the closing time.**

1-1.7.3. Suspect Rate Offers.

TSP rate offers received between August 23, 2018 and September 24, 2018 or February 1, 2018 and March 11, 2019 with suspect rate offers (i.e. discounts that are considered to be in error; for example; 60% or greater discount offered for a domestic shipment) will be included in the database and identified as a "suspect record". TSPs and/or RFSPs will be notified by email in accordance with Section 1-3 for clarification and/or correction of suspect offers. Corrections of suspect records must be resubmitted by 10:00 P.M. Central Time on the closing date of September 24, 2018 or March 11, 2019. In those instances where corrections are not received by 10:00 P.M. Central Time on the rate filing closing date of September 24, 2018 or March 11, 2019, suspect rate offers will be considered acceptable and the TSP will not be allowed to re-file until the next Supplemental Filing period or until a new RFO is distributed, whichever comes first. All corrected rate offers received by 10:00 P.M. Central Time on the rate filing closing date of September 24, 2018 or March 11, 2019 will be entered into the database in accordance with Section 1-2.

1-1.7.4. Rate Filing Service Provider (RFSP).

If a TSP's rate offer is submitted in accordance with this RFO by a RFSP, the RFSP will be notified of the deficiencies and suspect rate offers and **not** the TSP. The RFSP will be notified by email in accordance with Section 1-3 for correction. Corrected rate offers must be resubmitted by 10:00 P.M. Central Time on the rate filing closing date of September 24, 2018 or March 11, 2019. In those instances where corrections are not received by 10:00 P.M. Central Time on the rate filing closing date of September 24, 2018 or March 11, 2019, rate offers will be considered unacceptable and RFSPs/TSPs will not be allowed to re-file until the next Supplemental Filing period or until a new RFO is distributed, whichever comes first. All corrected rate offers received by 10:00 P.M. Central Time on the rate filing closing date of September 24, 2018 or March 11, 2019 will be entered into the database in accordance with Section 1-2.

1-1.8. Letter of Intent Certification.

By the submission of a rate offer to GSA in accordance with this RFO, the submitting TSP certifies that: "I have read and will comply with all the provisions contained in this RFO and its Special Instructions dated August 23, 2018, as well as any supplements, changes, and/or reissues thereto and the GSA Household Goods Tender of Service (HTOS) with an effective date of November 1, 2018, as well as any supplements, changes, and/or reissues thereto and subsequent amendments. I further certify that the company for which rate offers have been submitted has the operating authority and insurance as required in RFO Section 1-4.1."

1-2. Accepted/Effective Date.

Rate offers will be accepted and entered into the computer database on the date indicated in Section 1-2.5 or the first working day of the month, whichever occurs first.

1-2.1. Initial Filings.

Initial Filings allowable under RFO Section 1-1.6.1 will be processed in accordance with Section 1-2.5, below, except in those instances of resubmission of filing deficiencies as identified in Section 1-1.7.

1-2.2. New Filings.

New filings allowable under RFO Section 1-1.6.2, will be processed in accordance with Section 1-2.5, below, except in those instances of resubmission of filing deficiencies as identified in Section 1-1.7.

1-2.3. Late Filings.

Late filings of otherwise acceptable rate offers allowable under the limited terms specified in Section 1-1.6.3, will be processed in accordance with Section 1-2.5, below, except in those instances of resubmission of filing deficiencies as identified in Section 1-1.7.

1-2.4. Supplemental Filings.

Supplements to accepted rate offers allowable under the limited terms specified in Section 1-1.6.4 will be processed in accordance with Section 1-2.5, below, except in those instances of resubmission of filing deficiencies as identified in Section 1-1.7.

1-2.5. Schedule of Accepted/Effective Dates.

	INITIAL FILINGS	NEW FILINGS	LATE FILINGS	SUPPLEMENTAL FILINGS
Date Received By	8-23-18 thru 9-24-18	8-23-18 thru 9-24-18	2-01-19 thru 3-11-19	2-01-19 thru 3-11-19
Computer Entry Date	11-01-2018 or before	11-01-2018 or before	5-01-2019 or before	5-01-2019 or before
Accepted/Effective Date	11-01-2018	11-01-2018	5-01-2019	5-01-2019

1-3. TSP Notifications.

1-3.1. Domestic Rate Filings.

For rate offers submitted via the "Upload Rate File" function of TMSS, the submitting TSP or RFSP will receive a summary from GSA stating the total number of records processed, number of records rejected, and the number of records accepted. This notification will be by email.

1-3.2. International Rate Filings.

For rate offers submitted via the "Upload Rate File" function of TMSS, the submitting TSP or RFSP will receive a summary from GSA stating the total number of records processed, number of records rejected, and the number of records accepted. This notification will be by email.

1-4. Documentation Requirements.

The following documentation is required to be on file with the Program Management Office (PMO) prior to the acceptance of a TSP's rate offer, but no later than Section 1-2.5, Schedule of Accepted/Effective Dates, Date Received By. In the absence of any one or all required documents, the TSP's rate offer(s) will not be accepted by the database. This provision will apply with respect to any deficiency noted on documents, however, that for the purposes of this item, any reference to non-rate related deficiencies shall be construed as a documentation deficiency and Section 1-1.7.1 will apply. In those instances where corrections are not received in accordance with Section 1-1.7.1, rate offers will be considered unacceptable and TSPs will not be allowed to re-file until the next Supplemental Filing period or until a new RFO is distributed, whichever comes first. TSPs and RFSPs may continue submitting corrections until all errors are corrected or until the rate filing closing date. Rate offer files and error corrections submitted on the rate filing closing date will be accepted into the system, pending any errors. A TSP or RFSP will not have an opportunity to correct any errors detected in a file submitted on the rate filing closing date after the final validation.

1-4.1. TSPs Providing General Transportation and Move Management Services.

1-4.1.1. Trading Partner Agreement.

All TSPs approved to provide General Transportation Services and Move Management Services (MMS) are required as part of its filing to have on file with the PMO a signed Trading Partner Agreement (TPA). In the absence of a TPA, the TSP's rate offer filing will be subject to the provision in Section 1-4, above. A TPA CURRENTLY ON FILE SATISFIES THIS REQUIREMENT.

1-4.1.2. Certificate of Insurance.

By the submission of a rate offer to the GSA PMO in accordance with this RFO, the TSP certifies that it will maintain cargo liability insurance meeting the HTOS Section 2.4.7 requirements during the period of its accepted rate offer filing. GSA reserves the right to request from the TSP at any time a Certificate of Insurance evidencing the maintenance of such cargo liability during the filing cycle.

1-4.1.3. Performance Bond - International Only.

All TSPs approved to provide International General Transportation Services and International Move Management Services (MMS) are required as part of its filing to furnish a performance bond, in accordance with the HTOS Section 2-4.8, and subject to the provisions of Section 1-4.1.3.1. The performance bond **MUST** clearly identify that the bond is in force for the period **November 1, 2018 through October 31, 2019, or later**. A Certification of Continuation of Bond is acceptable. **A PERFORMANCE BOND OR CERTIFICATION OF CONTINUATION OF BOND CURRENTLY ON FILE DOES NOT SATISFY THIS REQUIREMENT AND COPIES WILL NOT BE ACCEPTED.**

1-4.1.3.1. Addendum to the Performance Bond - International Only.

All TSPs approved to provide International General Transportation Services and International Move Management Services are required as part of its filing to furnish a performance bond to the PMO in the amount of \$75,000. By the submission of an international rate offer to the GSA in accordance with this request, the TSP certifies that it will comply with the following performance bond specifications: THE CONDITIONS OF THIS OBLIGATION ARE SUCH, that the Principal will enter into bill of lading contracts with the Government from time-to-time during the effective period of this bond, for furnishing supplies or services to the Government, that the Government is represented by the department or agencies shown above, and that, based upon the Principal's desires, all such contracts will be covered by one bond, instead of by a separate performance for each contract. This performance bond serves to protect the Government in the event the carrier to whom the actual bill of lading contract is issued fails to effect delivery of the shipment set forth on the bill of lading. By this performance bond, the Surety(ies) underwrites and assumes the Principal's liability to the Government for excess procurement costs when, due to the Principal's failure to complete delivery of a shipment, the Federal civilian agency named in the bill of lading deems it necessary to procure transportation services from an alternate carrier. The Government shall be sole beneficiary of this bond in the event the Principal defaults and is unable

to perform for whatever reason, including that of filing a petition in bankruptcy or an involuntary bankruptcy. THIS BOND WILL BE CONTINUOUS, and may be canceled at any time by the Surety(ies) upon thirty (30) days written notice to the General Services Administration, Centralized Household Goods Traffic Management Program, Relocation Services Branch (QMCCB), 2300 Main Street, Kansas City, Missouri 64108, representing the Government. Termination under this provision shall not effect or relieve the Surety(ies) of any obligation or liability that may have occurred prior to such termination. The time for commencing collection of monies owed the Government arising under the carrier's contracts with the Government is determined by: Title 28, United States Code, Section 2416; Title 31, United States Code, Section 3716; Title 31, United States Code, Section 3726; and Title 49, United States Code, Section 11706. IN WITNESS WHEREOF, the Principal and Surety(ies) have executed this performance bond and have affixed their seals on the date set forth above.

NOTE 1: The word "contracts" as used herein means agreements for transportation and services as provided in applicable bills of lading, associated tenders of service, rate tenders and tariffs, and the General Services Administration, Centralized Household Goods Traffic Management Program International Government Bill of Lading Rate Solicitation.

NOTE 2: The word "services" as used herein means all transportation and related services required to be performed in accordance with the applicable contract as defined above.

1-4.2. Submission To.

All required documents must be submitted as originals with original signatures to the address specified in Section 1-6.

1-4.3. Place of Receipt.

Receipt of documentation requirements by any other office of GSA or by a RFSP shall not be construed as receipt by the office specified in Section 1-6.

1-4.4. Time of Submission.

The TPA and Performance Bond must be submitted in accordance with Section 1-4. These provisions will apply with respect to deficiencies in any of these documents; provided, however, that for the purposes of this item any reference to rate offer related deficiencies in Section 1-1.7.1.

1-5. TSP Certification Statement.

TSP certification of eligibility for the award of contracts for transportation.

(A) By submission of a rate offer electronically, the submitting TSP certifies that:

(1) Neither the TSP, nor any of its subsidiaries, officers, directors, principal owners, or principal employees is currently suspended, debarred, or in receipt of a notice of proposed debarment from any Federal agency as a result of civil judgment or criminal conviction or for any cause from GSA, or has been placed in temporary nonuse status by GSA for the routes covered by this tender as of the date that this rate tender is offered.

(2) The TSP is not a corporation, partnership, sole proprietorship or any other business entity which has been formed or organized following the suspension or debarment of, a subsidiary, officer, director, principal owner, or principal employee thereof (or from such an entity formed after receipt of a notice of proposed debarment).

(B) The following definitions are applicable to this certification:

(1) A subsidiary is a business entity whose management decisions are influenced by the TSP through legal or equitable ownership of a controlling interest in the firm's stock, assets, or otherwise.

(2) A principal owner is an individual or company, which owns a controlling interest in the TSP's stock, or an individual who can control, or substantially influence, the TSP's management, through the ownership interest of family members of close associates.

(3) A principal employee is a person(s) acting in a managerial or supervisory capacity (including consultants and business advisors) who is able to direct, or substantially influence, the carrier's performance of its obligations under its contracts for transportation with the Federal Government.

(C) The knowledge of the person who executes this certification is not required to exceed the knowledge which that person can reasonably be expected to possess, following inquiry, regarding the suspended or debarred status of the parties defined in (B) above.

(D) THE TSP HAS A CONTINUING OBLIGATION TO INFORM THE GSA OFFICE TO WHICH THIS RATE TENDER IS SUBMITTED OF ANY CHANGE IN CIRCUMSTANCES WHICH RESULTS IN ITS INELIGIBILITY FOR THE RECEIPT OF CONTRACTS FOR TRANSPORTATION.

(E) An erroneous certification of eligibility or failure to notify the GSA transportation zone office receiving this tender of a change in eligibility may result in a recommendation for administrative action against the carrier. Additionally, false statements to an agency of the Federal Government are subject to criminal prosecution pursuant to 18 USC 1001, as well as possible civil penalties.

1-6. Contact.

Centralized Household Goods Traffic Management (CHAMP)
Program Management Office (PMO) in Kansas City, MO

General Services Administration
Employee Relocation Resource Center (QMCG)
2300 Main Street
Kansas City, MO 64108

Robyn Bennett, robyn.bennett@gsa.gov

(816) 823-3644

OR

Kim Chancellor, kim.chancellor@gsa.gov

(816) 823-3650

SECTION 2 REQUEST FOR OFFERS

2-1. Application of HTOS.

This Request for Offers (RFO) and any resulting rate offer(s) are subject to the provisions of the General Services Administration's (GSA's) Household Goods Tender of Service (HTOS) with an effective date of November 1, 2018, supplements thereto and reissues thereof.

2-2. Federal Agency Authorized to Use.

2-2.1. Application.

This RFO and any resulting rate offer(s) are for the account of the U.S. Government and authorized cost reimbursable contractors, except when the relocation involves uniformed personnel of the Department of Defense, its contractors and uniformed personnel of the U.S. Coast Guard or Public Health Service.

2-2.2. Exception (Reserved).

2-3. Contracts.

The rates and charges offered and accepted pursuant to this RFO are applicable to shipments routed pursuant to any formal contract providing for Move Management Services awarded by GSA or a Federal Civilian, non-DOD Agency to the extent provided in the contract. Section 2-7.6, Industrial Funding Fee (IFF) applies to such shipments.

2-4. Definitions.

2-4.1. Household Goods Tender of Service (HTOS).

The Household Goods Tender of Service (HTOS) with an effective date of November 1, 2018, supplements thereto and reissues thereof is available on the [HTOS, RFO and GSA500A Reference Library](#) link on GSA's website.

2-4.2. GSA Domestic 500A-2018 Tariff (GSA500A).

This is the term applied to the source document for the filing of domestic rate offers under this RFO.

2-4.3. Domestic Transportation.

The movement of a relocated Government employee's household goods (HHG) between points in the United States (U.S.) (including the District of Columbia and Alaska but excluding Hawaii) and between points in the U.S. (including the District of Columbia and Alaska but excluding Hawaii) and points in Canada.

2-4.3.1. Code D: Domestic Household Goods – TSP Discretion.

Movement of HHG in a Motor Van or Container from origin residence to destination residence. The actual mode of service is at the discretion of the Transportation Service Provider (TSP). TSPs must advise the Bill of Lading Issuing Officer (BLIO) of their intent to containerize a shipment. When the TSP elects to containerize the shipment at their discretion, it will be at no additional cost to the Agency. **As with all shipments moved under CHAMP and the GSA500A, responsibility for the shipment remains with the TSP to whom the Bill of Lading was issued.**

2-4.3.2. Code C: Domestic Household Goods – Agency Requested.

Movement of HHG in a Container (supplied by the TSP) from origin residence to destination residence when specifically requested by the Agency. Use of commercial best practice containers is authorized (see provisions of Section 2-7.2.1.1.1.). Shipments must always be containerized, will never be owner packed and cannot be left unsecured or outdoors. Containerization must be completed at the owner's residence unless the BLIO authorizes, in writing, containerization at TSP/Agent warehouse. **As with all shipments moved under CHAMP and the GSA500A Tariff, responsibility for the shipment remains with the TSP to whom the Bill of Lading was issued.**

2-4.4. International Transportation.

This is the term applied to door-to-door container movement of HHG in lift vans between the conterminous United States (including the District of Columbia, Alaska and Canada) and an international country or off-shore location, or between two international countries or off-shore locations in lift vans. A TSP provides complete through service from origin residence to destination residence by surface ocean means.

2-4.5. General Transportation Services.

This is the term applied to transportation and accessorial services normally associated with a HHG move, such as set out in interstate and intrastate tariffs or the HTOS.

2-4.6. Move Management Services (MMS).

This is the term applied to a MMS Provider's arrangement, coordination, and monitoring of each relocating employee's HHG move, from initial notification of shipment booking through delivery at destination. Services as identified in Section 2-6 and HTOS Section 6 will be provided within a TSP's approved scope of operations. No brokering of shipments will be allowed.

2-4.7. Transportation Service Provider (TSP).

This term applies to any participating TSP or forwarder that is approved in the Centralized Household Goods Traffic Management Program (CHAMP), Domestic and/or International, to provide General Transportation Services or MMS.

2-4.8. Special Agency Provisions.

Special Agency provisions cited in this RFO are defined as specific terms and conditions applicable to a particular Federal department or Agency.

2-4.9. Bill of Lading Issuing Officer (BLIO).

This term applies to the individual or his/her designated representative within the shipping or receiving Agency responsible for HHG traffic management functions.

2-4.10. Unaccompanied Air Baggage (UAB).

This term applies to necessary personal items that are taken to a relocating employee's new duty station before their shipment of HHG arrives. The determination of items considered as UAB is at the discretion of each Agency. UAB shipments will be post audited based on the following formula: dimension of container divided by 166 (converts to volume kilogram) x 0.4536 x base line rate x TSP percentage. Volume weight is defined as the length times the width times the height (in inches), divided by 166 and multiplied by 0.4536. Where gross weight exceeds volume weight, the TSP must charge for gross weight.

2-4.11. DUNS Number.

This term applies to a Data Universal Number System. DUNS numbers are issued by Dun & Bradstreet and consist of nine digits.

2-5. Filing Possibilities.

2-5.1. Filing Instructions.

Instructions for the submission of rate offers are set out in Section 6 and Section 7.

2-5.2. General Government Rates or Charges.

TSPs submitting rate offers pursuant to this RFO may file rate offers that apply to all Federal agencies. The term *general government* will be used to describe such rate offers. Rate offers submitted may be for the TSP's full scope of operation or any part thereof.

2-5.3. Agency Specific Rates or Charges.

TSPs submitting rate offers pursuant to this RFO may file rate offers that apply to a specific Federal Agency as defined in Section 3 and Section 5. The term *Agency Specific* will be used to describe such rate offers. Rate offers submitted may be for the TSP's full scope of operation or any part thereof.

2-5.3.1. Application of Rates.

Agency Specific rate offers will apply only to shipments for which the specific agency/bureau/location identified in Section 3 and Section 5, issues the Government Bill of Lading (GBL)/Commercial Bill of Lading (CBL)/Bill of Lading (BL).

2-5.4. Combination of General Government and Agency Specific.

TSPs submitting rate offers pursuant to this RFO may file rate offers that apply for both general government and Agency Specific. If the TSP files both general government and Agency specific rate offers, the TSP may base its submission on any part or parts of its approved scope of operation without regard to

consistency between general government and Agency Specific. For example, a TSP with an approved scope of operation of all domestic service areas may offer general government rates and charges between all domestic service areas, but offer Agency Specific rates and charges between only two (2) service areas for Federal Agency X, while offering Agency Specific rates and charges between four (4) different service areas for Federal Agency Y.

2-5.5. Alternating Agency Specific Standing Route Order (SRO) Rate Offers.

TSPs may file alternating, Agency Specific SRO rate offers as identified in Section 5-1. Alternating SRO rate offers will apply specifically to those Federal agencies/bureaus/offices identified in Section 5-1 and may alternate with any other accepted rate offer.

2-5.6. Non-Alternating Agency Specific SRO Rate Offers.

TSPs may file non-alternating, Agency Specific SRO rate offers as identified in Section 3 and Section 5-1. Non-alternating SRO rate offers will apply specifically to those Federal agencies/bureaus/offices identified in Section 3 and Section 5-1 and will not alternate with any other accepted rate offer.

2-5.7. Move Management Rate Offers.

TSPs submitting rate offers pursuant to this RFO may file rate offers for MMS that apply to all Federal agencies. The term *MMS* will be used to describe such rate offers. Rate offers submitted may be for the TSP's full scope of operation or any part thereof.

2-6. Move Management Services (MMS).

In addition to complying with provisions of HTOS Section 6, the MMS Provider (TSP) must also comply with the service, delivery timeframe, billing, reporting, and liability requirements set out elsewhere in the HTOS, as applicable, together with all other requirements set out therein, except to the extent waived by the BLIO as defined in the HTOS.

2-7. Special Provisions Affecting Rates or Charges.

2-7.1 General.

2-7.1.1. ALK Technologies, Inc. Mileage

For rate offers effective November 1, 2018, the percentage stated in the submitting TSP's rate offer will be based on mileage provided by ALK Technologies, Inc., Web Based Version 31. The parameters to use are:

General: borders closed, shortest mileage

One exception is that GSA has determined that all surface HHG shipments between any point in the United States (including the District of Columbia and Alaska) and a Canadian province will be based on the current Rand McNally mileage in place November 1, 2018.

2-7.1.2. Shipments of Unaccompanied Air Baggage

Unaccompanied air baggage shipments will be packed in Tri-wall containers measuring no more than 15 cubic feet (internal dimensions). In no case shall the carton dimensions vary more than two inches per side (length/width/height) due to the overwrap material and small manufacturing variances in the cardboard. All TSPs must have written approval from the BLIO authorizing any exceptions to the Tri-wall measurements. TSPs who are invoicing for charges other than by gross weight must show the container cube and number of containers on the invoice before a prepayment audit is approved. Where gross weight exceeds volume weight, TSP must charge for gross weight.

2-7.2. Rates or Charges

2-7.2.1. DOMESTIC.

2-7.2.1.1. Household Goods – Code D and Code C

The percentage stated in the submitting TSP's rate offer represents a linehaul/transportation discount off the total cost of the move for transportation and all accessorials services based on the rates and charges published in the GSA500A including Full Replacement Value TSP liability as defined in Section 2-7.5 for a specific domestic move. The linehaul/transportation discount does not apply to the GSA IFF, fuel surcharges, charges associated with storage in transit, third party services, or valuation charges when the shipment is declared in excess of the base valuation (See Appendix B of the GSA500A for additional items for which the linehaul/transportation percentage discount does not apply).

2-7.2.1.1.1. Containerized Shipments:

1. When moving a shipment via a container (either at the TSP's own discretion (Code D) or when specifically requested by an Agency (Code C)), the TSP agrees to use best commercial practices in selecting containers to safeguard movement of personal property and agrees to use containers that meet Government/Military specifications when required. Any TSP-owned/leased commercially-designed shipping containers are authorized provided they meet or exceed Military Specification PPP-B-601.

2. Security seals must be used on all containerized shipments. All exterior HHG containers/cartons must be sealed with accountable seals at the employee's residence, unless containerization at the warehouse is authorized in writing by the BLIO. Applicable seal control numbers must be entered on the inventory and cross referenced to each container utilized. The employee must initial the inventory attesting to the correct seal numbers listed on the inventory.

(a) Wooden containers must have a minimum of four seals per container and seals must secure the access overlap door and side panels.

(b) Commercially-designed shipping containers of permanent structure must be locked and sealed using a commercially approved tamper-evident device.

2-7.2.1.2. Storage-In-Transit (SIT) Discount.

TSPs submitting rate offers for the movement of HHG must offer a percentage discount applicable to all storage charges, including pickup or delivery out of storage and Full Replacement Value TSP liability as defined in Section 2-7.5. The storage in transit discount does not apply to the GSA IFF, fuel surcharges charges associated with the line haul transportation and accessorial, third party services, or valuation charges when the shipment is declared in excess of the base valuation. For shipments stored outside the 50 mile radius, the bottom line discount will apply to the pick up or delivery out of storage in transit. (See Appendix B of the GSA500A for additional items for which the SIT percentage discount does not apply).

2-7.2.1.3. Unaccompanied Air Baggage (UAB) - Alaska and Canada Only.

The percentage (%) stated in the submitting TSP's rate offer for UAB shipments represents a single-factor rate based on the base-line rate set out below per kilogram (kg) volume weight including Full Replacement Value TSP liability as defined in Section 2-7.5 and includes the following services: (a) packing, including use of packing containers and materials from origin to destination; (b) servicing of appliances; and (c) from origin residence all land and air transportation to the destination residence.

Weight Group	Base-Line per Kilogram(KG)
45 to 134 kg	US\$1.32
135 to 224 kg	US\$1.20
225 to 314 kg	US\$1.14
315 to 404 kg	US\$1.09
405 and over kg	US\$1.04

2-7.2.1.4. Privately Owned Vehicle (POV).

2-7.2.1.4.1. Domestic.

The amount stated in the submitting TSP's rate offer for the shipment of a POV represents a **price per mile** for vehicles applicable to the following services (a) preparation of vehicle; (b) pickup at origin; (c) transportation from origin to destination; (d) delivery to final destination; and (e) Full Replacement Valuation TSP liability as defined in Section 2-7.5.

2-7.2.1.4.2. Minimum Charge.

In those instances when the distance for shipping a POV is less than 300 miles, a minimum charge of 300 times the offered price per mile will apply

2-7.2.1.4.3. Alaska Only.

The amount stated in the submitting TSP's rate offer for the shipment of a POV represents a **flat price** for vehicles applicable to the following services (a) preparation of vehicle; (b) pickup at origin; (c) transportation from origin to destination; (d) delivery to final destination; and (e) Full Replacement Valuation TSP liability as defined in Section 2-7.5.

2-7.2.1.4.4. Vehicle Sizes.

Charge must be offered only on the following sizes and in accordance with Section 2-7.2.1.4.1 and 2-7.2.1.4.3.

1. Category 1 (CAT-1): Vehicles less than 300 cubic feet in physical measurement;
2. Category 2 (CAT-2): Vehicles between 300 and 800 cubic feet in physical measurement; and,
3. Category 3 (CAT-3): Vehicles exceeding 800 cubic feet in physical measurement.

2-7.2.1.4.5. POV Fuel Surcharge.

If the POV is transported on the same truck with the HHG, the TSP is not entitled to charge a separate fuel surcharge for the POV. If the POV is not going to be transported with the HHG, then prior to the commencement of loading the TSP must notify the Federal Agency and receive written approval for the alternate mode and identify that a surcharge maybe required. If the POV is transported via a car hauler and the car hauler charges a fuel surcharge, that surcharge can be passed through to the Federal Agency as a separate line item. The TSP must provide a copy of the original bill to the Agency for reimbursement. If the POV is transported via a separate HHG trailer, the TSP may calculate a surcharge using the standard fuel surcharge calculation identified in this RFO.

2-7.2.2. INTERNATIONAL.

2-7.2.2.1. Household Goods (HHG).

2-7.2.2.1.1. General.

The percentage (%) cited in the submitting TSP's rate offer for the surface HHG represents a single-factor rate based on the Base-Line Rates specified in Section 2-7.2.2.6 per 100 pounds net weight including Full Replacement Value TSP liability as defined in Section 2-7.5 and HTOS Section 9. The application of rate offers from/to the international point for the surface HHG shipment shall be based on the net weight of the shipment in pounds. Minimum weight is 1,000 pounds.

2-7.2.2.1.2. Services Included.

1. Packing, including use of packing containers and materials from origin to destination, and unpacking. Shipping containers and packing materials furnished by the TSP will remain the property of the TSP.

(a) Special provisions applicable for LCD, LED, and Plasma Televisions.

These provisions apply for the packing and shipping of LCD, LED, and Plasma televisions, which are four (4) inches or less in depth and are incapable of standing alone without support (or the use of a base).

The TSP must utilize the original manufacturer's shipping container if available and serviceable.

Crating charges apply only for televisions in excess of 60 inches (diagonal screen size) and if the relocating employee's original carton is no longer available. Prior to any crating, the TSP must first gain written approval from the BLIO.

For televisions that are 60 inches or less (diagonal screen size), TSPs are authorized to use cartons which are specially designed to ship LCD, LED, and Plasma televisions. Further, the BLIO can waive, in writing, the crating requirement referenced above at their discretion. When a waiver is granted, the billing must be supported by a copy of the waiver indicating that the Federal Agency waived the 60 inch requirement and that crating was authorized.

2. Servicing and unservicing of appliances, to include front load washing machines.
3. All land, water, and air transportation, EXCEPT:
 - (a) additional land transportation charges for shipments picked up or delivered from or to storage-in-transit;
 - (b) bunker fuel charges, port congestion surcharges, and/or war risk surcharges where applicable and when actually billed to the TSP by ocean freight TSP pursuant to regularly filed tariff(s) with the Federal Maritime Commission. Such charges will be separately stated on the BL and supported by prorated paid ocean TSP invoices of the actual amount; and,
 - (c) shipments of unaccompanied air baggage.
4. Export and import documentation services involving customs clearances.
5. Removal and placement of each article in the residence/warehouse or other building.
6. Hoisting or lowering of an article.

7. Elevator, stair and excessive distance carry, piano/organ carry and/or heavy or bulky item charge (except Item 5 in Section 2-7.2.2.1.3, below).
8. Ferry, tunnel and bridge charges/tolls.

2-7.2.2.1.3. Services Excluded.

1. Storage, waiting time and/or handling charges caused by failure of the origin BLIO to furnish acceptable custom documents or by refusal of customs officials to clear shipment will be billed at charges provided in HTOS, when performed by TSP. When such services are performed by a third party, billing will be at the actual cost charged to the TSP, supported by paid third party invoices when reference applicable rate schedules and/or tariffs when charges are assessed in accordance with such publications.
2. Any Government or public authority ordered charges for inspection, disinfestation, decontamination, fumigation or demurrage or other charges occasioned by such orders not the fault of the TSP.
3. Servicing of articles requiring services of third parties. Prior to use of third parties, the TSP must get written authorization from the BLIO authorizing the service.
4. When an article cannot be picked up or delivered from a residence by the conventional method (doorways, stairs, elevator to floor) or the structural nature of the residence must be changed to accommodate a pickup or delivery (removal of windows, doors, etc), the TSP, upon approval by the BLIO will be authorized third party service. This exception is directed at the pickups and deliveries from high rise apartment buildings and is not intended to be used for minor hoisting and lowering, such as 1st floor balconies in apartments and single family dwellings.
5. Shipments picked up or delivered to a mini warehouse, which involve a carry in excess of 100 feet between the TSP vehicle and the outside entrance door of the actual storage area, the BLIO may authorize an excessive distance carry charge as defined in the HTOS Section 12.26.

2-7.2.2.2. Rates and Charges for Accessorial Services.

The rates and charges set out in HTOS Section 12 are base-line rates. The percentage (%) stated in the submitting TSP's rate offer for accessorial services represents the amount to be charged as a percentage (%) less than, equal to, or greater than the rates and charges set out in HTOS Section 12.

2-7.2.2.3. Rates or Charges For Storage-In-Transit (SIT).

The percentage (%) stated in the submitting TSP's rate offer for SIT represents the amount to be charged as a percentage (%) less than, equal to, or greater than the rates and charges set out in the HTOS Section 12 for the storage and pickup/delivery, including Full Replacement Value TSP liability as defined in Section 2-7.5.

2-7.2.2.4. Unaccompanied Air Baggage (UAB)

The percentage (%) stated in the submitting TSP's offer for UAB shipment represents a single-factor rate based on the base-line rate set out in Section 2-7.2.2.6.2.2 per kilogram (kg) volume weight including Full Replacement Value TSP liability as defined in Section 2-7.5 and includes the following services: (a) packing, including use of packing containers and materials from origin to destination; (b) servicing of appliances; and (c) from origin residence all land and air transportation to the destination residence. A TSP may charge as a separate line item a fuel surcharge for UAB shipments. TSPs must provide a copy of the original airway bill to the Agency for reimbursement. Any excessive costs charged by foreign or overseas air carriers will be negotiated and paid at the discretion of the Agency. Exceptions to the UAB surcharge are identified in Section 3.

2-7.2.2.5. Privately Owned Vehicle (POV).

The amount stated in the submitting TSP's rate offer for the shipment of a POV represents a flat charge applicable to the following services:

- (1) preparation of vehicle;
- (2) pickup at origin;
- (3) transportation from origin to destination;
- (4) containerization or below deck storage in the ocean going vessel;
- (5) delivery to final destination; and,
- (6) Full Replacement Valuation TSP liability as defined in Section 2-7.5.

2-7.2.2.5.1. Vehicle Sizes.

The flat charge must be stated in whole dollars and may be offered only on the following sizes:

1. Category 1 (CAT-1): Vehicles less than 300 cubic feet in physical measurement;
2. Category 2 (CAT-2): Vehicles between 300 and 800 cubic feet in physical measurement; and,
3. Category 3 (CAT-3): Vehicles exceeding 800 cubic feet in physical measurement.

2-7.2.2.5.2. Motorized Vehicles.

All internal combustion engines, self-propelled vehicles, or mechanized equipment containing an internal combustion engine may be subject to 49 CFR, hazardous material shipping paper requirements. The TSP may identify vessel carrier and hazardous material associated fees on their invoice as a pass through charge. TSPs must provide a copy of the original receipt from the vessel carrier for reimbursement consideration by the Federal Agency. Due to 49 CFR hazardous material requirements, agencies are expected to pay legitimate associated costs for this service. POVs with an empty fuel tank and run to a stall are excepted from the requirements of 49 CFR 176.905. POVs cannot be shipped with more than one quarter of a tank of flammable fuel under any circumstance.

2-7.2.2.5.3. Application of Transit Time.

Transit time schedules for both the domestic and international programs are identified in HTOS Section 10.

2-7.2.2.5.3.1. Transit Time Penalty.

In the event that the TSP fails to meet the transit times, it must notify the Federal Agency as applicable, within 24-hours of the delay. The TSP shall be responsible for arranging for, or the reimbursement of, a rental car on behalf of the transferee. Reimbursement or the rental of a like vehicle will be limited to a vehicle of the same, or comparable, size/model as being shipped by the transferee. The BLIO has the authority to waive the penalty in whole or in part based on circumstances of the delay.

2-7.2.2.5.4. POV Transit Time Exceptions.

HTOS Section 10.3 identifies exceptions to POV transit times for specific identified locations.

2-7.2.2.6. Base-Line Rates.

2-7.2.2.6.1. Surface.

2-7.2.2.6.1.1. Surface Base-Line Rate Table.

The following base-line rate table is applicable to the HHG effects surface shipments.

Weight Group	Base-Line Rate per hundred weight (cwt)
1,000 to 1,999 lbs	US\$124.77
2,000 to 3,999 lbs	US\$113.03
4,000 to 7,999 lbs	US\$106.64
8,000 to 11,999 lbs	US\$102.37
12,000 to 15,999 lbs	US\$100.24
16,000 and over	US\$98.11

2-7.2.2.6.2.2. Unaccompanied Air Baggage (UAB)

The following base-line rate table is applicable to the shipment of UAB.

Weight Group	Base-Line per Kilogram(KG)
45 to 134 kg	US\$1.16
135 to 224 kg	US\$1.05
230 to 314 kg	US\$1.00
315 to 404 kg	US\$0.96
405 and over kg	US\$0.91

2-7.3. Application of Rates or Charges.

Rates/Charges applicable to a specific shipment will be those in effect on the date of pickup. In those instances where the submitting TSP does not offer a rate offer, it will be construed as NO RESPONSE.

2-7.3.1. Exception.

Except in supplemental filings, items left blank will indicate NO CHANGE.

2-7.3.2. Unaccompanied Air Baggage (UAB).

Rates or charges applicable to UAB **will apply** when shipped independent of surface HHG.

2-7.3.3. Privately Owned Vehicles (POV).

Rates or charges applicable to POV **will apply** when shipped independent of the surface HHG.

2-7.4. Alaska Only.

2-7.4.1. Combination of Rate Offers - Applies to Domestic Shipments Only

2-7.4.1.1. Accepted Rate Offer Does Not Include Alaska Service Areas (RFO Section 5-2).

In the event that a TSP handles a shipment between points in the conterminous United States and Alaska and it does not have any rate offers accepted by GSA for such a movement, the applicable charges shall be based on a combination of the rate offers set out in the TSP's accepted rate offers between Service Area 2 and Service Areas 1 through 16, inclusive, and of the charges in the GSA500A applicable for Alaska, including Section 6 of the applicable GSA500A, supplements thereto and reissues thereof; provided, however, these charges will alternate with all other applicable combination or through rate offers and/or charges that a TSP may have on file on the date that a shipment is picked-up.

2-7.4.1.2. Accepted Rate Offer Includes Alaska Service Areas (RFO Section 5-2).

The provisions of Section 2-7.4.1.1 do not apply when GSA has accepted a TSP's rate offer to handle shipments between points in the conterminous United States, Service Area 1 through 16, inclusive, and Alaska Service Areas defined in Section 5-2.

2-7.5. Full Replacement Value.

2-7.5.1. General.

Unless otherwise noted, Full Replacement Value applies to all shipments transported pursuant to the provisions of this RFO (see HTOS Section 9.1). Full Replacement Value is the level of released value used for CHAMP shipments. The cost of providing Full Replacement Value as defined in this provision will be included in the TSP's rate offer. Except as provided in Sections 2-7.5.2.2. and 2-7.5.3.2., a TSP may not charge a Federal Agency for Full Replacement Value.

2-7.5.1.1. Surface and Unaccompanied Air Baggage (UAB) Shipments.

Unless otherwise noted, all Surface and UAB applicable to domestic and international shipments are released at Full Value.

2-7.5.1.2. Privately Owned Vehicle Shipments.

Unless otherwise noted, all POV shipments applicable to domestic and international shipments are released at the Current Value of the vehicle based on the National Automobile Dealers Association (NADA) value for the vehicle (see HTOS Section 9.1.3.2).

2-7.5.2. DOMESTIC.

2-7.5.2.1. Transportation.

All domestic Surface and UAB shipments moving pursuant to CHAMP, unless as otherwise noted in this RFO, are released at the base valuation of \$6.00 times the net weight of the shipment in pounds applicable to both shipments in transit and SIT.

2-7.5.2.2. Employee's Increase in Base Valuation.

The employee has the right to increase the value in excess of the base valuation established by this provision and in accordance with the following.

2-7.5.2.2.1. Transportation.

In the event that the employee declares a value greater than the base valuation, a Full Value Protection Service Shipment Charge of \$0.85 per \$100 will apply on that portion of the valuation declared in excess of shipments released value of \$6.00 times the weight.

2-7.5.2.2.2. Storage-in-Transit.

In the event that the employee declares a value greater than the base valuation, a Full Value Protection Service Storage Liability Charge of \$0.18 per \$100 will apply on that portion of the valuation declared in excess of shipments released value of \$6.00 times the weight.

2-7.5.3. INTERNATIONAL.

2-7.5.3.1. Transportation.

All international Surface and UAB shipments moving pursuant to CHAMP, unless as otherwise noted in this RFO, are released at a base valuation of \$6.00 times the net weight of the shipment in pounds applicable to both shipments in transit and SIT.

2-7.5.3.2. Employee's Increase in Base Valuation.

The employee has the right to increase the value in excess of the base valuation established by this provision and in accordance with the following.

2-7.5.3.2.1. Transportation.

In the event that the employee declares a value greater than the base valuation, a Full Value Protection Service Shipment Charge of \$0.85 per \$100 will apply on that portion of the valuation declared in excess of shipments released value of \$6.00 times the weight.

2-7.5.3.2.2. Storage-in-Transit.

In the event that the employee declares a value greater than the base valuation, a Full Value Protection Service Storage Liability Charge of \$0.18 per \$100 will apply on that portion of the valuation declared in excess of shipments released value of \$6.00 times the weight.

2-7.6. GSA Industrial Funding Fee (IFF)

The IFF is due on the total net transportation charges billable to the Government (includes line-haul, accessorial, packing charges, fuel surcharges, etc... and SIT (to include first day of storage, each additional day of storage and pickup and delivery (drayage))). IFF is also due on the total net charges billable to the government for the shipment of POVs.

2-7.6.1. Amount of Charge.

2-7.6.1.1. Domestic.

For domestic shipments, the GSA IFF will be 3.50% of the total net transportation charges (includes line-haul, accessorial, packing charges, fuel surcharges, etc... and SIT (to include first day of storage, each additional day of storage and pickup and delivery (drayage))) per shipment and 3.50% of the total net POV charges per shipment subject to the following provisions. An IFF is not assessed against UAB shipments unless an agreement has been developed.

2-7.6.1.2. International.

For international shipments, the GSA IFF will be 3.50% of the total net transportation charges (includes line-haul, accessorial, packing charges, fuel surcharges, etc... and SIT (to include first day of storage, each additional day of storage and pickup and delivery (drayage))) per shipment and 3.50% of the total net POV charges per shipment subject to the following provisions. An IFF is not assessed against UAB shipments unless an agreement has been developed.

2-7.6.2. Cost Included in TSP's Rate Offer.

The cost of GSA IFF must be included in the TSP's rate offer.

2-7.6.3. First Shipment.

The first shipment of a relocation performed pursuant to the HTOS is defined as a surface shipment of HHG effects, shipment of a POV, or UAB, all or any one of which are tendered to the TSP by the shipping Federal Agency as the first component of a shipment for a relocating employee. On a multiple element domestic or international shipment at Government expense (either all or some combination of HHG, POV, or UAB), GSA's IFF will be assessed against both the HHG element of the net transportation charges (includes line-haul, accessorial, packing charges, fuel surcharges, etc... and SIT (to include first day of storage, each additional day of storage and pickup and delivery (drayage))) and the POV element of the total net POV charges. An IFF is not assessed against UAB shipments unless an agreement has been developed. If there are multiple HHG and/or POV shipments, an IFF is assessed on each HHG shipment and each POV shipment.

2-7.6.4. Supplemental Shipments.

A supplemental shipment of a relocation performed pursuant to the HTOS is defined as any surface shipment, including a POV, or UAB tendered to the TSP by the shipping Federal Agency after the tender of the first component of a shipment for a relocating employee. On a multiple element domestic or international shipment at Government expense (either all or some combination of HHG, POV, or UAB), GSA's IFF will be assessed against both the HHG element of the net transportation charges (includes line-haul, accessorial, packing charges, fuel surcharges, etc... and SIT (to include first day of storage, each additional day of storage and pickup and delivery (drayage))) and the POV element of the total net POV charge. An IFF is not assessed against UAB shipments unless an agreement has been developed. If there are multiple HHG and/or POV shipments, an IFF is assessed on each HHG shipment and each POV shipment.

2-7.6.5. Payment of Charge.

The TSP will remit the IFF to GSA on a calendar year quarter basis in accordance with the terms of the HTOS. IFF payments remitted to GSA by approved CHAMP TSPs will be based on the number of shipments (HHG and POV) billed pursuant to CHAMP for which service was performed. Calculation of the IFF should be rounded out two decimal points. (example: .345 rounded to .35; .322 rounded to .32)

2-7.6.6. Verification of IFF.

To ensure that the IFF is correctly applied to the calendar year quarter for which submission is received, the check or attached documentation must identify the quarter (i.e. 1stqtr00, 3rdqtr00), and the GBL/CBL/BL number or include with the IFF submission a copy of the shipment report containing such information.

2-7.6.7. Failure to Submit IFF.

Failure to submit the Industrial Funding Fee due GSA for HHG and POV shipments handled, will result in immediate placement of the TSP in temporary non-use status pending revocation of the TSP's approval.

2-7.7. Electronic GSA Form 3080.

In accordance with HTOS Section 7.5.1, TSPs MUST initiate an electronic GSA Form 3080 via the Transportation Management Services Solution (TMSS) system for all shipments moved in accordance with this RFO (HHG, UAB and POV) **within thirty (30) calendar days of final delivery.**

2-7.8. Extended Storage.

Rate offers will apply into the TSP warehouse for extended storage. Rates for monthly extended storage per each hundred pounds and rates for full value protection per each \$100 of value must be negotiated between the TSP and the Federal Agency.

2-8. Restrictions on International Transportation of Household Goods.

The Fly America Act of 1974 (49 U.S.C. 40118) mandates the use of U.S air carriers for all cargo air transportation funded by the U.S. Government. One exception, however, is when the transportation is provided in accordance with a bilateral or multilateral air transport agreement under which both the U.S. Government and a foreign country's government are parties. In addition, the Department of Transportation must have determined that the bilateral or multilateral air transport agreement satisfies the Fly America requirements.

The U.S. Government has in place several of these agreements that currently allow federally funded transportation of cargo to utilize foreign air carries in certain circumstances. To prevent from having to update the Federal Management Regulations (FMR) each time a new agreement is entered into, GSA directs agencies and TSPs to the Department of State's web-based site at <http://www.state.gov/e/eb/tra/ata/index.htm> for information relating to these agreements. This was added in 41 CFR Part 102-117.135.

In addition, §102-117.15 To whom does this part apply? and other provisions of §102-117.135 were updated. §102-117.135 also identifies circumstances when the use of a foreign air carrier may be allowed when a bilateral or multilateral agreement does not exist.

Requests for permission to use a Foreign Flag carrier shall be made to the BLIO on the form "Justification Certificate for use of Foreign Flag Vessel/Carrier" in Appendix C of the HTOS.

Failure to file a Foreign Flag waiver using the "Justification Certificate for the use of a Foreign Vessel/Carrier" in Appendix C of the HTOS when a Foreign Flag carrier requiring a waiver is used may result in the immediate placement of a TSP in a temporary non-use status.

2-9. Withdrawal of Accepted Rate Offers.

The following provision applies: accepted rate offers may be withdrawn from the GSA Cost Comparison database upon a TSP's failure to meet HTOS requirements and/or pending temporary non-use, suspension and/or debarment in accordance with 41 CFR 102-117. In those instances where shipment takes place after the effective date of withdrawal, the TSP's accepted rate offer(s) will apply and remain in effect until either the TSP has been terminated for performance by the BLIO or the TSP's approval to participate in CHAMP has been revoked by the Program Management Office (PMO) (See HTOS Sections 2.17, 2.18, and 3.2).

2-10. Extension of Offer by the Government.

The Government reserves the right to extend the expiration date of all or part of the rate offers accepted in accordance with the RFO for up to ninety (90) calendar days.

2-11. TERMINATION FOR CONVENIENCE OF THE GOVERNMENT.

The Government, by written notice, may completely or partially terminate a TSP's performance of work under the BL and remove its rate offer(s) in accordance with the RFO and relevant HTOS provisions when it is in the Government's best interest. If a rate offer(s) is removed, the Government shall be liable only for payment for TSP services rendered before the effective date of the TSP's termination. Upon removal of the rate offer as provided in the HTOS, the TSP shall be paid any sum due the TSP for services performed under this rate offer to the date of the TSP's termination by the BLIO, and in the event of partial termination shall be paid in accordance with the terms of this rate offer for any services furnished under the portion of the rate offer that is not removed; provided, however, any such payments shall be without prejudice to any claim which the Government may have against the TSP under the provisions of the HTOS or otherwise and the Government shall have the right to offset any such claims against such payment.

SECTION 3

NON-ALTERNATING - SPECIAL AGENCY PROVISIONS

3-1. General.

TSPs may file non-alternating, Agency Specific Standing Route Order (SRO) rate offers as identified below. Non-alternating SRO rate offers will apply specifically to those Federal agencies/bureaus/offices identified below and will not alternate with any other accepted rate offer. By submission of a rate offer under this Section 3, the submitting TSP agrees to the following terms and conditions applicable to a specific agency/bureau/office. The rate offer is also subject to the provisions as set out in this RFO and the provisions of the HTOS, supplements thereto and reissues thereof.

3-2. Department Of Veterans Affairs (VA) – Domestic (DVADC).

TSPs submitting rate offers in accordance with Section 3-2, may file rate offers applicable between the points specified in Section 5-2 and identified as Agency Specific Codes in Section 5-1.

3-2.1. Released Valuation.

In lieu of the TSP liability at \$6.00 as provided for in Section 2-7.5.2, all domestic Surface and Unaccompanied Air Baggage (UAB) DVADC shipments shall be released at \$7.00 times the net weight of the shipment in pounds with a maximum TSP liability of \$126,000.00 applicable to both shipments in transit and Storage-in-Transit (SIT). There will be no additional cost to the VA for this level of service during transit or SIT. The storage liability charge does not apply for the basic released value.

3-2.2. Excess Released Value.

3-2.2.1. Transportation.

In the event the employee declares a value greater than the base valuation of \$7.00 times the net weight of the shipment in pounds, a Full Value Protection Service Shipment Charge of \$0.85 per \$100 will apply on that portion of the valuation declared in excess of a shipment's released value of \$7.00 times the net weight of the shipment in pounds or \$126,000.00, whichever is less.

3-2.2.2. Storage-In-Transit.

In the event that the employee declares a value greater than \$7.00 times the net weight of the shipment in pounds, a storage liability charge of \$0.18 per \$100 will apply on that portion of the valuation declared in excess of a shipment's released value of \$7.00 times the net weight of the shipment in pounds or \$126,000.00, whichever is less.

3-2.3. Weight Variance.

In lieu of the weight variance of 115% as provided for in HTOS Section 5.4.3., all DVADC domestic shipments shall be subject to a 110% weight variance. Weight variances of 110% or less will not require an explanation from the TSP. Weight variances exceeding 110% will require an explanation from the TSP that must be accepted/approved by the VA to allow the TSP to bill for the additional shipment weight.

3-2.4. Rate Basis.

By submission of a rate offer under Section 3-2, the TSP must have the ability to self-pack, load, and haul 85 percent or greater of VA interstate (including Alaska) and intrastate shipments. This is defined as a TSP who can contain a movement of property within its own operational capabilities without recourse to another TSP.

3-2.5. Volume.

The VA is estimating that the volume of domestic shipments under this RFO is 1,150 shipments.

3-3. Department Of Veterans Affairs (VA) – International (DVADC).

TSPs submitting rate offers in accordance with Section 3-3, may file rate offers applicable between the points specified in Section 5-2 and 5-3 and identified as Agency Specific Codes in Section 5-1.

3-3.1. Released Valuation.

In lieu of the TSP liability at \$6.00 as provided for in the Section 2-7.5.3, all international Surface and UAB DVADC shipments shall be released at \$8.50 times the net weight of the shipment in pounds with a maximum TSP liability of \$153,000.00 applicable to both shipments in transit and SIT. There will be no additional cost to the VA for this level of service during transit or SIT. The storage liability charge does not apply for the basic released value.

3-3.2. Excess Released Value.

3-3.2.1. Transportation.

In the event the employee declares a value greater than the base valuation of \$8.50 times the net weight of the shipment in pounds, a Full Value Protection Service Shipment Charge of \$0.85 per \$100 will apply on that portion of the valuation

declared in excess of a shipment's released value of \$8.50 times the net weight of the shipment in pounds or \$153,000.00, whichever is less.

3-3.2.2. Storage-in-Transit.

In the event that the employee declares a value greater than \$8.50 times the net weight of the shipment in pounds, a storage liability charge of \$0.18 per \$100 will apply on that portion of the valuation declared in excess of a shipment's released value of \$8.50 times the net weight of the shipment in pounds or \$153,000.00, whichever is less.

3-3.3. Weight Variance.

In lieu of the weight variance of 115% as provided for in HTOS Section 5.4.3., all DVADC international shipments shall be subject to a 110% weight variance. Weight variances of 110% or less will not require an explanation from the TSP. Weight variances exceeding 110% will require an explanation from the TSP that must be accepted/approved by the VA to allow the TSP to bill for the additional shipment weight.

3-3.4. Volume.

The VA is estimating that the volume of international shipments under this RFO is 40 shipments.

3-4. Consolidated – Domestic and International (CONDI).

TSPs submitting rate offers in accordance with Section 3-4, may file rate offers applicable between the points specified in Section 5-2 and 5-3 and identified as Agency Specific Codes in Section 5-1.

3-4.1. Application.

CONDI applies to all domestic and international shipments for which one of the agencies/bureaus/offices identified below issues the Government Bill of Lading and/or Commercial Bill of Lading. Each of these agencies/bureaus/offices will make their own TSP selections:

1. Department of Interior, Interior Business Center, Denver, CO (formerly NBCCO)
2. Department of Interior, Geological Survey, Reston, VA (formerly GEOVA)
3. Department of Agriculture, Forest Service, Albuquerque, NM (formerly FSVNM)
4. Department of Interior, National Park Service, Omaha, NE (formerly NPSNE) (currently responsible for the relocation requirements for the National Park Service's Midwest, Southeast and Northeast Regions)

3-4.2. Released Valuation - Domestic.

In lieu of the TSP liability at \$6.00 as provided for in Section 2-7.5.2., all domestic Surface and UAB CONDI shipments shall be released at \$6.50 times the net weight of the shipment in pounds with a maximum TSP liability of \$117,000.00 applicable to both shipments in transit and SIT. There will be no additional cost to the agencies/bureaus/offices identified in Section 3-4.1. for this level of service during transit or SIT. The storage liability charge does not apply for the basic released value.

3-4.3. Excess Released Value - Domestic.

3-4.3.1. Transportation.

In the event the employee declares a value greater than the base valuation of \$6.50 times the net weight of the shipment in pounds, a Full Value Protection Service Shipment Charge of \$0.85 per \$100 will apply on that portion of the valuation declared in excess of a shipment's released value of \$6.50 times the net weight of the shipment in pounds or \$117,000.00 whichever is less.

3-4.3.2. Storage-in-Transit.

In the event that the employee declares a value greater than \$6.50 times the net weight of the shipment in pounds, a storage liability charge of \$0.18 per \$100 will apply on that portion of the valuation declared in excess of a shipment's released value of \$6.50 times the net weight of the shipment in pounds or \$117,000.00 whichever is less.

3-4.4. Released Valuation - International.

In lieu of the TSP liability at \$6.00 as provided for in Section 2-7.5.3., all international Surface and UAB CONDI shipments shall be released at \$8.50 times the net weight of the shipment in pounds with a maximum TSP liability of \$153,000.00 applicable to both shipments in transit and SIT. There will be no additional cost to the agencies/bureaus/offices identified in Section 3-4.1. for this level of service during transit or SIT. The storage liability charge does not apply for the basic released value.

3-4.5. Excess Released Value - International.

3-4.5.1. Transportation.

In the event the employee declares a value greater than the base valuation of \$8.50 times the net weight of the shipment in pounds, a Full Value Protection Service Shipment Charge of \$0.85 per \$100 will apply on that portion of the valuation declared in excess of a shipment's released value of \$8.50 times the net weight of the shipment in pounds or \$153,000.00, whichever is less.

3-4.5.2. Storage-in-Transit.

In the event that the employee declares a value greater than \$8.50 times the net weight of the shipment in pounds, a storage liability charge of \$0.18 per \$100 will apply on that portion of the valuation declared in excess of a shipment's released value of \$8.50 times the net weight of the shipment in pounds or \$153,000.00, whichever is less.

3-4.6. Weight Variance – Domestic and International.

In lieu of the weight variance of 115% as provided for in HTOS Section 5.4.3., all domestic and international CONDI shipments shall be subject to a 110% weight variance.

3-4.7. Provider – Domestic and International

Only rate offers for the provision of Move Management Services (MMS) (M rates) will be accepted for CONDI. Rate offers for General Transportation Services (G rates) will not be accepted.

3-4.8. Volume.

The estimated volume of shipments under this RFO for CONDI is 2,100 shipments.

3-5. Department of the Treasury, Office of the Comptroller of the Currency (OCC), Washington, DC – Domestic and International (OCCDC)

TSPs submitting rate offers in accordance with Section 3-5, may file rate offers applicable between the points specified in Section 5-2 and 5-3 (as identified herein) and identified as Agency Specific Codes in Section 5-1.

3-5.1. Provider – Domestic and International.

The OCC utilizes the services of a Move Management Services (MMS) Provider outside of CHAMP; however, the OCC is requesting that the provisions of CHAMP apply for the relocation of their employee's personal effects. As a result, only rate offers for General Transportation Services (G rates) will be accepted for the OCCDC. Rate offers for the provision of MMS (M rates) will not be accepted.

3-5.2. Application.

3-5.2.1. Domestic.

The OCC is requesting domestic rate offers for the domestic points identified in Section 5-2.

3-5.2.2. International.

The OCC is requesting international rate offers only for London. As a result, rate offers will only be accepted for shipments moving between the points identified in Section 5-2 and the Destination Code of 925L identified for London in Section 5-3.

3-5.3. Weight Allowance.

3-5.3.1. Domestic.

Domestic shipments for OCCDC are bound to a 26,000 pound maximum weight entitlement; however, some employees, due to religious or ethnic culture, may be authorized a higher weight entitlement. TSPs will be notified of those employees who have been authorized by the OCC to ship over 26,000 pounds.

3-5.3.2. International.

As identified above, international shipments for OCCDC are limited to London (925L). Furnished housing is provided and for the most part furniture will not be shipped; however, bed(s) may be shipped if they meet the specifications and approval from the General Service Office at the Embassy in London. International shipments are limited to a 7,200 pound maximum weight entitlement. Unaccompanied Air Baggage (UAB) shipments are limited to a 200 pound maximum weight entitlement with an additional 100 pounds for each immediate family member relocating with the employee; however the maximum weight entitlement for UAB may not exceed 500 pounds total.

3-5.4. Released Valuation.

In lieu of the TSP liability at \$6.00 as provided for in Section 2-7.5.2. and 2-7.5.3., all domestic and international Surface and UAB OCCDC shipments shall be released at \$10.00 times the net weight of the shipment in pounds with a maximum TSP liability of \$260,000 applicable to both shipments in transit and SIT. For shipments authorized by the OCC at a weight exceeding 26,000 pounds, the maximum TSP liability will remain at \$260,000. There will be no additional cost to the OCC for this level of service during transit or SIT. The storage liability charge does not apply for the basic released value.

3-5.5. Excess Released Value.

3-5.5.1. Transportation.

In the event the employee declares a value greater than the base valuation of \$10.00 times the net weight of the shipment in pounds, a Full Value Protection Service Shipment Charge of \$0.85 per \$100 will apply on that portion of the valuation declared in excess of shipments released value of \$10.00 times the net weight of the shipment or \$260,000, whichever is less.

3-5.5.2. Storage-in-Transit.

In the event that the employee declares a value greater than \$10.00 times the net weight of the shipment in pounds, a storage liability charge of \$0.18 per \$100 will apply on that portion of the valuation declared in excess of a shipment's released value of \$10.00 times the net weight of the shipment in pounds or \$260,000, whichever is less.

3-5.6. Non –Application of Origin Service Charge (OSC) and Destination Service Charge (DSC) – Domestic Shipments Only.

TSPs **MAY NOT** charge an OSC or a DSC (Items 135A and 135B of the GSA500A Tariff) when billing for a domestic shipment moved under OCCDC. All domestic rate offers submitted for OCCDC must be inclusive of all accessorial identified in Paragraph 3-5.7., below, and may not be billed as a separate charge(s).

3-5.7. Application of Rate Offers – DOMESTIC SHIPMENTS ONLY.

All DOMESTIC rate offers solicited for OCCDC must incorporate the following accessorial services:

- ATC charges
- All long carry charges at origin and at destination
- All stair carries
- One-time elevator charges
- All charges associated with heavy or bulky items, to include pianos/organs
- All charges for shuttle service
- Crating up to \$250 (any amount above this must have prior approval by the OCC)
- All uncrating
- Debris pickup

3-5.8. Excess Weight.

TSPs must notify OCC's MMS Provider and the employee within two (2) business days once the results of the first set of weight tickets have been obtained and provide the MMS Provider and the employee with the cost of the overage.

3-5.9. The Volume.

The OCC is estimating that the volume of shipments under this RFO is 175 domestic shipments and 5 international shipments.

3-6. Social Security Administration (SSA), Baltimore, MD – Domestic and International (SSADI).

TSPs submitting rate offers in accordance with Section 3-6, may file rate offers applicable between the points specified in Section 5-2 and 5-3 and identified as Agency Specific Codes in Section 5-1.

3-6.1. Provider – Domestic and International.

The SSA utilizes the services of a Move Management Services (MMS) Provider outside of CHAMP; however, the SSA is requesting that the provisions of CHAMP apply for the relocation of their employee's personal effects. As a result, only rate offers for General Transportation Services (G rates) will be accepted for SSADI. Rate offers for the provision of MMS (M rates) will not be accepted.

3-6.2. Released Valuation.

In lieu of the TSP liability at \$6.00 as provided for in Section 2-7.5.2. and 2-7.5.3., all Surface and UAB SSADI shipments shall be released at \$12.00 times the net weight of the shipment in pounds with a maximum TSP liability of \$216,000.00 applicable to both shipments in transit and SIT. There will be no additional cost to the SSA for this level of service during transit or SIT. The storage liability charge does not apply for the basic released value.

3-6.3. Excess Released Value.

3-6.3.1. Transportation.

In the event the employee declares a value greater than the base valuation of \$12.00 times the net weight of the shipment in pounds, a Full Value Protection Service Shipment Charge of \$0.85 per \$100 will apply on that portion of the valuation declared in excess of a shipment's released value of \$12.00 times the net weight of the shipment in pounds or \$216,000.00, whichever is less.

3-6.3.2. Storage-in-Transit.

In the event that the employee declares a value greater than \$12.00 times the net weight of the shipment in pounds, a storage liability charge of \$0.18 per \$100 will apply on that portion of the valuation declared in excess of a shipment's released value of \$12.00 times the net weight of the shipment in pounds or \$216,000.00, whichever is less.

3-6.4. Weight Variance.

In lieu of the weight variance of 115% as provided for in HTOS Section 5.4.3., all SSADI shipments shall be subject to a 110% weight variance. TSPs must inform SSA's Move Management Services Provider of all instances in which such variances occur as required by HTOS Section 5.4.3.

3-6.5. Non-Application of Origin Service Charges (OSC) and Destination Service Charges (DSC) – Domestic Shipments Only.

TSPs **MAY NOT** charge an OSC or a DSC (Items 135A and 135B of the GSA500A Tariff) when billing/invoicing for a domestic shipment moved under SSADI. All domestic rate offers submitted for SSADI must be inclusive of all accessorial identified in Paragraph 3-6.6., below, and may not be billed/invoiced as a separate charge(s).

3-6.6. Application of Rate Offers – DOMESTIC SHIPMENTS ONLY.

All DOMESTIC rate offers solicited for SSADI must incorporate the following accessorial services:

- ATC charges
- Parking permits
- All long carry charges at origin and at destination
- All stair carries
- One-time elevator charges
- All charges associated with heavy or bulky items, to include pianos/organs (weight additives are allowable)
- All charges for shuttle service
- Extra Labor, long carry and other charges associated with mini-storage
- Debris pickup

3-6.7. Packed by Owner.

For any cartons/boxes "packed by owner (PBO)," the TSP must open the box, inspect the contents, assume liability, provide a detailed description on the inventory and mark it packed by TSP.

3-6.8. Excess Weight.

All excess weight collection actions are handled by SSA. The TSP is not to take any excess weight collection action and is not authorized to waive an overweight payment.

3-6.9. Billing/Invoicing.

Billing/Invoicing must be received within sixty (60) days after delivery/service is performed.

3-6.10. Volume.

The SSA is estimating that the volume of shipments under this RFO for SSADI is 150 shipments with the majority of those shipments being domestic.

3-7. Department of the Treasury, Administrative Resource Center (ARC), Parkersburg, WV – Domestic and International (ARCWV).

TSPs submitting rate offers in accordance with Section 3-7, may file rate offers applicable between the points specified in Section 5-2 and 5-3 and identified as Agency Specific Codes in Section 5-1.

3-7.1. Application.

The ARC is a Relocation Resource Center which provides relocation services to other agencies. ARCWV applies to all domestic and international shipments for which the ARC office located in Parkersburg, WV issues the Government Bill of Lading and/or the Commercial Bill of Lading.

3-7.2. Provider.

ARCWV is requesting rate offers for the provision of General Transportation Services (G rates) only. Rate offers for the provision of Move Management Services (MMS) (M rates) will not be accepted.

3-7.3. Released Valuation.

In lieu of the TSP liability at \$6.00 as provided for in Section 2-7.5.2. and 2-7.5.3., all Surface and UAB ARCWV shipments shall be released at \$7.00 times the net weight of the shipment in pounds with a maximum TSP liability of \$126,000.00 applicable to both shipments in transit and SIT. There will be no additional cost to the ARC for this level of service during transit or SIT. The storage liability charge does not apply for the basic released value.

3-7.4. Excess Released Value.

3-7.4.1. Transportation.

In the event the employee declares a value greater than the base valuation of \$7.00 times the net weight of the shipment in pounds, a Full Value Protection Service Shipment Charge of \$0.85 per \$100 will apply on that portion of the valuation declared in excess of shipment's released value of \$7.00 times the net weight of the shipment in pounds or \$126,000.00, whichever is less.

3-7.4.2. Storage-in-Transit.

In the event that the employee declares a value greater than \$7.00 times the net weight of the shipment in pounds, a storage liability charge of \$0.18 per \$100 will apply on that portion of the valuation declared in excess of a shipment's released value of \$7.00 times the net weight of the shipment in pounds or \$126,000.00, whichever is less.

3-7.5. Weight Variance.

In lieu of the weight variance of 115% as provided for in HTOS Section 5.4.3., all ARCWV shipments shall be subject to a 110% weight variance.

3-7.6. Non-Application of Origin Service Charges (OSC) and Destination Service Charges (DSC) – Domestic Shipments Only.

TSPs **MAY NOT** charge an OSC or a DSC (Items 135A and 135B of the GSA500A Tariff) when billing/invoicing for a domestic shipment moved under ARCWV. All domestic rate offers submitted for ARCWV must be inclusive of all accessorial services identified in Paragraph 3-7.7, below, and may not be billed/invoiced as a separate charge(s).

3-7.7. Application of Rate Offers – DOMESTIC SHIPMENTS ONLY.

All DOMESTIC rate offers solicited for ARCWV must incorporate the following accessorial services:

- ATC charges
- Parking permits
- All long carry charges at origin and at destination
- All stair carries
- One-time elevator charges
- All charges associated with heavy or bulky items, to include pianos/organs (weight additive is allowable)
- Shuttle service
- Crating up to \$1,000 (any amount above this must have prior approval by the ARC)
- All uncrating
- Servicing of appliances, such as refrigerators and washing machines
- Debris pickup
- All fees associated with servicing front load washer/dryers and pedestals
- Disassembly/Assembly of all types of beds

3-7.8. Application of Rate Offers – DOMESTIC CONTAINERIZED SHIPMENTS ONLY.

In addition to the accessorial services identified in 3-7.7., above, which must be incorporated into ALL DOMESTIC rate offers for ARCWV, the following must also be incorporated for rate offers submitted for Code C Containerized Shipments:

- The first thirty (30) day of SIT and all associated SIT charges including all charges associated with pickup/delivery and warehouse related charges

3-7.9. Pre-Move Survey.

A copy of the pre-move survey must be submitted via email to the ARC and to the employee within two (2) days from the date of the pre-move survey. The Subject Line of the email must contain the Relocation Number, the Employee's last name and first Initial, the ARC's Relocation Coordinator's initials and "Pre-move Survey." Example – PCS1400001 – Smith, J – RC – Pre-move Survey

3-7.10. Excess Weight.

The TSP must notify the ARC via email within two (2) days once the results of the first set of weight tickets have been obtained.

3-7.11. Billing/Invoicing.

Billing/Invoicing must be received within sixty (60) days after delivery/service is performed. **When an invoice/bill contains charges for crating, a crating breakdown must be included to ensure only crating in excess of \$1,000 is being billed/invoiced.** For excess weight shipments, two sets of proper weight tickets must be submitted with the bill/invoice. When billing/invoicing for international shipments, POV shipments (both international and domestic) and UAB shipments (both international and domestic), the TSP must include with the bill/invoice a copy of the Transportation Management Services Solution (TMSS) query screen specific to the shipment(s) being billed/invoiced **(query screen copy must identify shipment specific origin, destination, weight, miles, UAB weight (if applicable) and Vehicle Class (if applicable)).**

3-7.12. Reporting.

Required reports must be sent via email on a monthly basis to PCSTravel@fiscal.treasury.gov.

3-7.13. Volume.

The ARC is estimating that the volume of shipments under this RFO for ARCWV is 1,000 domestic shipments and 1,100 international shipments.

3-8. Drug Enforcement Administration (DEA) – Domestic (DEADD).

3-8.1. General.

TSPs submitting rate offers in accordance with Section 3-8 may file rate offers applicable between the points specified in Section 5-2 and identified as Agency Specific Codes in Section 5-1.

3-8.2. Weight Variance.

In lieu of the weight variance of 115% as provided for in HTOS Section 5.4.3., all domestic shipments shall be subject to a 110% weight variance. A copy of the pre-move survey must be submitted via email to the booking counselor and to the employee within two (2) days from the date of the pre-move survey. The subject line of the email must contain the Government Bill of Lading (GBL) number, shipment type, last name of the employee and "Pre-move Survey."

3-8.3. Non-Application of Origin Service Charges (OSC) and Destination Service Charges (DSC) – Domestic Shipments Only.

TSPs **MAY NOT** charge an OSC or a DSC (Items 135A and 135B of the GSA500A Tariff) when billing/invoicing for a shipment moved under DEADD. All domestic rate offers submitted for DEADD must be inclusive of all accessorial charges identified in Paragraph 3-8.4., below, and may not be billed/invoiced as a separate charge(s).

3-8.4. Application of Rate Offers.

All domestic rate offers solicited for the DEA must incorporate the following accessorial services:

- ATC Charges
- All long carry charges at origin
- All long carry charges at destination
- All stair carries
- One-time elevator charge
- All charges associated with heavy or bulky items, to include piano/organ.
- All charges for shuttle service
- Crating up to \$250 (any amount above this must be approved by DEA)
- All uncrating
- Extra labor, long carry and all charges associated with Mini-storage.
- All Surcharges or Security fees associated with ocean portion of Alaska Moves

3-8.5. Domestic Volume.

The DEA is estimating that the volume of shipments under this RFO is 500 shipments.

3-8.6. Storage-In-Transit (SIT).

TSPs are required by the DEA to bill all SIT charges based on the destination listed on the GBL, not the actual SIT location. DEA is instructing the TSP that any shipment placed in SIT outside the 50-mile radius will be considered SIT at TSP's convenience (HTOS Section 5-5.2). Under the HTOS, TSPs are required to place shipments within a 50-mile radius of the destination unless the issuing office authorized in writing SIT over 50-miles from the destination shown on the GBL.

3-8.7. Excess weight.

DEA will issue a bill of lading and any other shipping document with all charges billed directly to the agency. The government will pay the total charges and the employee will reimburse the Government for the cost of transportation and other charges applicable to the excess weight. (Ref: 41 CFR 302-7.200)

All excess weight collection actions are handled by DEA. **The TSP is not to take any excess weight collection action and is not authorized to waive an overweight payment.** Weights should be reported 100% accurately and not falsified to fit the employee's entitlement.

TSP personnel at an employee's residence should not initiate discussions with the employee regarding the weight of the employee's household goods. If the employee initiates discussions with TSP personnel at an employee's residence regarding the weight of the employee's household goods, the only acceptable response is "the only way to determine the actual weight of your household goods is to have the moving van weighed once it is loaded with your household goods" and invite the employee to attend a weigh-in at either origin or destination. For billing purposes, two (2) sets of proper weight tickets are to be provided with excess weight shipments. The TSP is to notify the booking counselor via e-mail within two (2) days once the results of the first set of weight tickets have been obtained.

3-8.8 Shipment of Boats/Kayaks/Canoes.

The shipment of boats/kayaks/canoes requires advance approval. These items are defined as an open craft of a size that can accommodate an individual(s) to sit in it. These items are to be identified during the pre-move survey and a written request for shipment approval are to be submitted to the booking counselor within two (2) days after the pre-move survey.

3-8.9. Packed By Owner.

TSPs must ensure that packing lists do not include any items listed as "packed by owner (PBO)" or "contents unknown." Such descriptions are an immediate flag for close attention by Highway Patrol/Law Enforcement Personnel who could place shipments on hold pending search, which will severely delay delivery. Once on-site TSP personnel encounter cartons marked "PBO" they must: open the box, inspect the contents, assume liability, provide a detail description on the inventory and mark it packed by carrier.

3-8.10. Shipment Tracking.

All TSPs offering rate offers for DEA shipments must have a secure Internet website where travelers can track the status of their personal effects. Access must be password controlled and available only to traveler and/or its agency.

3-8.11. Claims Report.

At the end of each rate offer cycle the TSP is required to submit a Claims Report showing all claims paid during that tender period on all DEA shipments. Contact the Transportation Management Unit Chief (FAPM) to receive an electronic template/copy of this report.

3-8.12. Staffing Requirement.

All TSPs must use trained personnel qualified in their assigned duties in packing and or handling of personal property. TSPs personnel must be fluent in English at origin and at destination. TSP's personnel must have company issued Identification and in presentable company issued uniforms when performing work.

3-9. US Postal Service, Washington, DC – Domestic and International (USPDC)

TSPs submitting rate offers in accordance with Section 3-9, may file rate offers applicable between the points specified in Section 5-2 and 5-3 and identified as Agency Specific Codes in Section 5-1.

3-9.1. Provider – Domestic and International.

The US Postal Service utilizes the services of a Move Management Services (MMS) Provider outside of CHAMP; however, the US Postal Service is requesting that the provisions of CHAMP apply for the relocation of their employees' personal effects. As a result, only rate offers for General Transportation Services (G rates) will be accepted for the USPDC. Rate offers for the provision of MMS (M rates) will not be accepted.

3-9.2. Weight Allowance.

1. USPDC is taking exception to the 2,000 pound allowance to cover packing materials as identified in §302-7.2 of the Federal Travel Regulations.
2. Most shipments for USPDC will be bound by the normal 18,000 pound maximum weight entitlement; however, for some employees, the USPDC will authorize up to 25,000 pounds. TSPs will be notified of those employees who have been authorized by USPDC to ship up to 25,000 pounds.

3-9.3. Weight Variance.

In lieu of the weight variance of 115% as provided for in HTOS Section 5.4.3., all domestic and international USPDC shipments shall be subject to a 110% weight variance.

3-9.4. Released Valuation.

In lieu of the TSP liability at \$6.00 as provided for in Section 2-7.5.2. and 2-7.5.3., all domestic and international Surface and UAB USPDC shipments shall be released at \$10.00 times the net weight of the shipment in pounds with a maximum TSP liability of \$180,000.00 applicable to both shipments in transit and SIT. For shipments authorized by the USPDC at a weight exceeding 18,000 pounds, the maximum TSP liability will be \$10.00 times the net authorized weight of the shipment in pounds, not to exceed \$250,000.00. There will be no additional cost to the USPDC for this level of service during transit or SIT. The storage liability charge does not apply for the basic released value.

3-9.5. Excess Released Value.

3-9.5.1. Transportation.

In the event the employee declares a value greater than the base valuation of \$10.00 times the net weight of the shipment in pounds, a Full Value Protection Service Shipment Charge of \$0.85 per \$100 will apply on that portion of the valuation declared in excess of shipments released value of \$10.00 times the net weight of the shipment or \$180,000.00, whichever is less.

3-9.5.2. Storage-in-Transit.

In the event that the employee declares a value greater than \$10.00 times the net weight of the shipment in pounds, a storage liability charge of \$0.18 per \$100 will apply on that portion of the valuation declared in excess of a shipment's released value of \$10.00 times the net weight of the shipment in pounds or \$180,000.00, whichever is less.

3-9.6. Non-Application of Origin Service Charges (OSC) and Destination Service Charges (DSC) – Domestic Shipments Only.

TSPs **MAY NOT** charge an OSC or a DSC (Items 135A and 135B of the GSA500A Tariff) when billing for a domestic shipment moved under USPDC. All domestic rate offers submitted for USPDC must be inclusive of all accessorial identified in Paragraph 3-9.7, below, and may not be billed as a separate charge(s).

3-9.7. Application of Rate Offers – DOMESTIC SHIPMENTS ONLY.

All DOMESTIC rate offers solicited for USPDC must incorporate the following accessorial services:

- ATC charges
- All long carry charges at origin and at destination
- All stair carries
- One-time elevator charges
- All charges associated with heavy or bulky items, to include pianos/organs
- All charges for shuttle service
- **All crating and uncrating up to \$2,000. Prior approval is not required; however, the combined cost of crating and uncrating cannot exceed \$2,000**
- Extra labor, long carry and all charges associated with mini-storage
- All surcharges or security fees associated with the ocean portion of Alaska moves
- Cost of special motorcycle containers (Clip-Lok)
- All fees for reserving parking on streets or apartment buildings

3-9.8. Volume.

The USPDC is estimating that the volume of shipments under this RFO is 1,300 shipments.

3-10. General Services Administration (GSA) – Domestic and International (GSADI).

TSPs submitting rate offers in accordance with Section 3-10, may file rate offers applicable between the points specified in Section 5-2 and 5-3 and identified as Agency Specific Codes in Section 5-1.

3-10.1. Application.

While there is no guarantee of any shipments or any future action, GSA's Employee Relocation Resource Center (ERRC) maintains a Memorandum of Agreement (MOA) with one or more MMS Providers submitting rate offers for GSADI. Shipments handled under any MOA would be for GSA's own internal employee relocations for which GSA issues the Government Bill of Lading (GBL) or Commercial Bill of Lading. In addition, one or more Federal civilian agencies with lower shipment volumes may enter into a Memorandum of Understanding (MOU) with the ERRC to participate in any existing and/or resulting MOA between the ERRC and a MMS Provider under this GSADI. These lower volume agencies would typically have less than 50 shipments per year and/or be agencies who request to use the ERRC's MOA to "bridge over" until they can enter into their own MOA with a CHAMP MMS Provider. Any MMS Providers with which the ERRC might enter in to an MOA with would be notified of any additional agencies allowed to use the services agreed to in a resulting MOA.

3-10.2. Provider – Move Management Services (MMS).

GSA is requesting rate offers for the provision of MMS (M rates) only for GSADI. Rate offers for General Transportation Services (G rates) will not be accepted.

3-10.3. Provider – Domestic and International.

TSPs submitting rate offers for GSADI must be approved for both GSA's Domestic and International programs. TSPs must also have one or more M rate offers submitted under both the Domestic and International programs. If a TSP has approval for both the Domestic and International programs under two separate Standard Carrier Alpha Codes (SCACs), they may submit rate offers under this GSADI as long as all other requirements of GSADI are met.

3-10.4. Prepayment Audit Requirements.

TSPs submitting rate offers for GSADI must have all Prepayment Audit requirements as identified in 41 CFR 102-118 and the U.S. Government Freight Transportation Handbook conducted by an independent, non-affiliated auditor that is either approved under GSA's Financial and Business Solutions (FABS) Schedule 520, Special Item Number 520-10 or has been certified by GSA's Audit Division (QMCA) to perform Prepayment Audit services. All costs associated with arranging for and the performance of Prepayment Audits by an independent, non-affiliated auditor as described above must be included in the submitting TSP's rate offers.

3-10.5. Postpayment Audit Requirements.

TSPs submitting rate offers for GSADI must prepare and submit to QMCA all required documentation to satisfy the Postpayment Audit requirements identified in 41 CFR 102-118 and the U.S. Government Freight Transportation Handbook. Documentation must be submitted either electronically or via Compact Disk (CD). TSPs must also submit a completed summary Postpayment Audit Submission form as provided for in Attachment 1, Postpayment Audit Submission Form. All costs associated with the preparation and submission of the required Postpayment Audit documentation must be included in the submitting TSP's rate offers.

3-10.6. Participation in GSA's Extended Storage Tender of Service (XTOS).

While not a requirement to submit a rate offer for GSADI, it is preferable that TSPs have one or more rate offers accepted under GSA's current XTOS RFO.

3-10.7. Volume.

The GSADI is estimating that the volume of shipments under this RFO is 300 shipments.

3-11. Reserved.

3-12. Department of State (DOS) – International (DOSDC).

3-12.1. General.

TSPs submitting rate offers in accordance with Section 3-12 may file rate offers applicable between the points specified in Section 5-2 and 5-3 and identified as Agency Specific Codes in Section 5-1. The DOS will only accept corporate level TSPs. All bookings and matters related to this RFO will be handled at the corporate level. The selection of the origin agent (s) will be at the sole discretion of the corporate level management.

3-12.1.1. Shipment Reporting.

1. **General:** The DOS reserves the right to discontinue tendering any services if the TSP does not provide the reports as outlined under the provisions in this section. Reports must be submitted directly to the respective Originating Agency, Despatch Agency or office. The DOS will periodically provide each TSP a list of e-mail addresses for all embassies and consulates.
2. **Electronic Data Interface (EDI):** A copy of EDI reporting requirements has been published and is available under Sections 10 and 11 of this RFO. As the DOS continues to improve our transportation software additional fields may be added or changes made to existing fields. TSPs will have the 30 days to adjust and pilot changes to EDI requirements. A supplemental reporting form for new TSPs and to be used in case of EDI failure can be found in Exhibit 3. This form shall only be used by new TSPs pending EDI implementation or upon request by the booking office.
3. **Pre-move Survey:** A copy of the pre-move survey must be submitted to the booking counselor and ALMArchive@state.gov. The subject line of the email must contain the text "Pre-move Survey", shipment type, last name of the employee and, if it has been issued, the Work Order Bill (Bill of Lading (BOL)) number.
4. **Weights and Pieces:** All TSPs offering rate offers will be required to provide weights and pieces within three calendar days for Unaccompanied Air Baggage (UAB) shipments and seven calendar days for surface shipments from the day after the shipment is picked up.
5. **Inventories:** The TSP shall submit an electronic copy of the inventory to ALMArchive@State.gov no later than three days after the packout. The format of the email shall be: "Employee Name, Inventory, Shipment Number".
6. **Routing Details:** The TSP shall provide Routing details via EDI within three calendar days for UAB shipments and seven calendar days for surface shipments from the date permission to ship was granted by post. In cases where permission to ship requires an adjustment of the RDD, the TSP shall report a follow up date on their notice of missed RDD.
7. **Local Agents:** For all shipments, the TSP must provide their selected Agent to the booking counselor within 24 hours from the time the initial booking was received.
8. **Permission to Ship:** For US to Post shipments the TSP shall report via EDI requesting permission to ship or a follow up date of the destination GSO office no later than one day after pack end. Permission to ship shall be reported in the EDI file the day after destination GSO office grants it. The email granting permission to ship or the follow up date shall be forwarded to TTMContracts@state.gov and ALMArchive@State.gov. Failure of post to respond to a request to ship shall be reported after **the third request** to TTMContracts@state.gov and ALMArchive@State.gov.
9. **EDI Field 11, Arrival Date:** EDI field 11 is the ETA prior to delivery and it must remain **blank** until the shipment has delivered. **Field 11 should be reported via EDI only after delivery has occurred and cleared from EDI reports for all undelivered shipments.** Reporting field 11 as a past date for a shipment that has not delivered is a false report and may be penalized.
10. **EDI Field 12, Available Date:** EDI field 12 is the available date, the date the TSP or agent has the shipment in their possession at destination and is prepared to deliver it. The arrival date shall not be reported as a past date without populating the available date field. Failure to report the available date may be grounds for a missed RDD.

11. **Foreign Flags:** The TSP shall report use of either US or Foreign Flag carrier via EDI per the procedures outlined in section 10 of the RFO (**See 3-12.3 Fly America for additional information and requirements**).
12. **Computer Software Requirement:** The DOS has developed an Automated Accessorial Program (paperless) to improve the efficiency of receipt, review, and processing of TSP accessorial requests. All TSPs must have Microsoft Office 2010 software to be in compliance with this requirement.

3-12.1.2. Use of Agents .

1. **Use of Domestic Agents:** If services are being performed within the Washington, DC Metro area (defined as the 50 miles radius of the Washington Monument), the forwarder shall utilize one of the local Non-temp storage (NTS) pack and crate companies if the employee has a permanent storage shipment. This will minimize the number of companies in the employee's residence. If there is no NTS shipment, or if the shipment is originating outside the Washington DC Metro area, the TSP may select an agent of their choosing.
2. **Use of International Agents:** TSPs may only use those designated agents abroad as defined under Section 9 of this RFO. The list of worldwide agents is updated monthly and changes will be shared with the active TSP currently participating.
3. **SCAC Code:** All TSPs used as agents in the United States must be registered with the Directory of Standard Multi-Modal Transportation Service Provider (NMFTA) and have an active Standard Carrier Alpha Code (SCAC). In addition TSPs must be registered and in good standing with the Better Business Bureau. Your packing company SCAC code must be unique to your organization and different from any of your affiliates.

3-12.1.3. Weight Variance.

In lieu of the weight variance of 115%, as provided for in HTOS Section 5.4.3., all international HHE surface shipments shall be subject to a 110% weight variance. LAY, CNS, UAB and HHE Air shipments are not subject to the weight variance. Additionally, when a shipment is surveyed at above 1,000 lbs and the actual net weight is under 900 Lbs, the RTO must authorize the TSP in writing for the shipment to proceed to leave the warehouse or the TSP may only bill the actual weight of the shipment not the contract minimum of 1,000 Lbs.

3-12.1.4. Storage in Transit (SIT) Charges.

Where storage and warehouse handling charges apply, based on location of the warehouse where SIT service is provided, SIT rates utilized are those of the destination point shown again on the Government Bill of Lading (GBL) rather than the actual point of storage.

3-12.2. Household Goods (HHG).

The percentage (%) cited in the submitting TSP's rate offer for the surface HHG represents a single-factor rate, based on the Base-Line Rates specified in Section 2-7.2.2.6, per 100 pounds net weight including full replacement value TSP liability as defined in Section 3-12.7 and HTOS Section 9. The application of rates from/to the international point for the surface HHG shipment shall be based on the net weight of the shipment in pounds. The minimum weight is 1,000 pounds. Household effects (HHE) and Layette shipments that the RTO orders be sent by air should be billed at the filed rate for UAB. UAB guidelines concerning RDDs, minimum billable weight, air fuel surcharge and option to bill for dimensional weight apply.

3-12.2.1. Services Included in Rate Offer.

1. Packing, including use of packing containers and materials from origin to destination, and unpacking. Residence Delivery for HHE, CNS and UAB including unpacking and removal of debris on the day of delivery. Shipping containers and packing materials furnished by the TSP will remain the property of the TSP. All lift vans must be of new wood and in compliance with the ISPM#15 Standard.
2. Servicing of appliances, to include front load washing machines.
3. Export and import documentation services involving customs clearances.
4. Removal and placement of each article in the residence/warehouse or other building.
5. Hoisting or lowering of an article.
6. Elevator, stair and excessive or long distance (origin/destination) carry, piano/organ carry and/or heavy or bulky item (to include piano/organ) charge. Elevator carry also referred to as inside lift. An elevator or lift is defined as part of the permanent structure of the building.
7. Ferry, tunnel and bridge charges/tolls.
8. All fees for reserving parking on streets or apartment buildings.
9. The first 30 Days of SIT and all associated SIT charges are inclusive of the filed rate offers. This includes

all charges associated with pickup/delivery and warehouse related charges. SIT at origin for POVs is ONLY permitted when Post reports Diplomatic Accreditation will be delayed at destination pending custom clearance. SIT for POVs will not be authorized for employee convenience. The filed rates are also inclusive for first 30 Days of POV SIT and all associated POV SIT charges at origin when shipments are held pending post permission to ship. **TSP must obtain written authorization from the GBLIO or Post prior to placing shipment into SIT.** POV SIT shall be billed as a pass-through charge.

10. All rate offers solicited for the DOSDC must incorporate the following accessorial services:
- ATC Charges.
 - All charges for shuttle service.
 - Crating up to \$250 (any amount above this must be approved by the DOS). Regardless of the actual cubic feet of the crate provided, compensation for internal crates will not exceed 3 inches beyond any single dimension (length, width or height) of the item being crated. All crating shall be done at the origin residence as identified on the Bill of Lading; all uncrating shall be done at destination residence as identified on the Bill of Lading. (See Section 12 of this RFO for 14 FAM Exhibit 611.6 Limitations)
 - Only the standard charge (HTOS Section 12.13) for an additional pickup is allowed for a mini-storage, all other charges associated with the pickup from mini-storage facilities must be included.
 - Cost of special motorcycle container/crate.
 - Bunker, War and Security Surcharges including 10-2 Rule Fees.
 - All POV Fuel Surcharge regardless whether transported via a separate household goods trailer or car carrier.
 - All sea and air fuel surcharges.
 - All cost and labor associated with television carton or box (LCD, LED, and Plasma Televisions) regardless of size. TSPs may utilize the owner's previously used shipping container, if available and serviceable.
 - Demurrage resulting from the packer's discretionary consolidation of HHE and POV shipments.
 - All taxes including Value Added Tax (VAT), **labor/security charges, equipment fees and other administration fees associated with Storage (Port Storage/Demurrage/Bonded Warehouse).**
 - For shipments to Brazil and Venezuela only, rate offers must include all demurrage and or port changes charges.
 - The customer or their designated representative will be allowed a one-time access at the origin warehouse to their effects at no additional charge.
11. All land, water, and air transportation, EXCEPT 3-12.2.2.below:

3-12.2.2. Services Excluded from Rate Offer that Require Pre-Approval for Payment.

- International Accessorial Service Rules for Labor Charges. Shipments originated from the United States to destinations abroad may not exceed 120% of the charges as identified in HTOS Section 12.7. Waivers may be considered only under extraordinary circumstances and if submitted at least 3 work days prior to the pickup date.
- Storage, waiting time and/or handling charges caused by failure of the origin GBLIO/RTO to furnish acceptable customs documents or by refusal of customs officials to clear shipment will be billed at charges provided in HTOS Section 12.17, when performed by TSP. When such services are performed by a third party, billing will be at the actual cost charged to the TSP, supported by paid third party invoices when reference applicable rate schedules and/or tariffs when charges are assessed in accordance with such publications.
- Any Government or public authority ordered charges for inspection, disinfestations, decontamination, fumigation or demurrage or other charges occasioned by such orders not the fault of the TSP.
- Servicing of articles requiring services of third parties.
- Port congestion surcharges.
- Additional land transportation charges for shipments picked up or delivered from or to storage-in-transit.

3-12.2.3. Services Not Authorized.

The Government shall not be held liable for or pay any invoices for fines including but not limited to parking fines incurred by the TSP or their agents.

3-12.3. Fly America.

The Fly America Act of 1974 (49 U.S.C. 40118) mandates the use of U.S air carriers for passenger and cargo air transportation funded by the government. However, exceptions are sometimes given for foreign airlines transporting government-funded cargo, if it is consistent with the goals for international aviation policy stated in section 40101(e) and is provided under a bilateral or multilateral air transportation agreement.

3-12.3.1. Air Transport Agreements.

Air transport agreements establish the basis for airlines of the countries involved to provide international air services for passengers, cargo, and mail. Open-Skies Agreements are a subset of air transport agreements that minimize government involvement in airline decision making about routes, capacity and pricing, and create a procompetitive operating environment for transportation services between the United States and foreign countries. Most air transport agreements do not address the Fly America Act. As of August 2014, seven Open-Skies agreements include provisions that allow foreign carriers to compete for U.S. government-funded transportation (referred to as preference) for contracted cargo traffic.

3-12.3.2. Cargo Preferences in Air Transport Agreements.

The provisions for cargo preferences are unique to each agreement, as are the air transport rights for carriers covered by those agreements. The list below specifies current readings for all-cargo operations for each country with cargo preferences. This will give you a clear answer as to which countries' carriers are granted the right to carry cargo and/or passengers from the United States to their own country, and which countries' carriers have been granted the right to carry cargo and/or passengers to a third country. These rights apply to government-funded transport on both scheduled commercial and charter operations.

1. Air Transport Agreement between the Government of the United States and the Government of the **Kingdom of Saudi Arabia**, signed May 2013: Annex I "Passenger and Cargo Preference"
 - o Saudi Arabian carriers have the right to compete for transport (passengers and cargo) on flights only between the United States and Saudi Arabia.
2. Air Transport Agreement between the United States and **Australia**, signed March 2008: Article 14 "U.S. Government Procured Travel"
 - o *Cargo*: Australian carriers have the right to compete for transport of cargo between points in the United States and points in Australia, and between Australia and any points outside the United States.
3. Air Transport Agreement Between the United States and the **Swiss Confederation** signed June 2010: Annex II "U.S. Government Procured Transportation"
 - o *Cargo*: Swiss carriers have the right to compete for transport of cargo between points in the United States and points in Switzerland, and between Switzerland and any other point.
4. United States **Japan** Memorandum of Understanding signed October 2010: Part XI
 - o *Cargo*: Japanese carriers have the right to compete for transport of cargo between points in the United States and points in Japan, and between Japan and any other point.
5. Air Transport Agreement between the Government of the United States and the **European Community Member States** signed April 2007: Annex 3 "Concerning U.S. Government Procured Transportation." **Iceland** and **Norway** became parties to this agreement pursuant to Protocol applied in June 2011.

Any air carrier that has received its Air Operator's Certificate (AOC) from an EU Member State, Iceland, or Norway is covered by this agreement.

- o *Cargo*: Carriers of the EU, Iceland, and Norway have the right to compete for cargo operations between the United States and any other point, whether in the EU or elsewhere.

6. Air Transport Agreement between the United States of American and the **Kingdom of the Netherlands** in respect of **Curacao** signed September 2016.

Each Party grants the other Party the right to perform international air transportation between points on the following routes:

- o For airlines of the United States, from points behind the United States via the United States and intermediate points to any point or points in Curacao and beyond; and for all-cargo service, between Curacao and any point or points.

7. Air Transport Agreement between the Government of the United States of American and the
Government of the Republic of Azerbaijan signed April 2016.

Each Party grants the other Party the right to perform international air transportation between points on the following routes:

- o For airlines of the United States, from points behind the United States via the United States and intermediate points to any point or points in Azerbaijan and beyond; and for all-cargo service, between Azerbaijan and any point or points.

3.12.3.3. Other Situations.

U.S. carriers often reach code-share or blocked-space arrangements with foreign carriers. It is our understanding that in such situations, U.S. government-procured cargo may be transported by that foreign carrier, provided that the contracting is conducted with the U.S. partner.

Use of carriers that fall under a bilateral or multilateral air transport agreement which the Department of Transportation has determined meets the requirements of the Fly America Act do not require an approved foreign flag waiver signed off by the Department of State. Use of any other foreign flag carrier that does not fall under a bilateral or multilateral air transport agreement will still require a foreign flag waiver. PRIOR authorization for use of a foreign-flag aircraft must be provided by the booking office making the shipment by means of a Justification Certificate Requests for permission to use a foreign flag carrier. Send requests for permission to use a Foreign Flag carrier to the TTMCONTRACTS@STATE.GOV mailbox when the booking office is Washington, DC and to the respective Despatch Agency mailbox when the booking office is one of the Department of State Despatch Agency offices.

Use of a foreign flag carrier not covered by a U.S. Government bilateral or multilateral air transport agreement may be granted for one or more of the following circumstances:

1. no U.S. flag air carrier can provide the specific air transportation needed;
2. no U.S. flag air carrier can accomplish the agency's mission;
3. no U.S. flag air carrier can meet the time requirements in cases of emergency;
4. there is a lack of or inadequate U.S. flag air carrier aircraft; or
5. to avoid an unreasonable risk to safety when using a U.S. flag air carrier.

TSPs must request a Foreign Flag waiver within three calendar days for UAB and seven calendar days for HHE, CNS and POV from the permission date granted from post or the packout end date (whichever is greater) via e-mail to the booking office. Excessive requests of foreign flag waivers not deemed necessary for any service lanes may result in the TSP's removal from that lane for the duration of the RFO for DOSDC. Failure to file Foreign Flag Waiver when a Foreign Flag carrier is required and is used may result in immediate removal of the TSP from that lane and or denial of payment.

Under 48 CFR 47.403-3 Disallowance of expenditures. (a) "Agencies shall disallow expenditures for U.S. Government-financed commercial international air transportation on foreign-flag air carriers unless there is attached to the appropriate voucher a memorandum adequately explaining why service by U.S. flag air carriers was not available, or why it was necessary to use foreign-flag air carriers."

3-12.4. Transit Times on International Shipments for HHE, CNS and Privately Owned Vehicles (POV).

In lieu of the transit times identified in HTOS Section 10, the following criteria shall be used for determining international Required Delivery Dates (RDD) on the DOS shipments to and from the United States and foreign countries:

3-12.4.1. Transit Times on International Shipments for UAB and HHE by Air.

RDD for UAB and HHE by air shipments is 18 Days. **In Iraq only, the RDD by air is 25 days.**

3-12.4.2. Transit Times on International Shipments.

Required delivery dates for shipments going between international locations are specified in the chart in Section 3-12.5. These RDDs will be adjusted as historical data becomes available to validate transit times.

Late Delivery Reduction. - INTERNATIONAL ONLY. (In lieu of HTOS Section 8.4.1)

A late delivery reduction of \$100.00 per day will be payable to the Federal agency paying the transportation charges, for each calendar day or fraction thereof, when the actual transit time for direct delivery shipments exceeds the transit time as defined in Section 3-12.5, subject to the following items:

1. When the Government and the participant mutually agree to a transit time longer than the transit time as shown in this HTOS, the penalty will begin on the day after the agreed date.
2. When the Government and the participant mutually agree to a transit time chart other than the chart in this HTOS, the penalty will begin on the day after the agreed date;
3. When a shipment consigned to SIT at destination is en route and the destination is changed to a direct delivery, the transit time is negotiable and no penalty occurs for late delivery.
4. This item will apply only for shipments which: (a) weigh or are rated at 1000 pounds or more that are picked up during the period from October 1 through May 14 of each subsequent year; OR. (b) weigh or are rated at 1500 pounds or more that are picked up during the period from May 15 through September 30 of each year.
5. This item will not apply if delay is caused by reasons beyond the participant's control, described as "Impractical Operation" in the participant's governing Government Rate Tender.
6. This item will not apply to a shipment, or portion thereof, which is lost or destroyed in transit and cannot be delivered due to such loss or destruction.
7. This item will not apply to an overflow portion of the shipment when the overflow weight represents less than twenty (20) percent of the total shipment weight and contains nonessential items (possessions not needed to maintain day-to-day housekeeping during the period of time between delivery of the main portion of the shipment and delivery of the overflow).
8. This item will apply when re-consignment or diversion is made on a shipment, based on the applicable mileage and weight of the shipment from point of diversion to the new destination.
9. The total reimbursement shall not exceed an amount equal to total charges for the shipment, excluding SIT.
10. This payment satisfies the Government's right to equitable adjustment for failure to perform, but does not waive, mitigate, or satisfy any other right or remedy available to the Government on account of late delivery by the participant.

3-12.4.3. Calculating Transit Times.

Transit times will be calculated from the last day of pick up until the shipment is available for delivery. See country and RDD Chart in Section 3-12.5 for transit times. Transit time will not include the time between the request for permission from post to forward shipment and the response to send shipment. The request to forward shipment to post must be made within three business days after pack out is completed, the TSP shall copy ALMArchive@state.gov on the request to ship.

Shipments that are going to miss the RDD must have a Missed RDD form sent into the GBL Issuing Office and ALMArchive@State.gov. The GBL issuing office may specify a group email for notifications or waive this requirement. Missed RDD reports shall include the shipment number and "Missed RDD Report" in the subject line. Contact the DOS Tender Administrator for a copy of the Missed RDD Form. TSPs shall be notified via email by the GBL issuing office of missed RDDs and they will have 14 days from transmission of the notice to apply for exceptions to the RDD. A report will be provided to all ITGBL providers listing total shipments completed within the calendar year and RDD statistics. Forwarders will have 10 days from receipt of this report to rebut any shipments that were completed within the month prior to receiving the report. Failure to respond in a timely fashion may alone be grounds to apply the missed RDD reduction (HTOS Section 8.4.1). In cases where HTOS Section 8.4.1 applies, payment shall be made within 30 days of notice. Failure to meet the RDD resulting from the TSPs discretionary consolidation of HHE and POV will not be considered an acceptable exception to the RDD.

3-12.5. Transit Times on International Shipments for surface HHE, CNS and POV.

In lieu of the transit times identified in HTOS Section 10, the following criteria shall be used for determining international required delivery dates (RDD) on the DOS shipments to and from the United States and foreign countries:

Country	RDD		Country	RDD		Country	RDD
AFGHANISTAN	60		GERMANY	59		NORWAY	55
ALBANIA	66		GHANA	75		OMAN	62

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ALGERIA	60	GREECE	60	PAKISTAN	61
ANGOLA	75	GRENADA	56	PALAU	60
ARGENTINA	62	GUATEMALA	58	PANAMA	58
ARMENIA	61	GUINEA	75	PAPUA NEW GUINEA	73
AUSTRALIA	75	GUINEA-BISSAU	75	PARAGUAY	70
AUSTRIA	59	GUYANA	61	PERU	61
AZERBAIJAN	60	HOLY SEE	56	PHILIPPINES	75
AZORES	60	HONDURAS	58	POLAND	59
				PORT AU PRICE	45
BAHAMAS	45	HONG KONG	64	PORTUGAL	60
BAHRAIN	59	HUNGARY	56	QATAR	59
BANGLADESH	75	ICELAND	52	ROMANIA	66
BARBADOS	45	INDIA	74	RUSSIA	59
BELARUS	66	INDONESIA	73	RWANDA	75
				SAMOA	73
BELGIUM	56	IRAN	60	SAUDI ARABIA	55
BELIZE	58	IRAQ	60	SCOTLAND	60
BENIN	75	IRELAND	57	SENEGAL	75
BERMUDA	45	ISRAEL	61	SERBIA	66
BOLIVIA	60	ITALY	56	SIERRA LEONE	75
BOSNIA - HERZEGOVINA	54	JAMAICA	45	SINGAPORE	71
BOTSWANA	75	JAPAN	63	SLOVENIA	59
BRAZIL	75	JORDAN	61	SLOVAK REPUBLIC	60
BRUNEI	75	KAZAKHSTAN	75	SOMALIA	75
BULGARIA	66	KENYA	75	SOUTH AFRICA	75
BURKINA FASO	75	KOREA	67	SOUTH SUDAN	75
		KOSOVO	57	SPAIN	59
BURUNDI	75	KUWAIT	59	SRI LANKA	74
CAMBODIA	73	KYRGYZSTAN	60	SUDAN	75
CAMEROON	75	LAO PEOPLE'S DEMOCRATIC REP	73	SURINAME	61
CABO VERDE	75	LATVIA	56	KINGDOM OF ESWATINI (formerly Swaziland)	75
CENTRAL AFRICAN REPUBLIC	75	LEBANON	61	SWEDEN	55
CHAD	75	LESOTHO	75	SWITZERLAND	60
CHILE	62	LIBERIA	75	SYRIAN ARAB REPUBLIC	61
CHINA	75	LIBYA	60	TAIWAN	64
COLOMBIA	61	LITHUANIA	66	TAJIKISTAN	60
CONGO	75	LUXEMBOURG	56	TANZANIA	75

COSTA RICA	56	MACEDONIA	60	THAILAND	70
		REPUBLIC OF MADAGASCAR	75		
COTE D'IVOIRE	75			TOGO	75
CROATIA	56	MALAWI	75	TRINIDAD AND TOBAGO	51
CUBA	45	MALAYSIA	71	TUNISIA	62
CYPRUS	66	MALI	75	TURKEY	70
CZECH REPUBLIC	59	MALTA	46	TURKMENISTAN	75
DEMOCRATIC REPUBLIC OF THE CONGO	75	MARSHALL ISLANDS	60	UGANDA	75
DENMARK	55	MAURITANIA	75	UKRAINE	75
DJIBOUTI	75	MAURITIUS	75	UNITED ARAB EMIRATES	62
DOMINICAN REPUBLIC	45	MEXICO	48	UNITED KINGDOM	57
EQUADOR	63	MICRONESIA	56	URUGUAY	60
EAST TIMOR	75	MOLDOVA, REPUBLIC OF	60	UZBEKISTAN	75
EGYPT	60	MONGOLIA	75	VENEZUELA	61
EL SALVADOR	58	MONTENEGRO	60	VIET NAM	73
EQUATORIAL GUINEA	75	MOROCCO	59	WESTERN SAMOA	60
ERITREA	75	MOZAMBIQUE	75	YEMEN	75
ESTONIA	55	MYANMAR	67	ZAMBIA	75
ETHIOPIA	75	NAMIBIA	75	ZIMBABWE	75
FIJI	73	NEPAL	75		
FINLAND	55	NETHERLANDS	56		
FRANCE	56	NETHERLAND ANTILLES	61		
GABON	75	NEW ZEALAND	74		
GAMBIA	75	NICARAGUA	56		
GEORGIA	60	NIGER	75		
		NIGERIA	75		

3-12.6. Application of International Rate Offers for Specific Cities within Countries.

TSPs submitting rate offers should file in accordance with Section 5-3.1.1. International Country Codes. To be considered for the DOS shipments, TSPs must file desired destinations in countries split by destination. Rate offers filed for destinations will be considered only for those destinations and "All Other Points" will apply to "All Other Points" in a country and not to split destinations. For instance, if the TSP files only "South Africa – All Other Points," the rate offers will be for South Africa – All Other Points. The TSP must file rate offers for Cape Town, Durban, Johannesburg, and Pretoria to be considered for those destinations. The following is a list of all countries that require rate offers to be broken down in to cities:

Afghanistan	Herat and Kabul
Australia	Adelaide, Brisbane, Canberra, Darwin, Melbourne, Perth and Sydney
Brazil	Brasilia, Recife, Rio De Janeiro and Sao Paulo
China	Beijing, Chengdu, Guangzhou, Shanghai and Shenyang
Iraq	Baghdad, Basrah, Erbil, Kirkuk and Mosul
Mexico	Ciudad Juarez, Guadalajara, Hermosillo, Matamoros, Merida, Mexico City,

	Monterrey, Nogales, Nuevo Laredo and Tijuana
Northern Mariana Islands	Saipan
Russia	Moscow, St. Petersburg and Vladivostock
South Africa	Capetown, Durban, Johannesburg and Pretoria
United Kingdom	London, Edinburgh and Northern Ireland

3-12.7. Released Valuation –International.

3-12.7.1. Transportation.

In lieu of the TSP liability at \$6.00 as provided for in Sections 2-7.5.3, for Surface and UAB shipments the TSP must offer replacement or repair value for damaged or lost items or in case of total loss, at a base value of \$8.50 times the net weight of the shipment in pounds. There will be no additional cost to the DOS for this level of service during transit or SIT. The storage liability charge does not apply for the basic released value.

3-12.8. Excess Released Value.

3-12.8.1. Transportation.

In the event the employee declares a value greater than the base valuation of \$8.50 times the net weight of the shipment in pounds, a Full Value Protection Service Shipment Charge of \$0.85 per \$100 will apply on that portion of the valuation declared in excess of shipments released value of \$8.50 times the weight. To seek a greater value the employee is to contact the TSP and seek a quote and make full payment to the TSP. A copy of the added policy and certification that payment was collected must be provided by the TSP to the DOS counselor prior to having the GBL issued. The counselor will issue the GBL with the additional valuation.

3-12.8.2. Storage-in-Transit.

In the event that the employee declares a value greater than \$8.50 times the net weight of the shipment in pounds, a storage liability charge of \$0.18 per \$100 will apply on that portion of the valuation in excess of \$8.50 per pound released.

3-12.9. International Volume.

The DOS is estimating that the volume of shipments under this RFO is 17,000 shipments.

3-12.10. Sub-Forwarding.

TSPs accepted under DOSDC shall not sub-forward for any other TSPs accepted under DOSDC. Neither shall they tender for sub-forwarding to any other TSP doing business with the DOS. TSPs filing rate offers under DOSDC may choose to work with other business partners so long as they are not doing business with DOS under DOSDC. In all cases, the TSP to whom we issue the move and the work order will be responsible for all aspects of the move. The TSP shall be the primary POC for DOS customers and for DOS counselors.

3-12.11. Instructions for Lift Vans to be used for shipment of Household Effects.

Containers/Lift Vans to be used for a surface shipment of household effects must be new, soundly constructed of ¾ inch plywood, lined with a waterproof barrier, and reinforced with an inside framework with a base for easy access for forklift or any other lifting equipment. Wooden containers must be heat treated or fumigated in compliance with ISPM 15 standard, and/or the requirements of the destination country. Full consideration should be given to eliminating damage to the effects from exposure to inclement weather, salt water, salt atmosphere, possible violent external forces incident to ocean and/or inland transportation, and rough handling, to insure safe and undamaged arrival of the effects at the destination. Caulking compound must be used when wooden container panels are assembled to insure watertight joints. The DOS will not accept containers constructed of Oriented Strand Board (OSB). The dimensions of a standard container/lift van are 87 x 47 x 87 inches. Any special requests for unusual size lift vans shall be specifically stated in the written authorization.

Sealing Lift Vans at residence

In lieu of sealing requirements in HTOS Section 5.3.8 the following provision applies. Lift vans shall be nailed shut and sealed at origin residence. Four (4) serial numbered tamper evident self voiding un-reseal-able seals are required for each household goods lift van. These seals will secure both ends by overlapping two seals on each side to the ends of door panels about 1/3 the distance from the top and bottom of the container and one each from the top and bottom panels to the ends of doors of the lift van. Seal numbers shall be recorded on the inventory, either beside the container number or annotated by individual container number on the last page of the inventory. The employee or his or her representative will initial on the last page of the inventory attesting to the correct seal numbers listed on the inventory.

Lining and Banding of All Shipping Containers

Steel tension banding shall be applied prior to containerization but does not have to be applied at the residence.

A. Steel tension banding shall be applied prior to containerization but does not have to be applied at the origin residence.

B. The interior of all containers or lift vans shall be lined with polyethylene with minimum thickness of .004 inch. Lining must be applied in such a manner that it is free from holes or tears and laps occur only where the ceiling liner meets the side and end liners. The floor of the container must be lined with similar waterproof material. Any other type of waterproof material barrier must have prior approval of the DOS before use.

C. Steel tension banding shall be applied tight and secure to all wooden and plywood containers after loading and sealing. On containers 1.36 cubic meters (48 cubic feet) or less, steel tension banding of a minimum size of 1.905 centimeters (3/8 inch) in width by .0889 centimeters thick (.035 inch) may be used. On containers over forty-eight (48) cubic feet steel tension strapping of a minimum size of 3.149 centimeters (1 1/4 inch) in width by .0889 centimeters thick (.035 inch) shall be used.

D. Containers 1.36 cubic meters (48 cubic feet) or less, shall be banded by a minimum of two steel bands perpendicular to the base positioned about one-fourth (1/4) the distance from each end of the container. Containers over 1.36 cubic meters (48 cubic feet) shall have two bands of steel tension strapping secured perpendicular to the base, positioned so they pass through the openings in the base left for the entry of handling equipment. Two additional tension bands shall be applied girth-wise, parallel to the base, around the four sides of the container, one band positioned approximately one-fourth (1/4) the distance from the top. Wood cleats, tie blocks, or braces are to be used under tension banding when necessary to insure stability or to bridge unsupported spans.

3-12.12. Preparation of Unaccompanied Air Baggage (UAB) for Shipment.

A. All articles shall be packed into a shipping container of suitable capacity so all useable space is occupied, which will insure a shipment of the least tare weight and smallest cubic measurement compatible with safe transportation to destination without damage to container or contents.

B. All cartons, boxes, wrapping and cushioning materials, and shipping containers used by the contractor in the performance of services under this contract shall be new, clean, dry, and free from any substance injurious to the article to be packed and contain no wooden skids.

C. All shipping containers provided by the contractor(s) for the protection of baggage shall be tri-wall fiberboard boxes 5, 10 or 15 cube (inside measurement) with a minimum 900-pound test burst strength. The box is made of FOUR LINERS / THREE FLUTES as: liner1 / flute / liner 2 / flute / liner 3 / flute / liner 4. The thickness of the box is 1/2 inch.

D. UAB containers come in 3 sizes 5, 10 and 15 cube cartons. The dimensions of the cartons are:

Internal					Inches
Cube		L	W	H	
5	CUBE	30	18	16.5	
10	CUBE	37	19	27	
15	CUBE	37	24	30	

The carton dimensions will vary no more than two inches per side (length/width/height) due to the overwrap material and small manufacturing variance in the cardboard, in no case shall the internal dimensions exceed 15 cube feet except for written authorization for unusual circumstances.

E. Packed items of air freight may not exceed the following weights of 90.90 kilograms or 200 pounds per carton.

F. If there are articles that are too large to fit into the standard containers, the contractor must first notify the transportation counselor to determine if those items are allowable.

G. The maximum weight of any packed container shall not exceed 90.72 Kilograms gross weight (200 pounds) without prior approval of the authorizing Government Agency.

H. All packed baggage must be completely wrapped in a reinforced kraft-asphalt-kraft waterproof material prior to banding.

I. Metal tension strapping of a minimum width of 1.905 centimeters (3/4 inch) must be used for banding trunks, footlockers and wooden cases.

J. TSA requires a minimum of 4 heavy duty metal bands or break resistant plastic banding applied to all air shipments. The shipment must be banded on all sides for each piece: two (2) lengthwise and two (2) around the girth. After wrapping and banding, each piece of baggage must be stenciled according to the instructions received from the authorizing Government Agency. The gross weight in metric with the English equivalents in parenthesis of each and the serialized number (i.e. 1 of 1; 1 of 4; 2 of 4; 3 of 4; etc.) must also be stenciled on the outside of each piece of baggage.

K. D containers are not to be used.

3-12.13. Billing through Department of State.

US Bank Freight Participation:

TSPs submitting a rate offer(s) in accordance with this RFO for DOS traffic are required to register with US Bank Freight Payment as a DOS trading partner and must use the PAYMENT MANAGER version. US Bank Freight Payment's fee for this service is currently 1.405% of the invoice price, which is paid by the TSP. The 1.405% service fee is tied to the Wall Street Journal Prime Rate.

TSPs NOT currently doing business with the DOS in US Bank Freight Payment **MUST** contact the Transportation Analysis Section at TTM_Analysis@state.gov and the A/LM ARCHIVE at ALMARCHIVE@STATE.GOV within one week of receipt of this RFO. The Transportation Analysis Section will provide interested TSPs with the information necessary to get set up with US Bank Freight Payment. The subject line of the email **MUST** be "US Bank Freight Payment Registration" and include the tender number(s) you will be submitting your rate offer under.

Once all required information has been submitted to US Bank Freight Payment, the TSP will be provided with a contract to sign and return to DOS (no more than two weeks after receipt of the contract). Once the contract is received, US Bank Freight Payment will establish a "trading partner" relationship between the TSP and the DOS in US Bank Freight Payment. The TSP will then receive an introductory package from US Bank Freight Payment and will be provided additional information regarding the system and training.

Registration has already been completed for those TSPs currently doing business with the DOS in US Bank Freight Payment. However, if a TSP has not yet been set up to use PAYMENT MANAGER or if a new or different SCAC will be utilized, they must contact DOS and obtain access.

In order to most efficiently streamline the auditing process and help expedite the payment of TSP vouchers, the supporting documents must be attached to each TSP invoice in US Bank Freight Payment (a function only available in PAYMENT MANAGER). Invoice numbers must not contain a comma, colon, semi-colon, apostrophe, parenthesis, nor any coded data.

NOTE: The DOS's system will only accept one 1(one) Invoice per Work Order Number. Once an invoice has moved to the "Approval Final", "Payment Initiated" or "Payment Settled" status in US Bank Freight Payment, the TSP must contact the issuing office to request a SUPPLEMENTAL Work Order (i.e. NEW Work Order Number) for any additional charges due on the shipment.

The DOS does not use the E-bill function in US Bank Freight Payment for additional payments as our system sees them as another "invoice." E-bills can only be used for refunds to the DOS (when the DOS or the TSP discovers that there was an overpayment).

TSPs must enter the ACTUAL PICK-UP DATE in the Notice Status field in US Bank Freight Payment.

3-12.14. Excess Weight Charges.

The DOS will issue a bill of lading and any other shipping document with all charges billed directly to the agency. The government will pay the total charges and the employee will reimburse the Government for the cost of transportation and other charges applicable to the excess weight. (Ref: 41 CFR 302-7.200)

Overweight shipments: If a shipment is overweight the TSP shall put the shipment on hold and notify the booking counselor of the shipment being overweight. The TSP shall not quote a dollar amount for the overweight to the employee or the counselor. The DOS office will pull the rate offer from TMSS and collect from the employee. If it was an OTO bid, the overweight cost shall be quoted to the booking office. All collections shall be handled by the DOS and not the ITGBL forwarder. **Under NO circumstances is the TSP authorized to waive an overweight payment.** The TSP shall report weights accurately and not modified to fit the employee's entitlement. Once payment has been received, the DOS will notify the TSP that the shipment can be forwarded to destination. This hold time does not count against the transit time.

3-12.15. Shipment of Boats, Kayaks or Canoes.

The DOS will not authorize the shipment of boats, kayaks or canoes. These items are defined as an open craft of a size that can accommodate an individual(s) to sit in it. The TSP shall refuse the shipment of boats, kayaks, or canoes. Acceptance of boats, kayaks or canoes renders the TSP solely responsible for all related handling costs including returning the boat, kayak, or canoe to the point of origin.

3-12.16. Packed By Owner.

TSPs must ensure that packing lists do not include any items listed as "packed by owner (PBO)" or "contents unknown." Such descriptions are an immediate flag for close attention by Customs and Transportation Security Agency Officials, who could place shipments on hold pending search, which will severely delay delivery. If company encounters a PBO, they must open the box, inspect the contents, assume liability, provide a detail description on the inventory and mark it packed by carrier.

3-12.17. Non-Acceptance of Locked Gun Cabinets and Other Similar Items.

TSPs shall ensure that packing lists do not include any items listed as "locked gun safe" or any other locked container. TSPs shall clearly annotate the inventory and must describe the make, model, and serial number(s) of any firearm(s).

Note: TSP persons prohibited from handling firearms are convicted felons; persons under indictment for felonies; adjudicated "mental defectives" or those who have been involuntarily committed to mental institutions; illegal drug users; illegal aliens and most non-immigrant aliens; dishonorably discharged veterans; those who have renounced their U. S. citizenship; fugitives from justice; persons convicted of misdemeanor crimes of domestic violence; and persons subject to certain domestic violence restraining orders.

3-12.18. Shipment Tracking.

All TSPs offering rate offers for international DOS shipments must have a secure Internet website where travelers can track the status of their personal effects. Access must be password controlled and available only to traveler and/or its agency.

3-12.19. Claims Report.

At the end of each rate offer cycle the TSP is required to submit a Claims report showing all claims paid during that rate offer period on all DOS shipments. Please complete the Claims Report provided for in Section 13 (Do Not Alter Format) and forward to email address ITGBLDC@state.gov. Include "ITGBL Claims Report" in the subject line. TSP will be notified by the DOS Tender Administrator via email communication and advised when Claims Report is due to be submitted.

3-12.20. Staffing Requirement - Domestic and International.

All TSPs must use trained personnel qualified in their assigned duties in packing and/or handling of personal property. TSP personnel must include at least one employee that is fluent in English at origin and/or destination services. **TSP personnel who perform services at the owner's residence shall be neat and in proper company issued uniform identifying them as employees of the company. TSP personnel must have company (contractor) issued photo identification which reflects company name and/or logo with employee's name.** TSP personnel must also be fluent in language of foreign country. The TSP shall not employ a Tiered Helpdesk designed to improve Enterprise Efficiency for service calls related to DOSDC.

3-12.21. Pickup and Delivery Hours.

Pick-up and deliveries will be performed on weekdays during normal business hours (8 am-6 pm local time). Weekend and holiday services are not authorized. If a required delivery date falls on a holiday or weekend the service shall be performed on the next business workday. Only the RTO can authorize services after 6pm or on weekends/holidays. The Forwarder (s) shall provide a three hour window during which the owner of the goods can expect the TSP to arrive to commence packing, delivery, or POV pickup or delivery. If, for any reason, this schedule cannot be met, the Contractor(s) and owner shall mutually agree on a date and time to finish the packing and notify the appropriate Transportation Office of the change and the reasons therefore. The TSP shall make a date available within two days of the originally scheduled

pack out. Packout dates will be set when the shipment is assigned. TSPs shall not arrange a date change with the employee. Date changes must be initiated by the booking office. If an employee requests a date change, refer them to their DOS counselor.

3-12.22. Multiple Tender Numbers.

A TSP shall not submit multiple tender numbers when submitting rate offers for the same type/mode of international or domestic moves. Only one tender number shall be submitted for Domestic Code D shipments, one tender number for Domestic Code C shipments and one tender number for International shipments. Submission of multiple tender numbers could result in the DOS selecting only one or not selecting any at all.

3-12.23. Shipment Consolidations.

Before consolidating multiple UAB shipments or HHE and POV shipments check with the Embassy to determine if doing so will cause customs delays. Consolidation is not an acceptable reason for missed RDDs and does not relieve the TSP of Released Valuation as defined elsewhere in RFO and Special Instructions. Excess demurrage caused by consolidation of HHE and POV shipments is not an acceptable accessorial expense.

3-12.24. Electronic Filing of Customs Clearance Documents.

When available and effective, TSPs must electronically file Customs Clearance documents. Waivers for Customs delays will not be granted where TSPs have failed to make use of the most effective clearance vehicle possible.

3-12.25. Additional TSP Responsibilities.

The (ITGBL Freight Forwarder's) TSP's vehicle must be in good condition and with the name of the company permanently (Non Magnetic) affixed/placed on the outside of the vehicle.

3-12.26. GSA Form 3080 Household Goods Carrier Evaluation Report:

TSPs will initiate the 3080 via the electronic 3080 module in GSA's Transportation Management Services Solution (TMSS) system. TSPs can access the 3080 module by going to TMSS and clicking on the link to TMSS/CHAMP Shipments. TSPs can then click on the link to Electronic GSA 3080 along the right-hand side of the log on page and then click on "Initiate." When completing the 3080 information for shipments booked by the DC office, for the Agency Move Coordinator (AMC) email enter DC3080@state.gov and enter 0190000105 for the requested Federal Agency ID Code (FAIC). For shipments booked by the DOS offices other than the DC office, please enter 0190000105 for the FAIC and **enter the email of the AMC booking the shipment. Alternate email address for DA ELSO is Despatch_Agency_ELSO_ITGBL@state.gov and the preferred email address for USAID is mmsttdtransportation@usaid.gov.** It is imperative that this information be entered correctly when submitting 3080s for delivered DOS shipments. **Under no circumstances shall the TSP send the customer a 3080 form soliciting the Traveler's Social Security Number.**

3-12.27. Forms Required for the Exportation of POV.

Exhibit 1 List of Forms

Exhibit 2 Power of attorney format

Exhibit 3 Supplemental Reporting form

Exhibit 4 Reporting locations

3-12.28. Forms Required for the Importation of Personal Effects including POVs.

WITH THE EXCEPTION OF THE II RC-159 THE FOLLOWING DOCUMENTS MUST BE PROVIDED TO THE TSP BY THE TRAVELER PRIOR TO PICKUP OF THE HHG or POV FOR US IMPORTATION. **Do not request the SSN in association with any form.** If an SSN is requested the passport number shall be used in its place.

Exhibit 5 CBP Form 3299 for Free Entry of Unaccompanied Articles	(All)	Dated 10-2009
Exhibit 6 DOT HS-7 Declaration for Motor Vehicles Importation	(POV Only)	Dated 5-2006
Exhibit 7 EPA 3520-1 Air Pollution Compliance	(POV Only)	Dated 7-2017
Exhibit 8 II RC-159 Treasury Department Supplemental Declaration	(All)	See 3-4.9.4

3-12.29. Mold Mitigation.

TSPs are expected to mitigate mold from occurring in all personal property shipments. Should mold occur, the TSP is responsible for all costs associated with the clean-up and/or removal of the mold. In accordance with HTOS Section 9.1.3.2.1, the maximum TSP liability for a lost, destroyed or damaged POV is the current value of the vehicle based on the National Automobile Dealers Association (in the month of landing converted to local currency) plus the cost **of transportation, delivery and customs clearance (if applicable) to the owner at destination residence and the cost** of rental of a comparable vehicle for the period of time during which the vehicle is unavailable for employee use. However, the liability for the cost of rental shall not exceed the current value of the vehicle. The quality of repair, cleaning or replacement must equal or exceed the standards applied in the CONUS. The maximum TSP liability to replace or repair lost, destroyed, or damaged personal property, other than a POV, is \$8.50 times the net weight of shipment in pounds in accordance to Section 3-12.7.

3-12.30. TSP Company (SCAC) Affiliation.

All TSPs submitting a rate offer(s) for the DOS must be independent companies without any financial interests in any other TSP submitting a rate offer(s) for the DOS under this RFO. Should it become known that multiple TSPs are tied either financially or through shared staff, all TSPs involved will be considered ineligible until at least the next open window filing period identified under this RFO or a future RFO and will be predicated on the Tender Administrator's approval.

3-12.31. Additional Provisions.

Refer to Sections 9, 10, 11, 12 and 13 for additional information and requirements for DOSDC.

3-13. Department of State (DOS) – Domestic (DOSDD).

3-13.1. General.

TSPs submitting rate offers in accordance with Section 3-13, may file rate offers applicable between the points specified in Section 5-2 and identified as Agency Specific Codes in RFO Section 5-1. It is expected that 95% of all domestic shipments under DOSDD will be delivered to the DOS storage facility in Hagerstown, MD for NTS.

3-13.2. Released Valuation.

In lieu of the TSP liability at \$6.00 as provided for in the Section 2-7.5.2, for Surface and UAB shipments the TSP must offer replacement or repair value for damaged or lost items or in case of total loss, shipments being released at a base value of \$6.50 times the net weight of the shipment in pounds. There will be no additional cost to the DOS for this level of service during transit or SIT. The storage liability charge does not apply for the basic released value.

3-13.3. Excess Released Value.

3-13.3.1. Transportation .

In the event the employee declares a value greater than the base valuation of \$6.50 times the net weight of the shipment in pounds, a Full Value Protection Service Shipment Charge of \$0.85 per \$100 will apply on that portion of the valuation declared in excess of shipments released value of \$6.50 times the weight.

3-13.3.2. Storage-in-Transit.

In the event that the employee declares a value greater than \$6.50 times the net weight of the shipment in pounds, a storage liability charge of \$0.18 per \$100 will apply on that portion of the valuation in excess of \$6.50 per pound released.

3-13.4. Non-Application of Origin Service Charges (OSC) and Destination Service Charges (DSC) – Domestic Shipments Only.

TSPs **MAY NOT** charge an OSC or a DSC (Items 135A and 135B of the GSA500A Tariff) when billing/invoicing for a domestic shipment moved under DOSDD. All domestic rate offers submitted for DOSDD must be inclusive of all accessorial identified in Paragraph 3-13.5, below, and may not be billed/invoiced as a separate charge(s).

3-13.5. Application of Rate Offers.

All domestic rate offers solicited for the DOSDD must incorporate the following accessorial services:

- a. ATC Charges
- b. All long carry charges at origin
- c. All long carry charges at destination
- d. All stair carries
- e. Elevator charges also referred to as Inside Lift. An elevator or lift is defined as part of the permanent structure of the building.
- f. All charges associated with heavy or bulky items, to include piano/organ.
- g. All charges for shuttle service.
- h. All fees for reserving parking on streets or apartment buildings.
- i. Crating up to \$250 (any amount above this must be approved by the DOS). Regardless of the actual cubic feet of the crate provided, compensation for internal crates will not exceed 3 inches beyond any single dimension (length, width or height) of the item being crated. All crating shall be done at the origin residence as identified on the Bill of Lading; all uncrating shall be done at destination residence as identified on the Bill of Lading. (See Section 12 of this RFO for 14 FAM Exhibit 611.6 Limitations)
- j. All uncrating
- k. Only the standard charge (HTOS Section 12.13) for an additional pickup is allowed for a mini-storage, all other charges associated with the pickup from Mini Storage facilities must be included
- l. Cost of special motorcycle container (Clip-Lok)
- m. All Surcharges or Security fees associated with ocean portion of Alaska Moves
- n. All POV Fuel Surcharge regardless whether transported via a separate household goods trailer or car carrier

All inclusive final billing (excluding fuel) must not exceed the TMSS filed rate offer.

3-13.6. Services Not Authorized

The Government shall not be held liable for or pay any invoices for fines including, but not limited, to parking fines incurred by the TSP or their agents.

3-13.7. Domestic Accessorial Service Rules for Labor Charges.

Unless specifically approved in writing by the DOS at least 3 work days prior to the pickup date, charges for extra labor by the CHAMP approved TSP or by a third party service provider, cannot exceed the discounted pricing identified in Item 120 of the GSA500A. Waivers may be considered only under extraordinary circumstances.

3-13.8. Domestic Volume.

The DOS is estimating that the volume of shipments under this RFO is 2,300 shipments.

3-13.9. Domestic Affiliated Van Lines.

International Transfers may have a domestic component. Where there is a domestic component of an international move forwarders shall have the ability to work with a single Van Line per cycle. The van line selected by TSP for the contract cycle must have DOS non-alternating rate offers on file in TMSS. Associated van lines with rates that are not cost effective may be grounds for non-use. The TSP and their affiliated Van Line for the current contract cycle shall have non-alternating rates available in TMSS for all 48 contiguous states as origin and/or destinations in order to participate in the domestic or international TOS. For example, if a TSP has filed rate offers to Spain they shall have rate offers on file to and from Spain for all locations in the 48 contiguous states as origins and destinations. The majority of the domestic van line shipments affiliated with international moves originating outside of the DC area will go to our DOS Hagerstown storage facility.

3-13.10. Sub-Forwarding.

TSPs accepted under DOSDD shall not sub-forward for any other TSPs accepted under DOSDD. Neither shall they tender for sub-forwarding to any other TSP doing business with the DOS. TSPs filing rate offers under DOSDD may choose to work with other business partners so long as they are not doing business with the DOS under this DOSDD. In all cases, the TSP to whom DOS issues the move and the work order will be responsible for all aspects of the move. The TSP shall be the primary POC for DOS customers and for DOS counselors.

3-13.11. Storage In Transit (SIT).

TSPs are required by the DOS to bill all SIT charges based on the destination listed on the Bill of Lading, not the actual SIT location. Any shipment placed in SIT outside the 50-mile radius shall be considered SIT at TSP's convenience unless the issuing office authorized in writing SIT over 50-miles from the destination listed on the Bill of Lading.

3-13.12. Billing through Department of State.

US Bank Freight Participation:

TSPs submitting a rate offer(s) in accordance with this RFO for DOS traffic are required to register with US Bank Freight Payment as a DOS trading partner and must use the PAYMENT MANAGER version. US Bank Freight Payment's fee for this service is currently 1.405% of the invoice price, which is paid by the TSP. The 1.405% service fee is tied to the Wall Street Journal Prime Rate.

TSPs NOT currently doing business with the DOS in US Bank Freight Payment MUST contact the Transportation Analysis Section at TAM_Analysis@state.gov and the A/LM ARCHIVE at ALMARCHIVE@STATE.GOV within one week of receipt of this RFO. The Transportation Analysis Section will provide interested TSPs with the information necessary to get set up with US Bank Freight Payment. The subject line of the email MUST be "US Bank Freight Payment Registration" and include the tender number(s) you will be submitting your rate offer under.

Once all required information has been submitted to US Bank Freight Payment, the TSP will be provided with a contract to sign and return to DOS (no more than two weeks after receipt of the contract). Once the contract is received, US Bank Freight Payment will establish a "trading partner" relationship between the TSP and the DOS in US Bank Freight Payment. The TSP will then receive an introductory package from US Bank Freight Payment and will be provided additional information regarding the system and training.

Registration has already been completed for those TSPs currently doing business with the DOS in US Bank Freight Payment. However, if a TSP has not yet been set up to use PAYMENT MANAGER or if a new or different SCAC will be utilized, they must contact DOS and obtain access.

In order to most efficiently streamline the auditing process and help expedite the payment of TSP vouchers, the supporting documents must be attached to each TSP invoice in US Bank Freight Payment (a function only available in

PAYMENT MANAGER). Invoice numbers must not contain a comma, colon, semi-colon, apostrophe, parenthesis, nor any coded data.

NOTE: The DOS's system will only accept one 1(one) Invoice per Work Order Number. Once an invoice has moved to the "Approval Final", "Payment Initiated" or "Payment Settled" status in US Bank Freight Payment, the TSP must contact the issuing office to request a SUPPLEMENTAL Work Order (i.e. NEW Work Order Number) for any additional charges due on the shipment.

The DOS does not use the E-bill function in US Bank Freight Payment for additional payments as our system sees them as another "invoice." E-bills can only be used for refunds to the DOS (when the DOS or the TSP discovers that there was an overpayment).

TSPs must enter the ACTUAL PICK-UP DATE in the Notice Status field in US Bank Freight Payment.

3-13.13. Excess Weight Charges.

The DOS will issue a bill of lading and any other shipping document with all charges billed directly to the agency. The government will pay the total charges and the employee will reimburse the Government for the cost of transportation and other charges applicable to the excess weight. (Ref: 41 CFR 302-7.200)

Overweight shipments: If a shipment is overweight the TSP shall put the shipment on hold and notify the booking counselor of the shipment being overweight. A status report should also be sent in at this time. The TSP shall not quote a dollar amount for the overweight to the employee or the counselor. The DOS office will pull the rate offer from TMSS and collect from the employee. If it was an OTO bid, the overweight cost shall be quoted to the booking office. All collections shall be handled by the DOS and not the ITGBL forwarder. **Under NO circumstances is the TSP authorized to waive an overweight payment.** The TSP shall report weights accurately and not modified to fit the employee's entitlement. Once payment has been received, the DOS will notify the TSP that the shipment can be forwarded to destination. This hold time does not count against the transit time.

3-13.14. Shipment of Boats, Kayaks or Canoes.

The DOS will not authorize the shipment of boats, kayaks or canoes. These items are defined as an open craft of a size that can accommodate an individual(s) to sit in it. The TSP shall refuse the shipment of boats, kayaks, or canoes. Acceptance of boats, kayaks or canoes renders the TSP solely responsible for all related handling costs including returning the boat, kayak, or canoe to the point of origin.

3-13.15. Packed By Owner.

TSPs must ensure that packing lists do not include any items listed as "packed by owner (PBO)" or "contents unknown." Such descriptions are an immediate flag for close attention by Customs and Transportation Security Agency Officials, who could place shipments on hold pending search, which will severely delay delivery. If company encounters a PBO they must open the box, inspect the contents, assume liability, provide a detail description on the inventory and mark it packed by carrier.

3-13.16. Non-Acceptance of Locked Gun Cabinets and Other Similar Items.

TSPs shall ensure that packing lists do not include any items listed as "locked gun safe" or any other locked container. TSPs shall clearly annotate the inventory and must describe the make, model, and serial number(s) of any firearm(s).

Note: TSP persons prohibited from handling firearms are convicted felons; persons under indictment for felonies; adjudicated "mental defectives" or those who have been involuntarily committed to mental institutions; illegal drug users; illegal aliens and most non-immigrant aliens; dishonorably discharged veterans; those who have renounced their U. S. citizenship; fugitives from justice; persons convicted of misdemeanor crimes of domestic violence; and persons subject to certain domestic violence restraining orders.

3-13.17. Shipment Tracking.

All TSPs offering rate offers for international DOS shipments must have a secure Internet website where travelers can track the status of their personal effects. Access must be password controlled and available only to traveler and/or its agency.

3-13.18. Claims Report.

At the end of each rate offer cycle the TSP is required to submit a Claims report showing all claims paid during that rate offer period on all DOS shipments. Please complete the Claims Report provided for in Section 13 (Do Not Alter Format) and forward to email address ITGBLDC@state.gov. Include "ITGBL Claims Report" in the subject line. TSP will be notified by the DOS Tender Administrator via email communication and advised when Claims Report is due to be submitted.

3-13.19. Staffing Requirement.

All TSPs must use trained personnel qualified in their assigned duties in packing and or handling of personal property. TSPs personnel must include at least one employee that is fluent in English at origin and or destination services. TSP personnel who perform services at the owner's residence shall be neat and in proper company issued uniform identifying them as employees of the company. TSP personnel must have company (contractor) issued photo identification which reflects company name and/or logo with employee's name. TSP personnel must also be fluent in language of foreign country. The TSP shall not employ a Tiered Helpdesk designed to improve Enterprise Efficiency for service calls related to DOSDD.

3-13.20. Pickup and Delivery Hours.

Pick-up and deliveries will be performed on weekdays during normal business hours (8 am-6 pm local time). Weekend and holiday services are not authorized. If a required delivery date falls on a holiday or weekend the service shall be performed on the next business workday. Only the RTO can authorize services after 6pm or on weekends/holidays. The Forwarder (s) shall provide a three hour window during which the owner of the goods can expect the TSP to arrive to commence packing, delivery or POV pickup or delivery. If for any reason this schedule cannot be met, the Contractor(s) and owner shall mutually agree on a date and time to finish the packing and notify the appropriate Transportation Office of the change and the reasons therefore. The TSP shall make a date available within two days of the originally scheduled pack out.

3-13.21. Multiple Tender Numbers.

A TSP shall not submit multiple tender numbers when submitting rate offers for the same type/mode of domestic or international moves. Only one tender number shall be submitted for Domestic Code D shipments, one tender number for Domestic Code C shipments and one tender number for International shipments. Submission of multiple tender numbers could result in the DOS selecting only one or not selecting any at all.

3-13.22. Shipment consolidations.

Before consolidating multiple UAB shipments or HHE and POV shipments check with the Embassy to determine if doing so will cause customs delays. Consolidation is not an acceptable reason for missed RDDs and does not relieve the TSP of Released Valuation as defined elsewhere in this RFO and Special Instructions. Excess demurrage caused by consolidation of HHE and POV shipments is not an acceptable accessorial expense.

3-13.23. Additional TSP Responsibilities.

The (ITGBL Freight Forwarder's) TSP's vehicle must be in good condition and with the name of the company permanently (Non Magnetic) affixed/placed on the outside of the vehicle.

3-13.24. Inventories.

The TSP shall submit an electronic copy of the inventory to ALMArchive@State.gov no later than three days after the packout. The format of the email shall be: "Employee Name, Inventory, Shipment Number".

3-13.25. Reporting.

All TSPs accepting shipments under DOSDD shall submit weekly updates of shipments in progress. Reports shall be submitted to TTMContracts@State.gov no later than 9:00 am Eastern Time each Monday covering undelivered shipments to date. Reports shall be in Excel format and comprised of the following fields: Customer Name, Broker, Origin City, Origin State, Destination City, Destination State, Load Date, Delivery Date, Estimated Weight, Miles.

3-13.26. GSA Form 3080 Household Goods Carrier Evaluation Report:

TSPs will initiate the 3080 via the electronic 3080 module in GSA's Transportation Management Services Solution (TMSS) system. TSPs can access the 3080 module by going to [TMSS](#) and clicking on the link to TMSS/CHAMP Shipments. TSPs can then click on the link to Electronic GSA 3080 along the right-hand side of the log on page and then click on "Initiate." When completing the 3080 information for shipments booked by the DC office, for the Agency Move Coordinator (AMC) email enter DC3080@state.gov and enter 0190000105 for the requested Federal Agency ID Code (FAIC). For shipments booked by the DOS offices other than the DC office, please enter 0190000105 for the FAIC and contact the booking office for instructions on the correct AMC email to enter. It is imperative that this information be entered correctly when submitting 3080s for delivered DOS shipments. **Under no circumstances shall the TSP send the customer a 3080 form soliciting the Traveler's social security number.**

3-13.27. Forms Required for the Exportation of POV.

Exhibit 1 List of Forms
Exhibit 2 Power of attorney format
Exhibit 3 Supplemental Reporting form
Exhibit 4 Reporting locations

3-13.28. Forms Required for the Importation of Personal Effects including POVs.

WITH THE EXCEPTION OF THE II RC-159 THE FOLLOWING DOCUMENTS MUST BE PROVIDED TO THE TSP BY

THE TRAVELER PRIOR TO PICKUP OF THE HHG or POV FOR US IMPORTATION. **Do not request the SSN in association with any form.** If an SSN is requested the passport number shall be used in its place.

Exhibit 5 CBP Form 3299 for Free Entry of Unaccompanied Articles	(All)	Dated 10-2009
Exhibit 6 DOT HS-7 Declaration for Motor Vehicles Importation	(POV Only)	Dated 5-2006
Exhibit 7 EPA 3520-1 Air Pollution Compliance	(POV Only)	Dated 7-2017
Exhibit 8 II RC-159 Treasury Department Supplemental Declaration	(All)	See 3-4.9.4

3-13.29. Computer Software Requirement:

The DOS has developed an Automated Accessorial Program (paperless) to improve the efficiency of receipt, review, and processing of TSP accessorial requests. All TSPs must have Microsoft Office 2010 software to be in compliance with this requirement.

3-13.30. Rugs/Carpets Destined to Permanent Storage:

All rugs and carpets destined to permanent storage shall be moth flaked, rolled, and wrapped in kraft paper, without folding, at the residence. Rugs which are 2.75 meters by 3.65 meters (9 FT X 12 FT) or larger must be identified on the inventory by color and size. The TSP shall be held responsible for all costs associated with additional services resulting from incorrect servicing of all rugs and carpets. The cost shall be \$50.00 (USD) per rug/carpet not to exceed \$300.00 per shipment.

3-13.31. TSP Company (SCAC) Affiliation.

All TSPs submitting a rate offer(s) for the DOS must be independent companies without any financial interests in any other TSP submitting a rate offer(s) for the DOS under this RFO. Should it become known that multiple TSPs are tied either financially or through shared staff, all TSPs involved will be considered ineligible until at least the next open window filing period identified under this RFO or a future RFO and will be predicated on the Tender Administrator's approval.

3-13.32. Additional Provisions.

Refer to Sections 12 and 13 for additional information and requirements for DOSDD.

3-14. Department of State (DOS) – Hagerstown, MD (DOSHW).

3-14.1. General.

The DOS maintains a warehouse at the United States Logistics Center - Hagerstown, Maryland. In this warehouse are shipments of household goods effects that at some point in the past have been placed there in a permanent and/or extended storage status. Rate offers submitted in accordance with Section 3-14 are for the door-to-door delivery of these shipments to their final destination at an international location in accordance with the instructions provided on the government issued Bill of Lading. Shipments may be crated or loose. Services to be provided are non-personal services and include all necessary labor, materials and facilities for pickup, receipt, weighing, and delivery. These services will be at the direction of the DOS and in accordance with this RFO and the HTOS.

3-14.2. Application.

Except for the exceptions and additions noted elsewhere in this Section 3-14, all provisions of DOSDC as identified in section 3-12 of this RFO also apply to DOSHW.

3-14.3. Volume.

Between **May 1, 2017** and **April 30, 2018**, there were approximately **155** shipments with an average weight of **2,970** pounds. However, and as with all estimates, there is no guarantee of shipments and the DOS reserves the right to discontinue any services at its discretion without recourse from the selected TSPs.

3-14.4. Rate Offers.

Rate offers will only be accepted for shipments originating from the Hagerstown, MD warehouse (Service Area MD00) to all international locations. Rate offers will not be accepted for shipments from the international locations back to the Hagerstown, MD warehouse. Rate offers will also not be accepted for Category 1, 2, or 3 vehicles or UAB. TSPs should zero fill these positions when submitting rate offers for DOSHW.

3-14.5. Department of State, Hagerstown Warehouse Responsibilities.

Upon receipt of notification from the TSP that they accept an offered shipment, the designated Hagerstown Staff member will arrange to have the offered household goods effects staged and available within 48 hours of notification/acceptance from the selected TSP. For partial storage removals, the Hagerstown staff will be afforded ample time to communicate storage removal actions with the owner of the household goods effects. This is contingent on the owner's actions and timeliness. Upon completion, the designated Hagerstown staff member will notify the Operations staff and TSP that the household goods effects are available for pickup. Prior to the pack/pickup date, Hagerstown will notify the TSP of weights

and pieces to be removed and any unusual items requiring special attention. TSPs will be provided with existing inventories on all shipments moving under DOSHW.

3-14.6. TSP Responsibilities.

Upon receipt of the Allocation worksheet, the TSP shall contact the designated Hagerstown Staff member within 24 hours of receipt to obtain shipment availability. The TSP is required to load the shipment from the USLC-Hagerstown within 3 business days (5 days during peak season) of issuance of Bill of Lading. Multiple shipments can be scheduled for loading on the same truck to maximize resources. The TSP is required to pack all liftvans on site at the Hagerstown warehouse. TSPs must then deliver the household goods effects back to its agent's warehouse for preparation and shipment to its final destination in accordance with all DOSDC and DOSHW guidelines. The TSP will be self-supporting in all aspects of their operations. The TSP shall furnish all equipment, materials and tools needed to pack and transport the shipment. The TSP can be charged for use of government resources. All debris generated by the TSP must be removed by the TSP. The TSP will ensure that brand new ISPM#15 standard crates (as defined in DOSDC) are used for all export shipments to post. The TSP shall affix four (4) seals according to the standards laid out above in DOSDC to lift vans loaded at the Hagerstown warehouse. The TSP shall band lift vans prior to containerization but banding is not required prior to departing the Hagerstown warehouse. The date that the shipment is reported by Hagerstown as available is the pack date to be used to compute the Required (RDD) Delivery Date. As previously noted, existing inventories are provided by USLC Hagerstown staff. TSPs who reinventory must cross-reference to the storage inventory provided by the USLC Hagerstown staff. All work at the Hagerstown warehouse facility must be completed during operating hours and the TSP must leave the premises prior to the warehouse closing at 4:00 PM.

3-14.7. Claims.

In lieu of the TSP liability at \$6.00 as identified in 2-7.5.3, for Surface and UAB shipments the TSP must offer replacement or repair value for damaged or lost items or in case of total loss, at a base value of \$8.50 times the net weight of the shipment in pounds. There will be no additional cost to the DOS for this level of service during transit or SIT. The storage liability charge does not apply for the basic released value. Please note that the TSP retains the option for reviewing the inventory and repacking to certify any questionable items provided the TSP honors the terms of 3-14.6.; TSPs must bring the required materials needed, complete work by 4:00 PM and remove any debris generated by the repacking. Failure to certify the inventory will not be accepted as a reason to deny a claim.

3-15. Department of State (DOS) – Surface Air Pilot DOSSA

3-15.1. General.

The DOS ITGBL program has historically been unable to meet the maximum 75 day transit to post with conventional ITGBL shipments. DOSSA is intended to expand the scope to recognize that in some cases a portion of the shipment may have to move by air to make a 75 day transit time. Under DOSSA, in all cases the final leg to post must move by air. Rate offers submitted in accordance with Section 3-15 are for the door-to-door delivery of shipments to their final destination at an international location in accordance with the instructions provided on the Government issued Bill of Lading. Services to be provided are non-personal services and include all necessary labor, materials and facilities for pickup, receipt, weighing, and delivery. These services will be at the direction of the DOS and in accordance with this RFO and the HTOS.

3-15.2. Application.

Except for the exceptions and additions noted elsewhere in this Section 3-15, all provisions of DOSDC as identified in section 3-12 of this RFO also apply to DOSSA.

3-15.3. Volume.

The DOS will implement the pilot at the post below and the estimated count and gross weights for shipments for period **November 1, 2017** through **May 1, 2018** are included below. However, and as with all estimates, there is no guarantee of shipments and the DOS reserves the right to discontinue any services at its discretion without recourse from any selected TSPs.

Post	Type	Count	Avg-Gross
Douala	HHE	3	3,039
Antananarivo	HHE	3	1,971
Kathmandu	HHE	5	2,256
Dar Es Salaam	HHE	5	2,768
Lusaka	HHE	1	1,801

3-15.4. Rate Offers.

When submitting the Single-Factor Rate Offer for transportation, the Single-Factor Rate Offer must include the charges related to all modes of transportation used to get the shipment to its final destination. Rate offers will only be accepted for shipments originating from Washington, DC, Maryland and Virginia (rate filing codes DC00, MD00 and VA00) and all international locations. When submitting rate offers, the **applicable** Destination Code(s) of **2570, 5750, 6250, 8650 and/or 9900** must be used; however, rate offers accepted under DOSSA will apply only to the Post(s) identified above and not the entire country(ies) **represented by the applicable Destination Code(s)**. DOS may request OTO rate offers from other areas of the United States for the period of the pilot.

3-15.5. Performance of Services.

The TSP shall make routing decisions to ensure a door-to-door transit of no more than 75 days. The TSP may route the first leg of the shipment by either air or surface as required to support the RDD. The final leg to **the Post(s) identified above** must be by air.

Exhibit 1

THE FOLLOWING DOCUMENTS MUST BE PROVIDED TO THE TSP BY THE TRAVELER PRIOR TO PICKUP OF THE POV:

1. The front and back copy of the title OR a certificate of origin
(Forwarder will have a copy of the CFR 192.2 should U.S. Customs ask for the original title. Electronic copies of the title are not acceptable)
2. The original lien release (if the title shows a financial institution)
3. If the name on the title or lien is different than the name on the GBL, attach a copy of the marriage certificate.
4. The Government Bill of Lading (GBL)
5. A copy of the passport
6. A copy of the applicable travel authorization or travel order
7. Two copies of a power of attorney; (use the generic power of attorney form attached)
8. A copy of a valid driver's license
9. A completed Form JF 49 (State Department form) prepared by the employee. This form contains the required information on POV and pickup location)

Note to Transportation Counselor and Employee: All documents must be in the possession of the freight forwarder at least ten (10) calendar days prior to the pickup date

Note to Forwarder: If ALL documents are not received from the employee at least 10 calendar days prior to the pickup date, immediately notify the counselor and Operations Management at Transportationquery@state.gov that the POV pickup must be cancelled.

The employee will provide all of the POV documents to the forwarder except for the JF 49. The employee will provide the JF 49 to the Transportation Counselor

Note to Forwarder: Forwarder is required to brief the employee before pickup that at time of pickup the POV may not have more than ¼ tank of gas, no personal items, no after-market additions (i.e. ski / bike racks); you or anyone acting on your behalf will sign off on a condition report and accept a set of keys.

Exhibit 2
LIMITED POWER OF ATTORNEY
FOR
EXPORT/IMPORT OF PERSONAL EFFECTS AND VEHICLES
DATE _____

Applies to:

POV _____ Initial

Personal Effects _____ Initial

I hereby name and appoint _____
(Type or Print Name)

of _____ to be my lawful attorney-in-fact
to act on my behalf to conduct all transactions necessary with the U.S. Customs Service in the proper
exportation or importation of the below stated personal vehicle or Household Effects which are described
as

_____	_____	_____	_____	_____	Year
Make	Model	Color	Body		
_____					Vehicle
Identification Number (VIN) Title Number					

OR

_____ Household

Effects description

and to do all things necessary to ensure compliance with all requirements pursuant to section 192 of the
Customs Regulations.

Signature of Owner Owner's Name- Type or Print

Signature of Co-Owner Co-Owner's Name - Type or Print

Home Address of Owner City/State/Country Zip Code

Pursuant to the Customs regulation CFR 19 Part 111.29(b), if you are the importer of record, payment to the broker will not relieve you of liability for Customs charges (duties, taxes, or other debts owed to Customs) in the event the charges are not paid by the broker. Therefore, if you make payment by check, Customs charges may be paid with a separate check made payable to "U.S. Customs and Border Protection" which shall be delivered to CBP by the broker.

Exhibit 3

This form is only to be used by new carriers pending adoption of EDI or as requested by the booking office.

Daily ITGBL Shipment Status Report- _____ HHE, UAB, CNS or POV

CARRIER'S NAME: _____

Packing Information Weight and pieces must be reported within five calendar days for UAB and seven calendar days for HHE, CNS and POV from the day after the shipment is picked up. Report should reach the DOS Office via e-mail to: TTMContracts@state.gov

Employee's Name _____

DA Shipment Number (Box 18 of GBL) _____

Pack Begin/Pack End/Pick-up Date _____ / _____ / _____

Origin/Destination (city, state and country) _____

GBL Number _____

Survey Weight _____

Pieces _____

Gross Weight _____

Net Weight _____

Cube _____

Date Requested Post's Permission to Ship _____

Date Permission Granted _____ (If post fails to respond within 3 days notify the booking office).

*Date Info Emailed to State Department (update with current date when information changes) _____

Shipping Information Shipping details must be reported within three calendar days for UAB and seven calendar days for HHE, CNS and POV from the permission date granted from post.

Date delivered to Pier _____

Port of Origin (no abbreviations) _____

Full Name of Airline/Shipping Lines _____

Ship Name _____

Voyage/Flight Number _____

Departure/Sail Date _____

Port of Discharge (air/sea) no abbreviations _____

ETA at Destination _____

Booking Number or Airway/Master Bill # _____

*Date Info Emailed to State Department (update with current date when information changes) _____

Delivery Information: Delivery information must be reported within one business day after the shipment is delivered to SIT or residence.

RDD _____

Date available for delivery (or put in SIT) _____

Date Delivered to Residence (actual not scheduled date) _____

Remarks if any (such as delay in Notification, Change Booking Details etc.) _____

*Date Info Emailed to State Department (update with current date when information changes) _____

Exhibit 4

Notification Procedures for all DA's for the- Daily ITGBL Shipment Status Report.

Please copy ALMArchive@STATE.GOV for ALL shipments.

Shipment number starting with **DC** Send report to TTMCONTRACTS@state.gov

Shipment number starting with **AI** Send report to AID, Copy to TTMCONTRACTS and to the counselor

Shipment number starting with **MI** Send report to USDA Miami, Copy to TTMCONTRACTS and to the counselor

Shipment number starting with **SE** Send report to USDA Seattle, Copy to TTMCONTRACTS and to the counselor

Shipment number starting with **EL** Send report to USDA ELSO, Copy to TTMCONTRACTS and to the counselor

Shipment number starting with **BR** Send report to USDA Brownsville, Copy to TTMCONTRACTS and to the counselor

Instructions for completing CBP Form 3299 for Free Entry of Unaccompanied Articles Dated 10-2009 (see Exhibit 5).

The 3299 must be completed as defined below. The employee will complete 1-7, the carrier's port agent will complete 8. A-F. **DO NOT** include the Employee's social security number (SSN) on the form.

Part I

To be completed by The Employee

1. Employee's full name as it appears in the passport
2. Employee's Date of Birth
3. Date the Employee will arrive
4. Employee's US Address including phone number if available
5. City where the Employee will clear customs (if available)
6. Name of Arriving Vessel carrier and flight/train (if available)
7. Names(s) of Accompanying Household Members

To be completed by The Carrier

8. Importation information
 - A. Date of Import
 - B. Name of Vessel
 - C. Origin of Shipment
 - D. Bill of Lading or Air Way Bill number
 - E. Number and kinds of containers
 - F. Marks and Numbers (see above, **DO NOT include the Employee's social security number (SSN) on the form**).

Part II

To be completed by The Carrier

The Employee is returning U.S. Personnel. The carrier is responsible for ensuring that all staff (including origin agents) are aware that DOS staff are US personnel and thus must complete Part III not Part II.

Part III

To be completed by The Employee

1. Date of Employee's last departure from the U.S. To be obtained from the Employee.
2. Employees Travel Orders. To be provided by the Employee.

Part IV

To be completed by The Employee

- A. If applicable.
- B. If applicable If item B (7) is selected duties may be collected.
- C. If applicable.
- D. Must be filled in only if selections were made from items A, B and C.

Part V

To be completed by The Carrier.

1. Name, 2. Sign & Date

Part VI

To be completed by The Employee

1. B. To be Selected, 2. Signed and 3. Dated

Part VII Leave Blank

Exhibit 5

DEPARTMENT OF HOMELAND SECURITY
U.S. Customs and Border Protection

DECLARATION FOR FREE ENTRY
OF UNACCOMPANIED ARTICLES

19 CFR 148.6, 148.52, 148.53, 148.77

FORM APPROVED OMB NO. 1651-0014 Exp. 01-31-2010

Paperwork Reduction Act Statement: An agency may not conduct or sponsor an information collection and a person is not required to respond to this information unless it displays a current valid OMB control number and an expiration date. The control number for this collection is 1651-2010. The estimated average time to complete this application is 45 minutes. If you have any comments regarding the burden estimate you can write to U.S. Customs and Border Protection, Office of Regulations and Rulings, 799 9th Street, NW., Washington DC 20229.

PART I -- TO BE COMPLETED BY ALL PERSONS SEEKING FREE ENTRY OF ARTICLES (Please consult with the CBP official for additional information or assistance. REMEMBER--All of your statements are subject to verification. False declarations or failure to declare articles could result in penalties.)

1. IMPORTER'S NAME (Last, first and middle)	2. IMPORTER'S DATE OF BIRTH	3. IMPORTER'S DATE OF ARRIVAL
4. IMPORTER'S U.S. ADDRESS	5. IMPORTER'S PORT OF ARRIVAL	
	6. NAME OF ARRIVING VESSEL CARRIER AND FLIGHT/TRAIN	
7. NAME(S) OF ACCOMPANYING HOUSEHOLD MEMBERS (wife, husband, minor children, etc.)		

8. THE ARTICLES FOR WHICH FREE ENTRY IS CLAIMED BELONG TO ME AND/OR MY FAMILY AND WERE IMPORTED	A. DATE	B. NAME OF VESSEL/CARRIER	C. FROM (Country)	D. B/L OR AWB OR I.T. NO.
E. NUMBER AND KINDS OF CONTAINERS	F. MARKS AND NUMBERS			

PART II -- TO BE COMPLETED BY ALL PERSONS EXCEPT U.S. PERSONNEL AND EVACUEES

9. RESIDENCY ("X" appropriate box) I declare that my place of residence abroad <input type="checkbox"/> is <input type="checkbox"/> was	A. NAME OF COUNTRY	B. LENGTH OF TIME Yr. Mo.
C. RESIDENCY STATUS UPON MY/OUR ARRIVAL ("X" One) <input type="checkbox"/> (1) Returning resident of the U.S. <input type="checkbox"/> (2) Nonresident: <input type="checkbox"/> a. Emigrating to the U.S. <input type="checkbox"/> b. Visiting the U.S.		
10. STATEMENT(S) OF ELIGIBILITY FOR FREE ENTRY OF ARTICLES I the undersigned further declare that ("X" all applicable items and submit packing list) :		
A. Applicable to RESIDENT and NONRESIDENT		
<input type="checkbox"/> (1) All household effects acquired abroad for which free entry is sought were used abroad for at least one year by me or my family in a household of which I or my family was a resident member during such period of use, and are not intended for any other person or for sale. (9804.00.05, HTSUSA)		
<input type="checkbox"/> (2) All instruments, implements, or tools of trade, occupation or employment, and all professional books for which free entry is sought were taken abroad by me or for my account or I am an emigrant who owned and used them abroad. (9804.00.10, 9804.00.15, HTSUSA)		
B. Applicable to RESIDENT ONLY		
<input type="checkbox"/> All personal effects for which free entry is sought were taken abroad by me or for my account. (9804.00.45, HTSUSA)		
C. Applicable to NONRESIDENT ONLY		
<input type="checkbox"/> (1) All household effects acquired abroad for which free entry is sought were used abroad for at least one year by me or my family in a household of which I or my family was a resident member during such period of use, and are not intended for any other person or for sale. (9804.00.05, HTSUSA)		
<input type="checkbox"/> (2) Any vehicles, trailers, bicycles or other means of conveyance being imported are for the transport of me and my family and such incidental carriage of articles as are appropriate to my personal use of the conveyance. (9804.00.35, HTSUSA)		

PART III -- TO BE COMPLETED BY U.S. PERSONNEL AND EVACUEES ONLY

I, the undersigned, the owner, importer, or agent of the importer of the personal and household effects for which free entry is claimed, hereby certify that they were in direct personal possession of the importer, or of a member of the importer's family residing with the importer, while abroad, and that they were imported into the United States because of the termination of assignment to extended duty (as defined in section 148.74(d) of the Customs Regulations) at a post or station outside the United States and the CBP Territory of the United States, or because of Government orders or instructions evacuating the importer to the United States; and that they are not imported for sale or for the account of any other person and that they do not include any alcoholic beverages or cigars. Free entry for these effects is claimed under Subheading No. 9805.00.50, Harmonized Tariff Schedule of the United States.

1. DATE OF IMPORTER'S LAST DEPARTURE FROM THE U.S.	2. A COPY OF THE IMPORTER'S TRAVEL ORDERS IS ATTACHED AND THE ORDERS WERE ISSUED ON:
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PART IV -- TO BE COMPLETED BY ALL PERSONS SEEKING FREE ENTRY OF ARTICLES (Certain articles may be subject to duty and/or other requirements and must be specifically declared herein. Please check all applicable items and list them separately in item D on the reverse.)

A. For U.S. Personnel, Evacuees, Residents and Non-Residents		B. For Residents and Non-Residents ONLY	
<input type="checkbox"/> (1) Articles for the account of other person.	<input type="checkbox"/> (2) Articles for sale or commercial use.	<input type="checkbox"/> (7) Foreign household effects acquired abroad and used less than one year.	<input type="checkbox"/> (8) Foreign household effects acquired abroad and used more than one year.
<input type="checkbox"/> (3) Firearms and/or ammunition.	<input type="checkbox"/> (4) Alcoholic articles of all types or tobacco products.	C. For Resident ONLY	
<input type="checkbox"/> (5) Fruits, plants, seeds, meats, or birds.	<input type="checkbox"/> (6) Fish, wildlife, animal products thereof.	<input type="checkbox"/> (9) Personal effects acquired abroad.	
		<input type="checkbox"/> (10) Foreign made articles acquired in the United States and taken abroad on this trip or acquired abroad on another trip that was previously declared to CBP.	
		<input type="checkbox"/> (11) Articles taken abroad for which alterations or repairs were performed abroad.	

CBP Form 3299 (10/09)

Exhibit 5 Continued

D. LIST OF ARTICLES

(1) ITEM NUMBER CHECKED IN PART IV, A., B., C.	(2) DESCRIPTION OF MERCHANDISE	(3) VALUE OF COST OF REPAIRS	(4) FOREIGN MERCHANDISE TAKEN ABROAD THIS TRIP: <i>State where in the U.S. the foreign merchandise was acquired or when and where it was previously declared to CBP.</i>

PART V -- CARRIER'S CERTIFICATE AND RELEASE ORDER

The undersigned carrier, to whom of upon whose order the articles described in PART I, 8., must be released, hereby certifies that the person named in Part I, 1., is the owner or consignee of such articles within the purview of section 484(h), Tariff Act of 1930.

In accordance with provisions of section 484(h), Tariff Act of 1930, authority is hereby given to release the articles to such consignee.

1. NAME OF CARRIER	2. SIGNATURE OF AGENT (Print and sign) Date
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PART VI -- CERTIFICATION TO BE COMPLETED BY ALL PERSONS SEEKING FREE ENTRY

I, the undersigned, certify that this declaration is correct and complete.

1. "X" One <input type="checkbox"/> A. Authorized Agent* (From facts obtained from the importer) <input type="checkbox"/> B. Importer	3. DATE
2. SIGNATURE	

**An Authorized Agent is defined as a person who has actual knowledge of the facts and who is specifically empowered under a power of attorney to execute this declaration (see 19 CFR 141.19, 141.32, 141.33).*

PART VII -- CBP USE ONLY (Inspected and Released)	1. SIGNATURE OF CBP OFFICIAL	2. DATE
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CBP Form 3299 (10/09)

Instructions for completing DOT HS-7 Declaration for Motor Vehicles Importation Dated 5-2006 (see Exhibit 6)

A cleaner copy of this form may be obtained from www.nhtsa.gov. As of June 4, 2010 the form is at <http://www.nhtsa.gov/cars/rules/import/hs799short.pdf>

To be completed by The Carrier

- Port of Entry
- Customs Port Code
- Customs Entry No.
- Entry Date.

To be completed by The Employee

- Make of Vehicle
- Model, Year
- Vehicle Identification Number (VIN)
- The Employee shall select the appropriate eligibility number on the form (1-13). Re-imported US manufactured vehicles are eligible under 2A.
- Name of Importer
- Importer's Address
- Name of Declarant
- Declarant's Capacity (Owner)
- Sign and Date.

**GSA 2018-2019 Request for Offers
Centralized Household Goods Traffic Management Program (CHAMP)**

Exhibit 6

<div><div>— DECLARATION — Importation of Motor Vehicles and Motor Vehicle Equipment Subject to Federal Motor Vehicle Safety, Bumper and Theft Prevention Standards</div></div> <div>OMB No. 2127-0002 Public Law 100-662, 49 USC Chap. 301</div>																
PORT OF ENTRY		CUSTOMS PORT CODE	CUSTOMS ENTRY NO.	ENTRY DATE												
MAKE OF VEHICLE	MODEL	YEAR	VEHICLE IDENTIFICATION NUMBER (VIN)													
REGISTERED IMPORTER NAME AND NHTSA REGISTRATION NUMBER (Required when Box 3 is checked)				VEHICLE ELIGIBILITY NO. (Box 3)												
DESCRIPTION OF MERCHANDISE IF MOTOR VEHICLE EQUIPMENT																
<div><div><div><div><div><input type="checkbox"/> 1. The vehicle is 25 or more years old and the equipment item was manufactured on a date when the applicable Federal Motor Vehicle Safety Standard or Theft Prevention Standard was in effect.</div><div>Date of manufacture: 5/91/500</div></div><div><div><input type="checkbox"/> 2A. The vehicle or equipment item conforms to all applicable Federal Motor Vehicle Safety Standards (or the vehicle does not conform solely because, widely spaced tie, equipment items that will be attached to it before it is offered for sale to the first purchaser for purposes other than resale are not attached), and it is imported in compliance with the requirements of Standards Nos. 100 and 101 or 20, and/or the specifications of Standard No. 108 relating to lighting (running lamps), and the vehicle is not a salvage motor vehicle, a repaired salvage motor vehicle, or a reconstructed motor vehicle, and is not imported for personal use. [591.50(f)]</div><div>Attachment: Copy of manufacturer's confirmation letter.</div></div><div><div><input type="checkbox"/> 3. The vehicle does not conform to all applicable Federal Motor Vehicle Safety and Bumper Standards, but does conform to applicable Federal Theft Prevention Standards, but I am eligible to import it because NHTSA has determined that the model end model year of the vehicle to be imported is eligible for importation into the United States, and the vehicle is not a salvage motor vehicle on a reconstructed motor vehicle, and I have furnished a bond, which is attached to this declaration, in an amount equal to 150 percent of the entered value of the vehicle as determined by the Secretary of the Treasury. If the Administrator of NHTSA determines that a vehicle has not been brought into conformity with all such standards within 120 days after importation, then I state that I will deliver such vehicle to the Secretary of Homeland Security for disposal, or abandonment to the United States, at my expense.</div><div><div>a. have registered with NHTSA pursuant to 49 CFR Part 592 and such registration is not suspended and not under review; or</div><div>b. have executed a contract or other agreement, which is attached to this declaration, with an importer who has registered with NHTSA and whose registration is not suspended and not under review. [591.50(f)]</div><div>Attachments: Copy of DOT Bond, and Copy of Contract with a Registered Importer, if applicable.</div></div><div><div><input type="checkbox"/> 4. The vehicle or equipment does not conform to all applicable Federal Motor Vehicle Safety, Bumper and Theft Prevention Standards, but is imported solely for export and is labeled for export or the vehicle or equipment item, and the outside of any container of the vehicle or equipment item, bears a label or tag to that effect. [591.50(g)]</div><div><input type="checkbox"/> 5. The vehicle or equipment does not conform to all applicable Federal Motor Vehicle Safety, Bumper and Theft Prevention Standards, but I am eligible to import because all of the following conditions exist:<div><div>a. I am a nonresident of the United States and the vehicle is registered in a country other than the United States;</div><div>b. am temporarily importing the vehicle for personal use for a period not to exceed 1 year; and will not return during that time; and</div><div>c. will export it not later than the end of 1 year after entry, and the declaration contains my passport number and country of issue. [591.50(g)]</div></div><div>d. Passport No. _____, Country of issue _____</div></div><div><div><input type="checkbox"/> 6. The vehicle does not conform to all applicable Federal Motor Vehicle Safety, Bumper, and Theft Prevention Standards, but I am eligible to import because all of the following conditions exist:<div><div>a. I am a member of a foreign government on assignment in the United States, or a member of the Executive or Public Intelligence Cooperation or designated under the International Organizations Immunities Act, and am in the class of persons for whom free entry of motor vehicles has been authorized by the Department of State;</div><div>b. I am importing the vehicle on a temporary basis for my personal use and will register it through the Office of Foreign Missions of the Department of State;</div><div>c. I will, within 120 days of my return to the United States, deliver the vehicle to the Secretary of Homeland Security for disposal, or abandonment to the vehicle good for export only, as I;</div><div>d. I will obtain from the Office of Foreign Missions of the State Department, before departing the United States at the conclusion of a tour of duty, an ownership title to the vehicle good for export only, as I;</div><div>e. I have attached a copy of my official orders. [591.50(h)(1)]</div></div><div>Name of Embassy: _____</div><div>Attachment: Copy of Official Orders.</div></div></div><div><div><div><input type="checkbox"/> 7. The vehicle or equipment does not conform to all applicable Federal Motor Vehicle Safety and Bumper Standards, but is being imported solely for the purpose of research, investigations, demonstrations or training, or competitive racing events, and I state that I will comply with the applicable restrictions or conditions of such merchandise as specified in 49 CFR 591.7 and I will provide the Administrator with documentary proof of export or destruction not later than 30 days following the end of the period for which the vehicle has been admitted into the United States. [591.50(i)]</div><div>Attachment:<div>a. Copy of NHTSA permission letter (the importer is not an employee or shareholder of a motor vehicle or an actively owned subsidiary thereof) that are entitled to conform to all applicable Federal Motor Vehicle Safety Standards (FMVSS), use on the public roads must be authorized specifically [591.60(f)(1) & (2)].</div>b. Importer's statement describing the use to be made of the vehicle or equipment item if the purpose is to conduct manufacturing of motor vehicle (or a wholly owned subsidiary of a manufacturer) that are entitled to conform to all applicable FMVSS, if use on the public roads is an integral part of the purpose for which the vehicle or equipment item is imported. The statement shall describe the purpose that makes such use necessary, state the estimated period of time during which use of the vehicle or equipment item for the purpose is necessary, and state the intended means of disposition (and disposition date) of the vehicle or equipment item after completion of the purpose for which it is imported. [591.60(f)(3)].</div></div><div><div><input type="checkbox"/> 8. The vehicle was not manufactured primarily for use on the public roads and is not a motor vehicle subject to the Federal Motor Vehicle Safety, Bumper, and Theft Prevention Standards or the equipment item is not a system, part, or component of a motor vehicle and thus is not an item of motor vehicle equipment subject to the Federal Motor Vehicle Safety Standards. [591.50(j)]</div><div>Attachment: Importer's statement substantiating that the vehicle was not manufactured for use on the public roads, or that the equipment item was not manufactured for use on a motor vehicle or is not an item of motor vehicle equipment. [591.60(j)]</div></div><div><div><input type="checkbox"/> 9. The vehicle or equipment item requires further manufacturing, operations to perform its intended function, or that the collection of widely attachable equipment items, such as wheels, spacers, brake arm assemblies, or motor finishing assemblies such as painting, and any part of such vehicle that is required to be marked by the Theft Prevention Standard is marked in accordance with the standard. [591.50(k)]</div><div>Attachment: For a vehicle, a copy of the Importer's Declaration issued by the incomplete vehicle manufacturer, providing guidance on completing the vehicle so that it conforms to all applicable Federal Motor Vehicle Safety Standards (FMVSS). For an equipment item, a statement issued by the manufacturer identifying the applicable FMVSS to which the item does not conform and describing the further manufacturing required for the item to perform its intended function. [591.60(k)]</div></div><div><div><input type="checkbox"/> 10. The vehicle does not conform to all applicable Federal Motor Vehicle Safety and Bumper Standards but is being imported solely for the purpose of research or display and I state that I will comply with all applicable restrictions or conditions of such vehicles as specified in 49 CFR 591.7, 591.30(j)]</div><div>Attachment: Copy of NHTSA Permission Letter.</div></div><div><div><input type="checkbox"/> 11. The equipment item is subject to the Theft Prevention Standard and is marked in accordance with the requirements of 49 CFR Part 541. [591.50(k)]</div><div><input type="checkbox"/> 12. The vehicle does not conform to all applicable Federal Motor Vehicle Safety, Bumper, and Theft Prevention Standards, but I am eligible to import because all of the following conditions exist:<div><div>a. I am a member of the armed forces of a foreign country, or assignment in the United States;</div><div>b. I am importing the vehicle on a temporary basis, and for my personal use;</div><div>c. I will not allow the vehicle to any person in the United States, other than a person eligible to import a vehicle under this paragraph;</div><div>d. I will export the vehicle upon departing the United States at the conclusion of my tour of duty; and</div><div>e. I have attached a copy of my official orders. [591.50(l)(2)]</div></div><div>Attachment: Copy of Official Orders.</div></div><div><div><input type="checkbox"/> 13. The vehicle does not conform to all applicable Federal Motor Vehicle Safety and Bumper Standards, but does conform to applicable Federal Theft Prevention Standards, and I am eligible to import it because I am registered with NHTSA pursuant to 49 CFR Part 592 and such registration is not suspended and has not been revoked. I have informed NHTSA that I intend to petition, or I have petitioned that agency to decide that the vehicle is so imported, or I will petition, or I have petitioned, and NHTSA has granted me permission in writing to import the vehicle for that purpose. The Administrator of NHTSA classifies my petition or decision that the vehicle is so imported as a petition, or I will withdraw my petition or I will submit a petition covering the vehicle within 180 days from the date of entry, then I state that I will deliver such vehicle, within 180 days from the date of entry, to the Secretary of Security for export, or abandonment to the United States, within 30 days from the date of the decision, or, within 210 days from the date of entry, if I fail to submit a petition covering the vehicle, if the Administrator of NHTSA grants my petition, then I state that within 15 days from the date that I am notified of that decision, I will furnish a bond, in an amount equal to 150 percent of the entered value of the vehicle as determined by the Secretary of the Treasury, unless the vehicle is destroyed, or unless I will bring the vehicle into conformity with all applicable Federal Motor Vehicle Safety and Bumper Standards within 120 days from the date of the decision, or, I will deliver the vehicle to the Secretary of Homeland Security for export, or abandonment to the United States. If the vehicle is destroyed, then I state that I will furnish NHTSA with documentary proof of that destruction within 15 days from the date that I receive:</div><div>Attachment: Copy of NHTSA permission letter.</div></div></div></div></div><table border="1"><tr><td colspan="2">NAME OF IMPORTER (Please type)</td><td colspan="2">IMPORTER'S ADDRESS (Street, City, State, Zip Code)</td></tr><tr><td colspan="2">NAME OF DECLARANT (Please type)</td><td colspan="2">DECLARANT'S ADDRESS</td></tr><tr><td colspan="2">DECLARANT'S CAPACITY</td><td>DECLARANT'S SIGNATURE</td><td>DATE SIGNED</td></tr></table><div>EPA Requirements: Importers of motor vehicles/engines and nonroad vehicles/engines/equipment must also submit EPA form 3520-1 or 3520-21 to U.S. Customs and Border Protection to identify the basis for importation into the United States and U.S. territories under the laws administered by the United States Environmental Protection Agency. For more information, please see www.epa.gov/otaq/imports/index.htm.</div><div>HS-7 (Rev. 05-2006)</div><div>OVER 75154-22310</div></div><div data-bbox="100 1942 378 1969" data-label="Page-Footer"><p>GSA RFO, Issued 8/23/2018</p></div><div data-bbox="1325 1942 1464 1969" data-label="Page-Footer"><p>Page 3 - 38</p></div></div></div></div>					NAME OF IMPORTER (Please type)		IMPORTER'S ADDRESS (Street, City, State, Zip Code)		NAME OF DECLARANT (Please type)		DECLARANT'S ADDRESS		DECLARANT'S CAPACITY		DECLARANT'S SIGNATURE	DATE SIGNED
NAME OF IMPORTER (Please type)		IMPORTER'S ADDRESS (Street, City, State, Zip Code)														
NAME OF DECLARANT (Please type)		DECLARANT'S ADDRESS														
DECLARANT'S CAPACITY		DECLARANT'S SIGNATURE	DATE SIGNED													

EPA 3520-1 Air Pollution Compliance (POV Only) Rev. 10-10 (see Exhibit 7)

To be completed by The Employee

- 4. Vehicle Identification Number (VIN) .
- 5. Manufacture Date
- 6. Manufacturer (make)
- 7. Model
- 10. Owner
- 12. Signature
- 13. Date
- 14. Name, company and phone

To be completed by The Carrier

- 1.-3.
- 9. Importer
- 11. Storage location

Commercial imports, leave blank



- 8. Applies only to codes A,C,J,Z

U.S. conforming and “identical” vehicles

Appropriate box to be selected by employee. Notify TransportationQuery@state.gov if vehicle is non-conforming do not move without authorization from DOS Transportation Operations.


Exhibit 7

Form Approved OMB 2060-0717 Approval Expires July 31, 2020

			
United States Environmental Protection Agency Declaration Form			
Importation of Motor Vehicles and Motor Vehicle Engines Subject to Federal Air Pollution Regulations U.S. E.P.A., Compliance Division, 2000 Traverwood Drive, Ann Arbor, MI 48105 www.epa.gov/otaq/imports Phone (734) 214-4100 Fax (734) 214-4676			
<p>This form must be submitted to the U.S. Customs and Border Protection (Customs) (42 USC 7522, 7601: 19 CFR 12.73) for each motor vehicle (including motorcycles, disassembled vehicles, kit cars, light-duty vehicle/motorcycle engines) imported into the U.S., except that this form is not required for motor vehicles that are imported by their original manufacturer <u>and</u> are new <u>and</u> are covered by an EPA certificate of conformity <u>and</u> bear an EPA emission control label. One form per shipment may be used, with attachments including all information required to fully describe each vehicle or engine as below. Check the box below indicating the provisions under which you are importing this vehicle or engine. Offroad vehicles/engines and heavy-duty engines must use form 3520-21. Note: Although only imports using codes G, I, K, L, M-3, and O require specific written authorization from EPA, Customs may request EPA review of importer documentation and eligibility for any import using this form. A nonconforming vehicle that is ineligible for the exemptions or exclusions listed below, must be imported through an independent commercial importer (ICI) under codes A, C, J, or Z. For codes A, C, J, and Z, EPA does not authorize the release to the vehicle owner.</p> <p>Penalties: Any person who knowingly makes any false or fraudulent statement, or omits or conceals a material fact can be fined up to \$320,000 or imprisoned for up to 5 years, or both (18 USC 1001). Any person who improperly imports a motor vehicle (including a motorcycle) or engine may be fined up to \$44,539 per vehicle or engine (42 USC 7524), and may be subject to forfeiture of the entire importation bond, if applicable (40 CFR 85.1513), and the U.S. Customs Service may seize the vehicle or engine (19 CFR 162.21).</p>			
Description and Declaration of Motor Vehicle or Motor Vehicle Engine (Note: Heavy-duty Engines must use form 3520-21)			
1. Port code:	2. Entry date: (mm/dd/yyyy)	3. Customs entry number:	4. Vehicle Identification Number (VIN), engine serial number, or Engine Family/Test Group Name:
5. Manufacture date (mm/yyyy):	6. Manufacture (make):	7. Model:	
8. ICI imports only, codes A, C, J, Z:			9. EPA Exemption Number, required for codes L, G, I, K, O:
Names, Addresses, and Telephone Numbers of Relevant Parties			
<p>Certification: I certify that I have read and understand the purpose of this form, the penalties for falsely declaring information, or for providing misleading information, or for concealing a material fact. The information I have provided is correct, and all required attachments are appended to this form. I authorize EPA Enforcement Officers to conduct inspections or testing permitted by the Clean Air Act. I am the owner, importer, or agent for the owner or importer.</p>			
10. Importer (code B: must be certificate holder or their agent for shipments of new vehicles prior to introduction into commerce; codes A, C, J, Z: must be ICI):	11. Owner:	12. Storage contact:	13. Signature: 
			14. Date:
			15. Name, company and phone (type or print):
U.S. conforming and "identical" vehicles			
<p><input type="checkbox"/> code B - U.S. certified - unmodified vehicle bearing a U.S. EPA emission control label in engine compartment (or on motorcycle frame) in English.</p> <p><input type="checkbox"/> code F - U.S. certified, catalyst restoration - U.S. certified vehicle as described above, except that the catalyst, oxygen sensors or fuel filler neck restrictor were removed or damaged. The importer attests that the catalyst and oxygen sensors and fuel filler neck restrictor, as applicable, will be re-installed or replaced after importation. If leaded gasoline was used, the importer attests that after importation (1) the fuel tank will be drained and refilled with unleaded gasoline, (2) the catalyst and oxygen sensors, if they were left on the vehicle during use of the leaded gasoline, will be replaced, and (3) the fuel filler neck restrictor will be checked and replaced as necessary. No bond or EPA approval is required.</p> <p><input type="checkbox"/> code EE - identical in all material respects to a U.S. certified version - either 1) Canadian vehicle (proof required e.g. Canadian emission control label, registration or title, or letter from the U.S. or Canadian manufacturer representative on letterhead verifying manufacture for sale in Canada) or 2) vehicle from any country with letter attached to this form from the manufacturer's U.S. representative on letterhead (not a dealer or mechanic) stating that the vehicle is identical to a U.S. EPA certified version with respect to emissions. The importer attests that vehicle is being imported for purposes other than resale or lease. For import of "identical" Canadian vehicles for resale, use code FF.</p> <p><input type="checkbox"/> code FF - Canadian "identical" models imported for resale or lease - Canadian vehicle as described above appearing on EPA list of Canadian "identical" models, imported for resale or lease. The importer attests that the importer will satisfy applicable labeling, warranty and CAFE requirements as specified by EPA.</p>			
EPA exempted vehicles			
<p><input type="checkbox"/> code M - miscellaneous exemption, either 1) Canadian vehicle as described above (proof required) and the importer is either permanently emigrating to the U.S. or will reside in the U.S. for greater than one year under a worker or student visa, or 2) Canadian vehicle received by U.S. resident through inheritance, or 3) EPA hardship letter based on unforeseen and extraordinary circumstances is attached to this form.</p> <p><input type="checkbox"/> code E - vehicle at least 21 years old (calendar year of manufacture subtracted from year of importation) and in original unmodified configuration is either exempted or excluded from EPA emission requirements, depending on age. Vehicles at least 21 years old with replacement engines are not eligible for this exemption unless they contain equivalent or newer EPA certified engines. Customs may require proof of vehicle age.</p>			

EPA Form 3520-1 Page 1 of 2

Exhibit 7 Continued

	United States Environmental Protection Agency
Excluded vehicles	
<input type="checkbox"/> code L - racing vehicle as determined by EPA and may not be registered or licensed for use on or operated on public roads or highways (40 CFR 85.1511(e)). EPA letter of approval must be attached to this form.	
<input type="checkbox"/> code U - 2005 model year (or older) motorcycle, scooter or moped with engine displacement less than 50cc and with rated speed greater than 5000 rpm.	
<input type="checkbox"/> code W - non-chassis-mounted engine to be used in a light-duty vehicle or light-duty truck or motorcycle which is currently covered by an EPA certificate or will be covered by an EPA certificate prior to introduction into commerce.	
<input type="checkbox"/> code Y - unregulated fuel - a vehicle that: (1) for model years earlier than 1991 operates on fuel other than gasoline or diesel fuel, or (2) for 1991-1996 model years operates on fuel other than gasoline or diesel or methanol fuel, or (3) for 1997 and later model years operates on fuel other than gasoline or diesel or methanol or ethanol or compressed natural gas (CNG) or liquid petroleum gas (LPG), including propane. This exemption does not apply to 2004 and later model year vehicles.	
Temporary imports	
<input type="checkbox"/> code G - imported for repair or alteration in accordance with 40 CFR 85.1511(b)(1). May not be registered or licensed for use on, or operated on public roads or highways, or sold or leased in the U.S. Customs bond required. EPA requests that the vehicle be bonded for at least its full value. EPA letter of approval must be attached to this form.	
<input type="checkbox"/> code I - imported for testing purposes in accordance with 40 CFR 85.1511(b)(2). May not be registered or licensed for use on or operated on public roads or highways (except operation that is integral to the purpose of the testing program) or sold or leased in the U.S. Customs bond required. EPA requests that the vehicle be bonded for at least its full value. EPA letter of approval must be attached to this form.	
<input type="checkbox"/> code K - imported for display (solely for public or business purposes, and not for private purposes or U.S. market sales promotions) in accordance with 40 CFR 85.1511(b)(4). May not be registered or licensed for use on or operated on public roads or highways (except operation that is integral to the purpose of the display) or sold or leased in the U.S. Customs bond required. EPA requests that the vehicle be bonded for at least its full value. EPA letter of approval must be attached to this form.	
<input type="checkbox"/> code N - imported by member of the armed forces or personnel of a foreign government on assignment to the U.S., for whom free entry has been authorized in writing by the U.S. Department of State, or a member of the armed forces of a foreign country with official orders for duty in the U.S.	
<input type="checkbox"/> code O - imported by nonresident for personal use by an individual for a period up to a year. EPA letter of approval must be attached to this form.	
Independent commercial importer (ICI) imports	
<input type="checkbox"/> code A - imported by an ICI for modifications in accordance with a valid EPA certificate of conformity issued for the specific make, model, and model year in accordance with 40 CFR 85.1505.	
<input type="checkbox"/> code C - imported by an ICI for modification and testing in accordance with 40 CFR 85.1509. Vehicle must be at least 8 years old.	
<input type="checkbox"/> code J - imported by an ICI for the purpose of pre-certification testing in order to obtain an EPA certificate of conformity. No EPA approval is required. The ICI has 180 days to obtain a certificate or export (40 CFR 85.1511(b)(3)). Customs bond required.	
<input type="checkbox"/> code Z - imported by an ICI for the purpose of modifying to be identical to an original equipment manufacturer (OEM) certified version in accordance with written instructions from the OEM that are specific to the vehicle being imported.	
OEM imports	
<input type="checkbox"/> code H - imported, owned, and controlled directly by an original equipment manufacturer (OEM) on EPA list of OEM certificate holders provided to Customs, for research, development or testing purposes in accordance with 40 CFR 85.1706. This is a temporary exemption without time limit. If the vehicle is subsequently covered by an applicable EPA certificate of conformity, it is released from the restrictions of this exemption.	
<input type="checkbox"/> code Q - imported, owned, and controlled directly by an original equipment manufacturer (OEM) on EPA list of OEM certificate holders provided to Customs, for storage pending receipt of the applicable EPA certificate of conformity, which is pending and imminent. Use of this code is no longer permitted once EPA has issued the applicable certificate of conformity.	
U.S. Department of Transportation Requirements	
Note: Importers of vehicles that are primarily manufactured for use on public roads must also file an HS-7 Declaration form to identify the basis for the vehicle's admission under the laws administered by the U.S. Department of Transportation. For more information, see www.nhtsa.dot.gov/cars/rules/import/ .	
Paperwork Reduction Act Notice	
This information is collected to ensure that motor vehicles and engines imported into the U.S. conform with applicable emission requirements. Responses to this collection are mandatory (40 CFR 85.1501 et seq., and Clean Air Act Sections 203 and 208). Information submitted to the Agency under a claim of confidentiality will be safeguarded according to policies set forth in Title 40, Chapter 1, Part 2, Subpart B. The public reporting and recordkeeping burden for this collection of information is estimated to average 30 minutes per response. Burden means the total time, effort, or financial resources expended by persons to generate, maintain, retain, or disclose or provide information to or for a Federal agency. This includes the time needed to review instructions; develop, acquire, install, and utilize technology and systems for the purposes of collecting, validating, and verifying information, processing and maintaining information, and disclosing and providing information; adjust the existing ways to comply with any previously applicable instructions and requirements; train personnel to be able to respond to a collection of information; search data sources; complete and review the collection of information; and transmit or otherwise disclose the information. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. Send comments on the Agency's need for this information, the accuracy of the provided burden estimates, and any suggested methods for minimizing respondent burden, including through the use of automated collection techniques to the Director, Collection Strategies Division, U.S. Environmental Protection Agency (2822), 1200 Pennsylvania Ave., NW, Washington, D.C. 20460. Include the OMB control number in any correspondence. Do not send the completed form to this address.	

II RC-159 Treasury Department Supplemental Declaration (see Exhibit 8)

Background: Office of Management and Budget (OMB) has found that the II RC-159 Treasury Department Supplemental Declaration does not meet guidelines and cannot be demanded by customs officers as a routine form. Nonetheless, some customs officers still require this form possibly causing transportation delays if the form is unavailable. Although the form is not authorized, the forwarder should request the form as the traveler may not be available when the shipment is clearing customs. **Instruct the employee not to fill in the SSN field.** Supply a copy of the passport instead.

The carrier is directed to accept the form and keep it on file. It must not be submitted as a part of a standard customs package. If a customs officer requests the form the carrier is asked to contact our office with the name of the officer so the DOS can work with CBP to resolve the issue. DOS will advise carriers of revised instructions as the situation develops.

Exhibit 8

TREASURY DEPARTMENT
U.S. CUSTOMS SERVICE

SUPPLEMENTAL DECLARATION FOR
UNACCOMPANIED PERSONAL AND HOUSEHOLD EFFECTS

1. OWNER OF HOUSEHOLD GOODS (Last name, first and middle)		
2. DATE OF BIRTH:	3. CITIZENSHIP	
4. PASSPORT (Country and number)		
5. SOCIAL SECURITY NO:	6. RESIDENT ALIEN NO:	
7. U.S. ADDRESS	10. EMPLOYER	
11. POSITION WITH COMPANY		
8. FOREIGN ADDRESS		
12. LENGTH OF EMPLOYMENT		
13. NATURE OF BUSINESS		
9. REASON FOR MOVING		
14. NAME & TELEPHONE OF COMPANY OFFICIAL WHO CAN VERIFY ABOVE INFORMATION		
15. NAME AND ADDRESS OF FREIGHT FORWARDERS, PACKERS AND SHIPPING AGENTS		
16. SHIPMENT ITINERARY (Specific place of loading and intermediate ports)		
17. CERTIFICATION	A. AUTHORIZATION AGENT	B. IMPORTER (Check One)
18. SIGNATURE		

FORM II-RC-159

SECTION 4 EVALUATION AND ACCEPTANCE

4-1. Evaluation.

4-1.1. General.

Evaluation of a Transportation Service Provider's (TSP's) rate offer(s) for transportation services will be based on the combination of the TSP's service performance and its offered charges. That combination will take the form of a Value Index (VI) as explained below.

4-1.2. Performance Evaluation.

4-1.2.1. DOMESTIC. For the 2018-2019 Filing Cycle, evaluation of the TSP's service performance will be based on data collected from Traffic Managers for a twelve (12) month period and a Customer Satisfaction Index (CSI) measuring each individual TSP's performance against the average level of performance will be assigned. In those instances when there was no data furnished, the TSP will be considered "Unindexed" and its performance will not be a factor in the evaluation.

4-1.2.2. INTERNATIONAL. For the 2018-2019 Filing Cycle, evaluation of the TSP's service performance will be based on data collected from Traffic Managers for a twelve (12) month period and a Customer Satisfaction Index (CSI) measuring each individual TSP's performance against the average level of performance will be assigned. In those instances when there was no data furnished, the TSP will be considered "Unindexed" and its performance will not be a factor in the evaluation.

4-1.3. Value Index (VI).

4-1.3.1. Computation. A TSP's VI is computed at the time **each** cost comparison is run. The computation uses the following steps:

- (1) A base total charges is computed for the cost comparison by adding together
 - Total Transportation Charges (line-haul, packing, and accessorial);
 - SIT Charges for 30 days (pickup/delivery & storage);
 - The greatest vehicle price offered by all TSPs for that cost comparison, if applicable; and
 - The UAB Charge, if applicable (average of the weight breaks found in the base-line rate table in Section 2-7).

This base total is absent any discounts or percentages.

- (2) The average charge by all TSPs on that route is calculated.
- (3) The average discount is calculated by subtracting the average charge from the base total charges (#1 and #2 above)
- (4) The charge for each individual TSP is calculated based on its offered discounts/percentages/rates.
- (5) Each individual TSP's discount is calculated by using the absolute value (abs) of the amount determined by subtracting the TSP's charge from the base total charges (abs (#1 and #4 above))
- (6) The Discount Index (DI) for each TSP is computed by dividing each TSP's discount by the average discount and multiplying the result by 100 (#5/#2, above)*100).
- (7) The VI for each TSP is finally computed by summing 70% of the TSP's Customer Satisfaction Index (CSI) with 30% of the DI ((.7*CSI)+(.3*#6, above)).

Example 1. If a TSP's CSI is 105.37 and its DI is 91.55, its VI = 101.22

$((105.37 \times .70) + (91.55 \times .30)).$

Example 2. If a TSP has no CSI and its DI is 137.96, its VI = 41.39

$((0 \times .70) + (137.96 \times .30)).$

4-2. Acceptance.

4-2.1. Domestic.

Accepted offers will be listed on the General Services Administration's (GSA's) Cost Comparisons for Federal Agency use based on the VI as computed in Section 4-1.3, and in accordance with provisions of Section 4-3.

4-2.2. Agency Specific.

Accepted offers will be listed on GSA's Cost Comparisons for Federal Agency use based on the VI as computed in Section 4-1.3, and in accordance with provisions of Section 4-3.

4-2.3. International.

Accepted offers will be listed on GSA's Cost Comparisons for Federal Agency use based on the VI as computed in Section 4-1.3, and in accordance with the provisions of Section 4-3.

4-3. Cost Comparison Listing.

4-3.1. Definitions.

4-3.1.1. New TSP. New TSP as used in this provision means a TSP approved to participate in the GSA's CHAMP after February 1, 2018.

4-3.1.2. Indexed TSP. Indexed TSP as used in this provision means any TSP, except a new TSP, for which GSA can calculate a CSI.

4-3.1.3. Unindexed TSP. Unindexed TSP as used in this provision means any TSP, except a new TSP, for which GSA cannot calculate a CSI for this Filing Cycle.

4-3.2. TSP Categories.

4-3.2.1. Category 1. All new TSPs will be listed on the cost comparison in cost ascending order.

4-3.2.2. Category 2. Category 2 TSPs are those with VI of 100.0 or greater. All TSPs with a VI equal to or greater than 100.0 as computed in accordance with Section 4-1.3 will be listed in VI descending order. TSPs with a VI less than 100.0 will be listed in no order and be identified as Category 3 TSPs.

4-3.2.2.1. Category 3. Category 3 are all TSPs with a VI of 99.99 or less and all unindexed TSPs.

SECTION 5 FILING CODES AND ABBREVIATIONS

5-1. Agency Specific Codes.

Listed below are the Federal civilian agencies/bureaus/offices for which the General Services Administration (GSA) is requesting rate offers for Agency Specific. The following codes will be used when completing electronic rate transmission record requirements that apply to a specific agency/bureau/office as specified in Section 6.

Federal Agency Name	Location	Code	Application	Type
Federal Bureau of Prisons Relocation Service	Washington, DC	FBPDC	Domestic & International	Alternating
Drug Enforcement Agency	Washington, DC	DEADC	International	Alternating
Drug Enforcement Agency - (refer to Section 3-8)	Washington, DC	DEADD	Domestic	Non-Alternating
Department of Veterans Affairs - (refer to Section 3-2)	Washington, DC	DVADC	Domestic	Non-Alternating
Department of Veterans Affairs - (refer to Section 3-3)	Washington, DC	DVADC	International	Non-Alternating
Department of the Interior, Interior Business Center Department of the Interior, Geological Survey Department of Agriculture, Forest Service Department of the Interior, National Park Service - (refer to Section 3-4)	Denver, CO Reston, VA Albuquerque, NM Omaha, NE	CONDI	Domestic& International	Non-Alternating
Department of the Treasury, Office of the Comptroller of The Currency - (refer to Section 3-5)	Washington, DC	OCCDC	Domestic & International	Non-Alternating
Social Security Administration - (refer to Section 3-6)	Baltimore, MD	SSADI	Domestic & International	Non-Alternating
Department of the Treasury, Administrative Resource Center - (refer to Section 3-7)	Parkersburg, WV	ARCWV	Domestic & International	Non-Alternating
U.S. Postal Service - (refer to Section 3-9)	Washington, DC	USPDC	Domestic & International	Non-Alternating
General Services Administration - (refer to Section 3-10)	Washington, DC	GSADI	Domestic & International	Non-Alternating

Federal Agency Name	Location	Code	Application	Type
Department of State - (refer to Section 3-12)	Washington, DC	DOSDC	International	Non-Alternating
Department of State - (refer to Section 3-13)	Washington, DC	DOSDD	Domestic	Non-Alternating
Department of State - (refer to Section 3-14)	Washington, DC	DOSHW	International	Non-Alternating
Department of State - (refer to Section 3-15)	Washington, DC	DOSSA	International	Non-Alternating

5-2. Domestic Service Areas.

The following codes will be used when completing electronic rate transmission record requirements as defined in Section 6.

5-2.1. Interstate Identification Codes.

Service Area Pair Definitions	Origin Service Area	Destination Service Area
Points in the State of California	CA00	0100
Points in the States of Washington and Oregon	WA00 OR00	0200
Points in the States of Nevada and Utah	NV00 UT00	0300
Points in the States of Idaho, Montana, North Dakota, South Dakota, and Wyoming	ID00 MT00 ND00 SD00 WY00	0400
Points in the State of Colorado	CO00	0500
Points in the States of Arizona and New Mexico	AZ00 NM00	0600
Points in the States of Oklahoma and Texas	OK00 TX00	0700
Points in the States of Iowa, Kansas, Missouri, and Nebraska	IA00 KS00 MO00 NE00	0800
Points in the States of Michigan, Minnesota, and Wisconsin	MI00 MN00 WI00	0900

Points in the States of Illinois, Indiana, Kentucky, and Ohio	IL00 IN00 KY00 OH00	1000
Points in the States of Arkansas, Alabama, Louisiana Mississippi, and Tennessee	AR00 AL00 LA00 MS00 TN00	1100
Points in the State of Florida	FL00	1200
Points in the States of Georgia, North Carolina, and South Carolina	GA00 NC00 SC00	1300
Points in the States of Delaware, District of Columbia, Maryland, Virginia, and West Virginia	DE00 DC00 MD00 VA00 WV00	1400
Points in the States of Connecticut, Rhode Island, Massachusetts, New Jersey, New York, and Pennsylvania	CT00 RI00 MA00 NJ00 NY00 PA00	1500
Points in the States of Maine, New Hampshire, and Vermont.	ME00 NH00 VT00	1600

Points in Alaska:		
- Anchorage, Alaska	AN00	2200
- Cordova, Alaska	CV00	2201
- Fairbanks, Alaska	FB00	2202
- Juneau, Alaska	JN00	2203
- Ketchikan, Alaska	KN00	2204
- Kodiak, Alaska	KD00	2205
- Petersburg, Alaska	PB00	2206
- Sitka, Alaska	SA00	2207
- Wrangell, Alaska	WG00	2208
Points in Canada:		
- Alberta, Canada	AB00	2300
- British Columbia, Canada	BC00	2301
- Manitoba, Canada	MB00	2303
- New Brunswick, Canada	NB00	2304
- Newfoundland and Labrador	NL00	2313
- Northwest Territory, Canada	NT00	2311
- Nova Scotia, Canada	NS00	2306
- Ontario, Canada	ON00	2307

- Prince Edward Isle, Canada	PE00	2308
- Quebec, Canada	PQ00	2309
- Saskatchewan, Canada	SK00	2310
- Yukon, Canada	YT00	2312

Note: If submitting a rate offer for an intra-state Alaska shipment, please use the service area pairs (AN00 – WG00 for Origins and 2200 – 2208 for Destinations) listed above, in lieu of the intrastate identification codes in Section 5-2.2.

5-2.2. Intrastate Identification Codes.

State	Code
Points in Alaska:	
- Anchorage, Alaska	AN00
- Cordova, Alaska	CV00
- Fairbanks, Alaska	FB00
- Juneau, Alaska	JN00
- Ketchikan, Alaska	KN00
- Kodiak, Alaska	KD00
- Petersburg, Alaska	PB00
- Sitka, Alaska	SA00
- Wrangell, Alaska	WG00
Alabama	AL00
Arizona	AZ00
Arkansas	AR00
California	CA00
Canadian Provinces:	
- Alberta	AB00
- British Columbia	BC00
- Manitoba	MB00
- New Brunswick	NB00
- Newfoundland and Labrador	NL00
- Northwest Territories	NT00
- Nova Scotia	NS00
- Ontario	ON00
- Prince Edward Island	PE00
- Quebec	PQ00
- Saskatchewan	SK00
- Yukon	YT00
Colorado	CO00
Connecticut	CT00
Delaware	DE00
District of Columbia	DC00
Florida	FL00
Georgia	GA00
Idaho	ID00
Illinois	IL00
Indiana	IN00
Iowa	IA00
Kansas	KS00
Kentucky	KY00
Louisiana	LA00
Maine	ME00

Maryland	MD00
Massachusetts	MA00
Michigan	MI00
Minnesota	MN00
Mississippi	MS00
Missouri	MO00
Montana	MT00
Nebraska	NE00
Nevada	NV00
New Hampshire	NH00
New Jersey	NJ00
New Mexico	NM00
New York	NY00
North Carolina	NC00
North Dakota	ND00
Ohio	OH00
Oklahoma	OK00
Oregon	OR00
Pennsylvania	PA00
Rhode Island	RI00
South Carolina	SC00
South Dakota	SD00
Tennessee	TN00
Texas	TX00
Utah	UT00
Vermont	VT00
Virginia	VA00
Washington	WA00
West Virginia	WV00
Wisconsin	WI00
Wyoming	WY00

5-3. International Service Areas.

5-3.1. International Identification Codes.

The following codes will be used when completing electronic rate transmission record requirements as defined in Section 6.

5-3.1.1. International Country Codes.

Country	Code
Afghanistan – All Other Points	111A
- Herat	11HR
- Kabul	11KB
Albania	120A
Algeria	1250
American Samoa	060A
Angola	1410
Antigua	1490
Argentina	150A
Armenia	101A
Aruba	630A

Australia – All other Points	160A
- Adelaide	16AD
- Brisbane	16BB
- Canberra	16CB
- Darwin	16DW
- Melbourne	16MB
- Perth	16PH
- Sydney	16SD
Austria	1650
Azerbaijan	112A
Azores	735A
Bahamas	1800
Bahrain	1810
Bangladesh	1820
Barbados	1840
Belarus	102B
Belgium	1900
Belize	2270
Benin	103B
Bermuda	1950
Bolivia	2050
Bosnia-Herzegovina	104B
Botswana	2100
Brazil – all other points	220A
- Brasilia	22BB
- Recife	22RF
- Rio De Janeiro	22RJ
- Sao Paulo	22SP
Brunei	2320
Bulgaria	2450
Burkina Faso	9270
Burundi	2520
Cambodia	2550
Cameroon	2570
Canary Islands	830C
Cabo Verde	113C
Cayman Islands	2680
Central African Republic	2690
Chad	2730
Chile	2750
China (all other points)	2800
- Beijing	28BG
- Chengdu	28CU
- Guangzhou	28GU
- Shanghai	28SI
- Shenyang	28SG
Colombia	2850
The Republic of Congo	105C
Costa Rica	2950
Cote D'ivoire	106C
Croatia	4400
Cuba	3000

Cyprus	3050
Czech Republic	3100
Democratic Republic of the Congo (formerly Zaire)	2910
Denmark	3150
Djibouti	3170
Dominican Republic	3200
East Timor	107D
Ecuador	3250
Egypt	9220
El Salvador	3300
Equatorial Guinea	114E
Eritrea	108E
Estonia	115E
Ethiopia	3350
Fiji	3380
Finland	3400
France	3500
Gabon	3880
Gambia	116G
Georgia	109G
Germany	3940
Ghana	3960
Greece	4000
Grenada	117G
Guadeloupe	4070
Guam	170G
Guatemala	4150
Guinea	4170
Guinea-Bissau	119G
Guyana	4180
Haiti	4200
Hawaiian Islands of Hawaii, Kauai, Maui, . Oahu	210H
Holy See	120H
Honduras	4300
Hong Kong	4350
Hungary	4450
Iceland	4500
India	4550
Indonesia	4580
Iran	110N
*Iraq – All other points	110I
- Baghdad	110B
- Mosul	110M
- Basrah	110S
- Erbil	110E
- Kirkuk	110R
Ireland	4700
Israel	4750
Italy	4800
Jamaica	4870

Japan	490J
Jerusalem (added as a city under Israel)	111J
Jordan	5000
Kazakhstan	5250
Kenya	5050
Korea (South)	5150
Kosovo	110K
Kuwait	5200
Kyrgyzstan	121K
Lao People's Democratic Republic	5300
Latvia	122L
Lebanon	5400
Lesotho	123L
Liberia	124L
Libya	112L
Lithuania	5420
Luxembourg	5700
Macedonia	125M
Madagascar	5750
Malawi	5770
Malaysia	5800
Mali	5850
Malta	5900
Marshall Islands	127M
Mauritania	5920
Mauritius	5930
Mexico – all other points	5950
- Ciudad Juarez, Chihuahua	59CJ
- Guadalajara, Jalisco	59GD
- Hermosillo, Sonora	59HM
- Matamoros, Tamaulipas	59MM
- Merida, Yucatan	59MR
- Mexico City, DF	59MC
- Monterrey, Nuevo Leon	59MT
- Nogales, Sonora	59NG
- Nuevo Laredo, Tamaulipas	59NL
- Tijuana, Baja California	59TJ
Micronesia	0630
Moldova	128M
Monaco	6070
Mongolia	129M
Montenegro	113M
Morocco	6100
Mozambique	6150
Myanmar (formerly Burma)	2500
Namibia	8210
Nepal	6250
Netherlands	6300
Netherlands Antilles	6400
New Zealand	6600

Nicaragua	6650
Niger	130N
Nigeria	6700
Northern Mariana Islands - all other points	0690
- Saipan	069S
Norway	6850
Okinawa	490K
Oman	6160
Pakistan	7000
Palau	131P
Panama	7100
Papua New Guinea	7120
Paraguay	7150
Peru	7200
Philippines	7250
Poland	7300
Portugal	7350
Puerto Rico (main island only)	180P
Qatar	7470
Romania	7550
Russia – all other points	8250
- Moscow	82MC
- St. Petersburg	82SP
- Vladivostock	82VS
Rwanda	132R
Saint Lucia	7700
Sao Tome/Principe	133S
Saudi Arabia	7850
Senegal	7870
Serbia	113S
Sierra Leone	7900
Singapore	7950
Slovak Republic	114S
Slovenia	7890
Somalia	7899
Solomon Islands	789S
South Africa – all other points	8010
- Capetown	80CT
- Durban	80DB
- Johannesburg	80JB
- Pretoria	80PT
South Sudan	8360
Spain	8300
Sri Lanka	2720
Sudan	8350
Suriname	8400
Kingdom of eSwatini (formerly Swaziland)	135S
Sweden	8500
Switzerland	8550
Syria	8580

Tahiti	350T
Taiwan	2810
Tajikistan	136T
Tanzania	8650
Thailand	8750
Togo	115T
Trinidad	205T
Tunisia	8900
Turkmenistan	116T
Turkey	9050
Uganda	9100
Ukraine	9280
United Arab Emirate	8880
United Kingdom – all other points	925U
- London	925L
- Edinburgh	925D
- Northern Ireland	925I
Uruguay	9300
Uzbekistan	117U
Venezuela	9400
Vietnam	9450
Virgin Islands of St. Thomas and St. Croix	190V
Virgin Islands of St. John	200V
Western Samoa	9630
Yemen	9650
Zambia	9900
Zimbabwe	8180

*Shipments to Iraq will be considered door-to-door but actually delivered to a military location within the Green Zone.

SECTION 6 FORMAT REQUIREMENTS

6-1. Format Requirements.

Transportation Service Providers (TSPs) or Rate Filing Service Providers (RFSPs) submitting rate offers in response to this RFO MUST submit their rate offers electronically via one of the four methods identified in the Cover Letter of this Request for Offers (RFO). TSPs or RFSPs "Uploading" rate offers and not using the Transportation Management Services Solution (TMSS) rate filing screens for the creation/addition/deletion of rates offers, must adhere to the following format requirements set out in Section 6-2 below. A TSP or RFSP must have access to the "HHG Rate Filing" module in TMSS before they can create and/or upload rate offers. A TSP or RFSP must contact their Group Administrator for access to the rate filing module if they do not already have access within TMSS. TSPs and RFSPs may use the TMSS help screens for additional assistance with rate filing. Submissions received from TSPs or RFSPs not conforming to format requirements will not be accepted by TMSS and the TSP or RFSP will be notified as set out in Section 1-1.6.

Important Notes on the Rate Filing Process:

1. All TSPs must obtain access to TMSS in order to keep their contact information current by updating such information online in TMSS.
2. Record type 'H1' is mandatory and all TSPs must file this record.
3. Record type 'H2' is an **optional** record and should be filed only by a RFSP. The information provided in this record will be used by TMSS for notifying any file processing related issues to the RFSP. The TSP will not receive any notifications if the rates are being filed by an RFSP.
4. When the rate file preparation is complete, it MUST be saved as an unformatted ASCII (Text Only) flat file (e.g. no tab characters, etc.) before attempting to transfer the file.

6-2. Header Records.

6-2.1. Header Record.

Record Field	Maximum Positions	Positions	Contents
Record ID	2	1-2	H1
SCAC	4	3-6	4 Digit Standard Carrier Alpha Code
Separator	1	7-7	\ [backslash]
TSP Name	45	8-52	Name of the TSP
Separator	1	53-53	\ [backslash]
Effective Date-- YYYYMMDD	8	54-61	Initial Filing, New Filings: must be 20181101 Late Filings, Supplemental Filings: 20190501
Separator	1	62-62	\ [backslash]
Reserved	9	63-71	Please enter 9 spaces (space bar)
Separator	1	72-72	\ [backslash]
DUNS Number	9	73-81	Data Universal Numbering system, assigned by Dun & Bradstreet to the TSP. Do not use hyphen. Example: 123456789 If not entering a DUNS, use 9 spaces (space bar)
Separator	1	82	\ [backslash]
DUNS Extension	4	83-86	Do not use hyphen. DUNS extension cannot be completed if DUNS was not entered. Example: 1234 If not entering a DUNS extension, use 4 spaces (space bar)
Separator	1	87	\ [backslash]
TSP's Government Representative	45	88-132	Name of TSP's authorized official. If the name of the authorized official is longer than the allotted positions, abbreviate or use initials of first and/or middle name plus full last name.

6-2.2. Header Information of Rate Filing Service Provider (RFSP): Optional Record, required only when RFSP is filing rates on behalf of TSP.

Record Field	Maximum Positions	Positions	Contents
Record ID	2	1-2	H2
RFSP Code	4	3-6	4 Digit Code Assigned by GSA
Separator	1	7-7	\ [backslash]
RFSP's Name	45	8-52	Name of RFSP filing on behalf of the TSP
Separator	1	53-53	\ [backslash]
RFSP's Phone Number	12	54-65	Phone number of the RFSP. This number will be used to contact the RFSP for any rate filing related issues
Separator	1	66-66	\ [backslash]
RFSP's Fax Number	12	67-78	Fax number of the RFSP. This number will be used to contact the RFSP for any rate filing related issues
Separator	1	79-79	\ [backslash]
RFSP's Email Address	45	80-124	Email address of Rate Filing Service Provider. This email address will be used to send the file transmission and confirmation

6-2.3. Example.

H1ABCD\YOUNG MOVING AND STORAGE \20181101\ \12345DUNS\1234\KAnderson
H2HHGB\RATE FILING SERVICES, INC \888-555-1234\888-555-6789\JohnDoe@RFSI.COM

Note: If all positions are not utilized, spaces (use space bar) are required in the header record(s) identified in RFO Sections 6-2.1. and 6-2.2. If an entry is longer than the maximum number of positions, it will be automatically truncated to the maximum number of positions available.

6-3. Rate Record

Record Field	Maximum Positions	Positions	Contents
Tender Identifier	2	1-2	Enter "01" for GDTS , General Domestic Transportation Services; Enter "02" for ADTS , Agency Specific Domestic Transportation Services; Enter "03" for GDMS General Domestic Move Management Services; Enter "04" for ADMS Agency Specific Domestic Move Management Services; Enter "05" for GITS , General International Transportation Services; Enter "06" for AITs , Agency Specific International Transportation Services: (Use this code for off-shore shipments to/from CONUS & between off-shore points with FAADC) Enter "07" for GIMS , General International Move Management Services; Enter "08" for AIMS , Agency Specific International Move Management Services; (Use this code for off-shore shipments to/from CONUS & between off-shore points with FAADC) Enter "12" for GCTS , General Containerized (Domestic Only) Transportation Services; Enter "13" for ACTS , Agency Specific Containerized (Domestic Only) Transportation Services; Enter "14" for GCMS General Containerized (Domestic Only) Move Management Services; Enter "015" for ACMS Agency Specific Containerized (Domestic Only) Move Management Services.
Separator	1	3	Use a comma (,)
TSP Tender Number NOTE: A separate Tender Number should be assigned to identify each type of Tender Identifier, above.	4	4-7	TSP assigned offer number. May be numeric, alphabetic, or a combination. Must contain at least one character. If the other positions are not used, enter spaces (USE SPACE BAR).
Separator	1	8	Use a comma (,)
Agency ID	5	9-13	Domestic: For Tender Identifier 01,03,12,14 -

			ZERO FILL. For Tender Identifier 02,04,13,15 use AGENCY CODE IN SECTION 5.1. International: For Tender Identifier 05,07 – ZERO FILL. For Tender Identifiers 06,08 use AGENCY CODE IN SECTION 5.1.
Separator	1	14	Use a comma (,)
Origin	4	15-18	Domestic: For Tender Identifiers 01,02,03, 04,12,13,14,15: <u>INTERSTATE</u> – use the ORIGIN Service Area Codes in Section 5.2.1; <u>INTRASTATE</u> - use the Service Area Codes in Section 5.2.2 (For intrastate Alaska, use the ORIGIN Service Area Codes in SECTION 5.2.1) International: For Tender Identifiers 05,06,07,08: Use Service Area Codes in Section 5-2.2 and 5.3
Separator	1	19	Use a comma (,)
Destination	4	20-23	Domestic: For Tender Identifiers 01,02 03, 04,12,13,14,15: <u>INTERSTATE</u> - use the DESTINATION Service Area Codes in Section 5.2.1; <u>INTRASTATE</u> - use the Service Area Codes in Section 5.2.2 (For intrastate Alaska, use the DESTINATION Service Area Codes in Section 5.2.1) International: For Tender Identifiers 05,06,07,08: Use SERVICE AREA CODE IN SECTION 5-2.2 and 5.3
Separator	1	24	Use a comma (,)
Transportation Percentage	4	25-28	Domestic including Alaska and Canada : For Tender Identifiers 01,02,03,04,12,13,14,15 – Linehaul/Transportation Discount: Enter the Linehaul/Transportation Discount being offered; for example: 0045 (45%) International: For Tender Identifiers 05,06,07,08- Single-Factor Rate: Enter the Single Factor Rate being offered; for example: 0145 (145%); 0085 (85%).
Separator	1	29	Use a comma (,)
Category 1 Vehicle	6	30-35	Domestic (except Alaska): price per mile; example 000050 (\$.50). International (including Alaska): Flat price per vehicle less than 300 cubic feet; example: 000975 (\$975); 003900 (\$3900).
Separator	1	36	Use a comma (,)
Category 2 Vehicle	6	37-42	Domestic (except Alaska): price per mile; example 000050 (\$.50). International (including Alaska): Flat price per vehicle between 300–800 cubic feet; example: 000975 (\$975); 003900 (\$3900).
Separator	1	43	Use a comma (,)
Category 3 Vehicle	6	44-49	Domestic (except Alaska): price per mile; example 000050 (\$.50). International (including Alaska): Flat price per vehicle over 800 cubic feet; example: 000975 (\$975); 003900 (\$3900)

Separator	1	50	Use a comma (,)
Storage-in-Transit (SIT) Percentage	4	51-54	Domestic including Alaska and Canada: For Tender Identifiers 01,02,03 04,12,13,14,15 - SIT Discount: Enter the SIT discount being offered; for example: 0045 (45%) International: For Tender Identifiers 05,06,07,08- SIT Percentage: Enter the SIT percentage being offered; for example: 0145 (145%); 0085 (85%).
Separator	1	55	Use a comma (,)
Accessorial	4	56-59	Domestic including Alaska and Canada : For Tender 01,02,03,04,12,13,14,15 - Accessorial Discount: ZERO FILL; example: 0000 International: For Tender Identifiers 05,06,07,08: Enter the Accessorial Services percentage being offered; for example: 0145 (145%); 0085 (85%).
Separator	1	60	Use a comma (,)
Unaccompanied Air Baggage (UAB)	4	61-64	Domestic: For Tender Identifiers 01,02,03, 04,12,13,14,15 - Applies to Alaska and Canada shipments only: Enter the UAB percentage being offered; for example: 0045 (45%). For all points except Alaska and Canada ZERO FILL; example: 0000 International: For Tender Identifiers 05,06,07,08: Enter the UAB percentage being offered; for example: 0145 (145%); 0085 (85%).
Separator	1	65-65	Use a comma (,)
Phone Number NOTE: When using an "800" number, remember that in some areas the number is not accessible in certain locations.	12	66-77	General Transportation: Phone number that requesting customer agency should utilize in order to book the shipment for this particular from/to rate application. The phrase LOCAL AGENT may be used. MMS Provider: Phone number must be a toll free number used to book shipments.
Separator	1	78-78	Use a comma (,)
Facsimile Number	12	79-90	Facsimile Number that requesting customer agency may utilize to contact TSP.
Separator	1	91-91	Use a comma (,)
Email Address	45	92-136	Email address that requesting customer agency must utilize in order to book the shipment for this particular from/to rate application. This email is expected to be associated with the booking office at the route level. If no such email can be provided at the route level a corporate level email Id must be provided in this record. Booking notifications will be sent to this email address.

6-3.1. Examples.

01,1234,00000,CA00,1400,0045,000050,000050,000050,0045,0000,0000,703-555-1234,703-555-1234,JDOE@XYZ.COM
02,1236,DEADC,OK00,1100,0045,000050,000050,000050,0045,0000,0000,703-555-1234,703-555-1234,JDOE@XYZ.COM
03,1300,00000,CA00,0500,0045,000050,000050,000050,0045,0000,0000,703-555-1234,703-555-1234,JDOE@XYZ.COM
04,1301,FBPDC,MD00,0100,0045,000050,000050,000050,0045,0000,0000,703-555-1234,703-555-1234,JDOE@XYZ.COM
05,1237,00000,210H,1410,0145,000975,000975,000975,0145,0145,0145,703-555-1234,703-555-1234,JDOE@XYZ.COM

06,1238,DOSDC,210H,925L,0145,000975,000975,000975,0145,0145,0145,703-555-1234,703-555-1234,JDOE@XYZ.COM
07,1302,00000,3940,210H,0145,000975,000975,000975,0145,0145,0145,703-555-1234,703-555-1234,JDOE@XYZ.COM
08,1303,FAADC,210H,CA00,0145,000975,000975,000975,0145,0145,0145,703-555-1234,703-555-1234,JDOE@XYZ.COM
12,1234,00000,MN00,1300,0045,000050,000050,000050,0045,0000,0000,703-555-1234,703-555-1234,JDOE@XYZ.COM
13,1236,ARCWV,MO00,1200,0045,000050,000050,000050,0045,0000,0000,703-555-1234,703-555-1234,JDOE@XYZ.COM
14,1300,00000,CA00,0400,0045,000050,000050,000050,0045,0000,0000,703-555-1234,703-555-1234,JDOE@XYZ.COM
15,1301,GEOVA,MD00,0100,0045,000050,000050,000050,0045,0000,0000,703-555-1234,703-555-1234,JDOE@XYZ.COM

TIPS:

1. Rate Edit Criteria: The following is a list of the rate edit criteria used during the review and validation of TSP rate submissions to insure that the requirements as provided in this request are met.

Missing Header Record, Must provide record type H1
Invalid record type, Must be H1
Valid TSP's Government Representative must be provided
Invalid record type, Must be H2
RFSP's Name must be provided
Valid RFSP's Email Address must be provided
Invalid RFSP's SCAC number
Invalid SCAC number
Invalid Phone Number
Invalid Fax Number
Email ID is required
Invalid Move Management Phone Number
Invalid Domestic Origin
Invalid International Origin
Invalid International Origin for FAADC
Invalid Domestic Destination
Invalid International Destination
Invalid International Destination for FAADC
Invalid International Route
Invalid Domestic Service Pair Combination
Invalid Agency Code
Type 1,2,3,4,12,13,14,15 Records Rejected, No Domestic Transportation TPA on File
Type 1,2,3,4,12,13,14,15 Records Rejected, TSP Not Authorized For General Domestic Transportation and/or Move Management Services
Type 5,6,7,8 records Rejected. No International Bond on file.
Type 5,6,7,8 Records Rejected, No International TPA on File
Type 5,6,7,8 Records Rejected, TSP Not Authorized for International Transportation
Domestic Records that contain rates over 100%
(40% offered discount means 60% of the rates/charges in the GRT; 100% offered discount means zero (0)% of the rates/charges in the GRT or no charge for the service)
Records that don't contain valid rates for Domestic
Records that don't contain valid rates for International
Suspect Alaskan and International records with auto rates > \$20,000
Suspect Alaskan records with auto rates < \$5.00 (AK should be flat rate vs. cents per mile)
Suspect Domestic records auto rates < \$0.30
Not within the TSP's Approved Scope of Operation
Suspect records – Domestic Rates Discounted over 60%

2. International Discounts:

- (a) 40% offered discount means 40% of the baseline rate;
- (b) 100% offered discount means 100% of the baseline rate;
- (c) 115% offered discount means 115% of the baseline rate or 15% more than the base line rate.

SECTION 7 ELECTRONIC SUBMISSION

7-1. Rate Tender Transmission. The below information applies only to rate offer submissions when Transportation Service Providers (TSPs) or Rate Filing Service Providers (RFSPs) are not using the Transportation Management Services Solution (TMSS) rate filing screens for the creation/addition/deletion of rate offers, but instead are manually creating rate offers to “upload.”

7-1.1. Electronic Transmission.

All electronic rate transmissions submitted in accordance with this Request for Offers (RFO) MUST be accomplished via the “Upload Rate File” function of TMSS within the TMSS HHG Rate Filing module. Non-electronic submissions will not be considered.

7-1.2. Format Requirements.

Format requirements, as set out in Section 6 must be strictly adhered to. Submissions received from TSPs or RFSPs not conforming to format requirements will be found unacceptable.

7-1.3. File Preparation.

In order to upload the file, it must be saved and transmitted as an unformatted ASCII (TEXT ONLY) flat file (i.e. no tab characters, etc.). The file must not have a top, bottom, right, or left margin.

Note: The type of software you will be utilizing will determine what must be done to prepare the file for transmission.

7-1.3.1. File Naming Convention.

This File Naming Convention applies to any initial, new, late, or supplemental rate offer(s) transmitted in accordance with the RFO.

FILE NAME	MAXIMUM POSITIONS	POSITIONS	CONTENTS
Prefix	3	1-3	Must be HHG
TSP's SCAC	4	1-4	RFSP: If transmitting rates on behalf of a TSP, enter TSP's SCAC. Do not append any characters if the SCAC assigned to you is less than four (4) positions.
Rate File Number	3	5-8	A running serial number starting with 001
Extension			File Extensions will NOT be supported.

Example of filenames:

File name where assigned SCAC has four positions: HHGABCD001 where 'ABCD' is the SCAC

The TSP or RFSP can send one or more files for rate filing. The TSP or RFSP can send one or more rate types in a single file. It is strongly recommended that the number of files be kept to a minimum by combining multiple rate types. Irrespective of the number of files transmitted a 3-digit file number is required.

Examples of multiple filenames for a SCAC:

TSP transmitting only one file: File Name: HHGABCD001

TSP transmitting two files: First File Name: HHGABCD001, Second File Name: HHGABCD002

TSP transmitting three files: First File Name: HHGABCD001, Second File Name: HHGABCD002, Third File Name: HHGABCD003.

If a TSP or RFSP is unsure of their firm's SCAC or code in GSA's CHAMP, contact GSA.

The File Naming Convention identified above MUST be strictly adhered to. If a firm submits multiple rate files on the same day, files named the same will be overwritten; therefore, it is extremely important that files submitted on the same day have different names. Failure to do so will result in the rate offer(s) not being picked up from the TSP's or RFSP's Upload directory

and/or automatic rejection of the rate offer(s). TSPs will not receive email for transmitting files with non-standard file names.

7-1.4. Accessing Upload Rate File Function.

In order to access the "Upload Rate File" function, a firm's TMSS Group Administrator must first designate who will have access to this function and grant them access via TMSS. The administrator can do this by selecting the Account Information link from the main screen. This takes them to the Account Info-Update Profile screen, where they can select the User List. They will then be able to select the applicable user(s) and check the "Allow Upload" toggle button from the available menu. They will also need to ensure that the "Rate File" toggle button is also checked. Once access has been granted and the rate filing window has been opened, the specified user(s) will have the UpLoad Rate File Link available from the Review/Edit HHG Rates screen within the HHG Rate Filing Module.

When rate offers are ready for submission, the user will click on the Upload Rate File Link. Java is required to allow for proper loading of the module. If Java is not currently installed on the system, the user will be given a link that will take them to a site for a free download. The user will then need to locate the file and then select it for upload.

7-1.4.1. Upload Directory Access.

Once the rate offers have been uploaded using the Upload Rate File function, the user may verify that the firm's file was successfully transmitted. If the file doesn't appear in the firm's directory, the user will need to "Upload" the file again. This will only assist in verifying that the firm's rate offer file was transferred successfully and WILL NOT verify that the contents of the firm's rate offer file have been formatted correctly.

To access the firm's own directory, click on the File Download link from the main menu. The user will then be taken to a directory tree. Scroll down to find the firm's folder, which will be identified by its Standard Carrier Alpha Code (SCAC). The user will then be able access the folder and verify that the file(s) are present. NOTE: This will only allow the user to verify that the file is present in the directory. The user will need to follow the provisions of 7-1.5 below to check for error reports and acceptance of rate records in TMSS.

7-1.5. Confirming Rate Transmission.

Everyday during the rate filing window at 10:00am, 2:00pm, 6:00pm, and 10:00pm CST, an automated process will search the rate files uploaded that day by TSPs and RFSPs and process them. An email confirmation acknowledging the receipt and processing of the file will be sent to the TSP's email address OR the RFSP's email address if an RFSP has filed on behalf of the TSP. The email will contain the number of records processed and the number of errors encountered. In order to receive timely notifications on the outcome of file processing it is essential that a correct email address be kept on file. Error files will be generated and placed in the firm's directory and will be named as HHGSCAC999ERR where SCAC is the SCAC of the TSP (Not the RFSP), 999 is the original file number assigned by the TSP or RFSP. TSPs and RFSPs will **not** have an opportunity to correct any errors detected in a file submitted for the last rate offer(s) validation at 10:00pm CST validation on the closing date of **September 24, 2018 or March 11, 2019**. Users will need to connect to their directory via the File Download Module, using the instructions referenced in 7-1.4.1 to download the error file(s) if any. TSPs and RFSPs will receive notification of rate filing deficiencies in accordance with Section 1-1.7.

Calendar Year 2017 Domestic Traffic Volume

	Inbound	Outbound	Intra
Alberta, Canada	17	19	-
Alaska	141	157	17
Alabama	121	85	2
Arkansas	79	87	10
Arizona	350	374	69
British Columbia, Canada	39	42	-
California	671	787	220
Colorado	386	276	33
Connecticut	39	55	4
District of Columbia	377	94	2
Delaware	11	19	1
Florida	386	436	49
Georgia	297	298	41
Iowa	38	57	3
Idaho	145	102	35
Illinois	185	233	5
Indiana	66	101	2
Kansas	45	75	2
Kentucky	53	85	6
Louisiana	119	116	15
Massachusetts	80	108	2
Manitoba, Canada	6	4	-
Maryland	736	606	24
Maine	25	22	-
Michigan	107	135	9
Minnesota	106	137	18
Missouri	95	140	12
Mississippi	68	101	8
Montana	198	126	37
New Brunswick	-	5	-
North Carolina	163	194	6
North Dakota	47	45	7
Nebraska	57	70	8
New Hampshire	22	40	1
New Jersey	100	177	4
New Mexico	255	206	21
Nevada	161	167	12
New York	154	265	14
Nova Scotia	6	7	-
Ohio	109	163	6
Oklahoma	103	104	21
Ontario, Canada	67	61	-
Oregon	293	232	69
Pennsylvania	173	207	17
Quebec, Canada	13	13	-
Rhode Island	22	19	-

OTOs

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South Carolina	104	103	9
South Dakota	68	59	11
Tennessee	135	121	20
Texas	457	512	147
Utah	142	155	27
Virginia	995	908	78
Vermont	26	23	-
Washington	277	241	32
Wisconsin	72	91	11
West Virginia	87	68	3
Wyoming	119	80	12

ITGBL Local Agents

Country: Afghanistan

Post: Herat

Bureau: SCA

Local Agents:

Post: Kabul

Bureau: SCA

Local Agents:

1) PAXTON International
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Karte Seh
Kabul, Afghanistan
POC: Wali Mohammad Wasif
Tel: 93 (0) 70 295 329
Cell: 0093 (0) 700 29 53 29
Email: kabul@paxton.com Website:
www.paxton.com

3) Move One Kolola
Pushta, Shamisi Plaza, District 4 Kabul-
Afghanistan, Apartment B1 Phone number: +93
700274374 & + 93 700 243 262
Contact person: Mr. Richard Tagg & Mr. Ahmad
Atta
Email: richard.tagg@moveoneinc.com and
ahmad.atta@moveoneinc.com

2) MEBS Global Reach
Block 4, Industrial Parks,
District 9
Kabul, Afghanistan

Country: Albania

Post: Tirana

Bureau: EUR

Local Agents:

1) AES Cargo/ Move One
Rruga "Brigada e VIII"
P. Teknoprojekt Sh.2 Ap 3/2 Nr. 33/1
Tirana, Albania
POC: Glenda Pajo
Tel: 355 4 225 8103
Cell: 355 69 206 7269
Email: albania@moveonerelo.com

2) AGS Tirana
Rruga: Llazar Xhajanka
1027 Tirana, Albania
POC: Genti Jacellari
Mob: 355 69 20 86 315
Tel, Fax: 355 44 500 617
Email: admin-tirana@agsmovers.com

3) Corstjens Worldwide Movers Group
POC: Joop Corstjens, Director Operations
World Headquarters
P.O. Box 71145
1008 BC Amsterdam
The Netherlands
Tel: 31 20 42 63 777
Fax: 31 20 42 63 789
Direct Phone: 31 20 42 63 756
Direct Fax: 31 20 42 63 757

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Country: Algeria

Post: Algiers

Bureau: NEA

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Master International Moving
POC: Mr AZOUZI Sofiane
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Algeria Moving and Shipping
13 Lot Beau Sejour La Sapiniere
No. 7 Birmandreis
Algers, Algeria
POC: Mme. Ahlem Menar, GM
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Cell: 213-0770-415-261
algeria.mvg.shpg@hotmail.com

Country: Angola

Post: Luanda

Bureau: AF

Local Agents:

2) Africa International Removals LDA/AGS Frasers
Angola
Rua do Futungo
Bombas de gasolina de Sonangol "Mirantes"
Atras do restaurante "Girassol"
CP 5040 Luanda, Angola
POC: Mr. Gilles de Matos, Director General,
Branch Manager
Tel: (00244) 228 740 427
Cell: (00244) 923 71 46 44
Skype: [manager_agsangola](https://www.skype.com/user/manager_agsangola)
Email: direction-angola@agsmovers.com

1) EMP-TRANS
Cargo Center Lds.
Rua Gastao de Sousa Dias
Nr. 6 r/c Luanda, Angola
POC: Hugo Silva or Rodrigo Junior
Tel: 244-222-324632 or 244-222-321840
Email: cargocenter@ebonet.net

3) TransPiramide, LDA
Travessa da Se, Ingombota
Luanda, Angola
POC: Rodrigo Celestino Junior
Tel: 244 222 396 207/ 928 149 533/ 912 519 039
Fax: 244 222 393 322
Email: inf-transpiramide@hotmail.com
for inbound shipments only, not for pack outs.

ITGBL Local Agents

Country: Argentina

Post: Buenos Aires

Bureau: WHA

Local Agents:

2) Universal Cargo
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(C1071AAF) Buenos Aires, Argentina
POC: Lily Campbell
Tel: 54-11-5352-3400/54-11-5352-3403
Email: <http://universalcargo.com.ar>

1) Argentina International Moving SRL
Suipacha 612, 3rd Floor Office E
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POC: Daniel Oviedo
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Email: Argenmove@argenmove.com.ar

Transpack Argentina S.A POC and
title: Patricia Fluck Managing Director/ Luciana
Ventura (Traffic Manager)
Address: Av. Bernardo Ader 2250 Munro
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Email: info@transpack.com.ar ·
<http://redirect.state.sbu/?url=www.transpackcompanies.com.ar>
Tel: Tel: +54 11 3221 6900 · Fax: +54 11 3221 6901

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(C1060ABQ) - Buenos Aires - Argentina
Email: <http://www.argenvans.com.ar>

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Post: Yerevan

Bureau: EUR

Local Agents:

1) Gosselin Yerevan
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POC: Vahram Jordan
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2) Globalink
38/28 Ashtots Avenue
Yerevan, Armenia
POC: Rajiv Nagri
Tel: 374-10-539197
Email: r.nagri@globalinkllc.com

3) North-South Transport
4 Charentz Street, Apt. 121
Yerevan 0010, Armenia
POC: Irhan Kent
Tel: 374-10-571399
Email: irhankent@ns-trans.com
* shipping only, no packing*

ITGBL Local Agents

Country: Australia

Post: Canberra

Bureau: EAP

Local Agents:

1) Grace Removals
Rebecca Powell
R.Powell@grace.com.au
02 6260 1344

5) NUSS Relocations
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02 9425 4600

2) Allied Pickfords
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4) Crown Relocations
Peter Schacht
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Ph. 02 8787 0417

3) Wridgways
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Ph. 02 6297 5444

Post: Melbourne

Bureau: EAP

Local Agents:

3) Crown Worldwide (Aust) Pty Ltd
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Ph: 613 8586 7600
Email: Melbourne@crownrelo.com
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Karen Taylor- ktaylor@crownrelo.com
Exports- Russell Barber- email:
rbarber@crownrelo.com
Imports- Sarcha Thorpe- email:
sthorpe@crownrelo.com

2) Grace Removals Group
195/201 Princess Highway, Hallam
Victoria, Australia
Tel: 613 9796 5155
Fax: 613 9796 5221

1) Allied Pickfords
228 Greens Road, Dandenong
Victoria, Australia 3134
POC: Ron Gates
Tel: 613 9797 1533
Fax: 613 9797 1555
Email: Ron.Gates@alliedpickfords.com.au **
bonded facility **

4) Nuss Relocations
148-152 Browns Road
Noble Park North,
Melbourne,
Victoria, 3174
Australia
Tel: + 61 (03) 8793 4800
Fax: 61 (03) 8793 4888
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Email: ikederes@nuss.com.au
Tel: 03 8793 4800
Exports: Ray Beard
Email: raybeard@nuss.com.au
Tel: 03 8793 4801
Mob: 0413 833 039

ITGBL Local Agents

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Bureau: EAP

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Crown Relocations
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Welshpool WA 6106
Tel: +61 8 9351 7100
Email: s.blackwell@crownrelo.com

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Fax: +61 8 9334 5511
Email:
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Local Perth Agent
Donaldson Import Co-ordinator
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Forrestfield, WA
6058
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7319 Fax: +61 8 9359
7378 Email:
michelle.donaldson@santaferelo.com

Santa Fe Relocation Julie
McDermott National Import
Rates/Information Head Office
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9554 7300 Email:
CorporateSalesAU@santaferelo.com
www.santaferelo.com

ITGBL Local Agents

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Bureau: EAP

Local Agents:

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Pemulwuy, NSW, 2145
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EXPORT POC: Steven Vavdinos
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Email: steven.vavdinos@alliedpickfords.com.au

Allied Pickfords
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** bonded facility **
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Email: Cathy.Syfonios@alliedpickfords.com.au

Website: www.alliedpickfords.com.au

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Email: John.Santi@wridgways.com.au
Website: <http://www.wridgways.com.au>
Import POC: Naomi Yawson,
Tel: +61 02 9645 7738
F: +61 02 9743 8296
Email: Naomi.yawson@wridgways.com.au
** customs bonded facility**

Unigroup Worldwide UTS -
Chess Moving
13 Bessemer Street
Blacktown NSW 2148
Australia
EXPORT POC: John Peterson
Tel: 61 (02) 9671 8428
Fax: 61 (02) 9671 8485
Email: johnP@Chessmoving.com.au
IMPORT POC: Vijay Lal
Tel: 61 (02) 9671 8400
Fax: 61 (02) 9671 8485
Email: Vijayl@chessmoving.com.au
Website: www.chessmoving.com.au
bonded facility

Nuss Relocations
708b Mowbray Road, Lane Cove
Sydney NSW 2066
Australia
POC: Nigel Saunders
Tel: 61 0 2 9425 4621
Email: nigelsaunders@nuss.com.au
Export POC: Janet Reyes
Tel: +61 2 9425 4613
Fax: +612 9420 2914
Email: janetreyes@nuss.com.au
IMPORT POC: Cindy Ly
Tel: +612 9425 4603
Fax: +612 9420 2914
Email: cindyly@nuss.com.au

Website: www.nuss.com.au
** bonded facility**

ITGBL Local Agents

Crown Relocations
PO Box 2314 Smithfield NSW
2164, Australia
EXPORT POC: Mike Curtis
Tel: +612 8787 0415
Fax: +612 8787 0466
Email: mcurtis@crownrelo.com
IMPORT POC: Stacey Lohmeyer
Tel: +612 8787 0457
Fax: +612 8787 0466
Email: slohmeyer@crownrelo.com

Grace Removals Group
4 Tucks Road
Seven Hills NSW 2147
Australia
POC: FELIX MAGPANTAY
TEL: +612 9838 5639
FAX: +612 9838 5751
EMAIL:
IMPORTS: IMPORTSYD@GRACE.COM.AU
EXPORTS: EXPORTSYD@GRACE.COM.AU
** customs bonded facility**

ITGBL Local Agents

Country: Austria

Post: Vienna

Bureau: EUR

Local Agents:

1) A. Kühner and Sohn GmbH
(Post shipping contractor)
Relocation Solutions
Girakstrasse 15
A-2100 Korneuburg
Austria
POC: Dr. Andreas Bauer-Kuehner
Tel: 43 2262 74544/10
Fax: 43 2262 74544/44
Email: abk@kuehner.co.at
bonded facility

4) Sobolak International
Moving.Relocations
Stockerauer Strasse 161
2100 Leobendorf
Austria
POC: Reinhold Karpisek
Tel: 43 3362 691 19
Email: reinhold.karpisek@sobolak.com
** bonded facility **

Zdenko Dworak Ges.m.b.H. 5)International
Removals
Schemmerlstrasse 72
1110 Vienna
Austria
POC Mr. Boris Ceselkovski
Tel: +43 1 769 93 63
Email: ceselkovski@zdenkodworak.at

2)Santa Fee
Relocation Services
Interdean Internationale 2) Santa Fe Relocation
Services
(Post shipping contractor)
Eitnergasse 5
A-1230 Vienna
Austria
POC: Gyula Kiss
(Corporate Account Manager)
Tel: 43 1 865 4706-13
Fax: 43 1 865 4708
Email: gyula.kiss@santaferelo.com ** bonded
facility**

3) E. Fall
International Movers
Hans Fronius Str. 13
A-2380 Perchtoldsdorf
Austria
POC: Otto Schmideg, Manager
Tel: 43 1 865-9533
Email: otto.schmideg@e-fall.com

ITGBL Local Agents

Country: Azerbaijan

Post: Baku

Bureau: EUR

Local Agents:

2) Interdean Ltd
Nobel Ave. 15
AZURE Business Center, Floor 8, Office 39
Baku, Azerbaijan
Tel: +994 12 447 4346, +994 12 448 6485/86
POC: Mr. Vagif Samosud, e-mail:
vagif.samosud@interdean.com
Mobile: +994 50 210 7384

3) Globalink Caspian –
25-A Teymur Aliyev Street, English Yard Business
Center,
Baku, Azerbaijan
Tel: +994 12 447 3111, fax: +994 12 447 30 16
POC: Mir Junaid Ahmed, Branch Manager
e-mail: j.ahmed@globalinkllc.com

1) Gosselin Moving Azerbaijan
Ahad Yagubov Street 1/1, Baku Azerbaijan
Tel: +994 12-491-23-81,
POCs: Sabina Jafarova, Branch Manager
e-mail: sabinaj@gosselingroup.eu
John Braeckveldt, Gosselin Moving-Georgia
e-mail: JohnB@gosselingroup.eu

Country: Azores

Post: Ponta Delgada

Bureau: EUR

Local Agents:

Agencia de Navegacao Oceanica. Lda.
Av. Alvaro Martins Homen #21
9760-412 Praia da Victoria
Terceira, Azores
POC: Fernando Lima
Tel: 295512080
Email: Fernando.lima@agoceanica.com **
bonded facility **

Oldemiro Cardoso Coelho & Herdeiros
Volta do Paul, #4
9760-512 Praia da Victoria
Terceira, Azores
POC: Mr. Hilario
Tel: 295512917
Fax: 295512943
Email: Occpv@iol.pt ** bonded
facility **

ITGBL Local Agents

Country: Bahamas

Post: Nassau

Bureau: WHA

Local Agents:

1)Certified Hauling
Airport Industrial Park
Windsor Road
Nassau, Bahamas
POC: Wayde Wallace Jr.
Tel: 242-603-6683 or 242-465-0051
Email: certifiedhaulingsservice@gmail.com

3)Moving U Places
P.O. Box CB-11575
Nassau, Bahamas
POC: Miquel L. Knowles
Tel: 242-361-3872 or 242-455-8824
Email: movinguplaces@gmail.com

4)Wide World Forwarding Ltd
P.O. Box N-460
Windsor Road
Nassau, Bahamas
POC: Martin Munroe
Tel: 242-352-3636 or 242-377-5605
Fax: 242-352-1990 or 242-377-3271
Email: martin.munroe@wideworldforwarding.com

2)A Team Logistics Bahamas Ltd.
P.O. Box CB-12261
Fire Trail Road West
Nassau, Bahamas
POC: Tiffany Moxey
Tel: 242-357-7247 or 242-463-3759
Email: ateamlogbahamas@gmail.com

ITGBL Local Agents

Country: Bahrain

Post: Manama

Bureau: NEA

Local Agents:

Writer Relocations Bahrain (Registered in Bahrain as Moving Systems W.L.L) Office 204, Salahhudin Center Building
Building 100
Road 402
Block 304
Manama
Kingdom Of Bahrain
P.O. Box 2431
Tel: +973-17214270, Fax: +973-17214271
Abdul Karim Nizar : Country Manager : 00973 39958481 : abdul.nizar@writercorporation.com
Simmi Joshi : Sales Manager : 00973 39957123 : simmi.joshi@writercorporation.com
Sheny Abraham : Asst Finance : sheny.abraham@writercorporation.com
Tom Pappachan : Move Coordinator : tom.pappachan@writercorporation.com
Glen Ignacio : Move Coordinator : glen.ignacio@writercorporation.com
Generic Email : writerbahrain@writercorporation.com

1) Circle Freight International
P.O. Box 5069
Manama, Kingdom of Bahrain
POC: Sunil Kumar
Tel: 973-17-735-355 or 973-17-731-904
Fax: 973-17-735-193
Email: Sunil@circlefreight.com.bh Mr. Aleem -
Military Move Supervisor Mob # (+973) 3984-8638;
aleem@circlefreight.com.bh

Country: Bangladesh

Post: Dhaka

Bureau: SCA

Local Agents:

Homebound Packers and Shippers
Address: SW(A) 26, Gulshan Avenue
P.O. Box No. GN 6052
Dhaka-1212, Bangladesh
Tel: 880-2-9887872, 9894645-46, 9894745-50
Fax: 880-2-8823416, 8823519
POC: Henry Jacob
E-mail: henry.jacob@homeboundbd.com
Web: www.homeboundbd.com

ITGBL Local Agents

Country: Barbados

Post: Bridgetown

Bureau: WHA

Local Agents:

1) Michael Greaves Associates
Carmichael House
Carmichael
St. George, Barbados
POC: Mr. Michael Greaves, Managing Director
POC: Mr. Dale Stoute, Operations Manager
Tel: 1-246-426-2417
Fax: 1-246-435-1847
E-MAIL: info@mgassociates.net /
shipping@mgassociates.net
Ph: + (246) 426-2417
Fax: + (246) 435-1847

ITGBL Local Agents

Country: Belarus

Post: Minsk

Bureau: EUR

Local Agents:

2) Cargo Partner Ltd.
Cargo Partner (BY)LTD,
Promyshlennaja Str. 6B, office 15,
Minsk, 220075, Belarus.
POC: Olga Askolkina, Natalia Kracheva
Phone: +375 17 3462381
Fax: +375 17 3462382
Mobile: +375 29 1180790
E-mail: Natalia.Kracheva@cpartner.by
Mobile: +375 29 6484822
Email: olga.askolkina@cpartner.by

1) Calenberg Vilnius, UAB International Movers
Bukiskes, Avizieniai
LT-14182 Vilniaus raj., Lithuania
POC: Mr. Andrejus Lisovskis
Tel: 370 5 2430004
Fax: 370 5 2430005
Email: calenberg.Vilnius@takas.lt;
info@kraustymai.lt

3) Corstjens Worldwide Movers Riga
Krasta 103
LV 1019 Riga, Latvia
POC: Olga Petroveca
Tel: 371 67 800 800
Fax: 371 67 800 801
Email: info.riga@corstjens.com; info@corstjens.lv;
olgap@corstjens.com

4) Interdean Moscow International Relocation
Novocheryomushkinskaya 61, Floor 3
117418 Moscow, Russia
POC: Victor Gordievich
Tel: 7 (495) 933 5232
Email: viktor.gordievich@interdean.com;
moscow@interdean.com
Minsk:
Oleg Fedorchenko
T: +375 29 6577880
F: +375 17 2057722
E: minsk@interdean.com
interdean@tut.by

M&TM Freight LLC 220075, 6B-
1 Promyshlennaya St.
Minsk, Belarus
Phone: +375 44 797 4341
Viber: +357 99751100
WhatsApp: +375 44 797 4341 Contact
person: Reinier Reints P: +7-495-268-02-
11 (ext. 164)
M: +7 (916)-812-43-61
E: reinier.reints@mtm-net.ru
w: www.mtm-moving.ru
A: 125362, str. Vishnevaya, 9, Building 1, office №
504, 5 floor BC «IMPERIAL PARK»
Moscow, Russia

ITGBL Local Agents

Country: Belgium

Post: Antwerp

Bureau: EUR

Local Agents:

GOVLOG N.V.
Belcrownlaan 23 - 25
2100 Antwerp, Belgium

Post: Brussels

Bureau: EUR

Local Agents:

1) Government Logistics NV
Belcrownlaan 23
2100 Deurne
POC: Stephan jr. Geurts
Tel: 00.32.3.360.55.22
Email: StephanJr@govlog.be

3) Putters International
Erasmuslaan 30
B-1804 Cargovil-Zemst
POC: Luc Putters
Tel 00-32-2-255-80.95
e-mail ; luc.putters@putters.be

Country: Belize

Post: Belmopan

Bureau: WHA

Local Agents:

3)MB Pariente
1053 Graduate Crescent
West Landivar
Belize City, Belize
POC: Miguel Pariente
Tel:501-223-7833
Cel:501-671-3779
Email: mbpariente@gmail.com

2)Green Movers
3 Guerrero Street
Belize City, Belize
POC: Mark Green
Tel: 011-501-662-1058
Email: greenmovers1@yahoo.com

1)Easy Move Packing
1 ½ Miles Northern Highway
Belize City, Belize
POC: Raul Pelayo
Cel: 501-602-3003
Tel: 501-203-0809
Email: easy_move_packing@live.com

ITGBL Local Agents

Country: Benin

Post: Cotonou

Bureau: AF

Local Agents:

KANGOUROU LOGISTICS
C/1300 SAINTE RITA
02 BP 1163 Cotonou, Benin
Office tel (229) 96154037,
Manager: Clement GNANSOUNOU
Cell phone (229) 95 42 99 09 E-mail :
kangouroulogistics@gmail.com
***INCOMING AND OUTGOING SHIPMENTS

AGS FRASERS
Zone OCBN, Rue Clinique LA Lumiere
01 BP 417 Cotonou
Manager: Frederic Leomant
Email: managerbenin@
Deputy Manager: Arthur DESAULES
agsmovers.com
Tel: (229)21335403
Cel: (229)97978333/97978323
*** No POV in incoming

CAT LOGISTICS SA
Carré 00059 M, Avlékété
2ème étage de l'immeuble SIVOTRANS - 001 BP
938
Tél: +229 21 31 05 96 / 21 31 09 34
Fax: +229 21 31 09 05
Operation Manager : Hilaire AZANDEGBE
Cel: +229 95 96 40 60 / 98 81 02 61
E-mail: h.azandegbe@catbenin.com
General Manager : Franck ABALO
E-mail: f.abalo@catbenin.com
Cell. +229 98 81 02 62
+229 95 95 65 13 ***INCOMING
SHIPMENTS ONLY

ITGBL Local Agents

Country: Bermuda

Post: Hamilton

Bureau: EUR

Local Agents:

Best Shipping
Street Address:
3 Addendum Lane
Pembroke HM 07
Bermuda

Mailing:
P.O. Box HM 335
Hamilton HM BX
Bermuda

Inbound:
Point of Contact:
Name: David Sousa
Phone: 441-294-4411
Email: dsousa@best.bm
and
Name: Christina Trott
Phone: 441-294-4415
Email: ctrott@best.bm

Outbound:
Point of Contact:
Name: David Sousa
Phone: 441-294-4411
Email: dsousa@best.bm
And
Name: Christopher Osborne
Phone: 441-294-4428
Email: cosborne@best.bm

Bonded Warehouse: Yes

Bermuda Forwarders
Street Address:
2 Mill Creek Lane
Pembroke HM 05
Bermuda
Mailing:
P.O. Box HM 511
Hamilton HM CX
Bermuda
POC:
Incoming:
Name: Toby Kempe
Phone: 441-294-6232
Email: Reloin@bermudaforwarders.com

ITGBL Local Agents

Country: Bolivia

Post: La Paz

Bureau: WHA

Local Agents:

2) Express Cargo Services
POC: Arsenio Nina
Phone: 591 2 236-1111
Cell: 591 719-53915
Email: expresscargoser@entelnet.bo;
anina@expresscargobolivia.com
La Paz, Bolivia

1) Inbolpack S.R.L.
POC: Fernando Duran
Tel: 591 2 231-7070
Fax: 591 2 239-2036
Email: inbolpack.lpz@inbolpack.net
La Paz, Bolivia

TOTAL BOLIVIAN MOVING SRL
POC: Carlos Ramos
Phone 1: +591 (2) 242 3060
Phone 2: +591 (2) 241 8582
Email: c.ramos@tobolmoving.com
Web: www.tobolmoving.com

BOLIVIAN MOVERS
POC: Alvaro Orellana
Phone: 591 2 222-1509
Cell: 591 670 00433
Email: aorellana@bolivianmovers.com
Web: www.bolivianmovers.com

DO NOT USE Tisur. Only the agents noted above
are approved for Bolivia.

ITGBL Local Agents

Country: Bosnia-Herzegovina

Post: Banja Luka

Bureau: EUR

Local Agents:

See Sarajevo

Post: Mostar

Bureau: EUR

Local Agents:

See Sarajevo

Post: Sarajevo

Bureau: EUR

Local Agents:

2) AGS Sarajevo
Luzansko Polje 7
Ilidza, Sarajevo
Bosnia – Herzegovina
POC: Mr. Jasmin Moro
Mobile: +387 61 192 086
Tel: 387 33 761 460
Fax: 387 33 761 461
E-mail:sales-sarajevo@agsmovers.com
***Bonded Facility

1) Move One ***
Ismeta Alajbegovica Serbe 30
Stup, Sarajevo
Bosnia -Herzegovina
POC: Mr. Fuad Merzic
Mobile: +387 61 133 002
Tel: 387 33 765 195
Fax: 387 33 765 196 ***
E-mail: bih@moveoneinc.com
***Bonded Facility

3) Intermove Moving & Relocation Services
Sarajevo, Bosnia and Herzegovina
Put života 14, 71000 Sarajevo
BiH Contact person: Vladan Kuharevic
Office Manager
T: + 387 33 525 143
M: + 387 63 377 562
F: + 387 33 525 143
E: vladan@intermovebosnia.com
***Bonded Facility

ITGBL Local Agents

Country: Botswana

Post: Gaborone

Bureau: AF

Local Agents:

MR MOVE WORLDWIDE
UNIT H IMAGE PARK
PLOT 28900, GABORONE WEST
GABORONE
TEL: 392 7595
CTC: NIELS HENRIKSEN
EMAIL: move@info.bw

2) AGS FRASERS INTERNATIONAL
PLOT 14398, NEW LOBATSE ROAD
GABORONE WEST INDUSTRIAL
GABORONE
TEL: 392 2558
CTC: GERRY NAUDE
EMAIL: gerry.naude@agsfrasers.com

1) ELLIOTT INTERNATIONAL
UNIT 4/B/2, PLOT 22098
BDC WESTERN INDUSTRIAL ESTATE
GABORONE
TEL: 391 2531
CTC: BRENT ROUSE
EMAIL: brent.r@elliottmobility.com

3) CROWN RELOCATIONS
PLOT 14387, NEW LOBATSE ROAD
GABORONE WEST INDUSTRIAL
GABORONE
TEL: 316 5253
STEPHEN GOULDING
EMAIL: sgoulding@crowneww.com
EMAIL: gaborone@crownrelo.com

ITGBL Local Agents

Country: Brazil

Post: Brasilia

Bureau: WHA

Local Agents:

2) Granero Transportes Ltda.
STRC Trecho 3, Conjunto B, Lote 4
Brasilia DF Brazil, CEP: 71.225-500
POC: Fausto Rocha Ribeiro, Int'l Dept. Manager
Tel: 5561 3233 3070
Fax: 5561 3234 2716
Email: bsb-internacional@granero.com.br
Website: www.granero.com.br

1) Fink Transportes S.A. ***
STRC Trecho 2, Conjunto D lotes 1-2
CEP: 71225-524, Brasilia DF., Brazil
POC: Mr. Arnaldo Assis, Director
Tel: 55 61 3233 1880
Fax: 55 61 3233 1999
Email: arnaldo.fink@terra.com.br
**** following customs clearance, secure
warehouse facility ***
Email: finkbsb@terra.com.br
Email: amascarenhas@fink.com.br

Post: Recife

Bureau: WHA

Local Agents:

2)Transportes Fink
Fernanda Viana
Tel 5521-3410-0716
Email fviana@fink.com.br

1) Transportes Frey
Rue Carlos Pena Filho
170 Jiquia Recife - PE 50850-030 Brazil
POC: Antonio Gomes, Jr.
Tel: 55-81-3428-3277
Fax: 55-81-3428-7791
Email: mfrey@hotlink.com.br

Post: Rio De Janeiro

Bureau: WHA

Local Agents:

2) Teamwork International Moving
Avenida Brasil, nº. 33.809 B
Bangu, Cep: 21852-002
Rio de Janeiro, RJ, Brasil
POC: Jania Pirete Tel:(5521) 2481-2531
Fax: (5521) 3351-3569
jania@teamworkintl.com.br

1) Transportes Fink S.A.
Estrada dos Bandeirantes 2.856
Jacarepagua
Rio de Janeiro – CEP: 22775-110
Rio de Janeiro – Brasil
POC: Ms. Laura Ganon, General Manager
E-mail:lganon@fink.com.br
POC: Ms. Marcela Britto (in/out shipments
Supervisor)
Tel: 55 21 3410-9715
E-mail: mbritto@Fink.com.br

ITGBL Local Agents

Post: Sao Paulo

Bureau: WHA

Local Agents:

1) Fink Transportes S.A.
Rua Cardeal Santiago Luiz Copello, 81
CEP: 05308-000 Sao Paulo - SP - Brazil
POC: Cristiane Balista, Director
Tel: 55 11 3839 5401
Fax: 55 11 3835 3366
Email: cbalista@fink.com.br
General Email: finksp@fink.com.br

Country: Brunei

Post: Bandar Seri Begawan

Bureau: EAP

Local Agents:

Morley & Co. (B) Sdn. Bhd.
7A Jln Sg. Buloh II
Spg. 705, Jln Muara BU 1329
Negara Brunei Darussalam
POC: Paul Morely Charles, General Manager
Tel: 673-279-0563/ 279-0705/ 279-0569
Fax: 673-279-0563
Email: morley@brunet.bn

Country: Bulgaria

Post: Sofia

Bureau: EUR

Local Agents:

1) Orbit Ltd.
International Forwarding & Moving
Member of Orphee Beinoglou Group
16, Prodan Tarakchiev Str.
1540 Sofia, Airport Area
Bulgaria
POC: Ludmil Rangelov
Central Tel.: +359 2 970 6300/400/500
Direct Tel: +359 2 970 6311,
Cell : +359 89 990 3339
Fax: +359 2 970 6333
e-mail: lrangelov@orbit.bg
hhgs@orbit.bg
www.orbit.bg

2) Matrix Relocations LLC
Building 12, Business Park Sofia
1766 Sofia, Bulgaria
Tel: +359 2 807 6633
Fax: +359 2 807 6631

POC: Dessislava Bosman
Email 1: dessislava.bosman@matrixrelo.com
Email 2: sofia@matrixrelo.com

ITGBL Local Agents

Country: Burkina Faso

Post: Ouagadougou

Bureau: AF

Local Agents:

3) SDV – Bollere, Africa Logisitcs Mr. Michael
Bassinga, Responsable Service Aerien
32, rue de L'unicef 01 BP 379 Ouagadougou 01
Tel: 226-50-31-77-55, 226-50-31-12-03
Fax: 226-50-31-25-08
Email: michael.bassinga@bollere.com

2) TRANS'DEM
01 BP 163 Ouagadougou 01, Sector 15 Ouaga
2000
Rue de la Jeunesse
Ouagadougou,. Burkina Faso
POC: Bachetta Laurent
Tel: 226-50-37-67-30
Fax: 226-50-37-67-31
Email: transdem@fasonet.bf

1) AGS Worldwide Movers
Zone du Bois, 01 BP
1767 Ouagadougou, Burkina Faso
POC: Antoine Secretan
Tel: 226-50-36-16-79
Fax: 226-50-36-12-24
Email: direction-burkinafaso@agsmovers.com

ITGBL Local Agents

Country: Burma

Post: Rangoon

Bureau: EAP

Local Agents:

3) N.M.T. Ltd.
#123 – 2nd Floor, 42nd Street
Botataung Township
Yangon, Myanmar
Tel: 951-245854 , 951-380389 Fax: 951-392424
POC: Daniel RAJIV
e-mail: NMT@mptmail.net.mm

4) Schenker (Thai) Ltd., Yangon Branch
POC: Aung Kyaw Soe Thu (Branch Manager)
#59 A, U Lun Maung Street, 7 Mile, Mayangone
Tsp., Yangon, Myanmar
Phone/Fax: + 95 1 651 250, 667 686, 666 646
Mobile : + 95 9 4210 960 12

2) Asian Tigers Mobility
Room 504, MMG Tower
#44/56, Kannar Road
41st-42nd Street
Botataung Township
Yangon, Myanmar
Phone # (951) 250 290
Mobile (959) 506 3050
Fax : (951) 252 313
Attn: Ruud J.M. von Martels, Director
e-mail: ruud.vmartels@asiantigers-myanmar.com

1) Crown Relocations (Crown Worldwide Movers)
790 (Room #702) Danathiha Center
Bogyoke Aung San Street, Lanmadaw Township
Yangon, Myanmar
POC: Daw Su Htway Win, General Manager
Tel: (951) 223 288 x702
Fax: (951) 229 212
Email: yangon@crowrelo.com;
crownworldwide@mptmail.net.mm

Santa Fe Mobility Services (Myanmar) Ltd.,
F42, Block B Pearl Centre
Kabar Aye Pagoda Road
Bahan Township, Yangon
Tel: +95 9 30088196; +95 9 975727752; +95 9
975727753
Email: quentin.vanmeerbeeck@santaferelo.com
Website: [http:// www.santaferelo.com](http://www.santaferelo.com)

ITGBL Local Agents

Country: Burundi

Post: Bujumbura

Bureau: AF

Local Agents:

1) 2.BOLLORE AFRICA LOGISTICS (former
SDV TRANSAMI)
POC: Roger Nkubito
Tel: 00257 22 22 96 93
Fax: 00257 22 22 58 95
Cell: 00257 79 910 378
Email: roger.nkubito@bollore.com

2) AGS Frasers Burundi
Avenue Teza, Quartier Asiatique
BP 2762 Bujumbura, Burundi
Tel : +257 22 24 58 04
Direct : +257 22 24 58 05
Mobile: +257 76 934 724 / +257 78 809
801 POC:
Francis LECLET
E-mail : manager-burundi@agsmovers.com
Email address for US agent contact: ITGBL-
Africa@agsmovers.com

ITGBL Local Agents

Country: Cambodia

Post: Phnom Penh

Bureau: EAP

Local Agents:

2. JVK-NAGA Movers Ltd.
1157 National Road #2, Bldg B,
Sangkat Chakangrea Leu, Khan Mean Chey,
Phnom Penh, Cambodia
POC: Mr. Mark Donohoe
POC: Mr. Michael Grisaffi
Tel: 855-23-216-781
Fax: 855-23-216-751
Email: cambodia@jvkasia.com
Email: mark.donohoe@jvkasia.com
Email: michael.grisaffi@jvkasia.com
** bonded facility **

1. Worldbridge Int'l Cambodia Co., Ltd.
2nd Floor, Building # 99, St. Samdach Pan (St.
214),
Sangkat Beoung Raing, Khan Daun Penh,
Phnom Penh, Cambodia
POC: Mr. Piseth Sok
POC: Mr. Senghout Ong
Tel: 855-23-224-452
Fax: 855-23-224-453
Email: customservice@worldbridge.com.kh
Email: senghout_ong@worldbridge.com.kh
** bonded facility **

4. Crown Relocations International Co., Ltd.
#21-19 Street 1982,
Sangkat Phnom Penh Thmei, Khan Sen Sok,
Phnom Penh, Cambodia
POC: Mr. Reasmey Tith,
POC: Mr. Andrew Soon
Email: treasmey@crownew.com
Email: asoon@crownew.com
Tel: 855-23-881-004
Fax: 855-23 884-451
** bonded facility **

3. Transpo International (Cambodia) Ltd.
Beton Street, Mol village,
Sangkat Dongor, Khan Dongkor,
Phnom Penh, Cambodia
POC: Mr. Paul Glew
Tel: 855-23-212-070
Fax: 855-23-212-045
E mail: paul.glew@asiantigers-cambodia.com
** bonded facility **

ITGBL Local Agents

Country: Cameroon

Post: Douala

Bureau: AF

Local Agents:

Post: Yaounde

Bureau: AF

Local Agents:

2) CODEM AGS Groupe
Elig Edzoa Area
Box 6900
Yaounde, Cameroun
POC: Herve Bax de Keating
Tel: (237) 22 20 33 25
Fax: (237) 22 20 33 24
Cell: (237) 99 50 34 12
Email: direction-yaounde@agsmovers.com

1) MAC PAC INT'L
1321 RUE CHARLES BINDZI
B.P 1095
YAOUNDE - CAMEROUN
Tel: 00 237 22 20 41 74
Fax: 00 237 22 20 41 75
email: macpaclouis@yahoo.fr
ATTN: MR FRANCK HERTZ OR MR ALAIN HERTZ

ITGBL Local Agents

Country: Canada

Post: Calgary

Bureau: WHA

Local Agents:

2)AMJ Campbell
POC: Barry Byman
International Corporate Sales
1881-120 Ave NE
Calgary, AB T3K 0S5
bbyman@amjcampbell.com www.amjcalgary.com
Direct: 403.204.6230
Bus: 403.273.1220
Fax: 403.248.7479

1) TR Westcan Inc./Tippet-Richardson
POC: Robert Montgomery
TR International Division
2905 37th Avenue NE
Calgary AB T1Y 5Z9
Email: robm@tippetrichardson.com
<http://www.tippetrichardson.com/>
T 403.299.9700 | F 403.299.9750 | TF 800.842.4788

3)Sstarline Overseas Moving
NATE EDWARDS | vice president
t : 403.720.5378 | tf : 800.267.9958 | c :
403.471.0020
nate@hsrelogroup.com | www.hsrelogroup.com |
www.starlineoverseas.com
POC: Grace Stypka
Starline Overseas Moving
Direct: 780-453-0496
Toll Free: 800-267-9958 Main: 780-453-6777
Fax: 587-473-9014
Email: grace@starlineoverseas.com

ITGBL Local Agents

Post: Halifax

Bureau: WHA

Local Agents:

5) Maritime Moving and Storage, Allied Van Lines
51 Thornhill Drive
Burnside Industrial Park
Dartmouth, Nova Scotia B3B 1R9
POC: Jack Flemming, President and Owner
POC: Norman Burke, Financial Officer
Tel: 902-468-6868
Email: mduffy@amjcampbell.com

4) AMJ Campbell Van Lines, Atlas Van Lines
15 Williams Avenue
Burnside Industrial Park
Dartmouth, Nova Scotia B3B 1X3
POC: Mike Duffy, Sales Consultant
Tel 902-481-2040
Email: mduffy@amjcampbell.com

3) Guardian Transfer and Storage, North American Van Lines
210 Joseph Zatzman Driver
Burnside Industrial Park
Dartmouth, Nova Scotia B3B 1P4
POC: Dave Taylor, President and Co-Owner
Tel: 1-800-668-1353
Email: dtaylor@guardiantransfer.com

1) Burgess Transfer, United Van Lines
20 Oland Court, Burnside Industrial Park
Dartmouth, Nova Scotia B3B 1V2
POC: Graham Burgess, Co-Owner
Tel: 902-468-2929, 1-800-565-2929
Email: graham@burgesstransfer.com

6) Halifax Transfer and Storage, Allied Van Lines
5 Burley Court
Burnside Industrial Park
Dartmouth, Nova Scotia B3B 2A3
POC: Margaret Gray, Sales Representative
Tel: 902-468-6683
Email: M.gray@halifaxtransfer.ns.ca

2) Premiere Van Lines, Atlas Van Lines
31 John Savage Avenue
Dartmouth, Nova Scotia B2B 2C9
POC: Jessica Brown, Senior Sales Executive
Tel: 902-468-4313
Email: jbrown@premierenvanlines.com

Post: Montreal

Bureau: WHA

Local Agents:

1) Martel Express (Montreal) INC. (Member of United Van Lines)
10105 Boul. Henri-Bourassa West
Montreal, Quebec, Canada H4S 1A1
POC: Mathieu Valade
Tel: 514-331-3311
Fax: 514-331-0303
Email:

2) AMJ Campbell International
1475, 55ieme avenue
Dorval, Quebec, Canada
H9P 2W3
Tel: 1 800 874 1071
POC: Eric Belanger

ITGBL Local Agents

Post: *Ottawa*

Bureau: *WHA*

Local Agents:

1) AMJ Campbell
2710 Stevenage Dr
Ottawa, ON
POC: Claude Martel 613-737-0000
cmartel@amjint.com

3) Boyd Moving & Storage 1255 Leeds
Ave Ottawa, ON K1B3W2 POC Name: Dave
Dube Tel: 613 688 9807
E-mail: daved@boyd.ca Business
Phone: (613) 244-4444 Fax: (613)244-6774

2) Outaouais Moving
150 Jean Proulx
Gatineau, QC
POC: Kym Leroux 819-771-1634
Kym@outaouaismoving.com

Post: *Quebec*

Bureau: *WHA*

Local Agents:

3) CDP Inc.
1010, ave. Godin
Quebec (Quebec) G1M 2X(
POC: Mr. Jacques Gobeil
Tel: 418-687-3830 or 1-800-663-3820
Fax: 418-687-4419
Website: <http://gcdp.ca/contact/php>

1) Deménagement Ste-Foy
445 Mendel Street
Quebec (Quebec) G1X 4B9
POC: Mr. Julien Richard
Tel: 1-800-463-2606
Fax: 1-418-872-2464
Website: <http://www.demenagementstefoy.com>

ITGBL Local Agents

Post: *Toronto*

Bureau: *WHA*

Local Agents:

4) Tippet Richardson Blair Mathieu
General Manager
106 Ridgetop Rd, Toronto, Ontario, M1P 2J9
Phone: 416-292-4555 Ext. 235 / Toll Free: 1-800-718-7664
Cell: 416-722-4940 / Fax: 416-292-4593
E-mail: bmathieu@tr1927.com
www.tr1927.com

1) Intercontinental Van Lines
26 Riviera Drive, Unit #1
Markham, Ontario, L3R 5M1
POC: Tim Garside - President
Tel: 905-946-859 / 800-533-5247
Fax: 905-946-1798
Email: timg@intercontinentalgroup.com Web-site:
www.intercontinentalgroup.com

2) Global International
450-3 Esna Park Drive
Markham, Ontario, Canada L3R 1H5
POC: Jim Petrakos. President
Tel: 905-475-1990/800-230-8741
Fax: 905-475-9542
Email: jim@globalintlcanada.com
simeona@globalintlcanada.com

3)Armstrong Moving
630 Secretariat Court
Mississauga, Toronto, ON L5S 2A5
POC: Daniel Renaud
daniel@armmove.com
905-795-6780 Fax-905-670-0764

ITGBL Local Agents

Post: Vancouver

Bureau: WHA

Local Agents:

Tippet Richardson

Peter van den Berg
M + 1. 604.317.1934 - peterv@tippetrichardson.com

TR INTERNATIONAL DIVISION
8035 North Fraser Way
Burnaby (Vancouver) BC V5J 5M8
T 604.324.5015 | F 604.324.2047 | TF 1-800-771-5015

1) Salmon's Transfer Ltd.
9500 Van Horne Way, Suite 100
Richmond, B.C. V6X 1W3
POC: Lynne Davies-Brown
Tel: (604) 273-2921
Email: lynne@salmonstransfer.com

2) Williams Moving International
2401 United Boulevard
Coquitlam, BC V3K 5Y3
POC: Cynthia Making
Tel: (604) 945-2517
Email: cmaking@williamsinternational.com

3) Bekins World Wide Moving
14251 Burrows Road, Suite 101
Richmond, BC V6V 1K9
POC: Peter Knight
Tel: (604) 214-4444
Email: peter@bekinsworldwide.com

4) Crown Worldwide Group
2112 Indian Fort Drive
Surrey, BC V4A 3L8
POC: Oleg Sverdin
Tel: (888) 531-2609
Email: Osverdin@crownrelo.com

Bandstra Moving Systems Ltd
9920 River Drive
Richmond, BC V6X 3S3

POC: John Bandstra
John@bandstra.com
Office 604-273-5111
Fax 604-279-1471

Post: Winnipeg

Bureau: WHA

Local Agents:

2) AMJ Campbell
1333 Niakwa Road E, #12
Winnipeg, MB R2J 3T5
Ph: 204.654.9116
Email: info@amjwinnipeg movers.com

1) Premiere Van Lines
1373 Spruce Street
Winnipeg, MB R3E 2V8
Ph: 204.925.7795
Email: wpg@premierevanlines.com

ITGBL Local Agents

Country: Cape Verde

Post: Praia

Bureau: AF

Local Agents:

4)CV Cargo, Lda
Agente Transitario
CV Cargo Cidade de Lisboa, CP-80C
Fazeda- Praia
Cabo Verde
POC: Hermar Silva
Phone: (238) 530-9637
Cel: (238) 581-9899
Fax: (238) 261-8344
Email: hsilva@cvcargo.com

1) AGS Cabo Verde Mudancas LDA
24, Rua da UCCLA - Achada Sto. Antonio
CP 225-A
Praia, Cape Verde
POC: Yoann Lacerda
Tel: 238 262 36 22
Email : manager-caboverde@agsmovers.com
Website: www.agsworldwide-movers/
www.agsfrasers.com

3) Agencia Fernandes e Monteiro, Lda
Rua Serpa Pinto, nr.57
Plateau-Praia-Santiago
POC: Carla Brito/Water Serra-Manager
Tel: (238) 261-9838
Moblie: (238) 993-4743
Email: afm_lda@hotmail.com/geral@fernadesmonteiro.com

2) TIBA - Cabo Verde
Rua Andrade Corvo num.17-2º Plateau - Praia -
Santiago
POC: Ineida Garcia –email:
igarcia@tibagroup.com/capeverdedesk@tibagroup.com
com – Tel: (238) 261-8541 and Cell: (238) 918-
3815
Email: llima@tibagroup.com/
capeverdedesk@tibagroup.com Angela
Rodrigues Email:
arodrigues@tibagroup.com Cell:(238) 910-2262

ITGBL Local Agents

Country: Central African Rep.

Post: Bangui

Bureau: AF

Local Agents:

2) TTCI Centrafrique **
Rue Martin Luther King
B.P. 1564
Bangui, Central African Republic
Fax: 236 21616050/ 21617751
Email: ttc_douane@yahoo.fr.

3) SCAFE **
Avenue Barthelemy Boganda
B.P. 929
Bangui, Central African Republic
Tel: 236 21619261
Email: scafebangui@yahoo.fr or limchrist@yahoo.fr
** freight forwarders

4) AGS Centrafrique *
Immeuble SOCATRAF Port Amont
B.P. 1468
Bangui, Central African Republic
Tel: 236 21610182/ 75054688
Fax: 236 21611378
Email: ags-bangui@ags-demenagement.com or
agsbangui@intnet.cf
* sole packing company for post

1) SDV Centrafrique **
Rue Parent, B.P. 32
Bangui, Central African Republic
Tel: 236 21614822
Fax: 236 21614278
Email: sdvbangui@cf.dti.bollore.com

Country: Chad

Post: N'djamena

Bureau: AF

Local Agents:

ITGBL Local Agents

Country: Chengdu

Post: Chengdu

Bureau: EAP

Local Agents:

3)Crown Relocations (Chengdu)
Address: Room 821, Building C, Poly Center, Jinxiu
Road no.1, Wuhou District, Chengdu, China
POC: Sheryl Song
Tel: +86 28 86080361
Fax: NA
Email: ssong@crownew.com

2)Asian Tigers K.C. Dat (China) Ltd. Chengdu
office Room 502,KEN Building, No.22, Section1,
First Ring Road South, Wuhou District, Chengdu
Sichuan Province,
610041
Tel: +86 2885215526 POC: Jackson
Shen Mobile: +8615900693003 Email:
jackson.shen@asiantigers-china.com

1) SINO SANTA FE INTERNATIONAL
TRANSPORTATION SERVICES CO., LTD
Address: Fl. 2, Tower 3, Ascott Raffles City,
Section 4, South Renmin Road, Wuhou District,
Chengdu, China
POC: Amanda Qiao
Tel: 86-28 85226788/86 13942095112
Email: amanda.qiao@santaferelo.com ;
Cristina.li@santaferelo.com;
Sally.li@santaferelo.com

5)UniGroup Relocation
808-2, Idealism Center, No. 38, Tianyi Street, High-
Tech Zone, Chengdu, China
POC: Aimee Zhang
Tel: +86-28-8528 7058 / +86 13060022902
Fax: +86-28-8528 7078
Email: aimee_zhang@unigrouprelocation.com

4)Sirva international Freight forwarding (Shanghai)
Co., Ltd., Chengdu Branch
Address: Room 1303, building 2, Dading Century
Plaza, No. 387 Tianren road, High-Tech Zone,
Chengdu, China 610094
POC: Rick Yuan
Tel: 86- 28-85126262/86-13348855569
Fax: 86-28-8512 6449
Email: rick.yuan@sirva.com or
rick.yuan@alliedpickfords.com.cn

ITGBL Local Agents

Country: Chile

Post: Santiago

Bureau: WHA

Local Agents:

UNIPACK
Contact: Luis Silva
Phone: (562) 2799-7000
E-mail: lsilva@unipack.cl; info@ unipack.cl
Address: Avda. Pdte. Eduardo Frei Montalva 6070,
Quilicura, Santiago-Chile.

REMSSA
Contact: Maria Eugenia Rojas
Phone: (562) 2775-9990
E-mail: remssa@remssa.cl
Address: Lope de Ulloa 1.885, Quinta Normal,
Santiago-Chile

DECAPACK
Contact: Andres Gonzalez Mera
Phone: +56.2 2488 10 00
E-mail: andres.gonzalez@decapack.com
Address: Claudio Arrau 9452 Pudahuel
Santiago – CHILE

WARD VAN LINES
Contact: Pablo Soffiato
Phone: (562) 2663-6700 Ext 711
E-mail: Pablo.Soffiato@wardvanlines.com
Address: Américo Vespucio 2050,
Quilicura, Santiago-Chile.

ITGBL Local Agents

Country: China

Post: Beijing

Bureau: EAP

Local Agents:

3)Crown Relocations
Crown Worldwide (China) Co. Ltd.
Joshua Rose
General Manager – Central China
No. 16 Xingmao 1st Street, Tong
Zhou Logistics Park Majuqiao Town,
Tong Zhou District,
Beijing, China 101102
Tel : +86 10 5801-8088
Mobile: +86 156 1875 6593
Email: jrose@crownww.com
<http://redirect.state.sbu/?url=www.crownrelo.com>

2)Continental International Moving
26B, Bldg B, Bauhinia Court,
No. 30 DongSanHuan BeiLu,
Chaoyang District,
Beijing, China 100026
POC: Mr. Zhang Qing
TEL: +86 10 8762 5110
FAX: +86 10 8762 5281
Email: info@cimmover.com or
zhangqing@cimmover.com

6)UniGroup Worldwide Moving
Room 7A 16, East Wing, Hanwei Plaza,
No 7 Guanghua road, Chaoyang district,
Beijing China 100004
POC: Aimee Zhang, Branch Manager
Tel: (86-10)-6561-0688 ext 101
Fax: (86-10)-6561-6980
Cell: (86) 130-6002-2902
Email:Aimee_zhang@unigrouprelocation.com
Website: www.unigroupworldwide.com

4)JVK International Movers Ltd.
B-18C, Oriental Kenzo,
No.48 Dongzhimen Wai St.,Dongcheng District
Beijing China 100027
POC: Michael Wan / Kenny Wang
Tel: +86 10 8447 7685
Fax: +86 10 8454 9994
Email: michael.wan@jvkasia.com

10)China Way International Moving & Warehousing
Add: Bldg.10, Area 2, Anhuaxili,
Chaoyang District,
Beijing, China 100011
Contact: Ms. Sally Zhong
Tel: 8610 6423 5750
Fax: 8610 6425 4795
Email: sally@chinawaygroup.com
beijing@chinawaygroup.com
Web site:www.chinawaygroup.com

11)Sinotrans Beijing Company
Wang Si Ying Chaoyang
Beijing 100016 China
POC: Wan Ke, Sales Manager
Tel: 86-10-8739-9552
Fax: 86-10-8739-9360
Cell: 13911153625
Email:Wanke@sinotransbj.com

ITGBL Local Agents

8)AGS Four Winds International
Transport Service (Shanghai) Co., Ltd
Beijing Branch
Address: Room 2-090, Building 5,
North Block, Shou Kai Bo Jun,
No. 8 Xin Dong Road, Chaoyang District,
Beijing, China.
Tel: 8424 3050 Ext. 217
Fax: 8424 3059 Ext. 201
Contact: Lynette Du
Title: Customer Service Coordinator
Email:lynette.du@agsfourwinds.com

5)Santa Fe Relocation Services
No. 1A, Street No. 8 Beijing Airport Logistic Zone
Beijing China 101300
POC: Sophia Cheng, GMST
Branch Manager, North China
Tel: (86-10) 6947-0688 ext 202
D: (86-10) 6947-0125
Cell: (86) 159-0126-2357
Email: Sophia.Cheng@santaferelo.com
Website: www.santaferelo.com

9)Asian Express International Movers
Room 2908, Tower 6, SOHO New Town
88 Jiangouo Road
Beijing, China
POC: Michael Schopp
Tel: 86-10-8580-1471
Fax: 86-10-8580-1475
Cell: 13601304760
Email: mike@aemovers.com.hk

1)Asian Tigers K.C. DAT (China) Ltd.
No. 19, Shunchi Road, Airport Logistics Zone,
Shunyi District, Beijing China 101300
POC: Wilson Fan, General Manager
Tel: (86-10)-6415-1188 ext 120
Fax: (86-10)-6417-9579
Email: ITGBL@asiantigers-china.com
Website:www.asiantigers-mobility.com

7)Trans Dragon International Co.
No. 18 Dong Si Huan Zhong Lu
Beijing, China
POC: Simon Zhao
Tel: 86-10-8777-6092/6093/6094
Fax: 86-10-8777-6095
Cell: 13910713182
Email:service.1@transdragon.com.cn;
service.2@transdragon.com.cn

ITGBL Local Agents

Country: China- All other points

Post: Wuhan

Bureau: EAP

Local Agents:

China Way Bldg 10,
Area 2, Anhuaxili, Chaoyang District, Beijing,
China Sally Zhong (Branch
Manager) Tel: 86 10 6423
5749 Fax: 86 10 6425
4795 Mobile: +86 139 011
4595 Email:
sally@chinawaygroup.com

AGS Four Winds Wuhan Ms. Monica
Lee email:Monica.lee@agsfourwinds.com
Branch Manager
Tel :+86 27 8571 7850
Fax:+86 27 8571 5196
Mobile :+86 139 7140 3013
Address :Room 2028,20/F, Zhongshan Plaza,577
Jiefang Avenue,Wuhan ,Hubei Province,430022
China .

NIPPON EXPRESS (CHINA) CO.,LTD.WUHAN
BRANCH Room 2109, Wuhan Shipping
International Square,
No.250 Jiangnan Road, Jiang'an District, Wuhan
Hubei Province, China Henry Wang
(Branch Manager Wuhan) Tel: 027-8574
3569 Fax: 027-85718163
Mobile: 177-4065-7251
E-Mail: wanghai@nittsu.com.hk

Wuhan Oriental Link Supply Chain Co.,
Ltd.No. 6 of
Zone 9, Fenghuo Innovation Valley, Hongshan
District, Wuhan, China Ms. Luisa Yue(Branch
Manager Wuhan)Mobile: +86 186 9406 2602
Email: luisa@orientalink.cn

Santa Fe Relocation service, Room 1308,
West Tower, Yangcheng International Commercial
Center, Tiyu East Road, Tianhe District,
Guangzhou, China POC: Thomas
Morocz
Branch Manager South China Tel: +86 20
3887 1052 Fax: +86 20 3887
0629
Mobile: +86 176 0801 7207
Email: thomas.morocz@santaferelo.com

ITGBL Local Agents

Country: Colombia

Post: Bogota

Bureau: WHA

Local Agents:

3) Aviatur S.A.
Calle 40 102-24
Bogota, Colombia
POC: Juliana Cruz
Tel: 422100
Fax: 4180584
Email: juliana.cruz@aviaturcarga.com.co
BONDED WAREHOUSE

2) ABC Logistics Cargo's POC
Calle 24, 95-12 Bodega 45,
Parque Industrial
Portos, Colombia
POC: Maria Andrea Rodriguez, President
Tel: 422 2383/ 422 2388
Fax: 422-2380
Email: marodriguez@abccargolog.com
BONDED WAREHOUSE

1) Aviomar S.A.
Avenida El Dorado #96 - 47
Bogota, Colombia
POC: Miguel Angel Florez, General Manager, e-
mail address: mflorez@aviomar.com.co , cell
Phone #: 313 293 5407 , Phone #: 555 1757
BONDED Facility

Portan S.A.
Calle 19 # 32 - 49
Bogota, Colombia
POC: Paula Colmenares, Manager
pcolmenares@portan.com
Tel: 277-0401/ 277-0441/ 565-8421/ 562-1232/
562-1253
Fax: 562-0618

Country: Congo, Republic of

Post: Brazzaville

Bureau: AF

Local Agents:

CODEM
PO Box 1280
Brazzaville, Republic of the Congo
POC: Mr. Matsiona Paul
Tel: 242 816124/ 5518374/ 6664286
Email: congo_codem@yahoo.fr

1) DEMEX
PO Box 15036
Brazzaville, Republic of the Congo
POC: Mr. Wilfride Nzouka
Tel: 242 813417/ 5218388/ 5517091
Email: demex0042000@yahoo.fr
Website: www -congo.com

SDV Congo
Avenue Felix Eboue, PO Box 2345
Brazzaville, Republic of the Congo
POC: Mr. Yvon Vancoppenalle
Tel: 242 6666156
Email: Yvon.vancoppenalle@cg.dti.bollore.com

ITGBL Local Agents

Country: Costa Rica

Post: San Jose

Bureau: WHA

Local Agents:

WINMOVERS. Mudanzas del Oeste, S.A.
Address: De Multiplaza de
Escazu, 800 mts norte, Complejo Attica, bodega
#10.
Phone number: 506-2215-3536
Fax Number: 506-2215-3530
Contact person: Edwin Obando Z. email:
eobando@winmovers.com. Cel. 506-8381-6511
Mario Escalante Z.
email: mescalante@winmovers.com. Cel. 506-8812-
9574
Edwin Obando Jr.
email: edwino@winmovers.com. Cel. 506-8812-
8262

Adriana Montesdeoca
Mudanzas Mundiales S.A.
Ph (506) 2207-6936
Central (506) 2207-6900
E-mail amontesdeoca@gmm.cr
www.gmm.cr

Patricia Fuentes
ABC Mudanzas
Tel:(506) 2258-2400
Toll Free USA & Canada
1-877-750-0237
Fax:(506) 2256-1039
Email: pfuentes@abc-movers.com
Skype: pfuentes70

Fabian Ortiz
APA Worldwide Movers
Centro Colón Building, Suite 1-14
San José, Costa Rica
e-mail: fortiz@apaworldwidemovers.com or
info@apaworldwidemovers.com
Tel : (506) 2233-4785
Cel": (506) 8335-6464
www.apaworldwide.com

Country: Cote D'Ivoire

Post: Abidjan

Bureau: AF

Local Agents:

AGS FRASERS COTE D'IVOIRE
21 rue de l'industrie – Zone 3
ABIDJAN
Tel +225 21 25 73 73 / 74 74
Email : abidjan@agsmovers.com
POC : Guillaume DEHEM / Director : to manager-
cotedivoire@agsmovers.com / Mob +225
59 59 07 67

Packing Service International
G30 Rue Des Majorettes à Bietry
07 B.P. 66
Abidjan 07, Cote d'Ivoire
POC: Denys Vaillant, Director
Tel: (225) 21-25-27-17
Fax: (225) 21-25-28-13
Email: demenagement@packing-service.com

ITGBL Local Agents

Country: Croatia

Post: Zagreb

Bureau: EUR

Local Agents:

1) Zagreb-Dean d.o.o.
XIV Podbrezje 19
10020 Zagreb, Croatia
POC: Mr. Nenad Leskovar
Tel: 385-1-655-5270
Fax: 385-1-655-5280
Email: Zagreb-dean@zg.htnet.hr

Credo d.o.o.
Vincenta iz Kastva 21
Zagreb 10000
POC: Piero Pejic/Jennifer Russell
e-mail: info@credomovers.com
Phones: 385-1-6171449; 385-98-353167

Gosselin Croatia
Međimurska ulica 21
10000 Zagreb
Croatia
POC: Zoran Bilandzija
Phone: +385 1 5805 728
Mob: +385 95 3908120
E-mail: ZoranB@gosselingroup.eu

4) Move One Zagreb
Zupanska 10
10000 Zagreb, Croatia
POC: Mr. Danijel Lackovic
Tel: 385-1-363-6065
Fax: 385-1-363-5157
Email: danijel.lackovic@moveonerelo.com or
moving@moveonerelo.com

Tomić d.o.o.
Savska cesta 141
10000-Zagreb

POC: Diana Tomic
Tel: + 385 1 6055148
Fax: + 385 1 6055940
E-mail: diana.tomic@tomic-spedicija.hr

2) AGS Zagreb
Buzinski prilaz 21. Buzin
10010 Zagreb, Croatia
POC: Martin de Surveilliers
Tel: 385-1-660-8304
Fax: 385-1-660-8155
Email: manager-zagreb@agsmovers.com

Country: Cuba

Post: Havana

Bureau: WHA

Local Agents:

ITGBL Local Agents

Country: Cyprus

Post: Nicosia

Bureau: EUR

Local Agents:

1Orbit Moving & Storage Ltd
International Relocations and Exhibition Logistics
End Sfakion & Ksirokambou street
Omonia 3048, Limassol, CYPRUS
(Main: + 357-25751155
Fax: + 357-25755820
(Mob: + 357-99687563
*Email: natasha@orbitcy.com
Web: www.orbitcy.com
POC: Natasha Tavoukjian (CEO)

ITGBL Local Agents

Country: Czech Republic

Post: Prague

Bureau: EUR

Local Agents:

7) Voerman Czech, spol. s r.o.
Emmanuel Cassassolles
Business Development Manager
Modletice 85
251 01, Modletice
Czech Republic
+420 724 116 111
ecassassolles@voerman.com

www.voerman.com
www.eurohome-relocation.com
www.uls.nl

3) Santa Fe Relocation Services (Santa Fe Reloc)
U Prioru 1076/5, 161 00 Prague 6
POC: Jan Hink, mobile 602 514 772, email:
Jan.Hink@SantaFeRelo.com

4) Move One Relocations, Prague
Vinohradská 25
120 00 Praha 2, Czech Republic
Jaroslav Mackovic

Moving Operations Manager
- Slovakia and Czech Republic

Email: jaroslav.mackovic@moveoneinc.com
Office: +421 263 531 303
Mobile: +421 905 879 969
Skype: moskjaroslav

5) HrubýMOVING s.r.o.
sídlu společnosti - Kostelecká 879, 196 00 Praha 9
provozovna / korespondenční adresa -
Kozomín 501, 277 45 Kozomín.
tel: 283 930 222, hrubymoving@hrubymoving.cz

POC: Mr. Jan Bayer Senior
Relocation Advisor
T: +774 738 028,
F: +420 283 933 939
bayer@hrubymoving.cz
www.hrubymoving.cz
**incoming/outgoing DOD shipments **

6) Voerman UTS Prague s.r.o.
Cestlice 198, 25101 Cestlice
Tel.: +420 323 602 659
Fax: +420 323 631 010
Country manager: Mr. Vadim Hristov
Email: vhrystov@voerman.com
Mob.: +420 602 313 231
Website: www.voerman.com

1) AGS, International Movers, Prague
Na Jarově 2/2424
130 00 Prague 3, Czech Republic
POC: Petr Petruzela, Operation Manager, tel: +420
602 665 687, email:
petr.petruzela@agsmovers.com .
Fax: 420 286 882 162
Mirko Marino Sales
Manager
Email:
mirko.marino@agsmovers.com
and manager-prague@agsmovers.com

ITGBL Local Agents

2)Gosselin Worldwide Moving Group
Jeremiasova 947
155 00 Praha 5, Czech Republic
POC: Jiri Miltner
Tel: 00 420 235 520 545/6
Fax: 00 420 235 520 547
Cell: 420 603 525 286
Email: Ms. Edita Vackova,
editav@gosselingroup.eu
Mr. Jiri Miltner. jirim@gosselingroup.eu

Country: Denmark

Post: Copenhagen

Bureau: EUR

Local Agents:

3) Crown Relocations
Jernholmen 54-56
DK-2650 Hvidovre, Denmark
POC: Jacob Herløv Rasmussen, Account Manager
Tel: +45 7023 0620
Mobile: +45 2240 0644

1) Team Allied (Adam Transport)***** FIRST
PREFERENCE*****
Kanalholmen 31-33
2650 Hvidovre, Denmark
POC: Flemming Peetz-Schou
Tel: 45 36 86 00 04
Fax: 45 36 86 00 95
Email: flemming.peetz-
schou@adam.dk

****bonded facility****

2) Aspire Mobility
Islevdalvej 110
2610 Rodovre, Denmark
Tel: 45 70 10 44 00
Fax: 45 44 84 92 22
Email: mobel@mobel.dk

ITGBL Local Agents

Country: Djibouti

Post: Djibouti

Bureau: AF

Local Agents:

2) Massida Logistics
Reuben Ahronee – General Manager
Bd Cheick Osman – PO Box 661
Djibouti RDD
Tel: (253) 35 15 31
Fax: (253) 35 55 18
reuben@massida-logistics.com
info@massida-logistics.com
www.massida-logistics.com

1) ETS. MARILL
8, Rue Marchade, BP 57
Djibouti
POC: Laurent Eme, Transit Marill, Removal
Department Manager
Tel 00 253 21 35 49 24
Mobile 00 253 77 82 31 18
Fax 00 253 21 35 64 64
Email : laurent.eme@groupe-marill.dj
POC Thierry Marill, Groupe Marill, Directeur
General
Tel operator 00 253 21 35 11 50
Tel direct 00 253 21 35 37 31
Email: thierry.marill@groupe-marill.dj
Webiste: www.groupe-marill.com

Country: Dominican Rep.

Post: Santo Domingo

Bureau: WHA

Local Agents:

2) La Rosa Del Monte Express
POC: Maria Arias
Tel: (809) 687-6620
Email: domrep@larosadelmonte.com

3) Mudanzas del Caribe
Winston Churchill Y14C
Plaza Las Americas, 3rd Flr.
Santo Domingo, Dominican Republic
POC: Reynaldo Ruiz
Tel: (809) 548-5420
Fax: (809) 548-6385
Email: c.movers@claro.net.do

International Moving Manager
INTERNATIONAL PACKERS, SRL
Carretera de Manoguayabo Km 1 1/2
Santo Domingo Oeste, República
Dominicana POC: Odile
Espinal
☐: 1-809-379-0303 EXT. 19
☐: 1-829-727-0115
☐: <http://www.internt-packers.com.do>

1) L&G International Movers
POC: Jose Lopez
Tel: (809) 530-4494
Email: jlopez@lginternationalmovers.com

ITGBL Local Agents

Country: DR Congo

Post: Kinshasa

Bureau: AF

Local Agents:

2) DHL Global forwarding company
P.O.C:
Jean Baptiste Kanku/ Gaspard
lbumbu
Avenue de la Science
Kinshasa Gombe
243-817152725
243-8171550305
243-970035000
Gaspard.lbumbu@dhl.com
Jeanbaptiste.kanku@dhl.com
Olivier.muamba@dhl.comg

4)Ets Jade
Avenue Akula,24
Kinshasa Kingabwa, DRC
Tel: 243-819505056
P.O.C: Bijou Van Eycken
Email: vaneyckenb@yahoo.fr ;
ebutab@yahoo.fr
***Packing/ Shipping/Clearing

5)AGS Kinshasa
Kinshasa/ Limete
P.O.C: Julien Porcher
Email: managerkinshasa@
agsmovers.com; importkinshasa@
agsmovers.com
***Packing/ Shipping/Clearing

1) Socodam (forwarding and
packing)
Avenue Colonel Ebeya
Kinshasa Gombe
P.O.C: Dambana Jean Paul
243-999916667
243-819916667
Socodam2005@yahoo.fr
Socodamcontracting.office@yah

3) SDV Agetraf
Avenue Bobozo,4200
Kinshasa Kingabwa, DRC
Tel: 243-991004890
P.O.C: Kevin Degraeve or Olivier
Miasuekama
Email:
Kevin.degraeve@bollore.com ;
olivier.miasuekama@bollore.com
***Shipping/Clearing

ITGBL Local Agents

Country: East Timor

Post: Dili

Bureau: EAP

Local Agents:

2) D&N Movers
POC: Cornelio Pacheco
D&N movers unipessoal lda
rua martires da patria,comoro Dili
Timor Leste
phone: + 670 7747 0203, +670
7718 1957 + 670 7725 7352 , +
670 7725 9711
skype: dnmoverstl
Email:
pacheco.dnmoverstl@gmail.com;
dn.moverstl@gmail.com

1) JVK International Movers Ltd.
Rua Martires De Patria
Beto Timor, Block A, No. 71
Comoro
Dili, East Timor
Tel: 670-723-5784
Fax: na
E-mail: east.timor@jvkasia.com
POC: Cornelio Pacheco
Tel: 670 33 10076
Cell: 670 723 5784
Email: east.timor@jvkasia.com;
cornelio@jvkasia.com

ITGBL Local Agents

Country: Ecuador

Post: Guayaquil

Bureau: WHA

Local Agents:

2) Cayser Carga Y Servicios
Av. Juan Tanca Marengo Lm 0.5
Guayaquil, Ecuador
POC: Ing. Fernando Caicedo, General Manager
Tel: (593-4) 229-4110 / 229-5954
Fax: (593-4) 239-4403
Email: fcaicedo@cayser.net

3) Global Transport
Bartolome Sanchez No. 71-69 y E. Guerrero
Panamericana Norte Km. 6 1/5 detras de Nutrexpa
Quito, Ecuador
POC: Pablo Calero, President
Tel: (593-2) 248-0372/ 248-0406
Fax: (593-2)-247-2587
Email: pcalero.global@andinanet.net

1) INSA - International Shipping and Storage
Av. Juan Tanca Marengo Km. 3 1/2
Guayaquil, Ecuador
POC: Ing. Vicente Avalos, General Manager
Tel: (593-4) 265-8032
Email: vavalos@grupoinsa.com

Post: Quito

Bureau: WHA

Local Agents:

3) INTERNATIONAL SHIPPING & STORAGE –
INSA
Address: Eloy Alfaro Avenue and Las Anonas
corner. Quito, Ecuador
POC: Maria E. Avalos, Manager
Tel: 011- 593 2 2406065 / 066
Fax: 011 – 593 2 2406067
E-mail: mavalos@insa.com.ec

4) Premium Logistics
Tomas Chariove N47-204 yA. Zambrano
Quito, Ecuador
POC: Ing. Raul Serrano, Manager
Tel: 593 2 2234768; 593 2 2462998
Fax: 5932-244225
Email: rserrano@premiumlogistics.com.ec

1) ECUADORIAN TRANSPORT
Address: Malearte N6772, entre Av. Legarda y
Occidental. Quito, Ecuador
POC: Gustavo Lopez, Manager
Tel: 011- 593 2 6034710 / 6036281
Fax: N/A
E-mail: operaciones@ecuadoriantransport.com;
grace@ecuadoriantransport.com

2) GLOBAL TRANSPORT
Address: Bartolomé Sánchez N71-69 y Enrique
Guerrero. Quito, Ecuador
POC: Pablo Calero, Manager
Tel: 011- 593 2 2480-372 / 406 / 2472-587
Fax: 011 – 593 2 2480-406
E-mail: cjaramillo@globaltransportecuador.com

ITGBL Local Agents

Country: Edinburgh

Post: Edinburgh

Bureau: EUR

Local Agents:

See agents for Lndon.

ITGBL Local Agents

Country: Egypt

Post: Alexandria

Bureau: NEA

Local Agents:

6) Four Winds International
11A Corniche El Nil,
Maadi, Cairo, Egypt
POC: Mrs Noreen El-Garabawy Chairman
Tel: (02) 02 3580113/3583608
Cell: (02) 010 0300 3888
Fax: (02) 02 3593605
Email: noreen@fourwinds-eg.com

3) DHL Global Forwarding
36, Deliverande Street
Heliopolis, Cairo, Egypt
POC: Mrs. Amani Habashi,
Removals Department Manager
Tel: (02) 417 2040
Cell: (02) 10-9990286
Fax: 002 02 2910616
Email: amani.habashy@dhl.com

5) Express International Group
Kilo 28, Abou Rawash Industrial Estate
Abou Rawash, Cairo, Egypt.
POC: George Nazzal Tel.: 20-2-
35391540 / 44
Fax.: 20-2-35391545 or 35391441
Vonnage: 817-7043485
E-Mail:- gnazzal@expressintl.com.eg
Web.site: www.expressintl.com.eg

2)

4) United Trans Company
Mr. Adel Guirguis
General Manager
Email: trans@grpunited.net
Tel: +202 2460 33 70
Fax: +202 2460 33 80
www.grpunited.net

1)AGS FRASERS EGYPT
Section A - piece 54 - block (R)
6th division - building 54 - 9th floor - apt 91
Zahraa el Maadi - Caro, Egypt
Email: manager@agsegypt.com
Tel : 00 20 (0) 122 813 64 65
Fax : 00 20 (0) 106 668 01 63

ITGBL Local Agents

Post: Cairo

Bureau: NEA

Local Agents:

3) DHL Global Forwarding
36, Deliverande Street
Heliopolis, Cairo, Egypt
POC: Mrs. Amani Habashi,
Removals Department Manager
Tel: (02) 417 2040
Cell: (02) 10-9990286
Fax: 002 02 2910616
Email: amani.habashy@dhl.com

6) Four Winds International
11A Corniche El Nil,
Maadi, Cairo, Egypt
POC: Mrs Noreen El-Garabawy
Chairman
Tel: (02) 02 3580113/3583608
Cell: (02) 010 0300 3888
Fax: (02) 02 3593605
Email: noreen@fourwinds-eg.com

4) United Trans Company
Mr. Adel Guirguis
General Manager
Email: trans@grpunited.net
Tel: +202 2460 33 70
Fax: +202 2460 33 80
www.grpunited.net

5) Express International Group
Kilo 28, Abou Rawash Industrial
Estate
Abou Rawash, Cairo, Egypt.
POC: George
Nazzal Tel.: 20-2-
35391540 / 44
Fax.: 20-2-35391545 or 35391441
Vonnage: 817-7043485
E-Mail:-
gnazzal@expressintl.com.eg
Web.site: www.expressintl.com.eg

1) AGS FRASERS EGYPT
Section A - piece 54 - block (R)
6th division - building 54 - 9th floor - apt 91
Zahraa el Maadi - Cairo, Egypt
Email: manager@agsegypt.com
Tel : 00 20 (0) 122 813 64 65
Fax : 00 20 (0) 106 668 01 63

2) Allied Pickfords Company - Egypt
Mr. George Kmeid
Vice-President Sales
Email: george@alliedpickfords-eg.com
Tel: +202-35390 831/2
Fax: +202-35390 383
Mobile: +2 (010) 958-0109

ITGBL Local Agents

Country: El Salvador

Post: San Salvador

Bureau: WHA

Local Agents:

COMCA INTERNATIONAL
Blvd. Acero No. 12-A
Zona Industrial Merliot
Antiguo Cuscatlan
La Libertad
El Salvador, Central America

POC . Fernando N. Martinez
General Manager
Phone No. 503-2250-9300
Moving.comca@gmail.com

MUDISA (Mudanzas Internacionales, S.A. de C.V.)
Calle Chaparrastique No. 34
Zona Industrial Santa Elena
Colonia Santa Elena, Antiguo Cuscatlan
La Libertad, El Salvador, C.A.
POC: Ceclia Madrid and Lorena Sanchez
Tel: (503) 2289-3198
Email: projectmanager@mudisa.com.sv Website:
www.mudisa.com.sv

Country: Equatorial Guinea

Post: Malabo

Bureau: AF

Local Agents:

Global Trans GE – Customs & Forwarding Agency
Abilio Balboa 446 – Malabo – Equatorial Guinea
M +240 222 27 32 10
e-mail commercial@globaltransge.com

ITGBL Local Agents

Country: Eritrea

Post: Asmara

Bureau: AF

Local Agents:

2) IBEX TRANS SERVICES
POC: Eyob O.Yesus
Tel : +291 1 126929 Fax: 291 1 127061
Mobile:- +291 7 115891
P.O.BOX : 1643
Email : ibex@tse.com.er OR
ibex_operation@gemel.com.er

1) Global Plc. Clearing & Forwarding, Packing
Moving Warehouse
Blue Building No. 2
Asmar, Eritrea
POC: Ghebrekidan Kidane
Tel: 291-1-124445/ 124870
Fax: 291-1-124338
Email: global@gemel.com.er ***** PLEASE
USE GLOBAL FOR ALL OUTBOUND SHIPMENTS

3) Eritrean Clearing & Forwarding Agent, Pvt. Ltd.
Co.
55 Liberty Avenue 1t floor No .08
PO BOX 671
Asmara, Eritrea
POC: Yonas Tekie
Tel: 291-1-123688
Fax: 291-1-1120795
Email: ecfa@gemel.com.er

Country: Estonia

Post: Tallinn

Bureau: EUR

Local Agents:

MoveMaster OU
Parnu mnt 139E/5
11317 Tallinn, Estonia
POC: Aaro Kouts
Tel: +372 5400 5000
Email: aaro@movemaster.ee

1) AVA Express OU
Peterburi Tee 46
11415 Tallinn, Estonia
POC: Rain Merisalu
Tel: 372 613 9737 or 372 514 8797
Email: rain@ava.ee or ava@ava.ee

ITGBL Local Agents

Country: Ethiopia

Post: Addis Ababa

Bureau: AF

Local Agents:

2) Segon International Movers
Addis Ababa, Ethiopia
POC: Mulugetta Asefa / Tsedey Worku
Tel: 251-11-618-5942
Fax: 251-6-637815
Email: segon@telecome.net.et;
segon@ethionet.et; segon.dir@ethionet.et

1) Green International Movers
Addis Ababa, Ethiopia
POC: Brook Befikadu (General Manager)
Email: brook@greenint.com
Tel: 251-011-662-3682
Fax: 251-011-618-7984
Email: contact@greenint.com

3) Panafric Global P.L.C.
Gambia Street, Tsige Mariam Building 2nd Floor
P.O.Box 7408
Addis Ababa, Ethiopia
Tel: +251-115-51 6250/ 7092
Tel: +251-115-15 3243
Fax: +251-115-51 5259
POC: Tesfa Dagnachew, Marketing Director
Mobile: +251-911-60 6741
Email: tesfad@panafricglobal.com
Email: panafric.global@ethionet.et
Web: www.panafricglobal.com

Country: Fiji Islands

Post: Suva

Bureau: EAP

Local Agents:

Williams & Gosling Ltd.
PO Box 79
Suva, Fiji
POC: Gina Pickering
Email: GinaP@wgfiji.com.fj
POC: Romana Andrews
Email: RomanaA@wgfiji.com.fj
Tel: 679-3312633
Web-site: www.wgfiji.com.fj
**bonded facility **
Info@wgfiji.com.fj

POC: Phillip Bali
Managing Director
Movements International Fiji Ltd
Lot 16 Sub Division Rokobili,
Queens Road, Suva, Fiji Islands
P O Box 12158
Suva
E: phillipb@mifiji.com.fj
P: 7739476/3319476
M: 9922668
POC: Jonathan Latchman
Operations Team Leader
E: operations@mifiji.com.fj
P: 7739476/3319476
M: 9925678

ITGBL Local Agents

Country: Finland

Post: Helsinki

Bureau: EUR

Local Agents:

2) Helsingin KTK Oy/ Master Mover
Kivikonlaita 33, 00940 Helsinki, Finland
POC: Arja Laitinen
Email: arja.laitinen@helsinginktk.fi
Email: mastermover@helsinginktk.fi
Tel: 358-9-77787220

3) Alfa Quality Moving Oy
Ruosilankuja 6, 00390 Helsinki, Finland
POC: Dennis Westerholm/Managing Director, Peik
Leka/Sales Manager
Tel: 358-207-931100
Fax: 358-207-731109
Email: dennis.westerholm@alfamoving.fi,
peik.leka@alfamoving.fi
Web-site: www.alfamoving.fi

1) Oy Victor Ek Ab
Malmin Kauppatie 8, 00700 Helsinki, Finland
POC: Mr. Antti Lind
Tel: 358 9 1251 370
Email: antti.lind@victorek.fi

ITGBL Local Agents

Country: France

Post: Bordeaux

Bureau: EUR

Local Agents:

See Paris

Post: Lille

Bureau: EUR

Local Agents:

Post: Marseille

Bureau: EUR

Local Agents:

1) Gosselin Worldwide Moving
Belcrownlann 23
2100 Deurne/Antwerp, Belgium
POC: Werner Albrechts
Tel: (32) 33 605 604
Email: wernerA@gosselin.be

2) Provence Services
94 chemin du Littoral
13015 Marseille, France
POC: Benoit Boulais
Tel: (33) 491 095 030
Fax: (33) 491 095 039
Email: b.boulais@provinceservices.com

ITGBL Local Agents

Post: Paris

Bureau: EUR

Local Agents:

TEAM Allied - Contact: Nathalie Henenbelle
Address: 47 Route Principale du Port
92238 Gennevilliers Cedex, France
TEL: +(33) 1 47 92 45 70 - FAX: +(33) 1 47 92 50 50
E-MAIL: nathalie.henenbelle@teamrelocations.com

SANTA FE - Contact: Mr. Franck Arigno
Address: 6 rue René Razel 91400 Saclay, France
TEL: +(33) 1 80 38 31 00 - FAX: + 33 (0) 1 69 35 08 55
E-MAIL: Franck.Arigno@SantaFeRelo.com

GAMBLIN - Contact: Mr. Charles-Henri LALLOUETTE
Address: Eco River Parc - 30 rue des Peupliers
92000 NANTERRE, France
Tel: +(33) 1 56 47 17 00
E-MAIL: ch.lalouette@gamblin.fr

NEER SERVICE FRANCE - Contact: Mr. cedric ZIBI
Address: 17 Avenue des Morillons - 95140 Garges les Gonesse, France
Tel: +(33) 1 34 45 50 30 / +(33) 1 34 45 50 00
Fax: +(33) 1 34 45 52 00
E-mail: cedricz@neerservice.fr

E-mail: cedricz@neerservice.fr

PRODEMIS - Contact: Ms. Brigitte Pagnoud Address: 10 rue du Meunier - Zac du Moulin - BP 14026
95722 Roissy CDG Cedex, France
Tel: +(33) 1 41 02 94 41 - FAX: +(33) 1 41 02 94 49
E-mail: Bpagnoud@prodemis.fr

GOVERNMENT LOGISTICS NV - Contact: Mr. Stephan GEURTS Junior
Address: Belcrownlaan 23, 2100 DEURNE, BELGIUM
Tel: +(32) 3 360 55 00 - Fax: +(32) 3 360 56 33
E-mail: StephanJr@govlog.be

CROWN RELOCATIONS - Contact: Mr. Patrick Houssin
Address: 7 rue Gustave Eiffel - 78300 Poissy, France
Tel: +(33) 1 30 06 75 37
Fax: +(33) 1 30 06 75 48
E-mail: phoussin@crownew.com

GROSPIRON - Contact: Ms. Armelle Pelloille
Address: Z.I. du Coudray, 30/32 Avenue Albert Einstein,
93150 Le Blanc Mesnil, France
Tel: +(33) 1 48 14 41 79 - Fax: +(33) 1 48 11 71 70
E-MAIL: a.pelloille@grospiron.com

Post: Strasbourg

Bureau: EUR

Local Agents:

See Paris

ITGBL Local Agents

Country: Gabon

Post: Libreville

Bureau: AF

Local Agents:

AGS Gabon
Z.I. Owendo
B.P. 9161
Libreville, Gabon
POC: Duret Bernard, Director
Tel: 241 07 57 96 70 or 241 07 57 75 49
Fax: 241 70 41 56
Email: direction-gabon@agsdemenagement.com

Country: Gambia

Post: Banjul

Bureau: AF

Local Agents:

1) AGS Frasers Gambia
59 Mamadi Manjang Highway
PMB 422 Serrekunda Post Office
Kanifing, The Gambia
POC: Martial Chazeaud
Contact email: Manager-Gambia@agsmovers.com
Email address for US agent contact: ITGBL-
Africa@agsmovers.com
Tel: 220 437 2683
Fax: 220 437 2524

2) Edgar Holdings Ltd.
5 Liberation Avenue
P.O. Box 143
Banjul, The Gambia
POC: Stephan Banna, Director
Tel: 220 422 6494
Fax: 220 422 7408
Email: edgar@mail.gm

ITGBL Local Agents

Country: Georgia

Post: Tbilisi

Bureau: EUR

Local Agents:

1. GOSSELIN MOVING Georgia
POC: John Braeckveldt and / or Eka Menabdishvili
E-mail: : johnb@georgia.gosselingroup.eu or
ekam@georgia.gosselingroup.eu.
TEL: +995 322 59-66-01/02/03
FAX: +995 322 59-66-00
Address: Didi Dighomi, 3-rd Micro-region, Tbilisi-
0131, Georgia

2. GLOBALINK LOGISTICS GROUP Georgia
POC: Manzoor Shah and /or Ia Meskhi
E-mail: m.shah@globalinkllc.com and
i.meskhi@globalinkllc.com.
TEL: + 995 322 37-25-91/38-18-44
FAX: +995 322 37-34-50
Address: 14-A Shartava St., Suite 7, Tbilisi-0160,
Georgia

3. INTERDEAN INTERNATIONAL
RELOCATION 21
Griboedov Street, 0108 Georgia
POC: Revaz Chanturia and / or Amina Ahmedova
E-mail: : revaz.chanturia@interdean.com and
amina.ahmedova@interdean.com;
tbilisi@interdean.com.ge
revaz.chanturia@interdean.com.ge
TEL: +995 322 91-70-88
FAX: +995 322 91-70-88
Address: 5B N. Ramishvili St., Tbilisi-0179, Georgia

ITGBL Local Agents

Country: Germany

Post: Berlin

Bureau: EUR

Local Agents:

1) Froesch GMBH & Co. KG
Maerkische Allee 45
14979 Grossbeeren, Germany
POC: Tobor Bellovice
Tel: 0049 (0) 33 701 / 532 60
Email: tibor.bellovics@agsfroesch.com

** bonded facility **

3)Corporate Logistics
Osdorfer Ring 4
14979 Grossbeeren phone:+49
(0) 33701742260 Fax:+49 (0) 33701742262
Ralf Kessel Ralf.kessel@corporate-logistics.eu
POC#:+49 (0) 15157430646

2) Santa Fe Relocation Services
Hauptstr. 07
14979 Grossbeeren, Germany
POC: Thomas Breitreiter
Tel:49-33701-21413
Email: Thomas.Breitreiter@SantaFeRelo.com

** bonded facility **

Post: Bonn

Bureau: EUR

Local Agents:

Post: Dusseldorf

Bureau: EUR

Local Agents:

See Berlin

ITGBL Local Agents

Post: Frankfurt

Bureau: EUR

Local Agents:

Company BVL Bavaria Verpackungen & Logistik
Altenbachstrasse 31
63743 Aschaffenburg, Germany
Phone: 011-49-6028-99835-0 or 011-49-6028-9983511
POC: Nadia Scheffler (Move-Coordinator); email: Nadia@b-v-l.com
Szymon Hurkacz ; email: Szymon@b-v-l.com
General email address: Contact@b-v-l.com

1) Company Friedrich Kurz GmbH
Walter-Zapp-Strasse 4
35578 Wetzlar, Germany
Phone: 011-49-6441-9232-0 or 011-49-6441-9232-16
Fax: 011-49-64419232-22
Contacts are:
Barbara Galir, General Manager; Email: Barbara.Galir@Kurz-Moving.de
PH: 011-49-6441-9232-16
Beatrix Kaup, Export; Email: Beatrix.Kaup@Kurz-Moving.de
PH: 011-49-6441-9232-18
Stephanie Kuhl, Import; Email: Stephanie.Kuhl@Kurz-Moving.de
PH: 011-49-6441-9232-90 info@kurz-moving.de

2) Company Schmid & Kahlert GmbH & Co. KG
Peter-Sander-Strasse 38
55252 Mainz-Kastel, Germany
Contacts are:
Mr. Kahlert, General Manager; Email: J.Kahlert@schmid-und-kahlert.de
PH: 011-49-6134-2026 27
Stefan Moll, Export/Import; Email: S.Moll@schmid-und-kahlert.de
PH: 011-49-6134-2026 34
Mr. Milo, Email: Milo@schmid-und-kahlert.de

Post: Hamburg

Bureau: EUR

Local Agents:

See Berlin

Post: Leipzig

Bureau: EUR

Local Agents:

See Berlin

ITGBL Local Agents

Post: *Munich*

Bureau: EUR

Local Agents:

2) Interdean Relocation Services GmbH
Branch Office Munich
Lerchenstraße 26 – 28
80995 Munich
Point of contact:
Thomas Angermann
E-mail address:
Thomas.Angermann@interdean.com
Phone:
+49 89 143 8650 switch board
+49 89 143 865 23 direct line
Fax number:
+49 89 143 865 71

1) Schmid and Kalhlert GmbH & Co. KG
Siemenstrasse 12a
85716 Unterschleissheim/Muenchen
POC: M. Lauer
Tel: 48 49 3190 810
Fax: 49 89 3190 8129
Email: m.lauer@schmid-und-kahlert.de

ITGBL Local Agents

Country: Ghana

Post: Accra

Bureau: AF

Local Agents:

1)AGS (Frasers International) Ghana
Managing Director, THIBAUT MALEZIEUX +233
244 310 221
Email: manager-ghana@agsmovers.com
Spintex Road-East Legon
P.O. Box CT.1323, Cantonments,
Accra, Ghana.

POC: THIBAUT MALEZIEUX
Email: manager-ghana@agsmovers.com

Email: import-ghana@agsmovers.com
export-ghana@agsmovers.com

5)Bbold Logistics Ghana Limited
Address: P.O.Box CO1008, Tema
Country, Ghana
Main Phone Number: +233 (303) 216979
Main Fax Number: +233 (303) 211478
Main Point of Contact: Claud Fiifi Cobbold
Email: info@bboldlogistics.com;
claud@bboldlogistics.com

Imports:
Contact Person: Mandy Asmah
E-Mail Address:
mandy@bboldlogistics.com
Phone Number: +233 (303) 216979
Fax Number: +233 (244) 769196

Exports:
Contact Person: Claud Fiifi Cobbold
E-Mail Address:
claud@bboldlogistics.com
Phone Number: +233 (303) 216979
Fax Number: +233 (244) 290043

Invoice Questions:
Contact person: Edwin Cobbold
E-Mail Address:
Edwin@bboldlogistics.com
Phone Number: +233 (243) 441327
Fax Number: +233 (303) 211478

After Hours/Emergency Contact
Contact Person: Maxwell Cobbold
E-Mail Address:
maxwell@bboldlogistics.com
Phone Number: +233 (303) 216979
Mobile Number: +233 (272)
211111 & 221111

4)Worldwide Movers Ghana Ltd
Mailing Address: PO Box CT10216, Cantonments,
Accra, Ghana
Physical Address:
PSB Plaza, 3rd Floor
Plot #87 Spintex Rd.
Accra, Ghana
+233 302-971-258
<http://www.worldwidemoversafrica.com/ghana.html>
Grant Jones:
grant.wma@icloud.com
+233 260-840-559

ITGBL Local Agents

2) DOXA WORLDWIDE MOVERS LTD
Official/Group email address: - doxavl@yahoo.com
/ doxavanlines@gmail.com
Contact person & tel. # for Documents: - Matthew
Ackun - 0244263999 / 0207056074

Jacob

Tampuri- 0203001178
Contact person & tel. # for Export: - Matthew
Ackun - 0244263999 / 0207056074

Gideon

Adatsi -0277316118
Contact person & tel. # for Import: - Matthew
Ackun -0244263999 /
0207056074

Jacob

Tampuri - 0203001178
Contact person & tel. # for Invoices/Payments:
Bernard Arthur Tey - 0243425809

Matthew

Akun -0244263999 / 0207056074

3) UT Logistics
2nd floor, Dennis House Building
PMB 193, Tema
Ghana, West Africa
M: (+233) 202 640259
Email: servicedesk@ut-logistics.com
Website: www.ut-logistics.com
Official/Group email address: servicedesk@ut-
logistics.com
Contact person & tel. # for Documents, Export,
Import and Invoices/Payments: Ms Fidelia Otchere,
+233-202-640259

ITGBL Local Agents

Country: Greece

Post: Athens

Bureau: EUR

Local Agents:

3) Matrix Relocations Ltd
26 Skoufa str.,
10673 Athens Greece
Tel :+30 211 800 0660
Fax : 011 30 210 6104493
POC : Mr. S. Michos
Email : sergios.michos@matrixrelo.com
itgbl@matrixrelo.com

1) Orphee Beinoglou International Forwarders SA
27th km Old National Road Athens-Korinth
Elefsinia Location
GR-19200 Elefsina/Athens
S.B. (0030) 210 9466 100 (ext. 302 & 303 & 312)
FAX : (0030) 210 55 41 035
Cell. : (0030) 695.5-190.888
POC: Lina Dekouli
E-mail: ldekouli@beinoglou.gr

4)ATTICA MOVERS LTD
19 SYNGROU AVENUE
ATHENS/ 11743 GREECE
TEL. 0030-210-9216773 fax. 0030-210-9222395
You may contact me ,DIMITRA KOTSANIDOU
email dkotsanidou@atticamovers.gr

2) Celebrity Int'l Movers
102 Kapodistriou Av.,
14235 N. Ionia
Tel : 011 30 210 2720103
Fax : 011 30 210 2720105
POC : Mrs. Marissa Tejada Benekos
Email : marissa@celebrity.gr

ITGBL Local Agents

Post: Thessaloniki

Bureau: EUR

Local Agents:

1) Matrix Relocations Ltd
26 Skoufa str.,
10673 Athens Greece
Tel :+30 211 800 0660
Fax : 011 30 210 6104493
POC : Mr. S. Michos
Email :
sergios.michos@matrixrelo.com
itgbl@matrixrelo.com

3) Orphee Beinoglou International
Forwarders SA
27th km Old National Road
Athens-Korinth
Elefsinia Location
GR-19200 Elefsina/Athens
S.B. (0030) 210 9466 100 (ext.
302 & 303 & 312)
FAX : (0030) 210 55 41 035
Cell. : (0030) 695.5-190.888
POC: Lina Dekouli
E-mail: ldekouli@beinoglou.gr

2) Celebrity Int'l Movers
102 Kapodistriou Av.,
14235 N. Ionia
Tel : 011 30 210 2720103
Fax : 011 30 210 2720105
POC : Mrs. Marissa Tejada
Benekos
Email : marissa@celebrity.gr

4)ATTICA MOVERS LTD
19 SYNGROU AVENUE
ATHENS/ 11743 GREECE
TEL. 0030-210-9216773 fax.
0030-210-9222395
You may contact me ,DIMITRA
KOTSANIDOU
email
dkotsanidou@atticamovers.com

Country: Grenada

Post: St. George's

Bureau: WHA

Local Agents:

1) St. Louis Services
PO Box 311, The Carenage
St. George's, Grenada
POC: Mr. Phinsley St. Louis
Tel: (473) 440-2921
Email: stlouisservices@spiceisle.com

2) George's Agency and Traders
Tanteen Terrace
St. George's, Grenada
POC: Mr. Anthony George
Tel: (473) 440-9042; 440-6678
Email: gat@spiceisle.com

ITGBL Local Agents

Country: Guangzhou

Post: Guangzhou

Bureau: EAP

Local Agents:

1) AGS Four Winds International Movers
Room 705, R & F Golden Jubilee Business Center
No. 5 Fuchang Road
Haizhu District
Guangzhou, China
POC: Kenny Zheng
Email: Kenny.zheng@agsfourwinds.com
Tel: (8620) 8363-3735
Fax: (8620) 8363-4356st

2) Asian Tigers Mobility
Room 1707, New Ploy Tower
No. 2 Zhong Shan Liu Road
Guangzhou, China
POC: Sarah Lee
Email: sarah.lee@asiantigers-china.com
Tel: (8620) 8666-2655
Fax: (8620) 8667-8944

3) Santa Fe Relocation Services
Room 1308, West Tower
Yongcheng International Commercial Center
Tiyu East Road
Tianhe District
Guangzhou 510620, China
POC: Thomas Morocz
Email: Thomas.Morocz@santafe.com
Tel: (8620) 3887-0630
Fax: (8620) 3887-0629

Country: Guatemala

Post: Guatemala City

Bureau: WHA

Local Agents:

1) Swiss Global Movers
3 Calle 6-70, zona 13
Pamplona
Guatemala City, Guatemala
POC: Liliana Salguero
Tel: 502-2259-0600
Fax: 502-2472-3413
Email: liliana.salguero@cropla.com.gt
Website: www.cropla.com.gt

2) Internacional de Mudanzas, S.A. Intermud
20 Avenue 18-01; Zona 11
Guatemala City, Guatemala
POC: Patrick Heinimann / Patricia Gonzalez
Tel: 502 2415 6815
Fax: 502 2415 6825
Email: intermud@intermud.com
Web-site: www.intermud.com

ITGBL Local Agents

Country: Guinea

Post: Conakry

Bureau: AF

Local Agents:

3) DHL Global Forwarding
POC: Mr. Boubacar Toure, Logistics and Fret Supervisor
Tel: (00224) 30 41 48 90
Cell: (00224) 64 40 03 04
Email: Boubacar.toure@dhl.com

1) Sogifret, Guinee
POC: Mr. Ibrahima Kalil Beret, General Director
Tel: (00224) 30 47 70 36
Cell: (00224) 64 22 41 34/ 60 25 61 19
Email: sogifret@sotelgui.net.gn

2) AGS FRASERS GUINEE
POC Michel GIOVANNUCCI
TEL 00 224 62 35 72 73
00 224 63 40 72 73
Email manager-Guinee@agsmovers.com
Email address for US agent contact: ITGBL-Africa@agsmovers.com

Country: Guinea-Bissau

Post: Bissau

Bureau: AF

Local Agents:

1) AGS Frasers Senegal
Av. Malick Sy
BP: 2704 - Dakar, Senegal
POC: Jean Noel Boulnois
Tel: 221 822 54 30
Cell: 221 637 72 80
Email: tdcasal@orange.sn

2) Transit Fret (Transfret):
AGENCE GUINEE BISSAU
RUA General Omar Torrijo
No. 33 Bissau
Tel: +245 20 74 05
Fax: +245 20 74 06
EMAIL: Transfret@yahoo.ca

Country: Guyana

Post: Georgetown

Bureau: WHA

Local Agents:

1) Guyana Overseas Traders
1 Victoria Road
Sparendaam
Plaisance, East Coast Demerara
POC: Horace Willison
Tel: 592-222-5552
Fax: 592-222-5553
Email: Guyotrad@networksgy.com

ITGBL Local Agents

Country: Haiti

Post: Port-au-Prince

Bureau: WHA

Local Agents:

1) EMBALLAGE ADVENTISTE
Diquini 63, Carrefour, Haiti
Email: info@emballageadventiste.com
POC: Mr. Delide Meme
Tel: 509-2813-1376 / 77 Cell phone: 509-3759-3128

2) CONCORDE WORLDWIDE
MOVERS
7, Rue Garnier
Bourdon, Haiti
Tel: 509-2813-7457; (509) 3657-2660
USA 1-646-233-1260 POC: Mr. Reynald Lally and
Mr. Schopenhawer Louis:
impexpconcorde@gmail.com Tel: (509) 4754-2018 Email:
concordeoffice@gmail.com
impexpconcorde@gmail.com
concordehaiti@gmail.com
rlally@concordehaiti.com

Country: Holy See

Post: Vatican City

Bureau: EUR

Local Agents:

See Rome, Italy.

Country: Honduras

Post: Tegucigalpa

Bureau: WHA

Local Agents:

2) Mudanzas International
Edificio Internacional
Boulevard Suyapa (frente la UNAH)
POC: Maritza Rodríguez de Lacayo
Tel: (504) 2239-1901; (504) 2239-1903
(504) 2232-5676 E-mail:
mudintl@yahoo.com
info@mudanzasinternational.hn

1) Airlift International
Boulevard Suyapa (100 mts. North of Emisoras
Unidas)
Tegucigalpa, Honduras
POC: Mario Nunez Lacayo
Tel: (504) 2232-0485; (504) 9992-2576
(504) 2232-0488 and 2232-0490 Email:
mnunez@mudanzasairlift.com;
areyes@mudanzasairlift.com

ITGBL Local Agents

Country: Hong Kong

Post: Hong Kong

Bureau: EAP

Local Agents:

2)Crown Relocations
Crown Worldwide Building
9-11 Yuen On Street
Siu Lek Yuen, Shatin, Hong Kong
POC: Mr. Bruce Fox
Tel:(852)2636-8353
Email: bfox@crownrelo.com

1) Asian Tigers K.C. Dat Ltd.
Suite 1702, 3 Lockhart Road
Wanchai, Hong Kong
POC: Lorretta Woo or Lydia Cheung
Tel: 852-2528-1384 Fax: 852-
2529-7443
Email: lorretta.woo@asiantigers-hongkong.com
Email: lydia.cheung@asiantigers-hongkong.com

4) Santa Fe Relocation Services
18 / Floor C.C Wu Building
302-8 Hennessy Road
Wanchai, Hong Kong
POC: Mr. Franko Yu
Tel: (852) 2833-2522
Email: fyu@santafe.com.hk
Website: www.santaferelo.com

ITGBL Local Agents

Country: Hungary

Post: Budapest

Bureau: EUR

Local Agents:

Santa Fe Relocations Kft.
H-1211 BUDAPEST, Szállító u. 6. (2nd floor)
POC: Anthony Heszberger
Tel: (361) 888-6750
Fax: (361) 277-2877
Email:
Anthony.Heszberger@SantaFeRelo.com
Email:
Andrea.Laskovics@SantaFeRelo.com
Website: www.santaferelo.com

Gosselin Mobility Hungary
Liliom Utca 1/B FSZT 3
1094 Budapest
Hungary
Zsolt Sarandi
General Manager
Tel. +36 1 261 2651
FAX.+36 1 260 1055
CELL.+36 309 324127
E-mail. ZsoltS@gosselingroup.eu
WEB www.gosselinmobility.eu

Move One Hungary Office address:
1117 Budapest, 11th district, Neumann Janos u
1/E, 5th floor
Email: budapest@moveoneinc.com
Phone: +361 266 0181

AGS Budapest
Hunyadi Janos ut 162
1116 Budapest, Hungary
POC: Ingrid Lamblin
Tel: 36 1 204 8674
Fax: 36 1 204 8670
Cell: 36 70 370 8902
Email: manager-budapest@agsmovers.com

Country: Iceland

Post: Reykjavik

Bureau: EUR

Local Agents:

1) Propack - Pokkun og Flutningar
Smioshofoi 1
110 Reykjavik, Iceland
POC: Mr. Vioar Petursson
Tel: (354)-587-9700
Fax:(354)-587-9705
Email: propack@propack.is

ITGBL Local Agents

Country: India

Post: Chennai

Bureau: SCA

Local Agents:

2) Allied Lemuir Pvt. Ltd.
A.L. Movers Ltd.
48/3a, Majestic Studio Complex
Saligramam
Chennai 600 093 India
POC: Mr. B. Jayakumar, Regional Manager
Tel: 91-044-23766091; 23763173/ 23766091
Fax: 91-044-23766091
Email: Jai.jumar@alliedlemuir.com

1) Govias & Govias
International Packers, Movers and Custom House
Agent
Catholic Centre Annexe
Old #64, New #108, Armenian Street
Chennai 600 001 India
POC: Mr. Gratian or Mr. Fredrick
Tel: 91-044-25362598; 91-044 42161599; 91-044-25382192
Fax: 91-044-25382030
Email: Gratian@goviasgroup.com;
Fredrick@goviasgroup.com
Email: Govias@md2.vsnl.net.in ** bonded facility **

3) M/s Mithals International
F-3/7, Okhla Industrial Area, Phase - 1
New Delhi - 110020 India
POC: Mr. Anil Mithal, Director; Mr. Jagdish Tacker, General Manager
Tel: 91 11 26817185/ 26371618/19/20
Cell: 9810018484 (Mithal); 9810004080 (Tacker)
Fax: 91 11 26817186

4) M/s Clintus Network, Mtd.
Khasra No. 332I Chattarpur
New Delhi, India
POC: Mr. Dinesh Joshi, Director
Tel: 91-11-26803874/75/76/77/78/79
Cell: 9810155741

AGS Four Winds India Third Floor,
51 1st Main Road, Gandhi Nagar, Chennai,
India Mr. Ivan
Jefferson Tel: +91 44 4205
4886
Mobile: +91 99 620 27973
Email address: manager-india-
chennai@agsfourwinds.com

ITGBL Local Agents

Post: Hyderabad

Bureau: SCA

Local Agents:

Writer Relocations
6-56/2/1, Opp. I.D.P.L. Factory
Balanagar, Hyderabad, India- 500 037
Boardline :+914023771834/1678/1095
Contact Person: Mr. Shathis
Cell No. : +91 9160017421
Contact Person: Ms. Preeti
Cell No. :91 9160017416
preeti.manvi@writercorporation.com
rsatish.kumar@writercorporation.com
www.writercorporation.com

Santa Fe Moving Services Pvt. Ltd.
1st Floor, Plat No. 287/A,
Road No. 12, Banjara Hills
Hyderabad
Tel: +91 40 6610 1198 Mob :(91) 9704577177
pravesh.kumar@santafe.in

1) AGS/Four Winds International Movers
Gopal Industries, Plot No. 19
IDA, Balangar, Hyderabad - 5000037
T- Ravindran, Branch Manager
Boardline: +9123074593
Contact Person: T- Ravindran
Cell No. : + 91 9177830001
t-ravindran@agsfourwinds.com
sailaja.jonnalagadda@agsfourwinds.com

Crown Relocations
Mr. Saikat Pal, Branch Manager
Babu Khan Mall, Somajiguda,
Hyderabad, India
saikatpal@crownewww.com
<http://www.crownrelo.com>
Direct Line: +91 040 40059304
Mobile: +91 0 9949822173

Govias & Govias / G. M. Govias & Sons
Int'l Packers & Movers/ Customs House Agent
Catholic Center Annex, Armenian Street
CHENNAI – 600 001
Contact : Mr. Fredric Govias, General Manager
fredrick@goviasgroup.com
gratian@goviasgroup.com
Tel : + 91 – 44 – 25382418 / 25382192 – BOARD
Tel : + 91 – 44 – 42161599 – DIRECT
Fax : + 91 – 44 – 25382030

ITGBL Local Agents

Post: Kolkata

Bureau: SCA

Local Agents:

Crown Worldwide Movers Pvt Ltd
C/O Manas Flour Mill Ltd, Dankuni
Durgapur Expressway
P.O. Dankuni Coal Complex Township
Dist. Hooghly
West Bengal 712310
India

Corporate Service Manager: Ms. Gargi Ray
Tel: 91 33 2659 4554
Cel: 91 85 8406 2747
Email: groy@crowrelo.com

2) P.M. Relocations (Pvt) Ltd
P.M. Relocations Pvt. Ltd. CZ-34,
SCE-B, Metropolitan Society, Canal South Road,
Kolkata - 700105, West Bengal, India

POC: Utsab Paul, Branch Manager
Email: utsab.p@pmrelo.com
Phone: +91-33-32571152, 033- 2323 2082
Fax: +91-33- 2323 2081
Hand Phone: +91-98310 89317
Visit us at: www.pmrelocations.com

1) Writers Relocations
1/1 Central Plaza, 2/6 Sarat Bose Road
Kolkata 700020, West Bengal, India
POC: Mr. Indranil Gupta, Deputy General
Manager
Tel: 91 33 24858653/54/55/56
Fax: 91 33 24756189
Email: indranil.gupta@writercorporation.com
Website: www.writercorporation.com

Post: Mumbai

Bureau: SCA

Local Agents:

2) AGS FOURWINDS INDIA PVT. LTD

Address - 402 The Ambience Court, Plot No. 02,
Sector 19-D, Vashi, New Mumbai: 400 703
POC: Ms. Leena Barros -
leena.barros@agsfourwinds.com
Mobile No: +91-9920164821
sales2.mumbai@agsfourwinds.com

1) WRITER RELOCATIONS
Address - 105, Dr. Ambedkar Road, Mumbai 400
033, India

POC: Mr. Austin Da Gama -
austin@writercorporation.com
Mobile No: +91-9820157281
Mr. Rohinton Kasad -
kasad@writercorporation.com
Mobile No: +91-9619487232
Ms. Prajakta Date -
prajakta.date@writercorporation.com
Mobile No. +91-9619487323
Board line: +91-22-6617 0100 / 0111 |
Office: +91-22-6617 0112
www.writercorporation.com

3) PM RELOCATIONS

Address - 125, Damji Shamji Industrial Estate, LBS
Marg, Vikhroli (W), Mumbai 400 083.
POC: Mr. Dharmender Singh -
dharmender@pmrelocations.com
Mobile No: +91-9717498936

ITGBL Local Agents

Post: New Delhi

Bureau: SCA

Local Agents:

4) Writer Relocations
34/1-7, Kherli Daula, 42 Milestone
NH-8, Gurgaon 12201
Haryana, India
Tel: 91-0124-262-6000 or 91-
0124-2214197 (direct line)
Cell: 91 9654990203
parveen.kumar@writercorporation.com

P.M. Relocations Pvt. Ltd.
Plot No. 61, Sec-18
Gurgaon 122015, Haryana, India
Tel: +91-124-4551400

President and CEO: Aakanksha Barghava
Email: aakanksha@pmrelo.com

Web: www.pmrelocations.com

1) Star Worldwide Movers Pvt.
Ltd.
13/7 Main Mathura Road
Faridabad, India
POC: Mr. Atul Mithal; Ms. Aulina Sood; Ms.
Deepanjali Verma
Tel: 9811054595; 0129 4093200
Sood: 9810066981; 0129 4093200
Verma: 9650272624; 0129 4093208
(Mithal)
Email: deepanjali@starww.com;
aulinamithal@starww.com
almithal@starww.com

2) AGS Four Winds International Movers
D 84/2 Okhla Industrial area Ph I
New Delhi 110 020
POC: Ms. Payal Singh, Director
Tel: 91 11 4336 7336
Cell: 91 98 111 10061
Fax: 91 11 26 81 00 08
Email: payal.singh@agsfourwinds.com

3) Clintus Network - LIMITED
Khasra No. 332, Chattarpur
New Dehli, India
POC: Mr. Dinesh Joshi
Tel: 91-11-26803876, 26803879.
Cell: 9810155741
FAX: 91-11-26802631, 26802616.
Email: clintus@del12.vsnl.net.in

ITGBL Local Agents

Country: Indonesia

Post: Jakarta

Bureau: EAP

Local Agents:

4) PT. Pacific Removindo (Allied Pickfords Indonesia)
Jl. TB Simatupang kav. 89
Tanjung Barat, Jakarta 12530, Indonesia
POC: Deborah Minicola, or Arditama
Email: deborah.minicola@alliedpickfords.co.id
arditama@alliedpickfords.co.id
Tel : +62 21 7807851
Fax : +62 21 7824205
Mobile: +62 81 1175 2769 (Deborah Minicola)
+62 81 2106 2515 (Arditama)
Website: www.alliedpickfords.co.id

1) Supra Raga Transport (SRT) PT.
Ritra Building, 3rd Floor
JL Warung Buncit Raya No. 6
Jakarta 12740, Indonesia
POC: Muad Suleman or Mr. Ananda
Tel: (62) (021) 798-2220
Fax: (62) (021) 798-2205
Email: removal-div@srt.co.id
Website: www.srt.co.id

2) Santa Fe Indonusa, PT (Santa Fe Relocation Services)
Jl. Karanggan Muda Raya No.59
Gunung Putri 16961
Bogor, INDONESIA
POC: Doug Slusher
Tel: (62) (21) 2961 2990
Cell: (62) 816 190 2830
Fax: (62) (21) 2961 2991
Email: Doug.Slusher@santaferelo.com /
idsales@santaferelo.com
Website: www.SantaFeRelo.com

5) AGS Four Winds Indonesia
Menara Bidakara 2, Level 10 Unit 3,
Jl. Jend. Gatot Subroto Kav. 71-73
Tebet, Jakarta 12870, Indonesia
POC: Kathy Scalabre
Email: Enquiries-Jakarta@agsfourwinds.com
Tel: +62 21 8370 8395
Fax: +62 21 8370 8391
Website: www.agsmovers.com

3) Asian Tigers Lane Moving & Storage (PT. Citra Air)
Kawasan Industri Gudang Taman Tekno
Blok C, No.2, Sektor XI, Bumi Serpong Damai
Tangerang-Jakarta, 15314, Indonesia
POC: Dan Brod and Bill Lloyd
Phone: +62 21 7561999
Fax: +62 21 7800013, 7800749
Email: dan.brod@asiantigers-indonesia.com fia.raviola@asiantigers-indonesia.com
bill.lloyd@asiantigers-indonesia.com
website : www.AsianTigersGroup.com

6) BRAMA INDONESIA LOGISTICS
(PT. BRAMA INDONESIA LOGISTIK)
Pergudangan Taman Tekno Block L2 No. 12
BSD City – Tangerang Selatan
Tel/Fax : +62 21 7564579 / 7564878
POC :
Ade Ardian, email: ard@brama-logistics.com, cell:
+6281380762070
Muad Suleman, email: man@brama-logistics.com,
cell: +62816744850
Website: <http://www.brama-logistics.com>

ITGBL Local Agents

Post: Medan

Bureau: EAP

Local Agents:

Post: Surabaya

Bureau: EAP

Local Agents:

1) Supra Raga Transport (SRT) PT.
Ritra Building, 3rd Floor
JL Warung Buncit Raya No. 6
Jakarta 12740, Indonesia
POC: Muad Suleman or Mr. Ananda
Tel: (62) (021) 798-2220; 798-2215
Fax: (62) (021) 798-2205; 798-2188
Email: removal-div@srt.co.id or ananda@srt.co.id
or srt-ho@srt.co.id
Website: www.srt.co.id

Asian Tigers
Kawasan Gudang Tanrise Southgate No. A-11
Jl. Nangka Sruni Terusan A. Yani
Gedangan, Sidoarjo 61254, Indonesia
Telephone/facsimile: +6231 8918798
Website: www.asiantigers-mobility.com
Contact person: Ms. Wina Karlana, Branch
Manager, cellphone: +628118204588, email:
wina.karlana@asiantigers-indonesia.com

2) Santa Fe Indonusa, PT (Santa Fe Relocation
Services)
Cilandak Commercial Estate, Building 208
Jl. Raya Cilandak KKO
Jakarta 12560 INDONESIA
POC: Doug Slusher
Tel: (62) (021) 789-2033
Cell: (62) 816 190 2830
Fax: (62) (021) 789-2034
Email: sales@santaferelo.co.id;
dslusher@santaferelo.co.id
Website: www.SantaFeRelo.com

ITGBL Local Agents

Country: Iraq

Post: Baghdad

Bureau: NEA

Local Agents:

Desert Road CCS Ltd.
Address: Iraq, Baghdad, Baghdad International
AirPort, Cargo Village
POC: Hazim Mithael, Operations Director
phone: 001 210 396 2008
phone : 00964 (0) 790 198 6142
e-mail : operations@desertroad.net

Paxton International
Al Kindy Hay, Section 215
Street #14, House #29
Baghdad, Iraq
Email: iraq@paxton.com

Post: Basrah

Bureau: NEA

Local Agents:

Paxton International
Al Kindy Hay, Section 215
Street #14, House #29
Baghdad, Iraq
Email: iraq@paxton.com

Desert Road CCS Ltd.
Address: Iraq, Baghdad, Baghdad
International AirPort, Cargo
Village
POC: Hazim Mithael, Operations
Director
phone: 001 210 396 2008
phone : 00964 (0) 790 198 6142
e-mail : operations@desertroad.net

Post: Erbil

Bureau: NEA

Local Agents:

1) Paxton International
413 Ishtar, Ankawa
Erbil, Iraq
Tel (1): +9647809143828
Tel (2): 703 321 7600
Email: erbil@paxton.com

2) Desert Road Ltd
Baghdad International Airport
Baghdad
Email: operations@desertroad.net
Tel(1): 001 210 396 2008

Post: Kirkuk

Bureau: NEA

Local Agents:

Paxton International
Italian Village, House #591
Erbil, Iraq
Tel (1): +9647809143828
Tel (2): 703 321 7600
Email: erbil@paxton.com

ITGBL Local Agents

Post: Mosul

Bureau: NEA

Local Agents:

Paxton International
Italian Village, House #591
Erbil, Iraq
Tel (1): +9647809143828
Tel (2): 703 321 7600
Email: erbil@paxton.co

Country: Ireland

Post: Dublin

Bureau: EUR

Local Agents:

1) Moveplus Limited,
Atlantic House,
Kill,
Co. Kildare.
P.O.C. Robert Gilbert/Rhona Dorris
Tel: 00-353-45-886-311
E-Mail: Rhona.dorris@moveplus.ie
rob.gilbert@moveplus.ie

3) The Household Moving Company Ltd.,
Units 14-15, Block 13A,
Ashbourne Business Park,
Co. Meath.
POC: Brian Carroll
Tel: 353-1-849-9266
Cell: 353-87-282-699
Email: brian@hbm.ie

2) Arpin International,
6B Elm House,
Millennium Business Park,
Naas,
Co. Kildare.
POC: Dee Hulse/Natasza Przybylska
Tel: 00-353-45-875-926
E-Mail: dhulse@arpinintl.ie
nprzybylska@arpinintl.ie

ITGBL Local Agents

Country: Israel

Post: Jerusalem

Bureau: NEA

Local Agents:

Globus
Address: 7 Habosem Street, Industrial Center
Ashdod, PO Box 1230, 77610, Israel.
Tel. 972-8-932-4222, Fax. 972-8-
942-8526, www.globus-intr.co.il
POC's –
Lior Sanderowitz / liors@Globus-Intr.co.il
972-529408682
Ofer Grinberg / oferg@globus-intr.co.il
972-52-6845418

A. Univers Transit Ltd.
Address: 15, Hadarim Street, Ashdod 77613,
Israel
Tel. 972-8-8563145, Fax 972-8-
8563387 www.univers-
transit.co.il
POC: Ilan Rebibo Mobile 054-
4226268 a_rebibo@univers-transit.co.il
Amnon Kertes Mobile 054-499-2838
amnonk@univers-transit.co.il or
sales3@univers-transit.co.il

Sonigo
Address: 6, Bnei Darom Industrial Area, P.O.B
4068, Ashdod 7714001, Israel
Tel: 972-8-6111-222, Fax: 972-8-6111-223,
www.sonigo.com
POC's - Shmuel
Mantinband mobile 052-611-9670,
Shmuel@Sonigo.com,
Joe Semel mobile 052-611-9669,
joe@sonigo.com,

ITGBL Local Agents

Post: Tel Aviv

Bureau: NEA

Local Agents:

1) Globus

Address: 7 Habosem Street, Industrial Center
Ashdod, PO Box 1230, 77610, Israel.

Tel. 972-8-932-4222, Fax. 972-8-942-8526,
www.globus-intr.co.il

POC's

– Ofer Greenberg off. tel. 972-8-932-4261, mobile
52-6845418, marketing21@globus-intr.co.il
- Ella Yankilevich, off. tel. 08-9324255 mobile
052-6845295, import6@Globus-Intr.co.il

4) A. Univers Transit Ltd.

Address: 15, Hadarim Street, Ashdod 77613,
Israel

Tel. 972-8-8563145, Fax 972-8-8563387
www.univers-transit.co.il

POC: Ilan Rebibo

Mobile 054-4226268 a_rebibo@univers transit.co.il
Amnon Kertes
Mobile 054-499-2838 amnonk@univers-
transit.co.il or
sales3@univers-transit.co.il

3) Sonigo

Address: 6, Bnei Darom Industrial Area, P.O.B
4068, Ashdod 7714001, Israel

Tel: 972-8-6111-222, Fax: 972-8-6111-223,
www.sonigo.com

POC's - Shmuel Mantinband mobile 052-611-
9670, Shmuel@Sonigo.com Joe
Semel
mobile 052-611-9669, joe@sonigo.com,

2) Ocean Relocation

Address: Yakum Post, Yakum 60972, Israel

Tel: 972-9-955-3456, Fax: 972-9-
951-4321, www.oceanrelocation.com

POC's - Eran Drenger mobile 052-
3691911, eran.drenger@oceanrelocation.com

Dana Wilf Drenger mobile 052-
3691913, dana.drenger@oceanrelocation.com

Sophia Kasterin off. tel.

09-971-2012, mob. tel. 052-327-
9923, Sophia.kasterin@oceanrelocation.com

Sima Pasternak, mobile tel. 052-
3279924, Sima.pasternak@oceanrelocation.com

General- Email: sales@oceanrelocation.com,

ITGBL Local Agents

Country: Italy

Post: Florence

Bureau: EUR

Local Agents:

2) Zumstein S.r.l.
Via Albert Einstein, 12
00015 Monterotondo (Rome), Italy
POC: Paola Roffi / Elsa Zumstein
Ph.: +39-06-9069-696
Fax: +39-06-9069-729
Email: paola@zumstein.it
elsa@zumstein.it

1) Bolliger Roma S.P.A.
Via del Fosso della Magliana, 12
00148 Rome, Italy
POC: Dr. Clement Bolliger
Ph.: +39-06-6568-8302
Fax: +39-06-655-7133
Email: Cb@bolligerroma.it

4) AYS AT YOU SERVICE S.r.l.
Via delle Querce snc – Loc. Castagnetta
00071 Pomezia (Roma)
POC: Massimo Santori
Ph.: +39-06-9122-600
Fax: +39-06-9182-1718
Email: m.santori@ayssrl.eu

3) De Vellis Servizi Globali S.R.L.
Via Volturmo, 7
00185 Rome, Italy
POC: Fabrizio Simi
Ph.: +39-0775-89881
Fax: +39-0775-8988211
Email: Fabrizio.Simi@devellis.it
Christian.Devellis@devellis.it
Ivan.Devellis@devellis.it

ITGBL Local Agents

Post: Milan

Bureau: EUR

Local Agents:

1) Bolliger Roma S.P.A.
Via del Fosso della Magliana, 12
00148 Rome, Italy
POC: Dr. Clement Bolliger
Ph.: +39-06-6568-8302
Fax: +39-06-655-7133
Email: Cb@bolligerroma.it

3) De Vellis Servizi Globali S.R.L.
Via Voltumo, 7
00185 Rome, Italy
POC: Fabrizio Simi
Ph.: +39-0775-89881
Fax: +39-0775-8988211
Email: Fabrizio.Simi@devellis.it
Christian.Devellis@devellis.it
Ivan.Devellis@devellis.it

2) Zumstein S.r.l.
Via Albert Einstein, 12
00015 Monterotondo (Rome), Italy
POC: Paola Roffi / Elsa Zumstein
Ph.: +39-06-9069-696
Fax: +39-06-9069-729
Email: paola@zumstein.it
elsa@zumstein.it

4) AYS AT YOU SERVICE S.r.l.
Via delle Querce snc – Loc. Castagnetta
00071 Pomezia (Roma)
POC: Massimo Santori
Ph.: +39-06-9122-600
Fax: +39-06-9182-1718
Email: m.santori@ayssrl.eu

Post: Naples

Bureau: EUR

Local Agents:

3) De Vellis Servizi Globali S.R.L.
Via Voltumo, 7
00185 Rome, Italy
POC: Fabrizio Simi
Ph.: +39-0775-89881
Fax: +39-0775-8988211
Email: Fabrizio.Simi@devellis.it
Christian.Devellis@devellis.it
Ivan.Devellis@devellis.it

1) Bolliger Roma S.P.A.
Via del Fosso della Magliana, 12
00148 Rome, Italy
POC: Dr. Clement Bolliger
Ph.: +39-06-6568-8302
Fax: +39-06-655-7133
Email: Cb@bolligerroma.it

2) Zumstein S.r.l.
Via Albert Einstein, 12
00015 Monterotondo (Rome), Italy
POC: Paola Roffi / Elsa Zumstein
Ph.: +39-06-9069-696
Fax: +39-06-9069-729
Email: paola@zumstein.it
elsa@zumstein.it

4) AYS AT YOU SERVICE S.r.l.
Via delle Querce snc – Loc. Castagnetta
00071 Pomezia (Roma)
POC: Massimo Santori
Ph.: +39-06-9122-600
Fax: +39-06-9182-1718
Email: m.santori@ayssrl.eu

ITGBL Local Agents

Post: Rome

Bureau: EUR

Local Agents:

3) De Vellis Moving & Storage
Via Voltumo, 7
00185 Rome, Italy
Ph.: +39-0775-89881
Fax: +39-0775-8988211
POC: Fabrizio Simi
Email: Fabrizio.Simi@devellis.it
Christian.Devellis@devellis.it
Ivan.Devellis@devellis.it

4)AYS AT YOU SERVICE S.r.l.
Via delle Querce snc – Loc. Castagnetta
00071 Pomezia (Roma)
POC: Massimo Santori
Ph.: +39-06-9122-600
Fax: +39-06-9182-1718
Email: m.santori@ayssrl.eu

1) Bolliger Roma S.P.A.
Via del Fosso della Magliana, 12
00148 Rome, Italy
POC: Dr. Clement Bolliger
Ph.: +39-06-6568-8302
Fax: +39-06-655-7133
Email: Cb@bolligerroma.it

2) Zumstein S.r.l.
Via Albert Einstein, 12
00015 Monterotondo (Rome), Italy
POC: Paola Roffi / Elsa Zumstein
Ph.: +39-06-9069-696
Fax: +39-06-9069-729
Email: paola@ zumstein.it
elsa@zumstein.it

Country: Jamaica

Post: Kingston

Bureau: WHA

Local Agents:

B.L. Williams International Ltd.
48 - 52 Second Street
Port West, Kingston 13 Jamaica
POC: Ted Muschett or Arleen Sewell
Tel: 876-923-4846; 923-1974
Fax: 876-923-9491/2
Email: export@blwilliams.com
Web-site: www.blwilliams.com

ITGBL Local Agents

Country: Japan

Post: Fukuoka

Bureau: EAP

Local Agents:

Company
"Fukuoka Soko Co. Ltd.
19-19 Okihama-Machi, Hakata-ku
Fukuoka-Shi 812-0031 Japan
POC: Ms. Yuko Ishido, Moving
Coordinator
ishido2y@fukuokasoko.com
Tel: 81-92-281-0077
Fax: 81-92-281-0804
Email: mori@fukuokasoko.com
Website: www.fukuokasoko.com"

Post: Nagoya

Bureau: EAP

Local Agents:

2) Crown Lines Corporation
125-2 Kiba 2-chome Tobishima village
Ama-gun, Aichi, Japan 490-1444
POC: Tatsuhiko Mitsuya
Tel: 0567-56-1006
Tel: 0567-56-1007
Email: Tatsuhiko_Mitsuya@crowlines.co.jp
Website: <http://www.crowlines.co.jp/prf/html>

3) Nippon Express
c/o Nihon Kaijikentei Kyokai Bldg., 2F
2 - 4 - 23 Irifune, Minato - ku
Nagoya, Aichi, Japan 455 - 0032
POC: Takehiko Ogishima
Email: Ta-Ogishima@ocnis.nittsu.co.jp
Website:
<http://www2.nittsu.co.jp/hikkoshi/index.html>

1) Fukuoka Soko Co., Ltd.
6 -5 Funato - mach, Nakagawa - ku
Nagoya, Aichi, Japan 454-0805
POC: Mr. Tadashi Harada
Tel: 052-353-0509
Email: harada@fukuokasoko.com
Website: <http://www.fukuokasoko.com>

ITGBL Local Agents

Post: Naha

Bureau: EAP

Local Agents:

Okinawa Enterprise Corporation
P.O. Box 266
Okinawa City, Okinawa Japan 904-2174
POC: Yoshiharu Kanno
Tel: 81-98-938-9688
Fax: 81-98-938-9690
Email: yuki@oec-okinawa.com & yhkanno@oec-okinawa.co.jp

Asiatic Trans-Pacific
1422 Yogi
Okinawa City, Okinawa Japan 904-2174
POC: Mr. John Rushalk
Tel: 81-98-931-0730
Fax: 81-98-933-8620
Email: : brian_goldstein@pashanet.com;
Mohan_Maeda@pashanet.com &
moeko@phoenixtransport.com

Ryukyu Logistics Co., Ltd.
2-17-13 Minato-Machi
Naha, Okinawa Japan 900-0001
POC: Mr Mitsugu Shirado
Tel: 81-98-861-4701
Fax: 81-98-868-4862
Email: ray@ryukyu-logi.com & shirado@ryukyu-logi.com **bonded facility
for HHE and UAB **

Post: Osaka-Kobe

Bureau: EAP

Local Agents:

Nihon System Service Co., Ltd.
3-6-10 Nihonbashi, Chuo-ku
Tokyo 103-0027 Japan
POC: Mr. Yoji Yasuda
Tel: 81-3-3273-2463
Fax: 81-3-3273-2465
Email: yoji.yasuda@nss.japan.net

Nippon Express Co., Ltd.
Osaka Chuo Bldg., 4F, 1-1-18 Kita-Horie, Nishi-ku
Osaka 550-0014 Japan
POC: Mr. Ryohei Konishi (ryoa-konishi@nittsu.co.jp)
Tel: 81-6-6538-3530
Fax: 81-6-6838-3538

**bonded facility **

Crown Moving Service Co., Ltd.
2-1 Mayafuto, Nada-ku
Kobe 657-0854 Japan
POC: Mr. Hiroyuki Kobayashi
Tel: 81-78-805-5631
Fax: 81-78-805-5632
Email: h.kobayashi@crown-move.com

ITGBL Local Agents

Post: Sapporo

Bureau: EAP

Local Agents:

Nippon Express Co., Ltd.
Overseas Removals Business Branch
Foreign Corporate Accounts Group
Nittsu Bldg, 11F, 1-9-3, Higashi-Shimbashi
Minato-ku, Tokyo 105-8322 Japan
TEL : 03-6251-6553
POC: Mr. Ryohei Konishi ryoa-konishi@nittsu.co.jp
<http://www.nipponexpress.com/>

**** bonded facility ****

Nihon System Service Co., Ltd.
2-6-6 Wakasu Koto-ku Tokyo 136-0083
Tel: 81-3-5534-7233
Fax: 81-3-5534-7240
Email: POC: Yoshichika Ito tokyo.overseas@nss-japan.com
Website: <http://www.nss-japan.com/Eng/index.html>

Yamato Global Logistics Japan Co., Ltd. Kinpai
Third Bldg. 4F, 1-14-5, Shinkawa, Chuo-ku Tokyo,
104-0033 JAPAN
POC: Mr. Hisaaki Maeda
Telephone : 03-5542-3320 | Mobile : 090-
4370-1100 E-mail : h-maeda@y-logi.com <http://www.y-logi.com/service/kaigai/english/index.html>

Post: Tokyo

Bureau: EAP

Local Agents:

2) Nihon System Service Co., Ltd.
2-6-6 Wakasu Koto-ku Tokyo 136-0083
Tel: 81-3-5534-7233
Fax: 81-3-5534-7240
POC: Yoshichika Ito & Yoji Yasuda:
tokyo.overseas@nss-japan.com

1) Nippon Express Co., Ltd.
Overseas Removals Business Branch
1-9-3, Higashi-Shimbashi, Minato-ku
Tokyo 105-8322 Japan
POC: Ryohei Konishi: ryoa-konishi@nittsu.co.jp
POC: Hiroyasu Funakoshi: hi-funakoshi@nittsu.co.jp
Tel: 81-3-6251-6553
Fax: 81-3-6251-6551

Post: Yokohama

Bureau: EAP

Local Agents:

2) Nihon System Service Co., Ltd.
1F B Senju Soko, 26 Wakasu, Koto-ku, Tokyo
POC: Yoshichika Ito: yito@nss-japan.com
POC: Toshiaki Yokose: tokyo.overseas@nss-japan.com
Tel: 81-3-5534-7233
Fax: 81-3-5534-7240

1) Nippon Express Co., Ltd.
NITTSU Bldg. 10F
1-9-3 HigashiShimbashi, Minato-ku, Tokyo, Japan
103-0014
POC: Shingo Maki Shib-
nari@nittsu.co.jp
ITGBL_nippon@nittsu.co.jp
Tel: 81-3-6251-6300
Fax: 81-3-3251-6299

ITGBL Local Agents

Country: Jordan

Post: Amman

Bureau: NEA

Local Agents:

2)
Levant Express Services
Amman, 11118 – Jordan
Tel No. 00962-6-4627042 /4610698
Fax No. 00962-6-4627042
E-mail : levantex@go.com.jo
POC: Mr. Raja El Issa / General Manager,
Mobile : 00962-79-5522890

3)
Middle East Express Services(MEDEx)
178 Wasfi Al Tal St. | Frist floor office 14-15
|Amman, Jordan
Tel + 962 6 15355900 Fax + 962 6 15355909 Mob +
962 7 97997 434
E-mail: m.refai@medexpac.com and
mohd.najjar@medexpac.com
POC: Mr. Mohannad Al-Refai/Managing Director,
Mobile: +962-79-8668262

4)
Midtrans Logistics& Investment
Amman, 11192 – Jordan
Tel: +962 6 5676925 - Ext. 200
Fax: +962 6 5676934
E-mail: midtrans@maltrans.com ;
Salkhatib@maltrans.com
POC: Mr. Shadi Al Khatib /Logistics Manager
Mobile: +962 79 5887000

1)
CML Safe Pak
Amman, 11821 – Jordan
Tel +962 6 537 7772 Fax +962 6 537 7106
Email: HHG@CML-JO.COM ;
maysoon.kharroub@cml-jo.com; raja.khouri@cml-
jo.com
POC: Mr. Raja Khouri/CEO
Mobile:+962-79-5761133

ITGBL Local Agents

Country: Kazakhstan

Post: Almaty

Bureau: SCA

Local Agents:

1. Post Designated Local Agents:

a. EURASIA Service

174 A Seyfullin Avenue, Office 20

Almaty, Kazakhstan

POC: Igor Vorobtsov, Director

Tel: 7 7272 341155

Fax: 7 7272 943304

Cell: 7 777 241 3222

Email: eurasiatranskz@gmail.com

b. MOVEONE, 134 Dostyk Avenue, Business

Center "Pioneer 2" Office 413, Almaty, Kazakhstan

POC: Adil Auzbekov, Director

Tel: +7727-313-0758/0759

Cell: +7771-300-7066

Email: adil.azbekov@moveoneinc.com

c. **Globalink Transportation and Logistics

Worldwide - Almaty

52 Kabanbay Batyr Str.

050010 Almaty, Kazakhstan

POC: Asem Dandybaeva

Tel: 7 3272 588880 x224

Fax: 7 3272 581189

Cell: 7 777 733 9958

Email: a.dandybaeva@globalinkllc.com

Post: Astana

Bureau: SCA

Local Agents:

Globalink Logistics

Group

Tel: +7

727 2588880 (Ext. 478)

Mob.: +7 771 800 90 25

Akmaral Abdrakhmanova

Coordinator, CTD Department, Almaty

t.ahamed@globalinkllc.com

a.abdrakhmanova@globalinkllc.com

010000, Astana, Kazakhstan

12, Saryarka Street

Tel : + 7 7172 58 08 97 (107)

Mobile: + 7 7772982111

Fax : + 7 7172 58 08 99

web: www.globalinkllc.com

1) Eurasia Service

91/1 Kartaly str.

010000 Astana, Kazakhstan

Tel: +7 7172 490656

Cell: +7 777 2413222

Director - Mr. Igor Vorobtsov

Removals supervisor - Ruslan Mingazov

Move One

Email: christopher.ma@moveoneinc.com

Mobile: +7 771 507 0573

Skype: mo_christopher.ma

Christopher Ma

Adil

Auzbekov

Country Manager - Kazakhstan

Email: adil.azbekov@moveoneinc.com

Phone: +7 771 300 7066

Office: +7 727 313 0759

Skype: mo_adil.azbekov

ITGBL Local Agents

Country: Kenya

Post: Nairobi

Bureau: AF

Local Agents:

AGS Frasers
POC: Gil Recizac
+254 20 2107073
+254 77 0513186
manager-kenya@agsmovers.com

Worldwide Movers Kenya Ltd.
POB 46748 - 00100
Nairobi, Kenya
POC: Mr. Chris Prior
Tel: 254 20 3565282/ 3565283/ 3565284
Fax: 254 20 4185619
Email: wwmke@wwm.co.ke

GlobalFreight Logistics Ltd.
Markfirst House
Jomo Kenyatta International Airport
P.O. Box 45787- 00100 Nairobi, Kenya
POC: Arbi Mussani
Tel: 254 20 827777/822455
Fax: 254 822722 /822179
Email: arbimussani@globalfreight.co.ke ,
info@globalfreight.co.ke
POC: George Nyamosi, Operations Manager
Email: g.nyamosi@globalfreight.co.ke

MEBS Global Reach Limited
MMID Building, Unit 3B, Westlands Road,
Westlands, Nairobi
P. O. Box 13768 – 00800 Nairobi
Tel: +254-20-3748847
POC: Eric Ducroix, Director, East Africa Operations
Cell: +254-786-238-228
Email: educroix@mebs-global.com

Bollore Africa Logistics Kenya Limited
Airport North Road, Embakasi
P. O. Box 46586 - 00100 Nairobi
POC: Sue West, Packing and Removals Manager
Tel: +254-20-6421534
Cell: +254-722-207 191
sue.west@bollore.com

ITGBL Local Agents

Country: Korea

Post: Busan

Bureau: EAP

Local Agents:

Post: Seoul

Bureau: EAP

Local Agents:

5). Young Jin Trade & transportation Co., Ltd.

P: 475 Sangdo 1 Dong, Dongjak Gu, Seoul Korea
E-mail: sh4142@gmail.com
Tel: 82-2-825-6345, Fax: 82-2-825-6344
POC: Shin, Hyun Kyoung / President

3). PML International Movers Ltd.

P: #804, Shinpoong Flostar, 756-1, Janghang Dong, Ilsandong gu, Goyang-Si, Gyeonggi-Do, Korea
E-mail: kay@pmlintl.com
Tel: 82-31-907-1616, Fax: 82-31-907-1617
POC: Kay Lee/ Director
Cell: 010-9174-2746

4). Santa Fe Relocation Services Korea

P: 6/F, 69 Ujeongguk-Ro, Jongno-Gu, Seoul, 03144 Korea
Email: brian.kim@santaferelo.com / korea@santaferelo.com
Tel: 82-2-797-3138, Fax: 82-2-2-797-3386
POC: Brian Kim / General Manager
Cell: 82-10-7126-8079

Hanjin Best Pac., Co., Ltd.

P: Room 302, Namyong Bldg, 85-3, Galwol dong, Yongsan-Gu, Seoul, Korea
E-mail: spark@hanjinbestpac.co.kr
Tel: 82-2-718-4061, Fax: 82-2-718-4093
POC: Sang-Sun Park / President
Cell: 82-10-8765-8614

1). AsianTigers Transpack Co. Ltd.

P: #901, Hoseo Univ. Venture Tower, 319, Kasan-dong, Keumshun-Ku, Seoul 153-802, Korea
E-mail: Joseph.song@asiantigers-korea.com
Tel: 82-2-3489-2500, Fax: 82-2-598-3925/6
POC: Joseph Song/President

ITGBL Local Agents

Country: Kosovo

Post: Pristina

Bureau: EUR

Local Agents:

3) Matrix Relocation Kosovo
A1 Richard Holbrooke St
10 000 Pristina
POC: Mr. Ekrem Qerreti
Email1: ekrem.qerreti@matrixrelo.com
Email2: pristina@matrixrelo.com
Tel: +381 38 548 888
Cell: +377 44 15 49 67

4) Interdean International
Matican nn
10000 Pristina Kosovo
POC: Jasminka Trpenoska
Tel: +389 2 3215 340
e-mail: Jasminka.trpenoska@interdean.com

2) AGS-Pristina
Zona Industriale, Tahir Zajmi PN
10000 Pristina, Kosovo
POC: Arben Sharani
Tel: 377 44 502 579
Email: manager-kosovo@agsmovers.com

MAK Move
International Removal Services
Ekrem Rexha nn
Pristina, Kosovo

POC: Toni Markushevski
Tel. : +389 70 233-456; +389 2 3096-697;
e-mail: pristina@makmove.com.mk
info@makmove.com.mk
for handling POVs and GOVs shipments

1) MOVE ONE RELOCATION
12050 Slatina e Madhe
POC: Valdet Mustafa
Tel: 381 38 566 354; 377 44 500 508
Email: moving@moveonerelo.com or
kosovo@moveonerelo.com

ITGBL Local Agents

Country: Kuwait

Post: Kuwait

Bureau: NEA

Local Agents:

2) Global Freight Systems, Co. W.L.L.
Sultan Ben Essa Complex
Dajeej, Farwaniya, Kuwait
POB 22389, Safat 13084 Kuwait

POC: Nisha Kailash
knisha@global-freight.net
Tel: +965-2431-6530
Fax: +965-2431-6478/ 2431-9177

POC: Priya Mathew
Email: priya@global-freight.net
Tel: +965-2431-6530
Cell: +965-9007-7369
Fax: +965-2431-6478/ 2431-9177

1) Al-Ghanim Freight
Al-Rai Industrial Area, Shuwakh
PO Box 223
Safat 13001 Kuwait
POC: L.G. I Udaya – supervisor
Email: udaya@Alghanim.com
Tel: +965-2474-5533, Ext. 6624
Direct: +965-2476-8284
Mobile: +965-6694-7395
Tel: 965-2474-533 x751 or
965-2476-8284 (Mildred)
Cell: 965-6601-1303 (Mildred)

4) Al-Sawan Cargo Co.
POC: Jabbar Mukhtar
Cargo Manager
jms@alsawan.com
Al Sawan Company
Al Gazali Street
P.O. Box 576
Safat 13006 - Kuwait
Tel: +965-22270500 EXT: 1302/1303
Fax: +965-22270509
Cell: +965-9902-6461

5) TransCrate Logistics Trading Co. WLL
P.O. Box 540, Safat 13006
Office 23, Block 3, Plot 31,
Mirqab, Jasim Boodai Street
Kuwait.
Tel: +965-180-4949 Fax: +965 22-44-7723
POC: Sunny D'Souza
Operations Supervisor
Email: sdsouza@transcrate.com
Mob: +965-98007190

POC: Lennon Blasco Dsilva
Business Development Manager
Email: ldsilva@transcrate.com
Mob: +965-96005079

POC: Mohammed K. Al Nasrallah
Commercial & Warehouse Director
Email: Malnasrallah@transcrate.com
Mob: +965-99993745

ITGBL Local Agents

3) Gulf Agency Company (Kuwait)
Farwaniya, Dajeej Area
Block 1, Street 79
Plot No. 47, Faisal Center
Behind Kuwait Finance House
Website: moving.kuwait@gac.com

POC: Mr. Vincent Fernandes - Manager
Tel (board): 00965 222 05 800
Fax: 00965 243 47 325
Direct: 00965 222 05 831
Cell: 00965 97205128
Email: vincent.fernandes@gac.com

Ms. Afra Cardozo – Team Leader
Direct Tel: 00965 222 05 829
Cell: 00965 99046994
Email: afra.cardozo@gac.com

Ms. Tinu Thomas – Moving coordinator
Direct Tel: 00965 222 05 831
Cell: 00965 97252855
Email: tinu.thomas@gac.com

Mr. Joselee Fernandes – Moving Consultant
Direct Tel: 00965 222 05 832
Cell: 00965 97267448

Country: Kyrgyzstan

Post: Bishkek

Bureau: SCA

Local Agents:

1) American Resources International Cargo - A.R.I.
Cargo
Bishkek, Kyrgyzstan
Tel: 996-312-660077
Fax: 996-312-661311
Email: Bishkek@aricargo.com
Web-site: www.aricargo.com **bonded facility **

2) Globalink Logistics Group
Bishkek, Kyrgyzstan
POC: Nastya Shloeva, Business Coordinator
Email: a.shloeva@globalinklogistics.com
Web-site: www.globalink.bz/kyr.htm ** bonded warehouse**

4)Move One LLC
Company mail address—
kyrgyzstan@moveoneinc.com,
dubai@moveoneinc.com
POC: Sabina Sokolova - Country manager
Tel: +996 312 905353 ex1216, +996 776 585514
Cel: +996 555 585514
Fax: +996 312 905353 ex1216
Email: sabina.sokolova@moveoneinc.com
Web-site: www.moveoneinc.com

3) Interdean Bishkek
107 Kievskaya Str., 2nd floor
720001 Bishkek, Kyrgyzstan
POC: Zulfiya Muslimova
Tel: 996312 613863
Cel: 996555 774597
Fax: 996312 613863
Email: bishkek@interdean.com
Web-site: www.interdean.com

ITGBL Local Agents

Country: Laos

Post: Vientiane

Bureau: EAP

Local Agents:

1/ GEOTRANS LOGISTICS & MOVERS
UNIT 24, BAN PHONPAPAO THONG
SOKPALUANG ROAD, SISSATANAK DISTRICT
TEL/FAX: (856 21) 313 619 & 312 720
E-MAIL ADDRESS: Salikoun@geotrans.laopdr.com
ATTN: MR. VIRA SALIKOUN

3/ Schenker (Lao) Sole Co., Ltd.
House No. 347, unit 20, Donepamai Road
Thongkhang Village, Sisattanak District Vientiane,
01160, Lao P.D.R
Tel : + 856-21-316485-6 Fax : + 856-21-316487
ATTN: Siriluk Cherdchan (Meow)
Schenker (Lao) Sole, Manager
Mobile : +856 20 55520989
Email : siriluk.cherdchan@dbschenker.com

2/JVK International Movers
C/O : TOP Mover Sole Co.,Ltd
Khamphengmueng Road
Ban Phonpapao Thong
Tel: 856 21 453630 and 313505 / Fax: 856 21
312376
E-MAIL ADDRESS: nok@jvkasia.com
ATTN: Ms. Savandaly Samountry (Nok)

ITGBL Local Agents

Country: Latvia

Post: Riga

Bureau: EUR

Local Agents:

4) FF INTERNATIONAL MOVERS
3, Sarlotes street
LV-1001, Riga, LATVIA
POC: Aivars Usans
Tel: (371) 6784 0592
Fax: (371) 6784 0591
Cell: (371) 2916 0011
e-mail: au@ff-group.lv

1) Gosselin Mobility Baltics
Jurkalnes iela 15/25, gate 15
Riga, Latvia LV-1046
POC: Olga Konstantinova
Tel: (371) 67800 800
Fax: (371) 67800 801
Email: OlgaK@gosselingroup.eu **
bonded facility **

3) Genex Group International
6 Kengaraga Str.
Riga, Latvia LV-1063
POC: Mr. Kaspars Birzaks
Tel: (371) 67268 820
Fax: (371) 67268 824
Cell: (371) 2653 9249
Email: kaspars@genex.lv ** bonded
facility **

2) Zebra Cargo - Friendly Movers
Riga International Airport
Riga, Latvia LLV-1053
POC: Mr. Oskars Veinbergs
Tel: (371) 67412 108
Fax: (371) 6 7412 156
Cell: (371) 2915 5365
Email: zebra@zebracargo.com
Web-site: www.zebracargo.com

ITGBL Local Agents

Country: Lebanon

Post: Beirut

Bureau: NEA

Local Agents:

2) Net Logistics
POC: Maral Sassine
Commercial Director
Beirut Port
Beirut, Lebanon
Tel: +961 1 560066 /+961 70
119987
Email: maral.sassine@thenetlogistics.com
Website: www.thenetlogistics.com
(Packing, forwarder & clearing agent)

3)Fast Bollore POC
Fidèle Harb
Tel : + 961 (0)1 560 804/+ 961 (0) 1 560 812/ ext. :
245
Mobile : +961 76 766188
f.harb@fast-bollore.com

1) Beirut Cargo Center
Sin El Fil, Opposite Mirna Chalouhi bldg.
Parallel Towers, Bloc B, Floors 12-13-14
P.O. Box 17-5040 - Beirut – Lebanon
Tel. +961 1 48 22 11 ext 111 Mob. +961 70 19 44
65 Fax. +961 1 48 22 24
export: Joe.gaourieh@bcclogistics.com - import:
jad.daccache@bcclogistics.com -
www.bcclogistics.com www.bcclogistics.com

Country: Lesotho

Post: Maseru

Bureau: AF

Local Agents:

1) Stuttford Van Lines - Lesotho
Lioli Road, Industrial Area, Box 0637
Maseru West, Lesotho
POC: Mrs. Venus Havenga
Tel: 266 22 323 966
Fax: 266 22 310 290
Cell: 266 589 260 66
Email: venus.havenga@stuttfordvanlines.com

ITGBL Local Agents

Country: Liberia

Post: Monrovia

Bureau: AF

Local Agents:

4) 6.OBT Shipping Ltd
Rune Dyhr
Somalia Drive,
Liberia Monrovia
+231 77759 0903
+231 77759 0911
libops@obts.dk

1)AGS Frasers
International Removals
Monrovia, Liberia
Email: manager-liberia@agsmovers.com
www.ags-worldwide-movers.com
Tel: 231 077 00 33 77

3.MSC Mediterranean Shipping Company (Liberia)
Ltd
Piah Badell Nipeh
Somalia Drive, Monrovia, Liberia
+231 8885 90900
+231 7702 49883
+231 8885 90921
www.msc.com

2.)Global Logistics Services (GLS)
Paul King
2nd and 3rd floor Kashour Building
Broad and Johnson Street
Monrovia, Liberia
+231 8865 53400
+231 8806 55857
Jamaal.king@glsbusiness.com

Country: Libya

Post: Tripoli

Bureau: NEA

Local Agents:

1) Manarat Al Madina Shipping Agency
Damascus Street
Hadba Area
Tripoli, Libya
POC: Nureddin Elwaer
Tel: 218 21 2184149; 218 21 4907792 (office)
Fax: 218 21-4907286
Email: nur@masa-shipping.com.ly

3) Sedra Libya Packing Transportation Company
PO Box 82262, Ibn Nafees Streeet, Nr. Sa
Lahadien Hospital
Tripoli, Libya
POC: Mohamed F. Abuhlega, Owner and General
Manager
Tel: 00 218 21 715 9051/ 714 7723/ 717 3198
Fax: 00 218 21 462 8244/ Cell: 00 218 91
2157965 or 92 500 1025
Email: sedralibya@hotmail.com;
info@sedralibya.com; abuhlegasedra@hotmail.com
Website: www.sedralibya.com

ITGBL Local Agents

Country: Lithuania

Post: Vilnius

Bureau: EUR

Local Agents:

1) Calenberg Vilnius, UAB
International Movers
Biciuliu g. 29
Bukiskis
14182, Vilniaus rajonas
Lithuania
POC: Andrejus Lisovskis
Tel: 370 5 2430004
Fax: 370 5 2430005
Cell: 370 698 20266
Email: andrius.lisovskis@calenberg.lt.
Email: calenberg@calenberg.lt

3) GOSSELIN GROUP BALTICS
Jurkalnes str. 15/25
LV1046 Riga I Latvia
POC: Olga Konstantinova
Tel: +371 67800 142
Fax: +371 67800 801
Cell: +371 26469 155
Email: olgak@gosselingroup.eu

2) UAB SERVEKT
Dubingiu 53
08216 Vilnius
Lithuania
POC: Vytautas Kaneckas
Tel: +370 5 2641407
Fax: +370 5 2641407
Cell: +370 686 66665
Email: Vilnius@servekt.eu

Country: Luxembourg

Post: Luxembourg

Bureau: EUR

Local Agents:

2) Team Allied Relocations
32, rue Jos Kieffer
L-4176 Esch-sur-Alzette, Luxembourg
POC: Mr. Miguel Gouverneur Tel: 352 44 22 52
Fax: 352 45 55 47
Email: Miguel.Gouverneur@teamrelocations.com

3) Santa Fe Relocation Services
17, rue Louis Ackermann
L-1899 Kockelscheuer, Luxembourg
POC: Mr. Alexandre AUBRY
Tel : +352 48 44 22
Mobile : +352 691 480 619
Fax : +352 40 29 79
Email : Luxembourg@santaferelo.com
alexandre.aubry@santaferelo.com

1) Lux-Connex
101, rue des Artisans
L-1141 Luxembourg,
Luxembourg
POC: Alain Gallion
Tel: 352 40 24 40
Fax: 352 48 48 25
Email: manny.krier@lux-connex.lu
alain.gallion@ lux-connex.lu

ITGBL Local Agents

Country: Macedonia

Post: Skopje

Bureau: EUR

Local Agents:

3)Intermove LTD
International Relocation Services
164 Str., No.46
1000 Skopje
T/F: +389 2 3215 340
M: +389 70 340 632
E: jasminka.trpenoska@intermove.com.mk

1) Move One
Skupi 3A
1000 Skopje, Macedonia
POC: Mrs. Edit pop-gavrilove
Tel: 389 2 3090 022 x104
Fax: 389 2 3090 022 x115
Email: edit.popgavrilova@moveoneinc.com
Website: www.moveoneinc.com

2) ORBIT DOOEL
Member of Orphee Beinoglou Group
Str. 1632 no. 53, Madzari
1040 Skopje,
Macedonia
POC: Goce Tonevski
Tel: 389-2-2550-661
Fax: 389-2-2551-550
Email: Goce.Tonevski@orbit.mk
Email: orbit@orbit.mk
www.beinoglou.gr

5) Mak Move - Skopje
International Removal Services
str. Gjorce Petrov 10-2/5
1000 Skopje, Macedonia

POC: Toni Markushevski
Tel. : +389 70 233-456, +389 70 380-484
Tel/Fax: +389 2 3096-697, +389 2 2039-727
e-mail: info@makmove.com.mk
corstjens@t.mk
web: www.makmove.com.mk

6) AGS Skopje
POC: Ms. Marija Angelova
Tel: +38923096424
Fax:+38923096423
Mobile: +38970252294
Email: manager-macedonia@agsmovers.com

ITGBL Local Agents

Country: Madagascar

Post: Antananarivo

Bureau: AF

Local Agents:

3) Worldwide Movers Madagascar
c/o Green islands Logistics sarl.
P.B. 5188
Antananarivo, Madagascar
POC: Guy Shepherd, Director
Tel: 261-20-22-228-04
Email: wmmg@bigfoot.com

2) Tessiot Demenagements
B.P. 1530
Zone Forello Tanjombato
Antananarivo, Madagascar
POC: Joseph Ravelonahina, Technical and Admin
Director
Tel: 261-20-22-574-10
Email: tessiot.dem.mada@wanadoo.mg

1) AGS Frasers
Z.I. Forello Module 8 - Tanjombato
B.B. 9167A Andoharanofotsy
Antananarivo, Madagascar
POC: Loic Bouche, Director
Tel: 261-20-22-461-98
Operation Ags Madagascar operation-
madagascar@agsmovers.com
directeuradjoint-madagascar@agsmovers.com
Transit Ags Madagascar' transit-
madagascar@agsmovers.com

Country: Malawi

Post: Lilongwe

Bureau: AF

Local Agents:

2) Stuttards International Removals
P.O.Box 2052
Lilongwe
Malawi
POC: Obet Matwanje or Willard Munangati
Managers
Tel: 265 1 712 467
Fax: 265 1 710 495
Mobile: 265 8 888 68635 Email:
stutts@malawi.net

1) Cargo Management Logistics GlobalKamuzu
International Airport Office Mpico Building 1st Floor
P.O. Box 40666 Lilongwe 4 Malawi Phone
number: 265 (0) 1 700 530/501
Contact person/s:Maureen Mzumara Operations
Director/Flemmings Kapunda – Managing Director
Fax number:265 (0) 1 700 503

3) AGS Malawi Limited,
Private Bag 283,
Lilongwe, Malawi
Tel: 265 (01) 759374
Cell: 265 (08) 88839528
Fax: 265 (01) 759375 Email:
manager@agsmalawi.com

ITGBL Local Agents

Country: Malaysia

Post: Kuala Lumpur

Bureau: EAP

Local Agents:

AGS FOUR WINDS RELOCATIONS SDN BHD
NO. 28B (LOT. 24128) JALAN 5/32A
OFF 6 1/2 MILE JALAN KEPONG
52100 KUALA LUMPUR, MALAYSIA
TEL: +603 6251 7175
cyril.quenneville@agsfourwinds.com

2) Ambassador Worldwide Movers (M) Sdn. Bhd.
Lot 17, Lorong Enggang 31, Off Jalan Enggang
Taman Keramat, 54200 Kuala Lumpur, Malaysia.
Tel No: +603 – 4253 2000, Fax No: +603 – 4252 4000
Website: www.ambassador.com.my
POC: Jim Dhillon, E-Mail: movers@streamyx.com

4) Asian Tigers Transpo Movers (M) Sdn Bhd
Address: Lot 6, Jalan Ragum 15/17 SS 15, 40000
Shah Alam, Selangor Darul Ehsan, Malaysia
Tel: + 60-3-5565-2200
Fax: + 60-3-5513-3788
Contact person: Ms. Angela Subramaniam
DID: + 60-3-5565-2333
Tel: + 60-3-5565-2200 Ext.180
Fax: + 60-3-5513-3788
Email: angela.subramaniam@asiantigers-malaysia.com
Skype Id: angela.subramaniam@asiantigers-malaysia.com
Website: www.asiantigers-malaysia.com

1) Crown Line (M) Sdn. Bhd.
Lot 37645, Jalan 5/37A, Taman Bukit Maluri
Kepong, 52100 Kuala Lumpur, Malaysia
Tel No: +603 – 6275 1830, Fax No: +603 – 6275 1840
Website: www.crownline.com.my
POC: Azri Ahmad, E-Mail:
azri.ahmad@crownline.com.my
E-Mail: Johnson.lai@crownline.com.my or
rachel@crownline.com.my

5) Crown Relocations, Crown Worldwide Movers
Sdn. Bhd
Address: Lot 7, Jalan Delima 1/1, Subang Hi Tech
Industrial Park, Batu Tiga, 40000 Shah Alam,
Selangor Darul Ehsan, Malaysia
Contact person: Mr. Keith Ellis, Corporate Services
Manager
Tel: + 60-3-5636-9166
Fax: + 60-3-5637-5166
Cell Phone: + 60-1-2376-0277
Email: kellis@crownrelo.com
Website: www.crownrelo.com

My Moving Mobility (M) Sdn Bhd
Address: Lot 4 Jalan Kuari, Kampung Cheras Baru,
56100 Kuala Lumpur, Malaysia.
POC: Mr Khairul Sim
Title: Branch Manager, Kuala Lumpur, Malaysia
Email address: khairul.sim@mymoving.com.my
Phone number: +603 4288 4211
Fax number: +603 4288 2411

3) My Moving Mobility (M) Sdn Bhd formerly known
as (S&M Moving & Logistics (M) Sdn Bhd)
Address: Lot 4 Jalan Kuari, Kampung Cheras Baru,
56100 Kuala Lumpur, Malaysia.
POC: Mr Khairul Sim
Title: Branch Manager, Kuala Lumpur, Malaysia
Email address: khairul.sim@mymoving.com.my
Phone number: +603 4288 4211
Fax number: +603 4288 2411

ITGBL Local Agents

Santa Fe Relocation Services Sdn. Bhd.
No. 1, Jalan Jururancang U1/21, Seksyen U1
Hicom Glenmarie Industrial Park
40150 Shah Alam, Selangor
Malaysia
+60 3 7805 4332
Main Contact Person (POC):
Mr. Rolf Beutel – Managing Director

Country: Mali

Post: Bamako

Bureau: AF

Local Agents:

AGS Bamako
Route de Sogoniko
BP E 693 - Rue 131
Bamako, Mali
Tel: 223 220 13 78
Fax: 223 220 27 32
Email: ags.mali@cefib.com
Website: www.ags-worldwide-movers.com

Country: Malta

Post: Valletta

Bureau: EUR

Local Agents:

Cube Relocations

18, Triq Hal-Warda
Attard ATD 1406, Malta
POC: Chris Vassallo
Tel: 356 2721 2721
Fax: 356 2142 1197
Cell: 356 9949 3400
Email: Chris@cuberelocations.com;
cuberelo@onvol.net;
moves@cuberelocations.com
Web-site:
www.cuberelocations.com

Thomas Smith & Co Ltd
POC Mr. Glenn Desira (Freight Executive) Contact
number +35622058114 e-mail
gdesira@tcsmith.com

Secondary POC Denis Galea ,Group General
Manager +35622058450
E-mail: dgalea@tcsmith.com

Galea Moving & Transport

33, Cappadocia street,
Qormi, Malta
POC: Mr. Justin Galea Managing Director
Tel: +35621446325
Cell: +35699588402
Email: Justin@galeatransport.com
luke@galeatransport.com
Web-site: www.galeatransport.com/facebook

ITGBL Local Agents

Country: Marshall Islands

Post: Majuro

Bureau: EAP

Local Agents:

Carepak Moving and Storage
1234 Villongco Road, Sucat
Paranaque City, 1700 Philippines
POC: Ms. Ellen F. Cruz
Tel: (632) 809-5808
Fax: (632) 807-3041
Email: ellencruz@carepakmoving.com or
info@carepakmoving.com

A1 Global Logistics Services
Unit 2A-1, 8414 Dr. A. Santos Avenue
Brgy. BF Homes, Sucat, Paranaque City
Philippines 1700
Tel. +632 785 1570/02 216 7789
Mobile : +63917-812 6548/+63920-951-7523
POC : Ms. Olivia Alarcon
E-mail – olivia.alarcon@a1global-logistics.com
2nd POC – April Guinto
E-mail – guintoae@a1global-logistics.com
Skype : a1global-logistics
Website : www.a1global-logistics.com

Country: Mauritania

Post: Nouakchott

Bureau: AF

Local Agents:

2) TERRE AIR MER MAURITANIE
Contact: Olivier LACHAUT
Address: Quartier MEDINA - BP 3058
Email : olivier@tamm-di.com
NOUAKCHOTT - MAURITANIE
TEL : +222 45 21 84 10 FAX : +222 45 29 23 83
PORTABLE MAURITANIE : +222 36 20 37 37
PORTABLE FRANCE : +33 6 64 91 01 98
www.tamm-di.com

1) AGS Frasers Mauritania
ZI du Ksar - Lot 71
BP 3936 Nouakchott, Mauritania
POC: Thibault Malezieux
Tel: 222 4 525 99 40/41
Fax: 222 525 99 41/42
Cell: 222 658 25 55
POC: FRANK BONNET
Email: direction-mauritanie@agsmovers.com

ITGBL Local Agents

Country: Mauritius

Post: Port Louis

Bureau: AF

Local Agents:

1) Service de Deménagement International
TMC Freeport Zone 6
Mer Rouge
Port, Louis, Mauritius
POC: Sam Sooprayen
Tel: 230 206 2638
Fax: 230 206 2639
Email: demenage@intnet.mu

2) Velogic Limited
TMC Freeport Zone 7
Mer Rouge, Port Louis
POC: Mr. Joel Lefebure
Tel : 2065000 - Direct Line - 2065123
Mobile - 2517770
Email- joel.lefebure@velogic-mu.com
Mr.Nayaz Lallbahadur
Tel : 2065000 - Direct Line - 2065111
Mobile - 2535200
Email- nayaz.lallbahadur@velogic-mu.com

3) AGS FRASERS INTERNATIONAL MOVERS
ARSENAL
MAURITIUS
MANAGER: ERWAN VERGER
TEL. NO: 230 764 0020
EMAIL: manager-mauritius@agsmovers.com
INTERNET: www.agsfrasers.com

ITGBL Local Agents

Country: Mexico

Post: Ciudad Juarez

Bureau: WHA

Local Agents:

3) Mudanzas GOU, S.A. de C.V.
Jose Clemente Orozco #260
Alamos de San Lorenzo
Cd. Juarez, Chihuahua, MEXICO 32340
POC: Christian Aguilar
Cel: (52-656-1) 107-1958 or Nextel 52*59045*26 (Aguilar)
Office: (52-656) 623-4115
Fax: (52-656) 618-6229
Email: c.aguilar@mudanzasgou.com,
cd.juarez@mudanzasgou.com

1) Customs Critical Cargo Inc. (former Peregrine Falcon) 360 South Americas Ave, Suite B El Paso, TX 79907
POC: Lidia Robles, Cynthia Acosta
Cel.- 915-996-0128 (Robles)/ 915- 626-9022 (Acosta)
Office: 915-872-8169
Email: lidiarobles@hotmail.com, Cynthia_acosta@fastfalcon.com and cacosta@cccargo1.com

2) The Inland Sea, Inc.
9601 Carnegie
El Paso, TX 79925
POC: Thomas Lampe and Rigoberto Duran
Cel.- (915) 892-4958
Office: (915) 592-1517
Fax: (915) 592-1835
Email: thomas.lampe@ito-elpaso.com, rduran@tis-worldwide.com

Post: Guadalajara

Bureau: WHA

Local Agents:

1) Mundanzas GOU
Altos Hornos 1477
Parque Industrial El Alamo
Guadalajara, Jalisco, Mexico
POC: Cristina Cervantes
Tel: (52) 33-36661404/ 1439
Email: r.hernandez@ati.com.mx or Guadalajara@ati.com.mx

2) SEYMI
Calzada Independencia Norte # 3450
Guadalajara, Jalisco. Mexico.
POC: Raul Covarrubias
Iliana Vargas
Tel: (52) 33-3603-0000
Fax: (52) 33-3603 1553, 3603 2033
Email: seymi@seymi.com.mx

Post: Hermosillo

Bureau: WHA

Local Agents:

Mudanzas Gou
Allied International
Av. Las Galaxias 31
Col. Parque Industrial
CP 83299 Hermosillo, Sonora, Mexico POC:
Rodrigo Mendoza Barragan
Tel: 011 52 662 251 0734/ 0839/ 0876
Fax: 011 52 662 251 0875
Email: rmendoza@mundanzasgou.com
Website: www.mundanzasgou.com

ITGBL Local Agents

Post: Matamoros

Bureau: WHA

Local Agents:

1) Mudanzas Gou, S. A. de C. V.
POC: Francisco Javier Castillo Pulido
Nueva Escocia # 4344
Fracc. Ind. Abraham Lincoln
Monterrey, N. L. CP. 64310
Tel.- (81) 83 70 63 97
Nextel.- 52*34504*58
f.castillo@mudanzasgou.com

Post: Merida

Bureau: WHA

Local Agents:

3) Transcontainer S.A. de C.V.
Dr. Gustavo Baz # 295 F,
Col. Viveros de la loma, Tlalnepantla, Estado de
México, 54080
Direct Line: (5255) 5361 7884
Phone: (5255) 5398 2323 Ext: 116
Fax: (5255) 5398-7716
Contact: Edith Mayén.
edithm@transcontainer-group.com

1) Mudanzas Gou, S.A. de C. V.
Nva. Sto. Domingo 163
Frac. Industrial San Antonio
Azcapotzalco, 02760 Mexico D.F.
Office +52-55-50622631
Mobile +52-1-55-54180323
Contacts: Norma Arredondo
n.arredondo@mudanzasgou.com
José Luis Romero jl.romero@mudanzasgou.com
Carlos Morales (Mérida)
merida@mudanzasgou.com

2) Empaques y Mudanzas
Calle 9 No. 86 por 12 diagonal
Fracc. Mulsay 97246 Merida, Yucatan, Mex.
Office: 52-999-912-5234
Mobile: 52-999-958-0772
empaquesymudanzasint@prodigy.net.mx
Contacts: Ernesto Flores, Nora Leticia Martin

ITGBL Local Agents

Post: Mexico City DF

Bureau: WHA

Local Agents:

MUDANZAS MYM, S.A. de C.V.
Insurgentes Norte 1290
Col. Capultitlan
Mexico, DF
Tel. 52-55 2974-9400 x-9402
POC: Mireya Vazquez
CEO International
mvazquez@myminternational.com

TRAFIMAR RELOCATIONS, S.A. de C.V.
Ferrocaril Acámbaro No. 77
Col. San Luis Tlatilco
Naucalpan de Juárez
Edo de Mexico, CP 53630
POC: Eduardo Otero
Sales Director
otero@trafimarrelo.com.mx
Tel. 52-55 5312-9900

TRANSCONTAINER INTERNATIONAL, S.A. de C.V.
Vía Dr. Gustavo Baz No. 295-F
Estado de Mexico CP 54080
Tel. 52-55 5398-2323
POC: Carmen Lerdo de Tejada
Sales Manager
carmensr@transcontainer-group.com

MUDANZAS GOU, S.A. de C.V.
Nueva Santo Domingo #163
Fracc. Industrial San Antonio
Azcapotzalco, Mexico, DF 02760
POC: Jose Luis Romero
Sales Manager
Tel. 55-5062-2600
Direct. 55-5062-2636
jl.romero@mudanzasgou.com

MUDANZAS BALDERAS, S.A. de C.V.
Av. de las Minas 83
Col. Lomas de Becerra
Mexico, DF 01280
Tel. 52-55 5598-1255
POC: Alejandra Balderas
alejandra@balderas.com.mx

ITGBL Local Agents

Post: Monterrey

Bureau: WHA

Local Agents:

5)Thelsa Mobility
Camino Real #6158
Col. La Estanzuela
Monterrey, N.L.
C.P. 64988
POC: Itzel Urbina and/or Christian Matiella
Emails: itzelurbina@thelsa.com;
cristianmatiella@thelsa.com;
carlosalvarez@thelsa.com
Phones: +52 (81) 8220 3550 Ext. 1446; +52 (55)
45449458

4)Moreno International
Av. Pio X #516
Col. Pio X
Monterrey, NL, Mexico
C.P. 64710
POC: Rebeca Cruz
Email: rebeca@movers.com.mx
Toll Free from the UA
Phone: 1-888-814-3732
Phone: +52 (81) 8130-55-30

1)Transcontainer
Via. Dr. Gustavo Baz No. 295-F,
col. Viveros de la Loma
Tlalnepantla, EDO Mexico 54080
POC: Vicky Rojas/ Ma. Del
Carmen Martinez de Lerdo de
Tesada, Dir.
Phone: +52 (55) 5361 7603/5398/7884
Email: vickyr@transcontainergroup.com
Email: edithm@transcontainer-group.com
Email: carmensenior@transcontainergroup.com
(Director)

3) Mudanzas Gou, S.A. de C.V.
Nueva Escocia No. 4344,
Fracc. Ind. Abraham Lincoln
Monterrey, N.L.
C.P. 64310
POC: Jose Luis romero
Email: jl.romero@mudanzasgou.com
Email: lalogou@ mudanzasgou.com
Email: jp.arroyo@mudanzasgou.com
Phone: +52 (55) 5062 2636, (52) 5353 1989

2) Trafimar Relocation Service Monterrey
Ave. de las Industrias No. 124,
Fracc Industrial los Nogales
Santa Catarina N.L. C.P.
66367 Entre - Arroyo el
Obispo y Antiguo Camino a
Minera del Nte.
POC: Rosy Roa
Email: r.roa@trafimarrelo.com.mx
Email: e.gutierrez@trafimarrelo.com.mx
Phone: +52 (55) 5312-9900 ext. 9925

Post: Nogales

Bureau: WHA

Local Agents:

Mudanzas Gou
Allied International
Av. Las Galaxias 31
Col. Parque Industrial
CP 83299 Hermosillo, Sonora, Mexico
Tel: 011 52 662 251 0734/ 0839/ 0876
Fax: 011 52 662 251 0875
Email: rmendoza@mundazasgou.com
Website: www.mundanzasgou.com

ITGBL Local Agents

Post: Nuevo Laredo

Bureau: WHA

Local Agents:

1) Mundanzas Gou
POC: Mario Martinez
Tel: 867-717-0517
Email: n.laredo@mundanzasgou.com

2) Transcontainer
Via Dr. Gustavo Baz # 295-F
Col. Viveros de la Loma
Tlalnepantla, Estado de Mexico C.P. 54080
Ph. 011-55-5361-7603
POC: Vicky Rojas
E-Mail: cickyr@transcontainer-group.com

Post: Tijuana

Bureau: WHA

Local Agents:

Sullivan United Moving and Storage Co.
5704 Copley Drive San Diego C.A. 92111
POC: Laurel Schniepp
laurel@sullivanunited.com
Cell 619-379-7746
800-874-2600 x 3024

3) MYM INTERNATIONAL
Edgar Allan Poe #235
Col. Polanco Mexico CP 11550
POC: Malena Larrambeber
Tel: 52 55 2974 9400
Email: info@myinternational.com

2) TRANSCONTAINER
Via Dr. Gustavo Baz #295-F
Estado de Mexico CP 54080
POC: Arturo Rincon Cordero
Tel: 52 55 5398-2323
Email: arturor@transcontainer-group.com

1)Mudanzas Gou
Avenue de las Galaxias #31
Esquina Satellites
Col. Parque Industrial de Hermosillo
Hermosillo, Sonora CP 83299
POC: Rossy Gomez
Tel: 662 2510734
Email: hermosillo@mudanzasgou.com

Country: Miami Despatch

Post: DA_MI

Bureau: USA

Local Agents:

Country: Micronesia

Post: Kolonia

Bureau: EAP

Local Agents:

Pohnpei Transfer and Storage
P.O. Box 340
Pohnpei, FM 96941 Micronesia
Tel: (691) 320-2552
Fax: (691) 320-2389

ITGBL Local Agents

Country: Moldova

Post: Chisinau

Bureau: EUR

Local Agents:

MOLDMOVER / Pretul Succesului SRL
Blvd. Stefan cel Mare 126, Off. 17
Chisinau , Moldova
Tel: +373 22 223349
Mob: +373 79402325
Fax: +373 22 225828
Email: chisinau@moldmover.md
Person of contact: Pavel Cebotaru
Email: pavel.cebotaru@moldmover.md

2) Molinari Srl.
11/36 Aeroport Str.
Chisinau, Moldova
POC: Petre Balica
Tel: 373-22524102; 373-22529341
Web-site: www.molinari.md

1) Interdean
Blvd. Stefan cel Mare 126, Off. 17
Chisinau, Moldova 2012
POC: Pavel Cebotaru
Tel: 373-22-223349
Fax: 373-22-225828
Email: chisinau@interdean.com or
chisinau@interdean.mldnet.com
Web-site: www.interdean.com

ITGBL Local Agents

Country: Mongolia

Post: Ulaanbaatar

Bureau: EAP

Local Agents:

Santa Fe Relocation Services LLC
Address: #406 Ar Mongol Travel Building, Jamyang
Gun Street-5, Sukhbaatar District, Ulaanbaatar-48,
Mongolia
Tel: +976 7000 0285
Fax: +976 7000 0286
General Email: mongolia@santaferelo.com
Inca Bataa
General
Manager Direct Tel: +976 7000 0285
Fax: +976 7000 0286
Mobile: +976 9905 0289
Email: inca.bataa@santaferelo.com

1) Crown Worldwide, Mongolia:
Official Address:
Crown WorldWide Group Building
20th khirii, Bayangol District
Songolon Bridge, Ulaanbaatar, Mongolia
Mr. Bayarbat
Tel: 9909-8509
Email add: Btseveensuren@crowrelo.com
***One of the best/reliable companies in Mongolia.
Both in/out ITGBL for all types of shipments.

Mongol Express
POC Mr. Davaanyam

Official Address:
Ulaanbaatar, Mongolia 14251
Chinggis Avenuw-17
Vista Office building, 6th floor
e-mail address: davaanyam@monex.mn
Tel: 976-319305/103
cell:976-9911-0190

ITGBL Local Agents

Country: Montenegro

Post: Podgorica

Bureau: EUR

Local Agents:

1) Move One Relocations
POC: Maja Pasic
Country Manager - Serbia/Montenegro
(maja.pasic@moveoneinc.com)
East Europe - Balkans - CIS & Central Asia -
Middle East & Africa - Asia Pacific
Office Belgrade, Serbia
Phone: +381 11 377 4243 ext. 4301
Fax: +381 11 848 7089
Mobile: +381 63 394 150
web: www.moveoneinc.com

5) Balkan Relocations d.o.o. Belgrade, Serbia
Novi Beograd, Bulevar Arsenija Carnojevic 80
BELGRADE
www.balkanrelocations.com
TEL: +381 11 408 15 90
FAX: +381 11 408 15 90
Contact: Gordana Popov
Head of Operations
MOB: +381 60 08 543 21
E: gordana.popov@balkanrelocations.com
*** packing and forwarding
HHE/UAB/POV ***

2) Santa Fe Relocation Services d.o.o Beograd
Zitna 28
11272 DOBANOVCI -
BELGRADE
TEL: + 381 11 35 36 350
FAX: + 381 11 35 36 352
Misa Matic Regional Manager –
mobile number 062 259 357
misa.matic@santaferelo.com
Maja Karaulic, Sales Manager –
mobile number 062 259 354
maja.karaulic@santaferelo.com
*** packing and forwarding
HHE/UAB/POV ***

4) Jadroagent BAR
International Shipping and Freight agency Ltd
Bar, Montenegro
e-mail: podgorica.forwarding@jadroagentbar.com
tel: Podgorica: 38220622555
Bar: 38230 315996
Fax: Podgorica: 38220622761 Bar: 38230
312751 *** customs clearance
in port of Bar and Podgorica customs terminal ***

3) INTERLOG
UI Jovana Tomasevic G-9
85000 Bar, Montenegro
POC: Nikola
Tel: 38285313932
Fax: 38285317238
Cell: 38268006688
Email: interlog@cg.yu
logistics for container shipments in port of Bar

ITGBL Local Agents

Country: Morocco

Post: Casablanca

Bureau: NEA

Local Agents:

1) Bedel Casablanca
257-259 Boulevard Adelmoumen
Casablanca, Morocco
POC: Mr., Kamal
Tel: 022-86-04-69; 022-86-01-43
Tel: 022-86-00-33 or 022-04-69 (Bouayad)
Fax: 022-86-01-43
Email: move@bedel.ma ** bonded
facility **

Moumene International Moving Company
37, rue Idriss Al Akbar Hassan, Rabat/Morocco
Poc: Mr. Moumene Mohamed, Dir/Manager
Tel: 212-537-26-20-46;
212-537-26-31-57
Fax: 212-537-26-23-94
Email: moumene.mimc@gmail.com;
mimc@iam.net.ma; mimc@menara.ma
Cell: 212-661-35-20-46

4) AGS Warehouse
73 Avenue Tarek Benziad
Massira 2 - Temara (Rabat)
POC: Mrs. Chantal Robert, Manager
Tel: 212 37 60 20 42
Fax: 212 237 60 19 38
Cell: 212 61 10 98 51

2) AGS Casablanca
73, Boulevard Moulay Slimane, Depot No. 16
Ain Sebaa, 20100 Casablanca, Morocco
POC: Mrs. Amina El Karmoudi or Christian Pottier
(manager)
Tel: 212-22-66-01-89/93
Fax: 212-22-66-12-71
Tel: 212-22-35-81-14 (Amina)
Email: dir2-agsmaroc@wanadoopro.ma
(Amina) Email:
manager-agsmaroc@wanadoopro.ma
(Amina) ** bonded facility **

3) Marine Maroc Deménagement
23, Boulevard Moulay Slimane
20300 Casablanca, Morocco
POC: Mrs. Chatelouze
Tel: 022-66-72-18/14
Fax: 022-40-47-22
Email: oumelkettani@marine-
maroc.co.ma **
bonded facility **

ITGBL Local Agents

Post: Rabat

Bureau: NEA

Local Agents:

1) Bedel Casablanca
257-259 Boulevard Abdelmoumen
Casablanca, Morocco

POC:

- Mr. Jamyl Bouayad
- Mrs. Amina Redouani
- Mrs. Souad El Bakhdaoui

Tel: +212 22 86 04 68
Tel: +212 522 860 143
Fax: +212 522 860 144
Email: move@bedel.ma / direction@bedel.co.ma /
fret@bedel.co.ma

Bedel Rabat

Manager Mrs., Samira Fahmi
(samira.bedel99@gmail.com)
+212 6 61 32 99 70

* bonded facility

**Membre : FIDI-FAIM | LE DEMENAGEUR
SPECIALISE | FIATA | IATA | LACMA

4)AMarine Maroc Déménagements
23, Boulevard Moulay Slimane
20300 Casablanca, Morocco

POC: Mrs. Oumelghit Kattani

Tel: 212 22 66 72 18
Fax: 212 22 40 47 22
Email: oumelkettani@marine-maroc.co.ma

2) AGS Rabat
1 Rue Tayeb Labssir
Apt 8
AGDAL, Rabat

POC: Mrs. LUACES Joele (deputy Manager)
Tel: +212 537 68 28 92
Cell: +212 61 10 98 51

AGS Casablanca
73, Boulevard Moulay Slimane, Depot No. 17
Ain Sebaa, 20 000 Casablanca, Morocco
Tel : + 212 5 22 66 01 89
Fax : +212 5 22 66 12 71

POCs:

Mr. LOUIS THIERCELIN - Manager
Tel: +212 6 61 29 31 46
manager-maroc@agsmovers.com

Clément BEAUVAIS – Sales Manager
Tel: +212 6 61 33 11 26
directeur-adjoint-maroc@agsmovers.com /

Ms. Karima MOKTAFI – Coordinator Import – AGS
Maroc
Tel: +212 522 66 01 89-93
Email: import.maroc@agsmovers.com

ITGBL Local Agents

3) Moumene International Moving Company
37, rue Idriss Al Akbar Hassan, Rabat/Morocco

POC: Mr. Moumene Mohamed, Dir./Manager

Tel: +212 537 26 20 46;
+212 537 26 31 57
Fax: +212 537 26 23 94
Email: moumene.mimc@gmail.com;
mimc@iam.net.ma; mimc@menara.ma
Cell: +212 661 35 20 46

Country: Mozambique

Post: Maputo

Bureau: AF

Local Agents:

INGAR MOZAMBIQUE LDA
Rue da Soveste
PO Box 2330
Maputo, Mozambique
Tel: 258-21 4625001
Fax: 258-21 462502
Email: ingar@teledata.mz
Website:
www.ingarinternational.com
POC: Daniel M Abraham

Stuttaford Van Lines
Av. De Namaacha QT 34 CS 488
05006 Luis Cabral, Maputo, Mozambique
Tel: 258 21 406 414
Fax: 258 21 016 163
Call Centre: 0861-STUTTAFORD
Email: e.maldonado@stuttafordvanlines.com
Website: www.stuttafordvanlines.co.az
POC: Eric Maldonado, Country Manager
Cell: 258 84 123 3321

CTZ Logistics Lda
Rua Fontes Pereira De Melo, No.60
Maputo, MOZAMBIQUE
Telfax :00258 21 303016
Tel: 00258823070684
Direct Mobile:
00258826223236/00258842853240
/00258823805630
Email: ctzlogistics@inmail.co.mz
Email: sales@ctzlogistics.com &
czembe@ctzlogistics.com
Website: www.ctzlogistics.com
POC: Chandson Zembe
Sales & Marketing Manager

ITGBL Local Agents

Country: Namibia

Post: Windhoek

Bureau: AF

Local Agents:

1) Namtrans
Copper Street #37, Prosperita
P.O. Box 30988
Windhoek, Namibia
POC: Mr. Philip Mans or Ms. Caroline Jooste
Tel: 264-61-236-270
Fax: 264-61-236-304
Email: namtrans@namtrans.com.na and
carolinej@namtrans.com.na

2) Stuttaford Van Lines
Danzig Street #7, Lafrenz
P.O. Box 22902
Windhoek, Namibia
POC: Ms Bettina Priilaid
Tel: 264-61-224-691
Fax: 264-61-225-302
Email: dean.bruwer@stuttafordvanlines.com
zirk.swanepoel@stuttafordvanlines.com
**bonded facility **

Country: Nepal

Post: Kathmandu

Bureau: SCA

Local Agents:

1) Atlas Packers and Movers
Tinkune, Airport Road
Kathmandu, Nepal
POC: P. W. Lama
Tel: 977 1 448 0797
Fax: 977 1 448 1174
Email: atlas@atlas.com.np
** customs bonded facility **

2) Orient International Relocations and Mobility
Services
Tripureswor, Kathmandu
Nepal
POC : Vinod Shah and Sudeep Shah
Ph (9771)4240990/4227668
Mobiles (977)9851020423/9802020000
Emails : moving@orientfreightgroup.com &
support@orientfreightgroup.com
An ISO 9001:2015 & ISO 14001:2015 Certified
Company

ITGBL Local Agents

Country: Netherlands

Post: Amsterdam

Bureau: EUR

Local Agents:

2) KHZ Removals
A. van Leewenhoekweg 30
2400 AJ Alphen a/d Rijn
The Netherlands
POC: Sita Ranner
Tel: 31 172 449977
Website: www.khz.nl
** bonded facility **

1) De Haan Removals
Edisonweg 18
P.O. Box 259
2950AG Alblasserdam (Rotterdam)
The Netherlands
POC: Mr. Dick Ansink ; Mr. Marcel Boer
Tel: 31-78-692-03-33
Email: d.ansink@dehaan.nl ;
marcel@dehaan.nl Website:
www.dehaan.nl

2) Voerman
Wolga 12
3) 2491 BL The Hague
The Netherlands
POC: Mr. S. Droog
Tel: +31-70-3011301
Email: Sdroog@voerman.com
Website: www.voerman.com
** Bonded Facility**

Post: The Hague

Bureau: EUR

Local Agents:

1) De Haan Removals
Edisonweg 18
P.O. Box 259
2950AG Alblasserdam (Rotterdam)
The Netherlands
POC: Mr. Dick Ansink ; Mr. Marcel Boer
Tel: 31-78-692-03-33
Email: d.ansink@dehaan.nl ;
marcel@dehaan.nl ***
Bonded Facility *** Website:
www.dehaan.nl

2) KHZ Removals
A. van Leewenhoekweg 30
2400 AJ Alphen a/d Rijn
The Netherlands
POC: Sita Ranner
Tel: 31 172 449977
Website: www.khz.nl
** bonded facility **

3) Voerman
Wolga 12
2491 BL The Hague
The Netherlands
POC: Mr. S. Droog
Tel: +31-70-3011301
Email: Sdroog@voerman.com
Website: www.voerman.com
** Bonded Facility**

ITGBL Local Agents

Country: Netherlands Antilles

Post: Curacao

Bureau: EUR

Local Agents:

2) Meyer Moving (HHE-UAB)
P.O Box 3055 Cas Coraweg 69
Willemstad, Curacao
POC: Mr. Bert Spierenburg
Tel. (599-9) 843-4766
Cell: (599-9) 670-0995
Mail: b.spierenburg@meyermoving.com
www.meyermoving.com

1) Caribbean Moving Services NV (UAB & HHE)
Caracasbaaiweg # 328 B
Willemstad , Curacao
POC: Ms Manuela Carolina
Tel: (011-5999) 767-2588
Fax: (011-5999) 747-1155
Mail: manuela@cms.an

3) CPost International (POV and Supplies LCL
Ocean Miami – Curacao under 1000LBS shipment)
Schottegatweg Noord 32,
Willemstad , Curaçao
POC: Ms. Danielle De Vreugd
Tel: (5999) 767-2588
Cell: (5999) 527-1313
Fax: (5999) 747-1155
Mail: dvreugd@cpostint.com

ITGBL Local Agents

Country: New Zealand

Post: Auckland

Bureau: EAP

Local Agents:

Crown Relocations
476 Jackson Street,
Petone, Wellington
POC : Debbie Mansell
Dmansell@crownew.com
+64 4 569-0629

Allied Pickford's
43 Seaview Road,
Seaview, Wellington
POC : Andrea Smith
Andrea.Smith@alliedpickfords.com
+64 4 931-7036

The Moving Company
Level 1, 19 Barnes Street,
Seaview, Wellington
POC : Nozer Damania
Nozer.Damania@themovingcompany.co.nz
+64 9 255-6811

New Zealand Van Lines
19 Barnes Street,
Seaview, Wellington
POC : Craig Harris
Craig.Harris@nzvanlines.co.nz
+64 4 576-1564

Post: Wellington

Bureau: EAP

Local Agents:

Allied Pickford's
43 Seaview Road,
Seaview, Wellington
POC : Andrea Smith
Andrea.Smith@alliedpickfords.com
+64 4 931-7036

Phone: +64 9 255 6811

The Moving Company
Level 1, 19 Barnes Street,
Seaview, Wellington
POC : Nozer Damania
Nozer.Damania@themovingcompany.co.nz
+64 9 255-6811

Crown Relocations
476 Jackson Street,
Petone, Wellington
POC : Debbie Mansell
Dmansell@crownew.com
+64 4 569-0629

New Zealand Van Lines
19 Barnes Street,
Seaview, Wellington
POC : Craig Harris
Craig.Harris@nzvanlines.co.nz
+64 4 576-1564

ITGBL Local Agents

Country: Nicaragua

Post: Managua

Bureau: WHA

Local Agents:

2) Transcargos Ltd.
Mudanzas y Transportes Internacionales
Carretera Norte Km. 2.5; frente al Complejo Policial
"Ajax Delgado"
PO Box 2082
Managua, Nicaragua
POC: Meyling Montes
(trafico@transcargos.com) POC: Alberto
Sevilla (operations@transcargos.com)
Tel: 505-2248-4363
Fax: 505-2248-4914

DO NOT USE ACONIC OR SERVISA FOR
BROKERAGE. Any shipments using these brokers
will receive no missed RDD exception.

1) Mundanzas Mundiales
Km. 6.5 Carretera Norte, Entrada a Cerveceria
Managua, Nicaragua
POC: Marjorie Freer (traffic@gmm.co.ni)/ Margarita
Darce (amdarce@gmm.co.ni)
Tel: 011-505-252-2828

Country: Niger

Post: Niamey

Bureau: AF

Local Agents:

1) C.A.T. Niger S.A.
BP 10951
Niamey, Niger
POC: Mr. Ali Djimba, Director
Tel: 227 20 74 09 65
Fax: 227 20 74 34 29
Cell: 227 94 95 26 00
Email: catniger@intnet.ne

3) DHL Global Forwarding
DHL Niger International
1822, Blvd. de la Liberte
BP 10926
Niamey, Niger
Tel: 227 20 73 33 59
Cell: 227 94 85 22 85
Fax: 227 20 73 81 06
Email: simbala.sylla@dhl.com

2) MAERSK Niger S.A.
BP 12051
Niamey, Niger
POC: Mr. Sani Halilou, Director
Tel: 227 20 73 44 80
Fax: 227 20 73 44 80
Cell: 227 96 96 28 09

4) AGS Frasers Niger
Route de l'aéroport
BP 13612
Niamey, Niger
POC: Gerard Machetel
Tel: 227 20 74 28 80 / 227 20 74 27 96
Cell: 227 96 96 37 31
Fax: 227 20 74 19 40
Email address for US agent contact: ITGBL-
Africa@agsmovers.com

ITGBL Local Agents

Country: Nigeria

Post: Abuja

Bureau: AF

Local Agents:

Post: Lagos

Bureau: AF

Local Agents:

Country: Northern Ireland

Post: Northern Ireland

Bureau: EUR

Local Agents:

McGimpseys Brothers Removals
Address: International Relocation Centre,
Greenway Enterprise Park, Bangor BT23 7SU,
United Kingdom
POC: Stephen McGimpsey
Phone: 44 (0) 2891 456 222
Fax: 44 (0) 2891 456 999
Email: removals@mcgimpseys.com

Irish Relocation Services
Jason Crane- Account Manager
12 Westbank Road, Belfast, BT3 9JL
T: +44-(0) 28 9078 1278
F: +44- (0) 28 9078 1728
M: +44 (0) 7501 507181
W: www.irishrelo.com POC: Michele
Preshaw
Phone: 44 (0) 28 9078 1218
Email: michele.preshaw@irishrelo.com

Country: Norway

Post: Oslo

Bureau: EUR

Local Agents:

2.)Adams Express AS
Håndverksveien 11
1405 Langhus
Norway

POC: Ernst Sem-Jacobsen
Tel: (47) 23011457
Fax: (47) 23011451
Cell: (47) 924 91 586
Email: esj@adamsexpress.no

1.)Team Relocations AS
Ankerveien 209
1359 Eiksmarka
Norway

POC: Kai Roger Finnseter
Tel: (47) 67161643
Fax: (47) 67161617
Cell: (47) 928 43 043
Email: Kai-Roger.Finnseter@teamrelocations.com

ITGBL Local Agents

Country: Oman

Post: Muscat

Bureau: NEA

Local Agents:

3)International Moving
Duline Gonsalves | Manager –
| Gulf Agency Company (Oman)
LLC | P.O.Box 740, 112 Ruwi,
Sultanate of Oman | Direct: +968
24477857 | Fax: +968 24477891 |
Mobile: +968 95215700 Duline Gonsalves
Duline gonsalves@gac.com
www.@moving.gac.com

1) M/S Inchcape Shipping
Services & Co. LLC.
Post Box 36, Postal Code 112
Ruwi, Sultanate of Oman
POC: Manoj Kumar, Manager
International Removals
Tel: (968) 24567010/ 24567050/
24567744
Fax: (968) 24567101
99493784 (Kumar);
Email: Manoj.Kumar@iss-shipping.com

2)The Movers
MANOJ SHARMA
Business Unit Head
GSM + 968 98548563 / 96287961
Office Tel: +968 2421-8353
manoj@themoveroman.com
sales@themovers.om

ITGBL Local Agents

Country: Pakistan

Post: Islamabad

Bureau: SCA

Local Agents:

2) Ocean Air
Industrial Area, Sector 1-10/3, Street 6, Plot 76
Islamabad, Pakistan
POC: Khushi Mohammad Raza, Asif Raza, Kashif Raza
Tel: 92-51-444-7551
Fax: 92-51-444-3771
Email: oceanair@cyber.net.pk

4) Viking Shipping Services
POC: Mr. Qamar Rashid, Chief Executive
Address: 17, First Floor Muhammadi Plaza, Blue Area,
Jinnah Avenue, Islamabad – Pakistan.
Tel. No. 92-51-2810026-27, 2875807-08, Fax: 2875809
Email: Viking@isb.comsats.net.pk
Website: www.viking.pk.com

1) M/S Freeline Movers
3rd floor, Yasin Plaza, 74-West Blue Area
Islamabad, Pakistan
POC: Alamgir Shah or M. Beaty
Tel: 00-92-51-2344012 - 2344031
- 2344150 - 2344179 - 2344032
Fax: 00-92-51- 2344030 - 2344151
Cell: 92 300 8500379 (Shah)
Cell: 92 302 8556906 (Beaty)
Freeline Movers Head office general email
moving@freelinemovers.com (to be cc'd in all correspondence)
Freeline Movers MD's email:
arif@freelinemovers.com (Alamgir Shah) (ITGBL requests to be sent to)
Freeline Movers ITGBL Handler email:
hammad.shah@freelinemovers.com (ITGBL requests to be sent to)
Freeline Movers city emails
karachi@freelinemovers.co
lahore@freelinemovers.com
peshawar@freelinemovers.com
Kabul@freelinemovers.com
quetta@freelinemovers.com (For shipments to the concerned cities)
Website: www.flm.com.pk

3) Express Movers:
POC: Ehsan-ul-Haq, CEO
Address: Plot No. 93-D, Street
Sector I-10/3, Islamabad – Pakistan.
Tel No. 92-51-4100988-90, Fax: 92-51-4100987
Email: mail@expressmovers.com.pk

ITGBL Local Agents

Post: Karachi

Bureau: SCA

Local Agents:

3) EXPRESS MOVERS
14-D, Blcok-6
PECHS, Karachi-75400, Pakistan
POC: Imran Aziz Siddiqui / Ashfaq Uddin
Tel: (92-21) 34527270 - 34528077
Fax: (92-21) 34547066
Email: ops@expmovkhi.com

2) FREELINE MOVERS
No. 14&15, 3rd Floor, Kahkashan Mall,
Main Tariq Road 172-1, Block -2, P.E.C.H.S.
Karachi
POC: Anwar Fateh/ Amir Shahzad
Tel: (92-21) 34530626 - 34310478
Fax: (92-21) 34531747
Email: karachi@freeline.com.pk /
movers@freeline.com.pk
Website: www.freelinemovers.com

1) OCEAN AIR INTERNATIONAL
Office # 804, 8th Floor, Business Plaza, Mumtaz
Hassan Road
OFF: I.I. Chundrigar Road, Karachi
POC: Mr. Kashif Raza, Chief Coordinator
POC:Javaid I. Kanwar
Tel: (92-21) 32460491-92 (Karachi Office)
Fax: (92-21) 32460493
Email: everywhere@cyber.net.pk

Post: Lahore

Bureau: SCA

Local Agents:

1) M/S Freeline Movers
3rd floor, Yasin Plaza, 74-West Blue Area
Islamabad, Pakistan
POC: Alamgir Shah or M. Beaty
Tel: 00-92-51-2878029 - 2822471
Fax: 00-92-51- 2274227 - 2825132
Cell: 92 300 8500379 (Shah)
Cell: 92 302 8556906 (Beaty)
Email: ashah@freeline.com.pk
Email: flm@apollo.net.pk or
movers@freeline.com.pk
Website: www.flm.com.pk

2) Ocean Air
House No 40 B Jail Road
Lahore 54600, Pakistan
POC: Rizwan Alam Khan, Manager
Tel: 92-42-7523870
Fax: 92-42-7523871
Email: oceanair@cyber.net.pk

3)) M/S. Express Movers
Packers and Freight Forwarders,
Plot no. 66-67, Khayaban-e-Johar
I-10/3, Islamabad, Pakistan
Tel: +92-51-4100988, 4100989, 4100990
Fax: +92-51-4100987
Email: expressmovers@nayatel.pk,
Web site: www.expressmovers.com.pk
POC: Mr. Ehsan Malik, CEO or Mahtab Khan

ITGBL Local Agents

Post: Peshawar

Bureau: SCA

Local Agents:

2) M/S Freeline Movers
3rd floor, Yasin Plaza, 74-West
Blue Area, Islamabad, Pakistan
POC: Alamgir Shah
Tel: 00-92-51-2822471/ 2274221
Fax: 00-92-51-2825132 / 2274227
Email: flm@apollo.net.pk or
movers@freeline.com.pk
Website: www.flm.com.pk

1) Ocean Air
No 76, Street 6, I -10/3
Industrial Area, Islamabad
Pakistan.
POC is Asif Raza,
Email: asif@oceanairpls.com
Gen Office Email:
Oceanair@cyber.net.pk
Tel: +92-51-444 7551 - 4
Fax: +92-51-444 3771 & 444 5700

3) M/S Express Movers
Plot # 66-67, Khayaban-e-Johar
1-10/3, Islamabad, Pakistan.
POC: Ehsan Malik
Tel No: 051-4100988-90
Fax No: 051-4100987
Email: expressmovers@nayatel.pk

Country: Palau

Post: Koror

Bureau: EAP

Local Agents:

1) CTSI Logistics - Palau
P.O. Box 1713, Waesie Bldg.
Malakal Koror, Palau
POC: Jun Aclan, Operation Manager; Ronnie
Giman, Station Manager
Tel: (680) 488-1085/ 2845/ 6863
Fax: (680) 488-5828
Website: www.ctsi-logistics.com

ITGBL Local Agents

Country: Panama

Post: Panama City

Bureau: WHA

Local Agents:

4) Balboa Movers INC.
Milla 7.7. Transistmica Hwy
San Miguelito, Panama City
Republic of Panama
POC: George O'Masta – General Manager
Phone (507) 388-6967
E-Mail: balboaop2@gmail.com

3) Panama Intermoving Relocation, Inc. (PIR)
PH Agata, First Floor, Local No.2
Street No. 50 and 68
San Francisco,
Panama, Rep. of Panama
juan.bernal@panamapir.com
www.panamapir.com
(507)322-0747
(507)322-0745
Contacts: Mr. Juan B. Bernal - Director Mr.
Mauricio Escalante – Commercial Director

2) Canal Movers
Building 1067, Curundu Road Curundu
Panama City, Republic of Panama
POC: Walter Lafitte, General Manager
Tel: 507 232-5189/ 232-1394
Email: rates@canalmovers.com

1) PANAMA PACKING AND STORAGE
Urb. La Esperanza No.9-T
Ricardo J. Alfaro Avenue
San Miguelito
Panama City
General Manager: Fernando Alegre E.
Sales Director: Lina Alegre M.
Phones: (507) 230-1422/230-1147
Fax (507) 230-1609
E-Mail: mail@panamapacking.com

Country: Papua New Guinea

Post: Port Moresby

Bureau: EAP

Local Agents:

JVK International Movers
Address: Unit 1, 7 First Avenue
Address2: Maroochydore, Queensland 4558,
Australia
POC: Paul Sutton
Title: Managing Director
Tel: +07-5309 6890
Mob: +61 448752010
Fax: +07-5335 1663
Email: paul.sutton@jvkasia.com

ITGBL Local Agents

Country: Paraguay

Post: Asuncion

Bureau: WHA

Local Agents:

SERVIMEX SACI
2435 Felix Bogado Ave.
Asuncion, Paraguay
INCOMING SHIPMENTS: POC: GABRIELA
GAVILAN – Email: import@servimex.com.py
OUTGOING
SHIPMENTS: POC: LOURDES TUFARI – Email:
export@servimex.com.py

Country: Peru

Post: Lima

Bureau: WHA

Local Agents:

Class International Movers POC Mr.
Daniel Laporta - President Tel: 511-206-9955 X
140 mobile: 951292-
333 e-mail:
dlaporta@classmoving.com.pe Mrs. Claudia Lucio
– Head of Sales and Marketing
Support Tel: 511-206-9955 X
230 mobile: 994210-
480 e-mail:
juanacueva@express.com.pe

1) Express Transports, S.A.
Av. Los Gorrones 130
Lima 09, Peru
POC: Dieter Krumdiek, General Manager
Tel: 511-251-4040
Fax: 511-251-3070
Email: krumdiek@express.com.pe
Web-site: www.express.com.pe

2) Security International Moving, SAC
Av. Los Castillos 309
Ate - Lima 3, Peru
POC: Mario Martinez, President
Tel: 511-436-4000
Fax: 511-436-4000
Email: MMartinez@simoving.com.pe
Web-site: www.simoving.com.pe

ITGBL Local Agents

Country: Philippines

Post: Manila

Bureau: EAP

Local Agents:

3) Asian Tigers Lane Moving and Storage, Inc.
N4 JY Sons Compound, Veteran Complex
1631 Taguig, Manila, Philippines
POC: Richard Dyas
Email: Richard.dyas@asiantigers-philippines.com
POC: Tata B. Pintac
Email: tata.pintac@asiantigers-philippines.com
POC: Mel Santos
Email: mel.santos@asiantigers-philippines.com
Tel: (632) 837-09-32
Fax: (632) 838-48-35

8) Carepak Moving & Storage
Address: 43 Sta. Ana Drive, Sun Valley, Paranaque City, Philippines
POC: Austen Chamberlain; E-mail: austenchamberlain@carepakmoving.com
Tel. No. (632) 809-5808
Fax No. (632) 807-3041

5) AGS Four Winds International Movers
10 P. Antonio Street, Barrio Ugong
Pasig City, Philippines
POC: Mr. Elliot McMahon; E-mail: elliot.mcmahon@agsfourwinds.com
Tel. No. (632) 671-8000
Fax No. (632) 671-8338

6)*POVs to Manila only*
AJ&J Cargo Movers, Inc.
POC: Mr. Alfonso C. Obsum
Address: 1949 San Marcelino St., Malate, Manila, Philippines
Tel. No. (632) 525-3419, (632) 524-3829
Fax No. (632) 522-3381
E-mail: ajj@pltdsl.net; aco@ajjcargomovers.com
Website: www.ajjcargomovers.com
POVs to Manila only

7) A1 Global Logistics Services
Address: Unit 2A-1 Bldg. 8414, Dr. A. Santos Avenue
Brgy. BF Homes, Sucat, Parañaque City 1700 Philippines
POC: Olivia S. Alarcon/President and CEO
Email: Olivia.alarcon@a1global-logistics.com
Direct : + 632 785 1570
Mobile : + 63920 9517523 or +63917 8126548
Website : www.a1global-logistics.com
Facebook: www.facebook.com/a1global.logistics
Skype : a1global-logistics
Twitter : A1_logistics

1) Commercial Freight Services, Inc.
Address: Joseph Sitt St., 3rd Avenue, Bagumbayan, Taguig City, Philippines
Tel. Nos. (632) 823-6545; (632) 823-6355; (632) 823-6294
Fax No: (632) 820-3092
POC1: Jaime A. Fernandez
Email: comfrtbusdev@cfsharp.com
POC2: Grace Silvestre
Email: gvsilvestre@cfsharp.com

ITGBL Local Agents

4) Santa Fe Moving and Relocations Services
: Warehouse 2&3, Southern Luzon Complex, Purok
3, Barangay Batino, Calamba City, Laguna,
Philipines
POC: Mr. Vedit Kurangil; E-mail:
vedit.kurangil@sanataferelo.com
POC: Ms. Racquel Sapiendante; E-mail:
racquel.sapiendante@santaferelo.com
POC: Ms. Simon Shrubsole; E-mail:
simon.shrubsole@santaferelo.com

ITGBL Local Agents

Country: Poland

Post: Krakow

Bureau: EUR

Local Agents:

DTS
ul. Swiatowa 22
02-229 Warszawa
POC: Mr. Wojciech Kwiatek
Chief Executive Officer
Tel. +48 221003006
Mobile: +48508003131
Email: kwiatek@moving.pl

1) Universal Express
ul. Syszkowa 35/37
02-285 Warsaw, Poland
POC: Kinga Motyka
Tel: 48-22-8783500
Email: kinga.motyka@uer.pl
Email: renata.bozek@uer.pl

2) Move One Relocations sp.z.o.o.
ul. Koszykowa 54
00-675 Warsaw, Poland
POC: Piotr Piekarowicz
Tel: 48-22-6308161
Tel: 48-509761217
Email: Piotr.piekarowicz@moveoneinc.com

3) Gosselin Poland
ul. Nowa 23, Stara Iwiczna
05-500 Piaseczno, Warsaw, Poland
POC: Piotr Dmowski or Justyna Bak
Tel: 48-22-7377200
Email: Piotr@corstjens.pl
E-mail justyna@corstjens.pl

5)AGS Warsaw S.P. ZO.O
Ul. Julianowska 37
05-500 Piaseczno
Poland
POC: Antonie Duquesnay
Tel: 0048 22 702 1072
Cell: 0048 602 258 055
Fax: 0048 22 702 1077
Email: manager-warsaw@agsmovers.com or
operations-warsaw@agsmovers.com

ITGBL Local Agents

Post: Warsaw

Bureau: EUR

Local Agents:

3) AGS Warsaw S.P. ZO.O
Ul. Julianowska 37
05-500 Piaseczno
Poland
POC: Antonie Duquesnay
POC: Piotr Zelwak
Tel: 0048 22 702 1072
Cell: 0048 602 258 055
Fax: 0048 22 702 1077
Email: managerwarsaw@agsmovers.com or
operationswarsaw@agsmovers.com

DTS
ul. Swiatowa 22
02-229 Warszawa
POC: Mr. Wojciech Kwiatek
Chief Executive Officer
Tel. +48 221003006
Mobile: +48508003131
Email: kwiatek@moving.pl

ARKPOL Poland
Mr. Krzysztof Smolenski
Email: ksmolenski@arkpol.com
Tel. +48 22 853 3043
Address:
Ul. Slowikowskiego 27
05-090 Raszyn

4) Universal Express
ul. Syszkowa 35/37
02-285 Warsaw, Poland
POC: Ms. Kinga Motyka
Email: kinga.motyka@uer.pl
POC: Ms. Aneta Golba
Email: aneta.golba@uer.pl
Tel: 48-22-8783546
** bonded warehouse at airport **

2) Move One Relocations
ul. Koszykowa 54
00-675 Warsaw, Poland
POC: Piotr Piekarowicz
Tel: 48-22-6308161
Email: Piotr.piekarowicz@moveonerelo.com

5) INTERDEAN
ul. Geodetow 172
05-500 Piaseczno
Warsaw, Poland
POC: Michal Piszczorowicz, Branch Manager
POC: Bartlomiej Wiaczek
Tel: 48-22-7017171
Fax: 48-22-7017177
Cell: 48602306232 (Wiaczek)
Email warsaw@interdean.com
Email: Bartek.wiaczek@interdean.com

1) Gosselin Poland
ul. Nowa 23, Stara Iwiczna
05-500 Piaseczno, nr Warsaw,
Poland
POC: Piotr Dmowski or Justyna Bak
Tel: 48-22-7377200
Email: Piotr@corstjens.pl
Email: justyna@corstjens.pl

ITGBL Local Agents

Country: Portugal

Post: Lisbon

Bureau: EUR

Local Agents:

3)MARMEDSA/UNIVERSAL GLOBAL LOGISTICS
Address: Av. D. João II – Lt 1.18.01, Edifício Art's
Bloco B – Sala 2B, Parque das Nações
1990-084 Lisboa (Portugal)
<http://redirect.state.sbu/?url=www.universalgloballogistics.com>
POC: Bruno Alves, email:
balves@ugl.marmedsa.com

4)NAVECOR Transitarios, Lda.
R Rosa Araujo, No. 30 7 - esq
1250-195 Lisboa, Portugal
POC: Ilda Pereira
Tel: 00 351 21 350 4250
Email: movers@navecortransitarios.com

2)GLOBAL INTERNATIONAL RELOCATION
Address: Estrada Principal 8, Campo Raso
2710-138 Sintra, Portugal
Tel: 00 351 219 236 550
POC: Luis Duarte
Email: info@global.pt

5)STRONG MOVING INTERNATIONAL
Tel: +351 218 435 607/8
Mov: +351 935 793 790
Av. Pedro Alvares Cabral, 169
Centro Empresarial Sintra/Estoril V - Armazém B16
2710-090 Sintra - Portugal
www.strongmovint.com
DOD Approved Agent
Poc: Antonio Lemos
antonio.lemos@strongmovint.com
and
geral@strongmovint.com

1) Empresa de Transportes Galamas
Av. Salgueiro Maia
No. 840 Aboboda
2776-902 Carcavelos, Portugal
Tel: 351-21-444-3021
POC: Mr. Jose Esteves
Email: lisbon@galamas.pt ** bonded
warehouse **

6)City Mover
Parque Oriente, Armazem B17
2695-167 Bobadela
Loures
Tel: 00 351 21 478 9400
POC: Goncalo Sousa; Pedro Silva
Email: gsousa@citymover.pt; psilva@citymover.pt
bonded warehouse

ITGBL Local Agents

Country: Qatar

Post: Doha

Bureau: NEA

Local Agents:

1) GAC Qatar W.L.L.,
P.O. Box 6534,
Doha – Qatar
Tel: +974 -44205600
Fax: +974-44205601
POC: Jarmo Kihlstrom
E-Mail: jarmo.kihlstrom@gac.com
Moving.qatar@gac.com

2) Writer Relocations
PO Box 37846, Doha, State of Qatar
Tel: +974-4468 4046/ 4468 1661
Fax: +974 44684746
Mobile: +974 55861881
POC: Anoop Edward Bosco,
Country Manager
Email: anoop.bosco@writercorporation.com
Website: www.writercorporation.com

3) Swift Freight Services
P.O. Box 22303
Doha, Qatar
POC: Dave Dsouza
Tel: 974 4460 4815
Fax: 974 4460 4534
Email: swiftintl@qatar.net.qa

ITGBL Local Agents

Country: Romania

Post: Bucharest

Bureau: EUR

Local Agents:

8) Gosselin Mobility Romania
POC: Cristian Dinu
Ph: 0728-736488
E-mail: CristinelD@gosselingroup.eu

5) CDD Relocation
162 Splaiul Unirii
Bucharest, Romania
POC: Dana Dascalu
Tel: 40 21 317 9754
Email: dana.dascalu@relocate.ro

11) Top Movers
POC: Vlad Icodin
Email: TopMovers@TopMovers.ro
Tel+ 40 21 6533942
Mobile: +40 722 628923

6) ORBIT International Moving and Storage
Member of Orphee Beinoglou Group.
Address: Sos. Bucuresti - Urziceni Km. 18+400,
Corp.B, Afumati, Jud. Ilfov.
POC: Teodoru Cristea
Phone: 0040-21-350 1500
Fax: 0040 -21-350 1501
Email: tcristea@orbitromania.ro
Cell: 0040 744 431 759
Email: hhgds@orbitromania.ro
www.orbitromania.ro

4) AGS International Moving and Storage
256 Basarabia Blvd, District 3
Bucharest, Romania
POC: Gratiela Lascu or Valentina Costache
Tel: 40 21 345 0666 Fax: 40 21
345 0062 Email: manager-
bucharest@agsmovers.com *****
Bonded Facility *****

9) Move One
POC: Alexandru Ciocodei
Email: Alexandru.Ciocodei@moveoneinc.com
Tel: +40 21 650 0025
Mobile: +40 753 038 138

2) Global Relocation Services
Bucharest, Romania

Mr. Cor de Groot – Country Manager
Ph +40 21 311 6425
Fax +40 21 317 2563
Office@globalrelo.ro
cordegroot@globalrelo.ro

3) Premier Moving & Storage Bucharest
Telefon/Fax: +40 21.252.09.71
Mobile: +40 732.199.199
e-mail: romania@premiermoving.ro
POC Razvan Cretu
Site: www.premiermoving.ro

7) Rilvan Romania
Theodor Popa – e-mail theodor.popa@rilvan.eu
Mobile: 40 729 777397; Phone: 40 21 219547

10) Crown Relocation
POC: Marius Trusca
Email: M.Trusca@crownrelo.com
Tel: +40 724 187 083 / +40 754 766 789

ITGBL Local Agents

1)Santa Fee Relocation
36-38 Migdalului Street
Bucharest, Romania
POC: Cristian Borcos
cell phone: 40 722 629252 Tel: 40-21-221.23.25
Email: Cristian.borcos@santaferelo.com **Facility
is secure but not bonded**

Post: Cluj-Napoca

Bureau: EUR

Local Agents:

ITGBL Local Agents

Country: Russia

Post: Moscow

Bureau: EUR

Local Agents:

6)Globalink Logistics
Address:Vereyskaya Street 17, Suite 401
Business Center "Vereyskaya Plaza-2"
121357 Moscow, Russian Federation,
POC: Zarina Zharlykassymova
E-mail:
z.zharlykassymova@globalinklogistics.com
Tel: +7 499 290 7676
Fax: +7 495 651 8273
Cell: +7 771 800 9030

2)Santa Fe Relocation Services
61 Novocheryomushkinskaya
Moscow, Russia
POC: Elena Singurova
Tel: 7 495 933 5232
Email:
elena.singurova@santaferelo.com

5)Gosselin Group
Moscow Office
48A, Otkrytoye Chausse
107370 Moscow, Russia
POC: Inna Kapshuk
Tel: 7 (495) 989-73-00
Fax: 7 495 966 7307
Email: DOSMOS@gosselingroup.eu

3) PARUSTRANS International Movers
Address: Ul. Ryabinovaya 37, str.1 121471 Moscow
RUSSIA
POC: Ms. Tatiana Loboda
E-mail: Tloboda@parustrans.ru
www.parustrans.ru
Tel./fax: +7 495 440 2162
Mobile: +7 916 522 9142

1) Team Relocations
127A, Varshavskoye Chausse
Moscow, Russia
POC: Dmitry Degtyarev, General
Manager
Tel: 7 495 796 9325
Email:
Dmitry.Degtyarev@teamrelocations.com

4)AGS FROESCH
Ochakovskoye Shosse 36,
Building 2
119530 Moscow / Russia
POC: Ludmila Moskvina
Phone: +7 (495) 989 6664
Fax: +7 (495) 989 6668
Mobile: +7 963 712 3280
Email: Ludmila.moskvina@agsfroesch.com

ITGBL Local Agents

Post: St. Petersburg

Bureau: EUR

Local Agents:

2) OOO Panbaltservice
199106 V.O. Bloshoy pr.103
Tel: 7 812 322 6027
Fax: 7 812 322 6039
Email: avia@pan-baltservice.spb.ru
** customs bonded facility **

3) Corstjens Worldwide Movers Group - Moscow
office
Otkritoye Shosse 48A 3d fl
107370 Moscow
Russia
Phone:+7 495 411 9620
Direct :+7 495 989 7305
Fax:+7 499 966 7307
Mobile:+7 985 773 4056
E-mailolegy@corstjens.com
Website: <http://www.corstjens.com>

AAA Logistics
192236, Russian Federation, Saint-Petersburg,
Sofiyskaya street, 6, liter S, pomeshenie 1-N
POC Norbert Gooren
Tel. (mobile): +7-921-412-02-51
Tel. (office): +7-812-431-99-19
Fax: +7-812-431-99-20
E-mail: ngo@aaa-russia.com
Elena Shokorova Tel.
(mobile): +7-921-370-92-93
Tel. (office): +7-812-431-99-19
Fax: +7-812-431-99-20
E-mail: operations-2@aaa-russia.com

Post: Vladivostok

Bureau: EUR

Local Agents:

Links, Ltd.
Ul. Svetlanskaya 89, Suite 35
690078 Vladivostok, Russia
POC: Yuri Melnikov
Tel: 7-4232-220-887
Email: vladivos@links-ltd.com

OOO "UNIVERSAL EXPRESS".
International Moves and Relocations.
690014 Narodniy Prospect 11B, room#314
POC: Elena Tikushina.
Tel:+7 914 650 90 51 8 423 260
94 40.
Email:vladivostok@universalexpress.ru

ITGBL Local Agents

Post: Yekaterinburg

Bureau: EUR

Local Agents:

Gosselin Group
Moscow Office
48A, Otkrytoye Chausse
107370 Moscow, Russia
POC: Inna Kapshuk
Tel: 7 (495) 989-73-00
Fax: 7 495 966 7307
Email:
DOSMOS@gosselingroup.eu

5) AGS Froesch
115432 Proektiruemyj Proezd 4062, #6
Moscow, Russia
POC: Olaf Blaesig
Phone: +7 (495) 989 6664
Fax: +7 (495) 989 6668
Mobile: +7 906 057 85 93
Email: olaf.blaesig@agsfroesch.com

Move One
Podsosenskiy Lane, bld. 5A
Moscow, Russia
POC: Alexandra Lenskaya
Tel: (7) (495) +7 499 682 71 21
Fax: (7) (495) 926-0163
Email:
alexandra.lenskaya@moveoneinc.com

2) Team Relocations (formerly Allied Pickfords),
Varshskoye Chause 127A, 117545 Moscow, Russia
POC: Dmitry Degtyarev
General Manager
T: +7 495 796 93 25
F: +7 495 796 93 26
M: +7 985 991 62 68
E:Dmitry.Degtyarev@teamrelocations.com

Country: Rwanda

Post: Kigali

Bureau: AF

Local Agents:

1) AGSO
BP 292
POC Pascal Romain
Phone: +250 252576573 / 788300906
e-mail: rwanda@agsmovers.com

2) COIMEX
BP 2573
Kigali, Rwanda
Tel: 250 575584
Email: coimex@rwand1.com

3) SDV TRANSAMI
BP 1338
Kigali, Rwanda
Tel: 250 575584
POC:
Rodolphe Kembukuswa (rodolphe@sdv.co.rw)
Email: info@sdv.co.rw,

ITGBL Local Agents

Country: Saudi Arabia

Post: Dhahran

Bureau: NEA

Local Agents:

1) East & West Express
P.O. Box 718, Dammam 31421
Kingdom of Saudi Arabia
POC: Mr. Mohd Yousufuddin
(myousuf@atco.com.sa)
POC: Mr. Joy C.K. (joy@atco.com.sa)
Tel: 966 3 8346647 X 207, 234
Fax: 966 3 8342327

2) Four Winds Saudi Arabia Limited
P.O. Box 5921, Dammam 31432
Kingdom of Saudi Arabia
POC: Jose Pappachan (impdm@fourwinds-ksa.com)
Tel: 966 3 857 4434,
Fax: 966 3 857 4841

ITGBL Local Agents

Post: Jeddah

Bureau: NEA

Local Agents:

4) Orient Transport Company, Ltd.
P.O. Box 6983, Jeddah 21452
Palestine Street, 1st floor, Al-Ajlan Building
Kingdom of Saudi Arabia
POC: Omar Ismail, Import Customs
Email: omar.ismail@kuehnenagel.com
Tel: 966-2-644-6655
Fax: 966-2-660-0223

2) Four Winds Saudi Arabia LTD
P.O. Box 4223, Jeddah 21491
Kingdom of Saudi Arabia
Tel: +966 2 654 7111
Fax: +966 2 6547222
Anis Al- Shanti, Branch Manager
Email: anis@fourwinds-ksa.com
Raoul R. Katigbak (Import rates inquiry and quote –
Personal Effects)
Email: impjed@fourwinds-ksa.com
Munadel Hudali (Import/ Export – Official shipment)
Email: sfjed@fourwinds-ksa.com
Dharn Murali (Export rates inquiry and quote –
Personal/official)
Email: expjed@fourwinds-ksa.com
Website: www.fourwinds-ksa.com

1) East and West Express
P.O. Box 1298, Jeddah 21431
Kingdom of Saudi Arabia
POC: Jameel Ahmed, Branch Manager
Email: jameelahmed@atco.com.sa
POC: P. Moidu/ Sr. Sales Executive
E-mail: EWEJEDSales@atco.com.sa
E-mail: moido@atco.com.sa
POC: Syed Hussain Khan/ Sea freight – import &
export
E-mail: sayed@atco.com.sa
POC: Mohammed Ameeruddin/ Air freight – import
& export
E-mail: Ameeruddin@atco.com.sa
POC: N. Skreekant/ Operations Manager
Email: sreekant@atco.com.sa
Tel: 966-2-691-2204
Fax: 966-2-691-3922
Website: www.atco.com.sa

3) Namma Cargo Services Co LTD
P.O. Box 6867, Jeddah 21452
Kingdom of Saudi Arabia
POC: Abdullah S. Al-Hejilan/ Deputy Regional
Manager
Email: a_hejilan@nammacargo.com
POC: Mohamed Afsar/ Import
Email: Afsar@nammacargo.com
POC: Stanley Menezes/ Freight Manager
E-mail: Stanley.m@nammacargo.com
Tel: 966-2-672-2645/ 672-2560/ 675-7950
Fax: 966-2-674-2799
Website: www.nammacargo.com

ITGBL Local Agents

Post: Riyadh

Bureau: NEA

Local Agents:

3) Move One Relocations
P.O. Box 250670, Riyadh 11391
Kingdom of Saudi Arabia
Web: www.moveoneinc.com
POC: Lamis Omar
Scheduling Office
Tel: 966-11-2884175
Cell: 966-548-082317

2) East & West Express
P.O. BOX 8077, Riyadh 11482
Kingdom of Saudi Arabia
Website: www.atco.com.sa
POC: Mr. Faisal Alamoudy
Regional Manager
Tel: 966-11-810-0760 X 100
Email: Faisal.alamoudy@atco.com.sa
POC: Mr. Anwar-UI-Haq Qadri
Scheduling Office r
Tel: 966-11-810-0760X115
Fax: 966-11-214-0757;
Email: Anwar@atco.com.sa

1) Four Winds, Saudi Arabia LTD
P.O. Box 8654, Riyadh 11492
Kingdom of Saudi Arabia
Website: www.fourwinds-ksa.com
POC: Mr. Rasheed Ali
Regional Manager
Tel: 966-11-454-4080/8215
Fax: 966-11-454-6656
Email: Rasheed@fourwindksa.com
Gen email: impruh@fourwindksa.com
POC: Mr. Celso M Detalo
Admin. Manager
Tel: 966-11-454-4080/8215
Fax: 966-11-454-6656
Email: celso@fourwinds-ksa.com

ITGBL Local Agents

Country: Senegal

Post: Dakar

Bureau: AF

Local Agents:

2) Transit Fret (Transfret):
SIEGE SOCIAL SENEGAL
Contact: Maguette Dabo
Boulevard Fahd Abdoul Aziz
Angle Autoroute Echangeur Hann
Tel: +221 33 859 1212
FAX: +221 33 864 3535
EMAIL: Maguette.dabo@transfret.sn Capable of
handling all shipment types, including POVs and
GOVs

1) AGS Frasers Senegal
Av. Malick Sy
BP: 2704 - Dakar, Senegal
POC: Manager : Didier BERTAY
Cell Phone : 00 221 777401282
email manager-senegal@agsfrasers.com
*** Bonded Facility ***
Capable of handling all shipment types, including
POVs and GOVs

KAPIO GROUP
Contact: Balla
Ndiaye
Address: Ouest Foire, Face CICES B.P 4358
Dakar, Senegal
Office: +221 33869 36
26
Cel: +221 77 375 68
11
Email 1: kapiorange.sn
Email 2:
exploitation@kapiorange.sn

Capable of handling all shipment types, including
POVs and GOVs

4. Transports Deménagement Internationaux (TDI)
Address: Allée Papa Guèye Fall X Marsat DAKAR
SENEGAL
Contact: Patrice Calasans
Cel: +221 77 503 69 43
Office: +221 33 822 61 20
E-mail : patricecalasans@tdi.sn
Capable of handling all shipment types, including
POVs and GOVs

Worldwide Movers Senegal
SARL
Contact: Adja Issa Ngone
Bop
Address: CITE YOFF PALENE RESIDENCE No.7
Dakar, Senegal
Tel : +221-33-860 6000 Mob +221-
77-541-1495
Mail: office.senegal@wwmaf.co
Capable of handling all shipment types, including
POVs and GOVs

ITGBL Local Agents

Country: Serbia

Post: Belgrade

Bureau: EUR

Local Agents:

4) Interdean
III Nova 28
Belgrade – Dobanovci
Serbia
POC: Misa Matic
Email 1: misa.matic@interdean.com
Email 2: belgrade@interdean.com
Tel: +381 11 35 36 350
Fax: +381 11 35 36 352
Website: www.interdean.com

Matrix Jovica
Grujic - Head of Operations
Allied Pickfords (Serbia, Montenegro and Bosnia
and Herzegovina)
+381 11 848 11 55 (d)
+381 11 848 68 68 (f)
+381 65 332 8341 (m)
jovica.grujic@allied.rs
www.allied.rs
Zarka Obreskog 23
11273 Belgrade - Serbia

2) AGS Belgrade
Visnjicka 91
11060 Belgrade, Serbia
POC1: Vladan Jankovic, Branch manager
POC2: Bojan Stojadinovic, Operation Manager
Tel: +381 11 2085 917
Fax: +381 11 2085 918
Email 1: manager-belgrade@agsmovers.com
Email 2: operations-belgrade@agsmovers.com
Website: www.agsmovers.com

1) Move One
Bulevar Milutina Milankovica 23
11070 Belgrade, Serbia
POC: Maja Pasic, Country, Manager
Tel: +381 63 394 150 / +381 11- 777 4243
Fax: 381 11 848 7089/ +381 11-777 42433
Email: maja.pasic@moveoneinc.com

Website: www.moveoneinc.com
Main company for TMO shipments

ITGBL Local Agents

Country: Shanghai

Post: Shanghai

Bureau: EAP

Local Agents:

4) AGS Four Winds Shanghai
Rm. 217 Jingan Modern Industry Tower
68 Changping Rd.
Shanghai 200041, PR China
POC: Katherine Yang
Tel: 86-21-31262221
Fax: 86-21-62889837
Email: katherine.yang@agsfourwinds.com
no self-owned customs bonded warehouse (2nd
rate brokerage agent)

3) China Way International
Moving & Warehousing Shanghai
Rm. 102, No. 31, Lane 88 Jinyu
Rd.
Shanghai 201103, PR China
POC: Collins Gao
Tel: 86-21-64029765
Fax: 86-21-64029867
Email: Scofield@chinawaygroup.com
self-owned customs bonded warehouse (1st
rate brokerage agent)

1) Santa Fe Relocation Services
5th floor, Tian Hong Building
80 Xian Xia Rd.
Shanghai 200051, PR China
POC: Leslie Lee (branch manager) /
Jessiea Huang (inbound) /
Stephanie Shi (outbound)
Tel: 86-21-62339700
Fax: 86-21-62339005
Email: llee@santaferelo.com /
Jessiea.Huang@santaferelo.com /
stephanie.shi@santaferelo.com

self-owned customs bonded warehouse (1st
rate brokerage agent)

2) Asian Tigers K.D. Dat (China) Ltd. Shanghai
8F, Asionics Technology Bldg.
6, Lane 1279, Zhong Shan (W) Rd.
Shanghai 200051, PR China
POC: Jenny Xu
Tel: 86-21-32095561
Fax: 86-21-32095560
Email: jenny.xu@asiantigers-china.com
self-owned customs bonded warehouse (1st
rate brokerage agent)

ITGBL Local Agents

Country: Shenyang

Post: Shenyang

Bureau: EAP

Local Agents:

4)Allied Pickfords
POC: Shi, Henry
Henry.Shi@sirva.com
Office: +86 24 85405805
Mobile: +86 18640082991
Fax: +86.21.6332.1767

3.)Unigroup
Manager Zhang, Aimee
Aimee_Zhang@unigroup.com
Branch manager Chen, Antonio
Antonio_Chen@unigroup.com
Office: +86 10 6561 0688
Fax: +86 10 6581 6980
<http://www.unigrouprelocation.com>
Address: Room 7A16 Level 7
East Wing, Han Wei Plaza
No.7 Guanghai Road, Beijing
100004 China

1)Santa Fe
Manager Ms. Joanna Zhou
joanna.zhou@santafe.com.cn
Tel: (86 - 411) 82590101 x 210
Website: www.santaferelo.com

2)Sun Movers
Branch manager Susan Yang
susan.yang@sunmoverschina.com
Tel: (86 411) 6290 3946
Fax: (86 411) 8688 6346
21st Floor,World Trade
Centre,No.25 TongXing Street,
Zhongshan District,
Dalian,116001,China

ITGBL Local Agents

Country: Sierra Leone

Post: Freetown

Bureau: AF

Local Agents:

2) SEA AND LAND SERVICES LTD.
SLSA Building, Cline Town
Freetown, Sierra Leone
POC: Mrs. Elma Johnson, Managing Director
Tel: 232 76 800 048
Email: elma.johnson@bollore.com

3) Premium Logistics
63 Bathurst Street
Freetown
Sierra Leone
Tel: 23276636659
Email: Info@premiumlogistics-sl.com
POC: Charles A. Samai

1) MAERSK Sierra Leone
7 Bathurst Street
Freetown, Sierra Leone
POC: James. M. Heyburn, Managing Director
Tel: 232 22 228 725
Email: Max.Kanu@maersk.com
Moses.Bangura@maersk.com
Thomas.Matturi@maersk.com

4)EHS Sierra Leone
26 Pademba Road
Freetown
Sierra Leone
Tel: +23278571725/+23288797151
Email: ehsfnasales@limezone.net/www.ehs.fr
POC: Jimi Coker

5)International Freight Forwarders
9 College Road
Cline Town
Freetown
Sierra Leone
Tel: +23276520046/+23279419241
Email: l.gbla@ifssl.sl
s.bangura@ifssl.sl
POC: Lamin Gbla/ Saidu Bangura

ITGBL Local Agents

Country: Singapore

Post: Singapore

Bureau: EAP

Local Agents:

2) Santa Fe Relocation Services (s) Pte Ltd
2 Bukit Merah Central, #04-07
Singapore 159835
Tel: 65-6398-8588
POC: Josh Sim / josh.sims@santaferelo.com

1) The Family Movers(s) Pte Ltd
2 Toh Guan Road East #02-03 Singapore, 608837
Tel: 65-6266-5225
POC: Robert Bock & Chrishelle Chow
Email: rbock@familymovers.com
Email: cchow@familymovers.com

m

AGS Four Winds International 6)Relocation Pte Ltd
6 Kwong Min Road, #03-00
Singapore 628709
Tel: 65-6777-1166
POC: Yannick Lothou & Jasmine Tan
Email: yannick.lothou@agsfourwinds.com
Email: jasmine.tan@agsfourwinds.com

3) Asian Tigers K.C. Dat (S) Pte Ltd
6 Lok Yang Way, Jurong
Singapore 628625
Tel: 65-6261-8116
POC: Patrick Goh & Charmaine Chua
Email: Patrick.Goh@asiantigers-singapore.com
Email: Charmaine.Chua@asiantigers-singapore.com

5)Helu-Trans (S) Pte Ltd
39 Keppel Road, #02-04
Tanjong Pagar Distripark
Singapore 089065
Tel: 65-6225-5448
POC: Ronnie Heng & Randy Chiu
Email: ronnieheng@helutrans.com
Email: randychiu@helutrans.com

4) Unigroup Worldwide – Singapore 4)Pte Ltd
6 Clementi Loop, Level 1M
Singapore 129814
Tel: 65-6266-5525
POC: Germaine Woo & Jalina Rasool
Email: germaine_woo@unigroup.com
Email: jalina_rasool@unigroup.com

ITGBL Local Agents

Country: Slovak Republic

Post: Bratislava

Bureau: EUR

Local Agents:

5) MOVE One, s.r.o.
Udernicka 5
851 01 Bratislava, Slovak Republic
Tel.: +421 263 531 303
POC: Jaroslav Mackovic
E-mail: jaroslav.mackovic@moveoneinc.com

3)TRIVS.r.o.
Agatova 22 841 03
Bratislava, Slovak
republic Tel:
+421265422387 POC: Mr.Anton
Vojcak Email:
anton.vojcak@triv.sk

4) AGS Wolrdwide movers
Pristavna 10
821 09 Bratislava, Slovak republic
Tel: +00421 2 5341 2090
POC: Mike Davis Email:
manager-bratislava@agsmovers.com

1) Kuehner A. & Sohn Relocations
Girakstrase 15
A-2100 Korneuburg - Vienna
Austria
POC: Mr. Erich Bauer-Kuehner
Tel: 43 2262 74 544
Email: bauer-kuehner@kuehner.co.at ** bonded
facility **

2) Interdean SRO
Agatova 22
841 03 Bratislava, Slovak republic
Tel: +421252632447
POC: Anthony Heszberger and/or Mark Muss
Email: Anthony.Heszberger@interdean.com
Email: Mark.Muss@interdean.com

Country: Slovenia

Post: Ljubljana

Bureau: EUR

Local Agents:

1) VATOVEC Relocation
Cufarjeva 5
1000 Ljubljana
Slovenia
T: +386 1 430 1340
F: +386 1 430 1344
E: vlado@vatovec.si
www.vatovec.si

Member of FIDI - IAM – FEDEMAC
** bonded facility **

2) SCHENKER d.d.
Brnciceva 51, 1231 Ljubljana
Phone: +386 1 5885 717
Fax: +386 1 5885 797
Mobile: 386 31 357 920
Email: jure.kuzman@schenker.si
Web: http://www.schenker.si
si

ITGBL Local Agents

Country: South Africa

Post: Cape Town

Bureau: AF

Local Agents:

2) Allied Pickfords,
14 Goddenough Ave,
Epping Industria 7460
Cape Town, South Africa
Tel: 27-21-534-2241
POC: Francois Marais
Email: francois.marais@pickfords.co.za Jeanne De
Jager
Email: jeanne.dejagger@pickfords.co.za
Bonded Facility

3) Crown Relocations, 31
Nourse Avenue Epping
2 Goodwood, Cape
Town Tel: 27-21-534-
9822 POC: Werner
Engelbrecht Email:
wengelbrecht@crownrelo.com

1) Stuttaford Van Lines ***
65 Bofors Circle
Epping Industria
Cape Town, South Africa
PO Box 301, Eppindust 7475
Cape Town, South Africa
POC: Gordon Dempster
Tel: 27 21 534 3423
Fax: 27 21 534 8846
Email:
gordon.dempster@stuttafordvanlines.com
***Bonded Facility

Post: Durban

Bureau: AF

Local Agents:

3) Crown Relo
No. 1 Drakenberger Drive
Longmeadow Business Estate, West
Modderfontein
Johannesburg, South Africa
POC: Margie Clark or Anita Wright
Tel: 27 11 372 1700
Fax: 27 11 372 1701
Email: mclark@crownrelo.com;
awright@crownrelo.com
Website: www.crownrelo.com

2) Allied Pickfords
2nd Street cnr Setter Street
Commercia
Glen Austin
Tel 011 847 3300
E mail nicky.cronje@pickfords.co.za
Contact Nicky Cronje
Bonded facility

1) Stuttaford Van Lines
8 Ernest Clockie Road
Prospecton, 4110 Isipingo Beach Durban KZN,
South Africa
POC: Morgan Moodley
Tel: 27 31 902 3566
Fax: 27 31 902 8227 Email:
morgan.moodley@stuttafordvanlines.com

ITGBL Local Agents

Post: Johannesburg

Bureau: AF

Local Agents:

1) Pickford Removals
cnr second & Setter streets,
Midrand Industrial Park, Glen Austin, Midrand.
Tel 011 847 3300;
POC Nicky Cronje
E mail nickycronje@pickfords.co.za
* HHE shipments * Bond facility

Elliott Mobility
2 travertine Ave, Ni Business park
Centurion
Pretoria South Africa
POC Mr D Hibbert
Telephone Number 011 256 3000
E mail : daveh@elliottmobility.com

4) Stuttaford Van Lines,
23 Axle Drive, Clayville,
Midrand Johannesburg
South Africa. P O Box 987
Halfway house 1685,
Johannesburg, South Africa
POC Laura Wagner
Tel 27 11 2061500 fax 27 11
3880409
E mail :
LauraWagner@stuttafordvanlines
LauraWagner@stuttafordvanlines.com
* HHE shipments * Bond facility

MegaFreight Services (Pty) Ltd
Johannesburg Head Office, South Africa
Email : patrick@megafreight.co.za
Switchboard : +27 11 9711000
Direct : +27 11 9711052
Fax: 086 407 1894
Cell : 076 501 3700
Website : www.megafreight.co.za
****Airfreight shipments only****

Post: Pretoria

Bureau: AF

Local Agents:

2) Stuttaford Van Lines
4 Poplar crescent, Lords view Chloorkop, Midrand
Telephone 27 11 206 1500
POC Laura Wagner
E mail LauraWagner@stuttafordvanlines.co.za

1) Pickford Van lines
3 Poplar crescent, Lords view Chloorkop, Midrand
Telephone 27 11 847 3300
POC Suresh Daniels
E Mail suresh.daniel@pickfords.co.za

3) Elliott Mobility
N1 Business Park, 2 Travetines Avenue, Centurion
Telephone 27 0123795570
POC Lizette Van Zyl

ITGBL Local Agents

Country: South Sudan

Post: Juba

Bureau: AF

Local Agents:

AGS:

Oscar Nduwimana
Branch Manager
AGS South Sudan
Cell-phone: +211 955 844 097
Email: manager-southsudan@agsmovers.com

MEBS:

Keri Julius Mathew
Operations Manager
MEBS Global Reach
Tong Ping, Airport Road
South Sudan , Juba
Cell-phone: +211 957 152 819
 +211 920 477 704
 +211 912 526 615
Email: kjulius@mebs-intl.com
 juliuskerix@yahoo.com

ITGBL Local Agents

Country: Spain

Post: Barcelona

Bureau: EUR

Local Agents:

SIT Transportes Internacionales
Calle osca s/n, nave 5
Pol. Indal. Las Salines
08830 Sant Boi de Llobregat, Spain
POC: Ana Belen Serrano
Tel: 34 93 630-5555
Fax: 34 93 630 5720
Email: anabelen.serrano@sit-spain.com

Santa Fe Relocation
Tierra de Barros, 4
Pol. Indal Coslada
28820 Coslada, Spain
POC: Susana Alonso
Tel: 34 91 799-2232
Fax: 34 91 799-0179
Email: Susana.alonso@santaferelo.com

TRALLERO INTERNATIONAL
Calle Pablo Iglesias, 60-70
Pol. Ind. Granvia Sur
08908 L'Hospitalet de Llobregat – Spain
POC: Daniela Guendsechadze
Tel. +34 93421 7500
E-mail: daniela@trallero.com;
mercedes@trallero.com

Post: Madrid

Bureau: EUR

Local Agents:

4) Transportes Fluiters, S.L.
Calle Barquillo, 9
28004 Madrid, Spain
Christian Moericke
Tel: 34 91 524 9170
E-mail: comercial@fluiters.es
Website: www.fluiters.es

2) Santa Fe Relocation Services, S.A.
Vía de las Dos Castillas, 33
Edificio Atica 3, 2nd Floor
28224 Pozuelo de Alarcón
Madrid, Spain
Susana Alonso
Tel: 34 68 583 0916
E-mail: susana.alonso@santaferelo.com
Website: www.santaferelo.com

1) Hasenkamp Relocation Services Spain, S.L.
Avda. del Sistema Solar, 21
Nave 4
28830 San Fernando de Henares
Madrid, Spain
Alberto Galasso
Tel: 34 91 669 4125
E-mail: a.galasso@hasenkamp.com
Website: www.hasenkamp.com/en/

3) SIT Grupo Empresarial, S.L.
Avda. Fuentemar, 13
22820 Coslada
Madrid, Spain
Inés Tabuenca
Tel: 34 91 671 0608
Email: ines.tabuenca@sitspain.com
Website: www.sitspain.com

ITGBL Local Agents

Country: Sri Lanka

Post: Colombo

Bureau: SCA

Local Agents:

1) Horizon Relocations Pvt Ltd.,
99, Madampitiya Road Colombo 15, Sri Lanka
Poc: Mr. Clement De Silva/Managing Director
Phone: 94-11- 2546394 or 94-11-2546986
Cell#: 94-7712738917
E-mail: global@horizonrelocations.lk or
imports@horizonrelocations.lk

4) H. Don Carolis & Sons Ltd.
65, Station Passage, Colombo 2, Sri Lanka.
POC: Mr. Prashantha Peiris/ Packing & Shipping
Manager
Tel: 0094-11-247 2949 or 0094-11-242 2405
Email: packing@doncarolis.com or
Prashantha@doncarolis.com

2)E.B Creasy Logistics Pvt Ltd.,
98, Sri Sangaraja Mawatha, Colombo 10, Sri Lanka.
Poc: Mr. M.A.M. Nawfel/Manager - Inward
Phone: 4766008 or 2478780/9
Cell#: 94-773501824
E-mail: nawfel@creasy.lk or logistics@creasy.lk

3) Freight Lanka International Pvt Ltd
Level 7, Access Tower, 278 Union Place, Colombo
2, Sri Lanka
Poc: Sanjeewana Weerakon/ Imports Operations
Manager
Phone: 0094-11-2302402
Cell: 0094-777-881 938
Fax : 0094-11-2302412
Email: Sanjeewanaweerakon@freightlinks.com

Country: Sudan

Post: Khartoum

Bureau: AF

Local Agents:

1) Cannata International Compnay
New Extension Amarat Street
P.O. Box 8173
Khartoum, Sudan
POC: Paolo Salvatore, General Manager
Tel: 249183462097
Fax: 249183472920
Cell: 249912304680
Email: logistics@cannata.co
paolo@cannata.co

2) K.S. Ganbert & Sons (Sudan) Ltd.
Gamhuria Avenue
PO Box 615
Khartoum, Sudan
POC: Kastaki Ganbert
Tel: 249 183 771312
Fax: +249 183 784381
Mobile: +249 9 12302294
Email: move@ganbert.com
Email: Kastaki@ganbert.co.uk
Website: www.ganbert.com

ITGBL Local Agents

Country: Suriname

Post: Paramaribo

Bureau: WHA

Local Agents:

2) Cambridge International Transport
LAtourweg52-54 Paramaribo Suriname
POC Eartha Cambridge
Managing Director
Tel: 597 485 685
Fax: 597 486 458
caminter@sr.net

1) Paramaribo Custom Broker
Nassylaan # 38-40
Paramaribo, Suriname
POC: Mr. Clyde Cambridge
Tel: (597) 40 25 84/ (597) 47 00 37
Cell: (597) 850-1579
Email: pcb@pcb.sr / pcb@surimail.com

Country: Swaziland

Post: Mbabane

Bureau: AF

Local Agents:

Stuttafords Van Lines
Unit 4, Matsapha Industrial Park
Matsapha, Swaziland
POC: Gavin Dollman, Branch Manager
Tel: 268 - 5185707
Fax: 268 - 5185706
Email: operations@stuttafordvanlines.co.sz

Elliott International Plot 178,
Simunye Street
Matsapha Industrial Site
Matsapha
Postal address: P. O. Box 1628
Matsapha
Swaziland
POC: Kate Ansley
Email: kate.a@elliottmobility.com Fax +268 2518
4242
kate.a@elliottmobility.com
Mobile + 268 7602 4330
www.elliottmobility.com
Switchboard +268 2518 4270

ITGBL Local Agents

Country: Sweden

Post: Stockholm

Bureau: EUR

Local Agents:

5)AIT Relocation AB
POC: Stefan Exerman
Konsumentvägen 14
SE-12530 Alvsjö
stefan.exerman@alltitransport.com
Phone +46 8 38 5050

3)Global Freight Solutions
Contact:
POC: Christina Linell
Vasagatan 40
SE-111 20 Stockholm,
christina.linell@gmoving.se

Sweden
+46-8 210 450
Tina.Federspiel@gsolutions.se alt.
removals@gsolutions.se

4)Stadsbudskontoret AB
Lyftkransvägen 16
142 50 Skogås
Phone: +46 8 6450440
Org. no.: 556267-9745
POC: Jens Östergaard
jens@sbkmoving.com
Phone, work: +46 8 12 13 13 55
Mobile: +46 70 24 00 135

2) TBA Transporter AB
POC: Ola Lundvall
Okvistavägen 28c
SE -18640 Vallentuna
Info@tbatransporter.com
Phone: +46 8-630 05 50

1) Alfa Quality Moving AB
POC: Andrew Cummins
Kumla Gårdsväg 22
SE-14563 Norsborg
rates@alfamoving.com

ITGBL Local Agents

Country: Switzerland

Post: Bern

Bureau: EUR

Local Agents:

1.Packimpex Ltd
Brunnmattstrasse 5
3174 Thörishaus, Switzerland
POC: Cristian Rio
Mail: Cristian.rio@packimpex.ch
Tel.0041 (0) 58 356 14 19

3.Keller Swiss Group Ltd.
Zuerich Office
Industriestrasse 173
8957 Spreitenbach
POC: Alex Putame
Mail: Alex. Putame@kellerswissgroup.com
Phone: 0041 58 317 11 50

2. Kehrli & Oeler AG Weyermannsstr. 10,
3008 Bern, Switzerland.
Phone: 41 31 388 81 12
POC: Mevlüt Güngör, M.Guengoer@Kehrlioeler.ch

Post: Geneva

Bureau: EUR

Local Agents:

2) Harsch Transports S.A.
10. rue Baylon
1227 Carouge - Geneve, Switzerland
POC: Manuela Stock /email:
manuela.stock@harsch.ch / tel: 41 .22.389.48.16

1) Santa-Fe Relocation Services
18,Chemin Grenet
1214 Vernier - Geneve, Switzerland
POC: Mr. Didier Launay
Tel:+41.22.939.1006
Email: didier.launay@Santaferelo.com

ITGBL Local Agents

Country: Syria

Post: Damascus

Bureau: NEA

Local Agents:

3) Nazha Travel, Tourism and Freight
(DHL Global Agent)
Victoria Bridge, Sabbagh Building,
PO Box 2170
Damascus, Syria
POC: Mr. Majid Nazha,
Commercial Director
Email: majid.nazha@nazhaco.com
Tel: 963 11 222 18 57/ 245 02 35
Cell: 963 933 232 414 (Mobile)
--Mr. Alaa Al Fares,
Vice Commercial Director
Tel: 963 11 222 18 57/245 02 35
Fax: 963 11 224 39 33
Cell: 963 933 814 822

2) Housami International
Transport and Clearance
Abou Shaer Building, PO Box 11523
Damascus - Free Zone, Syria
POC: --Mr. Wassim Housami, Owner
Email: wassim@housami.net.
Tel: 963 11 2127050
Fax: 963 11 212 7084
--Mr. Francisco Maddi
Commercial Manager
Tel: 963 11 2127050
Fax: 963 11 212 7084
f.maddi@housami.net
** bonded facility **

1) 1.Darwish Logistics Ltd.
Free Zone - Inanna Building - 1st floor
P.O. Box 60690
Damascus, Syria
POC: Mr. Samer Darwish,
Managing Partner
Email: samer@darwishlogistics.com
Tel: 96311 211 1870 x102 --

Mr. Amer Darwish , General Manager
Email: amer@darwishlogistics.com

ITGBL Local Agents

Country: Taiwan

Post: Kaohsiung

Bureau: EAP

Local Agents:

2) Santa Fe Relocation Services
Jim Hill
General Manager
13F-4, No. 141, Keelung Rd. Sec. 1,
Taipei, Taiwan
Tel: (886) 22749-4420 ext.102
Fax: (886) 22749-4039, Mob: (886) 92073-3344
E-mail: jim.hill@santaferelo.com.tw

1) President Van Lines, Ltd.
Robert Ho
General Manager
7F-2, No. 100
Lin Shen N. Rd,
Taipei, Taiwan
Tel: 886-2-2541-2163
Fax: 886-2-2511-6479
E-mail: info@pvl.com.tw

3) Tiger Sun
Assistant Manager
Crown Van Lines, Ltd.
4F-4, No. 165,
Min Sheng E. Rd, Sec. 5,
Taipei, Taiwan
Tel: 886-2-2762-2500, X: 248
Fax: 886-2-2761-2378
E-mail: mover@crownv.com

Post: Taipei

Bureau: EAP

Local Agents:

1) President Van Lines, Ltd.
7F-2, No. 100
Lin Shen North Road
Taipei, Taiwan 104
POC: Robert Ho, President
Tel: 886-2-2541-2163
Fax: 886-2-2511-6479
Email: info@pvl.com.tw

2) Crown Van Lines, Ltd.
4F-4, No. 165
Min Sheng East Road, Section 5
Taipei, Taiwan 105
POC: Tiger Sun, Assistant Manager
Tel: 886-2-2762-2500 x248 Fax: 886-
2-2761-2378 Email:
mover@crownv.com

3) Asian Tigers K.C. Dat Ltd. Taiwan Branch
3F, No. 170
Chung Shan N Road, Sec 2
Taipei, Taiwan
POC: Zeny Huang
Tel: 886-2-2592-3899
Cell: 886-937-187-067
Fax: 886-2-2592-3155
Email: dan.tattersfield@asiantigers-taiwan.com
inbound@asiantigers-taiwan.com
outbound@asiantigers-taiwan.com
sales@asiantigers-taiwan.com
Website: www.asiantigersgroup.com

ITGBL Local Agents

Country: Tajikistan

Post: Dushanbe

Bureau: SCA

Local Agents:

2) Globalink Logistics Group Ltd.
First Residential Road of Lokhuti Str, house 18/1
Dushanbe, Tajikistan
POC: Behruz Zaynulloyev or Diana Kurenkeeva
Tel: 992 37 221 77 90; 221 77 67
Cell: 992 918 61 66 02 (Zaynulloyev)
Email: B.Zaynulloyev@globalinkllc.com
Email: D.Kurenkeeva@globalinkllc.com

1) AES Cargo/Move One Relocations
6, Ismoil Somoni Avenue, Apt 69
Dushanbe, Tajikistan
POC: David OConnor, Regional Manager, Sean
Kosa, Operations Manager, Nurova Tahmina,
Country Manager
Tel: (992) 37 224 0067
Cell: (992) 9186113 66 (Tahmina) Cell: (992)
918267656 (David)
(992) 918 412298
Email: tajikistan@moveonerelo.com
Email: david.oconnor@moveonerelo.com
Email: tahmina.nurova@moveone.info
sean.kosa@moveonerelo.com
Website: www.aescargo.com;
www.moveonerelo.com

3) Gosselin Caucas & Central Asia
Dushanbe, Tajikistan
POC: Pim Sterck/ Coordinator Central Asia
Umarov Zafar/ Manager at Tajikistan office
Cell: 998 (90) 1866233, 32(0)475716589,
992911119999
Email: Pims@uzbekistan.gosselingroup.eu,
Zafar.Umarov@gmail.com
Web: www.Gosselingroup.eu

ITGBL Local Agents

Country: Tanzania

Post: Dar Es Salaam

Bureau: AF

Local Agents:

Ruru Company LTD|
3rd Flr, GMC Heights|Off Nyerere Rd
P. O. Box 80333|Dar es Salaam, Tanzania.
T:+255 22 2123205|M:+255 754 995566|+255 715 995566|www.rurutz.com.
POC: Lambaji Madai|Managing Associate

Worldwide Movers (T) Ltd.
P.O.Box 2486
Dar Es Salaam, Tanzania
Tel. 255-22-277-2631
Fax. 255-22-2775948
wwmtz@wwm.co.tz
www.worldwidemoversafrica.com
POC: Bill Beautin
POC: Damas Bayanga
Cell 0784 222 100
Email:
damas.bayanga@wwm.co.tz

Transpac Logictics (T) Limited
Bandari Street Plot 5,
(Premier Agencies bld) Kurasini,
P.O. Box 70448 Dar es
Salaam,Tanzania.
TEL. +255 22 2133923
CELL:+255 784 461118
FAX. +255 22 2133924
EMAIL: tlogistic@gmail.com
POC: Mathias Mollel

Teddy Junior Ltd
6th Floor NSSF Nyerere Tower
Bibi Titi & Morogoro Rd
P.O.Box 77063
Dar es Salaam, Tanzania
POC: Eljoni Dube
Cell# 774 004 000
Email: operations@teddyjnr.com

Lumen Freight and Logistics Ltd
Samora Avenue, Plot No. 2291/120
P.O.Box 80296
Dar es Salaam, Tanzania
Mobile: + 255 0767 004 402
Fax: + 255 22245 1449
Email: lumlogistics@gmail.com
POC: Filbert Hyera

AGS Frasers International Tanzania
Tel : +255 (0)22 278 01 05
Cel : +255 (0) 754 781 467
E-mail : manager-tanzania@agsmovers.com
Skype : ags.tanzanie.manager
Google Map
Philippe DUCLOS
Managing Director
www.agsmovers.com

Ruru Company LTD|
3rd Flr, GMC Heights|Off Nyerere Rd
P. O. Box 80333|Dar es Salaam, Tanzania.
T:+255 22 2123205|M:+255 754 995566|+255 715 995566|www.rurutz.com.
POC: Lambaji Madai|Managing Associate

ITGBL Local Agents

Country: Thailand

Post: Bangkok

Bureau: EAP

Local Agents:

1) Asian Tigers Transpo International, Ltd.
3388/74-77 Rama IV Road
Klongton, Klongtoey
Bangkok 10110 Thailand
POC: Mr. K. Ruampot Phokaeo
Tel: (662) 687 7891
Email: info@asiantigers-thailand.com or
ruampot.p@asiantigers-thailand.com
*****Do Not
Assign POV*****

3) Santa Fe (Thailand) Co., Ltd.
207 Soi Saeng Uthai, Sukhumvit 50 Road
Prakanong, Klongtoey
Bangkok 10110 Thailand
POC: Mr. Thomas Donatelli or Mr. Vibool
Puntumkhul
Tel: 662 742 9890-2, 4
Fax: 662 741 4089
Email: Thomas.donatelli@santafe.co.th;
vibool@santafe.co.th

Allied Pickfords (Thailand)
882/2 Loft Lane, La Salle Road
Sukhumvit 105, Bangna
Bangkok 10260, Thailand
www.alliedpickfordsthailand.com
Guy Ellis
Sales & Marketing Manager
Office: +66.2.361.3961 (ext. 614)
Mobile: +66.89.893.2750
Fax: +66.2.361.3962 or 63
Email: guy.ellis@alliedpickfordsthailand.com

2) JVK International Movers Ltd.
222 Krungthep Kreetha Road
Bangkok 10240
Thailand
Tel: 662-379-4646
Fax: 662-379-5050
E-mail: thailand@jvkmovers.com
POC: Ms. Orawan Voranij
Tel: (662) 379-4646
email: orawan@jvkmovers.com

Post: Chiang Mai

Bureau: EAP

Local Agents:

2) Asian Tigers Transpo International, Ltd.
3388/74-77 Rama IV Road
Klongton, Klongtoey
Bangkok 10110 Thailand
POC: Preeya Cha-onpoj
Tel: (662) 687-7888
Email: info@asiantigers-thailand.com

3) JVK International Movers Ltd.
222 Krungthep Kreetha Road
Huamark, Bankapi
Bangkok 10240 Thailand
POC: Ms. Orawan Voranij
Tel: (662) 379-4646
email: orawan@jvkmovers.com

1) Omega Logistics Company, Ltd.
116/80 Nonsee Road, Chong-Nonsee
Yanawa, Bangkok 10120 Thailand
POC: Ms. Chayanee Sookakotu
Tel: (662) 295-2801
Email: service@asiaaccess.net.th

ITGBL Local Agents

Country: Togo

Post: Lome

Bureau: AF

Local Agents:

1)AGS FRASERS Togo
89 Blvd du Mono
B.P. 12403
Lome, Togo
Tel: 228 22 211197
POC: Joele Luaces
Email: manager-togo@agsmovers.com

3) DHL INTERNATIONAL TOGO
1578 Blvd du 13 Janvier
BP 4202
Lome, Togo
POC: Kponton Carole
Azomedon Komi; Judith Agbodji
Tel: 228 22 21 67 25 / 22 23 28 04
Email: caroleKponton@dhl.com

2) Kolta Demenagement International
546 Rue N0. 12, Tokoin Wuiti
BP 31183
Lome, Togo
POC: Jean Tsogbe
Tel: 228 22 26 12 81
Email: contact.kolta@yahoo.fr

Country: Trinidad

Post: Port of Spain

Bureau: WHA

Local Agents:

1) Henderson Shipping Service
76 Eastern Main Road
Laventille, Trinidad, West indies
POC: Mr. Rolf Nathaniel
Tel: 868 625-6331 or 868 623-4167
Cell: 868 678-7225
Email: info@hendersonshipping.com

3) A.J. Mauritzen & Co. Ltd.
90 Queen Street
Port of Spain, Trinidad
POC: Ms. Tricia Mitchell
Tel: 868 625-3732
Cell: 868 354-3226
Email: ajmauritzen@trinidad.net

2) Trinidad Removers and Forwarders Limited
Boundary Road
San Juan, Trinidad
POC: Mr. Peter Acham
Tel: 868 674-6444
Cell: 868 685-3226
Email: trinidadremovers@gmail.com

ITGBL Local Agents

Country: Tunisia

Post: Tunis

Bureau: NEA

Local Agents:

IPSEN Logistics
Mr. Ghaleb EL GOULLI
Managing Director
Immeuble Misk , Bloc B
Rue Abou Hamed El Ghazali
Tunis, Monplaisir 1073
Tel #: 216-71-900-901
Fax#: 216-71-900-902
Cell #: 216-58-444-900 & 216-23-242-582
E-mail: eg.ghaleb@ipsenlogistics.com
www.ipsenlogistics.com

Déménagements JAF
Address : 4, Rue de la Nouvelle Delhi
1002 Tunis, Tunisia
Phone: 216-71-906-446; 216-20-25-24-25,
Fax: 216-71-908-517
E-mail: demjaf@planet.tn
POC: Anis Moumene – Assistant Manager

Olympic Tunisia Import & Export
Address: 27 Bis –Rue Alfrazdak – Cite Alferdaws
L'Aouina 2045 – Tunis, Tunisia
Phone: +216-20-696-021; +216-70-727-510
Fax: +216-70-726-192
E-mail: olympictunisia@ymail.com
POC: Najoua SELMI – General Manager
E-mail: selmin@olympictunisia.com

ITGBL Local Agents

Country: Turkey

Post: Adana

Bureau: EUR

Local Agents:

3)Istanbul Ekspres Nakliyat ve Ticaret A.S.
Ceyhan Yolu E-5 Karayolu 5 km
Incirlik, Adana, Turkey
POC: Yildiray Ayseven
Tel: (322) 3460987
Fax: (322) 3460991
Email: adana.muhasebe@istanbulekspres.com.tr

2)ESEN NAKLIYAT
Address: Ceyhan Yolu 12 km No:
400
Incirlik, Adana - Turkey
POC: Kubilay Sahin
Tel: (322) 332 7633
Fax: (322) 332 7692
e-mail:
adana@esenmoving.com.tr ***
*** bonded facility ***

1)Asya Nakliyat International
Movers
Ceyhan Yolu 12, KM. 01310
Incirlik, Adana, Turkey
POC: Kanat Buyuknisan
Tel: (322) 332 7302
Fax: (322) 332 9865
Email: and@asyanakliyat.com
bonded facility ***

Post: Ankara

Bureau: EUR

Local Agents:

2) Esen Nakliyat
Cetin Emec Bul. 8 Cad. No. 10/18
06450 A. Oveciler, Ankara, Turkey
POC: Saadettin Kayabasi, President
Tel: 90 312 472 2090
Email: esen@esenmoving.com.tr
Website: www.esenmoving.com.tr
Bonded Facility

3) Istanbul Ekspres
Inonu Mah. Bati Bulvari, No: 83 06370
Batikent, Yenimahalle Ankara,
Turkey POC: Mehmet
Karakas, Manager
Tel: 90 312 278 2997
Email: mehmet.karakas@istanbulekspres.com.tr
Website: www.istanbulekspres.com.tr
Bonded Facility

1) Asya Nakliyat
Ataturk Bulvari No. 127 Kat 2
06640 Bakanliklar, Ankara, Turkey
POC: Ilhan Suntay, General
Manager
Tel: 90 312 417 4184
Email:
engin@asyanakliyat.com
ank@asyanakliyat.com
Website:
www.asyanakliyat.com
Bonded Facility

ITGBL Local Agents

Post: Istanbul

Bureau: EUR

Local Agents:

5) Esen International Transport and Trade Co.
Inonu Cad. Dumen Sok. Mutlu Apt.
No:7/5 Taksim/Istanbul
POC: Ercan Kayabasi and Suleyman Ozcan
Tel: 90 212 293 29 37
Fax: 90 212 293 29 31
istanbul@esenmoving.com.tr
www.esenmoving.com.tr

1) Asya Nakliyat
Inonu Cad., Mithat Pasa Apt. 92-
94, Kat 1 D 1
Gumussuyu 34427, Istanbul,
Turkey
POC: Ebru Demirel
Tel: 90 212 243 65 10
Email: ebru@asyanakliyat.com.tr

2) SunExpress INTERNATIONAL MOVERS
Icerenkoy Mah Ispirli Canip Sk
No : 23 / A Elif Ap ATASEHIR
ISTANBUL / TURKEY
POC: Arif Yildirim
Phone: 90 216 469 9663
Cell: 90 532 357 8900
www.sunexpressmovers.com
arif@sunexpressmovers.com

3) Istanbul Express
POC: Ersin Turhan
ISTANBUL EKSPRES International Movers
TURKEY
e-mail: ersin.turhan@istanbulekspres.com.tr
T. 90-212-217 49 68
F. 90-212-217 49 67

4) Bergen International Movers
Kore Sehitleri Cad. Kaya Aldigan
Sok. 3/6
Zincirlikuyu, Istanbul, Turkey
POC: Jan Lichtenberg or Gerrit
Lichtenberg
Tel: 90 212 275 1531
Fax: 90 212 243 2574
Email: Bergen@superonline.com

ITGBL Local Agents

Country: Turkmenistan

Post: Ashgabat

Bureau: SCA

Local Agents:

IE "Beyik Yupek Yoly"
137, 10 Years Abadanchylyk Str
744000 Ashgabat Turkmenistan
Tel: +99312 483466/67
Fax: +99312 483468
info@greatsilkroad.tm
mele@greatsilkroad.tm
i.zarina@greatsilkroad.tm
b.alexander@greatsilkroad.tm

ES "Meno Logistics Turkmen"
19/1 Garashsyzlyk Ave
744000 Ashgabat Turkmenistan
Tel: +99312 480756; 480721;
Fax: +99312 480710
contact@menologistics.com;
serdar.ashirov@menologistics.com

ES "TURKMEN AK YOL" POC Vladimir
Takhiyev BC "Joshgun",
B.Turkmenistan ave.,108
Ashgabat, Turkmenistan
Mob: +993 64 01 92 59,
Tel: +993 12 21 97 95,
Fax: +993 12 21 97 94
E-mail: Vladtah@tay.tm,
info@tay.tm; project.department@tay.tm

GOSSELIN GROUP POC Lilya
Turaeva Turkmenbashy ave., 2,15B,
Ashgabat, Turkmenistan
Tel/Fax: +993 12 39 41 89
Mobile: +993 62 44 17 85
E-mail: bookingsashgabat@gosselingroup.eu

ES "Bir Dunya"
104, 1916 Str (Baba Annanov)
744000 Ashgabat Turkmenistan
Tel: +99312 439318/80/81
Fax: 99312 439317
info@bir-dunya.com
mariya.nurumbayeva@bir-dunya.com

GLOBALINK
Transportation & Logistics Worldwide
Company POC
Guljahan Gochmyradova International Business
Center,
2nd Floor, Ashgabat, Turkmenistan
Tel: +993 12 94 72 15
E-mail: g.gochmyradova@globalinkllc.com

ITGBL Local Agents

Country: Uganda

Post: Kampala

Bureau: AF

Local Agents:

2) AGS Frasers International Removals Uganda Ltd. *
Plot 59b, 7th St. Industrial Area
POB 7792
Kampala, Uganda
POC: Mr. Jean Francois Philippon-Bue, Managing Director
Tel: 256 414 348337 or 254 712 782349
Fax: 256 414 348338
Email: info@ags-frasers-uganda.co.ug
Email: direction-uganda@agsmovers.com
* for all air freight to Entebbe

1) Global Freight Logistics, Ltd. *
Markfirst House
Jomo Kenyatta International Airport
POB 45787; GPO 00100
Nairobi, Kenya
POC: Mr. Arbi Musanni, Managing Director
Tel: 254 20 8277777 or 822238/723
Fax: 254 20 822722/170 Email:
arbimussani@globalfreight.co.ke
Email: info@globalfreight.co.ke
* for all sea freight US-Mombasa port for transit to Kampala

3) SDV Transami Uganda, Plot No: M611, Ntinda Road,
P.O. Box 5501, Kampala, Uganda. Telephone:
+256 414 336000
POC: Mr. Nicolas Rigal, Manager, Air and Sea freight.
Telephone; +256 752 722114.
Email: nicolas.rigal@bollore.com

4) Threeways Shipping Services (group) Ltd, Plot 87 Jinja Road,
P.O. Box 12028, Kampala, Uganda. Telephone:
+256 414 258780/7
POC: Ronald Kanyerezi, Manager-Projects, quality and Strategy or Jeff D. Baitwa, Group Managing director
Email: rkanyerezi@threewaysshipping.com or jbbaitwa@threewaysshipping.com

ITGBL Local Agents

Country: Ukraine

Post: Kyiv

Bureau: EUR

Local Agents:

2)THE INTERDEAN-UKRAINE
8 Raisy Okipnoi St.
02002 Kiev, Ukraine
POC: Marina Chornokozha, General Manager
Tel: 380-44-576-7370
Cell:380-67-658-1012
E-mail: Marina.Chornokozha@interdean.com
POC2: Marina Kazachinska, Operations Manager
Tel: 380-44-576-7370, 569-0652
Cell:380-67-224-4972
Email:Marina.Kazachinskaya@interdean.com
Website:www.interdean.com

4)The Compass Worldwide Movers
35 Predslavinska St. Build 21, off. 317
03150 Kyiv Ukraine
POC: Alexei Swishev, General Manager
E-mail: Alexei@compasswm.kiev.ua
Tel:380-44-501-6182
Cell:380-67-466-3095
POC2:Helen Polyanska
Tel: 380-44-501-6182
Cell:380-66-280-4905
E-mail:Elena@compasswm.kiev.ua ,
mover@compasswm.kiev.ua

1)) THE EURODEAN INTL MOVERS
37 Dovbusha St.
02092 Kyiv Ukraine
POC: Oleksiy Kotsyurba, Manager General
Tel: 380-44-576-6338, 576-7371, 576-8601
Cell: 380-67-465-5493
E-mail:O.Kotsyurba@eurodean.ua
POC2: Sergey Gusarov, Operations Manager
Tel: 380-44-576-6338, 576-7371, 576-8601
Cell:380-67-323-2369
E-mail:s.gusarov@eurodean.ua

3) The Kimet Plus Ltd.
10 Starokyivska Street
04116 Kyiv, Ukraine
POC: Alexander Pakharenko, General Manager
Tel: 380-44-236-6177, 483-2420; 483-2461
Cell:380-50-386-4346
POC2:George Pakharenko, Operations Manager
Tel: 380-44-236-6177, 483-2420; 483-2461
Cell: 380-50-412-2235
E-mail:kimet@merlin.net.ua

ITGBL Local Agents

Country: United Arab Emirates

Post: Abu Dhabi

Bureau: NEA

Local Agents:

2) Inchcape Shipping Services
2-3 Floor, Ahmed Al Hameli Bldg.
Muroor Road, P.O. Box 247
Abu Dhabi, United Arab Emirates
POC: Ms. Kristine Canicosa
Tel: 971-2-4081-580
Fax: 971-2-4467-107
Email: Kristine.Canicosa@iss-shipping.com
ISSWorldwideMoversAbuDhabi@iss-shipping.com

3) Crown Relocations LLC
PO Box 44669
Abu Dhabi, United Arab Emirates
POC: Paul Retchless
Tel: 971-2-6733-076
Fax: 971-2-6733-108
Email: pretchless@crownrelo.com

1) National Shipping Gulf Agency
Co. (Abu Dhabi) Ltd. L.L.C..
P.O. Box 377
Abu Dhabi
United Arab Emirates
POC: Salam Mohiden
Manager, International Moving
Tel: 971 2 673 05 00
Fax: 971 2 673 13 28
Email: salam.mohiden@gac.com;
moving.abudhabi@gac.com
Website : www.gac.com

ITGBL Local Agents

Post: Dubai

Bureau: NEA

Local Agents:

4) ISS Worldwide Movers
A Division of Inchcape Shipping Services
P.O. Box 33166
Dubai, U.A.E.
POC: Amos Miller
Business Development Manager
Tel: +971 4 303 8645 - Direct
Fax: +971 4 334 4853
Mob: +971 50 4557251
Email: Amos.Miller@iss-shipping.com
Website: www.iss-shipping.com

3) Gulf Agency Company (Dubai) LLC
PO Box 17041, Jebel Ali Free Zone
Dubai, United Arab Emirates
POC: Nigel Lowe
Manager - International Moving
Tel: 971 4 881 8090
Fax: 971 4 805 9342
Dir : 971 4 805 9343
Email: nigel.lowe@gac.com
Website: www.gac.com

2) DASA GOING BEYOND
Office Court Building 307/308
P. O. Box 60883
Dubai, United Arab Emirates
POC: Simone Percy
Marketing Manager/Global Accounts
Tel: +971 4 3344545
Fax: +971 4 3344546
Cell: +971 50 3564140
E-mail: simone@dasa.ae
Web site: www.dasadx.com

1) AGS Worldwide Movers
PO Box 27049
Dubai, United Arab Emirates
POC: Mr. Zia Husain, Managing Director
Tel: +971-4-4541 531
Fax: +971-4-4541 532
Mobile: +971-55-2029 112
Email: Zia.husain@agsmovers.com
Web-site: www.agsmovers.com

5) Interem Relocations
PLOT M-00539, STREET 732, NEAR LIPTON
ROUND ABOUT 13, P.O. BOX 61243, JEBEL ALI,
DUBAI - UAE
Telephone : +971-4-8070584, Fax : +971-4-8070580
General E-mail :
albert@freightsystems.com MR. Albert
Lopez-rahul.interem@freightsystems.com MR.
ALBERT LOPEZ- albert-home@freightsystems.com

ITGBL Local Agents

Country: United Kingdom

Post: Croughton

Bureau: EUR

Local Agents:

See London

ITGBL Local Agents

Post: London

Bureau: EUR

Local Agents:

5)P+F Safepac Co Ltd.
Safepac House
Field Road
Mildenhall
Bury St.
Edmunds
IP28 7AP
United Kingdom
POC: Nick Pearson
Email: nick@safepac.co.uk
Tel: 44 (0) 1638 713323

****Bonded Warehouse****

4)AGS 360 Solutions
Unit 1
Trade City Business Park
Cowley Hill Road
Uxbridge, UB8 2DB
POC: Paul Hope
Tel: 44 (0) 1895 201 595
Email : paul.hope@ags360.com

Fax: 01895-201581

**** bonded facility ****

2) UniGroup Worldwide UTS Bournes
UTS Bournes
Harbour Road
Rye, East Sussex TN31 7TE
POC: Ronnie Duncan
Phone: 44 (0) 1797 228050
Email: RonnieD@bournesmoves.com

1)Arrowpak International Movers, Ltd.
Sherwood House
Norwood Road
Brandon, Suffolk IP27 0PB
POC: Lucy Done
Phone: 44 (0) 1842 816326
Email: Lucy@arrowpak.co.uk
Website: www.arrowpak.co.uk

6)Arrowdene Moving and Storage
38 Howlett Way
Thetford
Norfolk
IP24 1HZ
POC: Stewart Saleh
Tel: 44 (0) 1842 753411
Email: stewart@arrowdene.co.uk
Tel 00 44 1842 753411
Fax 00 44 1842 754574

3) BTR International
Breachwood House
Camford Way
Luton
Bedfordshire LU3 3AN
POC: Claire Randall
Phone: 44 (0) 1582 495 495
Email: Claire@btrinternational.com
Fax: 44 (0) 1582 495496

ITGBL Local Agents

Country: Uruguay

Post: Montevideo

Bureau: WHA

Local Agents:

2) IMB MUDANZAS INTERMOVE
ADDRESS: FELIX OLMEDO 3568
POC MARTIN BARRANDEGUY
PHONE: 598 2309-7877
EMAIL: martin@imb.com.uy

3) URUVAN
Marsella 2769
POC: Maria Jose Albarracin
Tel: 598 2208 2627
Email: mariajosealbarracin@uruvan.com.uy

1) Autogiro Campos Hnos.
Pozos del Rey 1379
POC: Carlos Campos
Tel: 598 2924 1577
Fax 598 2924 1682
Email: cecampos@autogiro.com.uy and
mecampos@autogiro.com.uy

Country: USA

Post: DA_DC

Bureau: USA

Local Agents:

Post: VPCBA

Bureau: USA

Local Agents:

ITGBL Local Agents

Country: Uzbekistan

Post: Tashkent

Bureau: SCA

Local Agents:

2) Gosselin Caucasus & Central Asia
Yakkasaray District
Bolshaya Mirobadskaya Str., #33
Tashkent, Uzbekistan
POC: Pim Rottiers, Coordinator for Central Aisa
POC: Fayzulín Farid, Assistant to Manager
Tel: 99871 3678329
Email: pimr@uzbekistan.gosselinwmm.com
Email: normad@silkroad.bcc.com.uz

1) Globalink Caspian
47, 6-Proezd
Abdulla Kahhara Str.
Tashkent, 700025 Uzbekistan
POC: Olga Vinogradova or Elizaveta Irgasheva
Tel: 99871 3614084/85/86; 3613865
Email: O.Vinogradova@globalinkllc.com
Email: e.irgasheva@globalinkllc.com

3) Move One Logistics, LLC
46B, 4th Driveway, Halqobod
Yunusobod District
Tashkent 100084
POC: Atabek Alimdjánov, Manager
Email: atabek.alimdjánov@moveoneinc.com
Tel: +998-71-235-1843
Cel: +998-90-998-0877

Country: Venezuela

Post: Caracas

Bureau: WHA

Local Agents:

1) Mudanzas Internacionales Global
Calle Las Tinajas, Edif. Global
El Llanito 1050
P.O. Box 51554
Caracas, Venezuela
POC: Juerg Degenmann
Tel: 58-212-2571923 / 257-0050
Fax: 58-212-256-0052
Email: management@miglobal.com

2) Equixpress, CA
Calle 3-B Esquina con calle 1-1 Edif. Danni-Rossi,
Mezzanina
Zona Industrial La Urbina Sur.
Caracas, Venezuela
POC: Elena I. Mari
Tel: 58-212-2425580
Fax: 58-212-2425641
Cell: 58-416-6228169
Email: emari@equixpress.com

3) Clover Internacional, C.A.
Av. Luis de Camoens,
Edif. Centro Clover Piso 3,
Zona Industrial La Trinidad, Caracas
Contact: Tania Tomadin
Email: mariberth.alvarez@clovergroup.com.ve
Tif. (0212) 903.12.86
Cel (0424) 258.86.17
www.clovergroup.com

ITGBL Local Agents

Country: Vietnam

Post: Hanoi

Bureau: EAP

Local Agents:

2) Royal International Movers
Suie 1106, 11th floor, ICC BLDG.
71 Nguyen Chi Thanh Street
Hanoi, Vietnam
POC: Mr. Tran Ngoc Minh
Tel: 84-4-39425999, 0903412513 cell
Fax: 84-4-39426000
Email: Info@rim-vietnam.com or Rim@fpt.vn
** bonded facility **

3) Asian Tigers Transpo International (Vietnam) Ltd.
Inland Custom Depot Area (ICD)
Pham Hung Road, My Dinh, Tu Liem District
Hanoi, Vietnam
POC: Mr. Pascal Jore, Director
Tel: (844) 3768 5882
Fax: (844) 3768 5884
Cell: (844) 904 903 989
Email: pascal.jore@asiantigers-vietnam.com
Email: info.hanoi@asiantigers-vietnam.com
Website: www.AsianTigersGroup.com

1) JVK Indochina Movers (Vietnam) Ltd.
6 To Ngoc Van
Quang An Ward, Tay Ho District
Hanoi, Vietnam
Tel: 844-3826-0334
Fax: 844-3715-0650
E-mail: hanoi.vietnam@jvkasia.com
POC: Andre A-Pan Hurel, Branch Manager
Tel: 84-4-8260334
Fax: 84-4-7150650
Email: andre.hurel@jvkasia.com
Email: hanoi.vietnam@jvkmovers.com
www. Jvkasia.com

6) Trans Pacific Logistics Co., Ltd
No 23 lane 61/2 Lac Trung street, Hai Ba Trung dist.
Hanoi, Vietnam
Tel: 84 4 38210909 / 38210910
Fax: 84 4 36364174
Email add. : Transcosea@fpt.vn
Website : www.tplvn.com

PIC : Vi Thi Khoa - Managing Director
Mobile 84 90344 1269

4) Allied Pickfords Movers
8 Cat Linh Street
Dong Da District
Hanoi, Vietnam
POC: David Whitehead, Branch Manager
Tel: 84-4- 62752824, cell
84976750644
4-62752825
Email:david.whitehead@alliedpickfords.com.vn
Website-
http/vn.alliedpickfords.com

5) Crown Relocations Hanoi
75 Trang Thi
Hoan Kiem district
Hanoi, Vietnam
POC: Dan Slaughter
Tel: 84 4 3936 6741/42/43
Fax: 84 4 3936 6740
POC: Nicolas Perez, Branch Manager Email:
nperez@crownrelo.com
www.crownrelo.com

ITGBL Local Agents

7) Santa Fe Relocations Service
(Transpacific)
40 Cat Linh, Dong Da
Hanoi, Vietnam
POC: Stephanie Ralainarivo, GMS
Hanoi branch manager
Tel: 84-4-7366843
Email:
stephanie.ralainarivo@santaferelo.com.vn

ITGBL Local Agents

Post: Ho Chi Minh City

Bureau: EAP

Local Agents:

3)Crown Relocations
Contact: Jamie Rossall, Country Manager
48A Huynh Man Dat Street
Ward 19, Binh Thanh District
Ho Chi Minh City, Viet Nam
Tel: (848) 3840-4237
Fax: (848) 3840-4157
Cell: (84) 903-450-901
Email: jrossall@crownrelo.com
Website: www.crownrelo.com

AGS Four Winds Vietnam
Contact:Kevin Hamilton, General Manager
Office Add.:Lafayette De Saigon, 5th Floor
8A Phung Khac Khoan, District 1
Ho Chi Minh City, Viet Nam
Tel:[84] (08) 3521-0071
Cellphone:01264499885
Email:kevin.hamilton@agsfourwinds.com

6)Vinatrans Int'l Freight Forwarders ***
Contact: Ms. Luong Thi Ngo - Deputy Manager
406 Nguyen Tat Thanh Street, District 4
Ho Chi Minh city, Vietnam
Tel: (848) 3941-4919
Fax: (848) 3940-4770
Email: logistics-gh@vinatrans.com.vn or luong-nt@vinatrans.com.vn
Website: www.vinatrans.com
*** : preferred to handle inbound shipment of office supplies only

2)Asian Tigers Transpo International (Vietnam)
9th Floor, Unit 9.3, REE Tower
9 Doan Van Bo Street
Ward 12, District 4
Ho Chi Minh City, Vietnam
Tel: +84 8 3826 7799
Fax: +84 8 3826 4041
Contact: Matt King, Director
Cell: (84) 903-339-092
Email: matt.king@asiantigers-vietnam.com
Website: www.asiantigersgroup.com

1)Allied Pickfords
Contact: Kevin Hamilton, Country Manager
Satra Dong Khoi, 2nd floor,
58 Dong Khoi Street, District 1
Ho Chi Minh City, Viet Nam
Tel: (848) 3823-3454
Fax: (848) 3823-9201
Cell: (84) 1225-141-848
Email: kevin.hamilton@alliedpickfords.com.vn
Website: www.alliedpickfords.com

4)Saigon Van International Relocations
Contact: Kim Ngoc, Director
No. 2 Street, Dong An Industrial Park, Thuan An District
Binh Duong Province, Vietnam
Tel: (84-0650) 376-6861
Fax: (84-0650) 376-6863
Cell: (84) 903-944-119
Email: kim@saigonvan.com or sales@saigonvan.com
Website: www.saigonvan.com

ITGBL Local Agents

JVK Indochina Movers (Vietnam), Ltd.
Contact: Gabriele Fanni, Country Manager
Office Add.: Saigon Port Building, 6th Floor
3 Nguyen Tat Thanh Street, District 4
Ho Chi Minh City, Viet Nam
Tel: [84] (08) 3826-7655
Cellphone: 0908041230
Email: gabriele.fanni@jvkasia.com

Country: Yemen

Post: Sanaa

Bureau: NEA

Local Agents:

1) Marib Travel & Tourism (Cargo Division)
P.O. Box 161
Sana'a, Republic Of Yemen.
Telephone: 00-967-1-441 109 or 00-967-441-126
Fax: 00-967-440-733
Email: cargo@marib-tours.com
General Manager: Mr. Waleed Al -Khayat
Cell phone #: +967 73322-2079

3) Five Star Logistics Co LTD
P.O.Box.19847
Sana'a, Republic Of Yemen.
Telephone: 00967-1-450238 /239 Fax: 00967-1450894
Email: info@fstarlogistics.com
General Manager: Mr. Arshad Ali Bajwa
Mobile: 00967-771717646 / 00967 - 734699777

2) GAS Aviation Services
P.O. Box 12519,
Sana'a, Republic Of Yemen.
Telephone: +967 1 412318 (15lines) Fax: +967 1 417067
Email: baz-grp@y.net.ye
General Manager: Mr. Khaled Bazara
Cell phone #: +967 71173-0800

ITGBL Local Agents

Country: Zambia

Post: Lusaka

Bureau: AF

Local Agents:

3) Worldwide Movers Zambia
P.O. Box 30972
Plot 7205 Kachidza Road
Light Industrial Area
Lusaka, Zambia
Tel/Fax: 287419 / 288005
Cell: 0977 854345
Contact Person: Aggie Chanda or Deborah Watson
wwwzm@iconnect.zm

1) AGS Frasers International Removals Zambia
Plot 7242 Mukatasha Road
P.O. Box 37921
Lusaka, Zambia
POC: Mr. Kim Leneveu
Tel: 260 211 286666 / 905
Fax: 260 211 286656
Cell: 260 977 866 866
Email: manager@agsfrasers.com.zm

2) Stuttafords Zambia Limited
Stand No. 3505, Chaka Road off Lumumba Road,
Buseko Area
POBox 30336
Lusaka, Zambia
POC: Mr. Godfrey M. Mufaya, Country Manager
Tel: 260 211 240 412/ 413
Fax: 260 211 240 410
Cell: 260 955 772 044
Email: admin@stuttafords.co.zm

Country: Zimbabwe

Post: Harare

Bureau: AF

Local Agents:

World Wide Movers
2 Conald Road
Graniteside
Harare
Zimbabwe
Tel: 00 263 4 755 020 – 3
Email: dmellor@worldwidemovers.co.zw

1) Glens Removals and Storage
27 Watts Road
New Ardbennie
Harare, Zimbabwe
POC: Josphat Murape
Tel: 263 4 620 711 -1
Email: jmurape@glens.co.zw **bonded facility **

2) KEYLOGISTICS
8 Telford Road
Graniteside
Harare
Zimbabwe
Tel: 263 4 751 753 / 752 656
Elizabeth Hayter- evhayter@gmail.com
Aubrey Canary -aubreyc@keylogistics.co.zw



EDI for DOS ITGBL Carriers

Current Tender Requirements

See RFO Section 3 reporting requirements.

Terms

- **System Constraints:** This defines what is possible given our current system. Carriers shall work within system constraints to meet reporting requirements.
- **Business Requirement:** Reporting requirement as defined here in the RFO. Carriers shall meet the terms of section 10 for participation in the DOSDC and DOSDD Tenders of Service.

<u>Position</u>	<u>Field</u>	<u>Field Type</u>	<u>Field Length</u>	<u>System Constraints</u>	<u>Business Requirement</u>	<u>Definitions</u>
1	SCAC	Character	4	Required for all rows. Validation of the row in the EDI file will be performed against the SCAC and Work Order combination	ALWAYS REQUIRED	
2	Work Order	Character	10	Required for all rows. Validation of the row in the EDI file will be performed against the SCAC and Work Order combination	ALWAYS REQUIRED	
3	Survey Date	Date	8	Required to enter survey information. Must be less than or equal to Pack Begin Date	Within one Calendar day of the completion of work or the issuance of the work order, whichever is later.	
4	Survey Weight	Number	6	Required to enter survey information	Within one Calendar day of the completion of work or the issuance of the work order, whichever is later.	
5	Actual Pieces	Number	7	Required field if Actual Wt is provided	Within three calendar days for UAB and seven calendar days for HHE, CNS and POV from the packout end date.	
6	Actual Gross	Number	6	Required with other Actual measurement values	Within three calendar days for UAB and seven calendar days for HHE, CNS and POV from the packout end date.	
7	Actual Net	Number	6	Must be less than or equal to Actual Gross. Not required for UAB and POV shipments	Within three calendar days for UAB and seven calendar days for HHE, CNS and POV from the packout end date.	
8	Actual Cube	Number	10	Required with other Actual measurement values	Within three calendar days for UAB and seven calendar days for HHE, CNS and POV from the packout end date.	

9	Pack Begin Date	Date	8	This field will be required to enter Actual measurement information for the shipment (Fields 5-8).	Within three calendar days for UAB and seven calendar days for HHE, CNS and POV from the packout end date.	
10	Pack End Date	Date	8	This field will be required to enter Actual measurement information for the shipment (Fields 5-8). Must be after Pack Begin Date.	Within three calendar days for UAB and seven calendar days for HHE, CNS and POV from the packout end date.	
11	Arrival Date (Delivery End)	Date	8	Must be greater than pack begin and end dates. This is the final delivery of the shipment to the destination	1. must be reported within three calendar days for UAB and seven calendar days for HHE, CNS and POV from the permission date granted from post or pack-out end date, (whichever is greater) 2. Within Two days after final delivery at residence or Post	This is the ETA date before delivery, when the current date is greater than field 11 it becomes the received date. The carrier shall report this as a future date until the shipment has actually been delivered.
12	Available Delivery Date	Date	8	Cannot be prior to pack end or greater than Arrival Date	Within two days of being within the carriers possession at destination	
13	Origin Agent	Character	30		Within 24 hours of the booking completion	
14	Pre Advise Permission Requested Date (origin)	Date	8		When Known	
15	Pre Advise Permission Granted Date (origin)	Date	8	Cannot be prior to Pre Adv Perm Req Date (origin)	When Known	
16	Destin Agent	Character	30		Within 24 hours of the booking completion	

17	Pre Advise Permission Requested Date (destination)	Date	8		No later than one day after the Packout	
18	Pre Advise Permission Granted Date (destination)	Date	8	Cannot be prior to Pre Adv Perm Requested Date (destination)	Within one day of it being granted	
19	Origin SIT Reason	Character	1	Based on code mapping. Options will range 1-5. Please see Appendix A. If no value is provided - , we will default a value.	Within Two business days of delivery into SIT	
20	Origin SIT In Date	Date	8	Required in order to enter SIT Reason	Within Two business days of delivery into SIT	
21	Origin SIT Out Date	Date	8	SIT Reason and In Date are required in order to enter the Out Date. Cannot be before In Date.	Within Two business days of Pickup from SIT	
22	Destin SIT Reason	Character	1	Based on code mapping. Options will range 1-4. Please see Appendix A. If no value is provided, we will default a reason	Within Two business days of delivery into SIT	
23	Destin SIT In Date	Date	8	Required to enter SIT Reason	Within Two business days of delivery into SIT	
24	Destin SIT Out Date	Date	8	SIT Reason and In Date are required in order to enter the Out Date. Cannot be before In Date.	Within Two business days of Pickup from SIT	
25	Other SIT Reason	Character	1	Based on code mapping. Options will range 1-5. Please see Appendix A. If no value is provided, we will default a value.	Within Two business days of delivery into SIT	
26	Other SIT In Date	Date	8	Required in order to enter SIT Reason	Within Two business days of delivery into SIT	

27	Other SIT Out Date	Date	8	SIT Reason and In Date are required in order to enter the Out Date. Cannot be before In Date.	Within Two business days of Pickup from SIT	
28	Booking #	Character	25		When Known	
29	House BOL	Character	25		When Known	
30	Pro #	Character	30		When Known	
31	Subcontractor	Character	50		Within three calendar days for UAB and seven calendar days for HHE, CNS and POV from the permission date granted from post or packout end date, (whichever is greater)	Name of the company performing the work
32	Airway/Master BOL	Character	25		Within three calendar days for UAB and seven calendar days for HHE, CNS and POV from the permission date granted from post or packout end date, (whichever is greater)	
33	Terminal Delivery Date	Date	8	Cannot be greater than Depart Date or Vessel Cutoff Date	Within Two Calendar days of happening	
34	Vessel Name	Character	25		Within three calendar days for UAB and seven calendar days for HHE, CNS and POV from the permission date granted from post or packout end date, (whichever is greater)	
35	Vessel Cutoff Date	Date	8	Cannot be greater than Depart Date	When Known	

36	Voyage #	Character	15		Within three calendar days for UAB and seven calendar days for HHE, CNS and POV from the permission date granted from post or packout end date, (whichever is greater)	
37	Vessel Code/Tail #	Character	12	If this value cannot be provided for security reasons, please leave this value null	When Known	
38	Flag	Character	3	Value must be set to either USA or FFC	Within three calendar days for UAB and seven calendar days for HHE, CNS and POV from the permission date granted from post or packout end date, (whichever is greater)	
39	Depart Date	Date	8	This is the depart date for the primary leg – Enroute	Within three calendar days for UAB and seven calendar days for HHE, CNS and POV from the permission date granted from post or packout end date, (whichever is greater)	
40	Origin Port	Character	25	For airports, provide the 3 letter airport code. For ocean ports, provide the city name.	Within three calendar days for UAB and seven calendar days for HHE, CNS and POV from the permission date granted from post or packout end date, (whichever is greater)	
41	Origin Port Type	Character	1	Will use code to distinguish between air and ocean ports. Code for ocean port = 1. Code for airport = 2. This field is required to enter an Origin Port. – Required	Within three calendar days for UAB and seven calendar days for HHE, CNS and POV from the permission date granted from post or packout end date, (whichever is greater)	
42	Origin Terminal/Pier	Character	51		Within three calendar days for UAB and seven calendar days for HHE, CNS and POV from the permission date granted from post or packout end date, (whichever is greater)	
43	Arrival Date	Date	8	This is the Arrival date of the primary leg. Cannot be less than Depart Date. – Port	Within three calendar days for UAB and seven calendar days for HHE, CNS and POV from the permission date granted from post or packout end date, (whichever is greater)	

44	Destin Port	Character	25	For airports, provide the 3 letter airport code. For ocean ports, provide the city name.	Within three calendar days for UAB and seven calendar days for HHE, CNS and POV from the permission date granted from post or packout end date, (whichever is greater)	
45	Destin Port Type	Character	1	Will use code to distinguish between air and ocean ports. Code for ocean port = 1. Code for airport = 2. This field is required to enter a Destin Port.	Within three calendar days for UAB and seven calendar days for HHE, CNS and POV from the permission date granted from post or packout end date, (whichever is greater)	
46	Destin Terminal/Pier	Character	51		Within three calendar days for UAB and seven calendar days for HHE, CNS and POV from the permission date granted from post or packout end date, (whichever is greater)	
47	Container Type	Character	4	Value based on code mapping with options 1-11. Required to enter container information. Please see Appendix B.	When Known	
48	Container #	Character	15	Required to enter container information.	When Known	
49	Pieces	Number	7	Required to enter container information.	When Known	
50	Weight	Number	6	Required to enter container information.	When Known	
51	Cube	Number	6	Required to enter container information.	When Known	
52	Seal Number	Character	15	Optional if container information is provided. Cannot be populated unless required container information is provided.	When Known	
53	Seal Date	Date	8	Optional if container information is provided. Cannot be populated unless required container information is provided.	When Known	

Documents sent outside of EDI

- This is a partial listing, requirements of Section 3 and exhibits apply.
- Survey Email - A copy of the pre-move survey must be submitted via email to the booking counselor, the A/LM archive and to the employee within two (2) days from the date of the pre-move survey.
- Missed RDD Justification -
- Foreign Flag Wavier -
- Accessorial Approvals -
- Comments about the shipments– Send an Email to the A/LM Archive in the subject line please put a “Smart Subject Line: Shipment Number, subject of email”
- Over Weight Notification to the counselors – If the shipment is overweight the carrier shall inform the Counselor per RFO 3-5.9.

**Section 11,
Appendices A & B
to Section 10, EDI DOS
2018 – 2019 CHAMP Request for Offers**

Appendix A

SIT Reason Code Mapping

Origin SIT Reasons:

Carrier Provided Value	ILMS Reason Code
1	Arrival
2	Credential
3	Entitlement
4	Housing
5	Post
6	Customs

Destin SIT Reasons:

Carrier Provided Value	ILMS Reason Code
1	Arrival
2	Credential
3	Housing
4	Post
5	Customs

Other SIT Reasons:

Carrier Provided Value	ILMS Reason Code
1	Arrival
2	Credential
3	Employee
4	Housing
5	Post
6	Customs

Appendix B

Container Type Mapping:

Carrier Provided Value	ILMS Container Type Value
1	20 FT
2	20 RC
3	40 FT
4	40 HI
5	40 RC
6	45 FT
7	45 HI
8	FLAT
9	HICU
10	OPEN
11	OTHR

14 FAM Exhibit 611.6

Limitations

(CT:LOG-51; 02-25-2008)

MAY BE APPROVED FOR CRATING

FINE ART WORK (TO INCLUDE VASES, PICTURES, PAINTINGS AND SCULPTURES) WITH A DOCUMENTED VALUE OVER \$2100 PER ITEM OR PER SET

GLASS / MARBLE / SLATE TABLE TOPS, MINIMUM SIZE OF 36X36 INCHES WITH A REPLACEMENT VALUE OF \$500 OR GREATER, AND WHICH WILL NOT FIT IN A NORMAL STORAGE VAULT OR LIFTVAN

CRYSTAL CHANDELIER WITH APPRAISED VALUE OVER \$2100
BABY GRAND PIANOS

WILL NOT BE APPROVED FOR CRATING

ANY WOOD FURNITURE, OVERSTUFFED CHAIRS OR SOFAS, WALL DIVIDERS, WALL UNITS, CHINA HUTCHES OR CABINETS

TAXIDERMIED OR STUFFED ANIMAL TROPHIES

ANY ELECTRONIC EQUIPMENT
ANY PLAYGROUND EQUIPMENT
ANY ATHLETIC / EXERCISE EQUIPMENT

UPRIGHT / ELECTRIC PIANO
SURFBOARDS
LADDERS, TOOLS OR YARD MAINTENANCE EQUIPMENT
SHIP / AIRPLANE OR OTHER LARGE MODELS
MATTRESSES
FISH TANKS
BICYCLES
CLOCKS
MUSICAL INSTRUMENTS
ARTWORK WITH APPRAISED VALUE UNDER \$2100 PER ITEM
HAT/ COAT RACK
ANY ITEMS GOING INTO STORAGE
CHANDELIER WITH APPRAISED VALUE UNDER \$2100
DOLL HOUSE

SCAC	Shipment #	Destination	Destination Agent	Shipment Type	Mode	Last Name	First Name
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Date Notified	Amount Requested	Final Date Settled	Amount Paid	DOD Shipment (Yes or No)?	Comments
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